

Community Relations

A. Access and Use of Property and Facilities

1120 Community Education Classes

1. Basic Premise

In accordance with provisions of Education Code Section 78300 and Title 5 of the California Code of Regulations Section 55002(d), it is the policy of the Governing Board of the Chabot-Las Positas Community College District to provide community services classes, workshops, and seminars in civic, vocational, literacy, health, homemaking, technical and general education topics. These classes are designed to provide instruction and to contribute to the physical, mental, moral, economic or civic development of the individuals enrolled therein and shall be open to all members of the community.

Community services classes shall not carry academic credit and shall be paid for by fees set so as to cover the full and complete cost associated with providing the classes. No state General Fund monies shall be used to establish and maintain community service classes. Refund procedures shall be established by the colleges and plainly displayed in all program publicity. No refunds shall be made for registration cancellations made less than one week prior to the beginning of a community education class or activity. Each college shall submit a report annually to the Governing Board indicating community education activities offered during the year and program plans for the coming year.

2. Goal Statement

The mission statements for Chabot and Las Positas Colleges define the commitment of each college to creative and responsive programs and services for the communities they serve. Providing a variety of high quality, low-cost Community Education activities for the community will respond to the continuing education, cultural and personal development needs of District residents.

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3. Community Education Program Objectives

- a. Each college may provide a variety of Community Education activities including but not limited to workshops, cultural events, short-courses, classes and seminars depending on community needs, financial resources and the availability of appropriate facilities.
- b. The colleges will coordinate and consult with one another regarding the development, publicity and other aspects of Community Education programming. There will also be coordination between Contract Education and Community Education staff.
- c. All Community Education activities will be self-supporting.
- d. Each College will prepare timely reports to the Board of Trustees regarding program effectiveness and future plans.

4. Accountability

The Community Education program operated by each college shall have clearly described accountability statements indicating the reporting line, areas of task responsibility associated with each Community Education staff member and fiscal procedures to account for revenue and expenditures.