

ARTICLE 17. SUMMER SESSION AND INTER-SESSION ASSIGNMENTS

17A. Summer/Inter-Session Assignments for Contract and Regular Unit Members

Unit members may make suggestions regarding Summer/Inter-session offerings through the Enrollment Management process. Summer/Inter-session assignments shall be offered to Contract and Regular unit members for acceptance prior to making offers to Part-time (Adjunct) unit members. Summer/Inter-session assignments to Contract and Regular unit members shall follow the terms of [Article 10D.10](#) and [10D.11](#).

17B. Summer/Inter-Session Wage Rates

17B.1 Summer/Inter-Sessions Wages for Qualified Contract and Regular Faculty

~~Contract and Regular unit members who have completed at least one (1) year of full-time service with the District, who render instructional service in the Summer Sessions or Inter-session, shall be compensated on the basis of the Summer Rate for Contract and Regular Faculty Salary Schedule. Inter-session wage rates shall be comparable to Summer Rate. (See [Article 21L.1](#).)~~

~~This Schedule shall have all the columns of the Full Time Salary Schedule, and Contract and Regular unit members shall be placed at the Column/Step, up to Step 14, that coincides with the unit member's current placement on the Full-Time Salary Schedule. The methodology for computing hourly rates shall be as described in [Article 21G.1](#), including the same pro-rata percentages set forth for lecture and laboratory hours.~~

~~Effective Summer Session, 2012, Contract and Regular faculty, including instructional faculty as well as counseling faculty and librarian faculty, who perform work during summer sessions and/or inter-sessions shall be compensated for that service in accordance with the Schedule of Part-time Service Rates.~~

~~a. **Minimum Step Placement for Summer Service.** Nominally, placement on the schedule for summer work shall be consistent with the unit member's placement for overload service during the academic year, however a minimum placement shall apply: If the unit member has completed at least one (1) year of full-time service, then his/her minimum step on the schedule of Part-time Service Rates, for work during summer sessions and/or inter-sessions, shall be minimally the same as the unit member's full-time step, up to Step 6.~~

b. **Applicability of Summer Service to Step Advancement.** Effective Summer Session, 2012, all summer service shall count towards the unit member's advancement on the Schedule of Part-time Service Rates for overload service in accordance with Article 21I, regardless of whether it counted in prior years, and regardless of whether the minimum step placement in section (a), above, is applicable.

17B.2 Provisions for Regular and Contract Librarians, Counselors, Athletic Directors, Athletic Trainers, Nursing Clinical Skills Lab Instructor, and Director of Nursing, or Faculty on Alternate Duty/Special Assignment

~~Provisions are for Regular and Contract Librarians, Counselors, Athletic Trainers, Nursing Clinical Skills Lab Instructor, and the Director of Nursing who have at least one (1) year of full-time service. These unit members shall be paid for each Summer Session service at the rate of ten percent (10%) of their annual wage, up to Step 14, for one (1) month's full-time service consisting of twenty-one (21) working days of six and one-half (6 1/2) hours each. Hours in excess of, or less than, a full month's service shall be paid at the hourly rate specified in [Article 21G.1](#). (See Appendix: [Summer Assignment: Verification of Completion Director of Nursing](#).)~~

~~Effective Summer Session, 2012, Alternate Duty or Special Assignments performed during the summer shall be compensated in accordance with the F-Hour rate. Those positions that are considered full-time Alternate Duty, including but not limited to campus Athletic Directors, Athletic Trainers, Director of Nursing, and the Nursing Clinical Skills Lab Instructor, shall each receive a minimum allotment of four and a half (4.5) CAH for summer work.~~

~~**17B.3 Other Classifications of Unit Members**~~

~~Unit members who have completed less than one (1) year of full-time service with the District, including members with no full-time status, shall be compensated in accordance with [Article 21G.1](#).~~

17C. Summer Session and Inter-Session Sick Leave

~~**17C.1 Teaching Faculty**~~

~~Teaching Faculty who work Summer Sessions should refer to [Article 11A.2.e](#).~~

~~Sick leave for Summer and Inter-Session assignments shall normally accrue to, and be utilized from, the unit member's adjunct/overload sick leave balance, in accordance with [Article 11A.3](#).~~

~~**17C.2 Librarians, Counselors and Faculty on Special Assignment**~~

~~Librarians, Counselors and Faculty on Special Assignments who work a full-time twenty-one day assignment shall accumulate one day of Sick Leave for the Summer Session.~~

17D. ~~17C.3~~ Summer Session and Inter-Session Office Hours

~~Summer Session Office Hours will be compensated in accordance with Article 10D.3a and Article 21G.1d.~~

Unit members teaching in Summer or Inter-Session on an adjunct or overload basis are entitled to one (1) paid office hour per week for every three (3) CAH of instruction, excluding activity hours courses, or courses taught exclusively in individualized learning laboratories/centers. Summer Session Office Hours will be compensated in accordance with the rate specified in Article 21G.1.

For unit members teaching for load, see Article 17E, below.

17E. ~~17C.4~~ Application of Load to Summer Session and Inter-Session Assignments ~~for Load~~

Regular or Contract unit members may perform summer or inter-session assignments as part of their annual load requirement. Regular unit members may perform summer or inter-session assignments or for workload banking. For general provisions, limitations, and impact on professional obligations, see Article 10D(c).

17E.1 Sick Leave Impact

For assignments performed for load, whether workload banking or not, Sick Leave shall be deducted at the rate of one (1) day for each day the unit member is absent due to illness or Personal Necessity. It is understood that this deduction on the basis of days shall not alter the practice of hourly deduction for Summer Sick Leave when a unit member performs Summer Session service for overload.

17E.2 Office Hour Obligation

If a unit member performs a summer teaching assignment for load in accordance with Article 10D.c, whether workload banking or not, he/she shall incur an office hour obligation at the rate of 5 (five) total office hours per CAH, over the duration of the course. *For example:*

- 3 CAH load in summer/intersession incurs an obligation to serve 15 office hours, typically 2.5 weekly office hours if the class runs 6 weeks.
- 5 CAH load in summer/intersession incurs an obligation to serve 25 office hours, typically 3 weekly office hours if the class runs 8 weeks.

When a Regular and Contract unit member's teaching load is less than 100% in fall or spring semester as a result of exercising this provision, the unit member's office hour obligation for that semester shall be reduced in accordance with Article 10D.3a(1).