



**CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT**  
**Office of Human Resource Services**  
**Service Calendar for Members of the Classified Staff 2008-2009**



**HOLIDAYS**

**July**

4 Independence Day

**September**

1 Labor Day

**November**

10 Veterans' Day (Observance)  
 26 Holiday (in lieu of Admissions Day)  
 27 Thanksgiving Day  
 28 Special Holiday (Board Granted)

**December**

24 Special Holiday (Board Granted)  
 25 Christmas Day  
 26 Special Holiday (Contract)  
 29 Special Closure (Contract)  
 30 Special Closure (Contract)  
 31 Special Holiday (Board Granted)

**January**

1 New Years Day  
 19 Martin Luther King Day

**February**

13 Lincoln Day (Observance)  
 16 Washington Day

**May**

25 Memorial Day

**ASSIGNMENTS**

**Fiscal year (12 month assignment):**  
 July 1, 2007 - June 30, 2008 = 261

**9, 10, and 11 Month Assignments:**

9 month duty days: 162  
 10 month duty days: 202  
 11 month duty days: 224

**NOTES:**

1. ○ HOLIDAY: A holiday which falls on a Saturday is taken the preceding Friday. A holiday which falls on a Sunday is taken the following Monday.
2. Regular classified, confidential and supervisory employees with permanent status shall be entitled to two (2) floating holidays, with prior request/approval of their supervisor.
3. Members of the Classified Service who work less than 12 months a year shall take their vacation during recess periods between semesters, Spring break, and during the period August through May.
4. □ No instruction this Saturday.

**FISCAL YEAR SUMMARY:**

<b>Total Fiscal Year Days</b> (excluding Saturday and Sunday).....	261
<b>Regular Holidays</b> – see SEIU 1021 CBA, page. 77, Section 18.1).....	-11
<b>Special Holidays</b> (Board Granted) – see SEIU 1021 CBA, page. 77, Section 18.3).....	-3
<b>Special Closure Holidays</b> (Contract) – see SEIU 1021 CBA, page. 77, Section 18.3).....	-3
<b>Floating Holiday</b> (Regular Classified, Confidential and Supervisory only) – see SEIU 1021 CBA, page. 78, Section 18.4).....	-2

**REQUIRED DUTY DAYS: (Full-time employees, including 2 floating holidays):**

***SEIU Bargaining Unit.....	242
***Supervisory/Confidential.....	242

**2008**

S M T W T F S  
**JULY**

				1	2	3	4	5
6	7	8	9	10	11	12		
13	14	15	16	17	18	19		
20	21	22	23	24	25	26		
27	28	29	30	31				

(22)\*\*\*

**AUGUST**

					1	2		
3	4	5	6	7	8	9		
10	11	12	13	14	15	16		
17	18	19	20	21	22	23		
24	25	26	27	28	29	30		
31								

(21)\*\*\*

**SEPTEMBER**

1	2	3	4	5	6			
7	8	9	10	11	12	13		
14	15	16	17	18	19	20		
21	22	23	24	25	26	27		
28	29	30						

(21)\*\*\*

**OCTOBER**

			1	2	3	4		
5	6	7	8	9	10	11		
12	13	14	15	16	17	18		
19	20	21	22	23	24	25		
26	27	28	29	30	31			

(23)\*\*\*

**NOVEMBER**

							1	
2	3	4	5	6	7	8		
9	10	11	12	13	14	15		
16	17	18	19	20	21	22		
23	24	25	26	27	28	29		
30								

(16)\*\*\*

**DECEMBER**

1	2	3	4	5	6			
7	8	9	10	11	12	13		
14	15	16	17	18	19	20		
21	22	23	24	25	26	27		
28	29	30	31					

(17)\*\*\*

**2009**

S M T W T F S  
**JANUARY**

						1	2	3
4	5	6	7	8	9	10		
11	12	13	14	15	16	17		
18	19	20	21	22	23	24		
25	26	27	28	29	30	31		

(20)\*\*\*

**FEBRUARY**

1	2	3	4	5	6	7		
8	9	10	11	12	13	14		
15	16	17	18	19	20	21		
22	23	24	25	26	27	28		

(18)\*\*\*

**MARCH**

1	2	3	4	5	6	7		
8	9	10	11	12	13	14		
15	16	17	18	19	20	21		
22	23	24	25	26	27	28		
29	30	31						

(22)\*\*\*

**APRIL**

			1	2	3	4		
5	6	7	8	9	10	11		
12	13	14	15	16	17	18		
19	20	21	22	23	24	25		
26	27	28	29	30				

(22)\*\*\*

**MAY**

							1	2
3	4	5	6	7	8	9		
10	11	12	13	14	15	16		
17	18	19	20	21	22	23		
24	25	26	27	28	29	30		
31								

(20)\*\*\*

**JUNE**

1	2	3	4	5	6			
7	8	9	10	11	12	13		
14	15	16	17	18	19	20		
21	22	23	24	25	26	27		
28	29	30						

(22)\*\*\*