



**Chabot-Las Positas
Community College District**

Chancellor's Council

Tuesday, February 9, 2010

3:00-5:00 pm

District Office - Multipurpose Room #120

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I. Approval of Minutes

II. Accreditation Reports

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III. Budget Update

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IV. Russell City Energy Center

V. Other

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VI. Next Meeting: Tuesday, March 9, 2010 (CONFLICT)
Tuesday, March 23, 2010

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

CHANCELLOR'S COUNCIL

Meeting of February 9, 2010

Meeting Minutes

Attendance: Joel Kinnamon, Celia Barberena, Laurel Jones (for DeRionne Pollard), Sarah Thompson, Laura Weaver, Natasha Lang, Cathy Gould, Jeff Baker, Jane McCoy, and Linda Wilson

I. Approval of Minutes

By motion made and seconded, the Minutes of December 8, 2009 were approved. Dr. Jones abstained.

Linda Wilson pointed out on page 2, paragraph 1, that the Classification Compensation Study Committee is looking for communication with the College Presidents in lieu of the union.

II. Accreditation Report

Copies of the Colleges' Accreditation Evaluation Reports were distributed. Dr. Kinnamon reported that they are posted on the Colleges' websites as well. He also distributed a copy of a press release prepared by Laura Weaver on the Accreditation. He highlighted the comments in the release, recognizing that the process involved every member of our faculty and staff. He also highlighted the comments made by he and Board President Gelles expressing that they are thrilled with the outcome. Dr. Kinnamon reported that there is work ahead for us on the recommendations but noted we should be proud of the many commendations made by the Team. He reported that in looking back to 2007, there were eleven institutions that were put on sanctions.

Sarah Thompson noted that a recommendation was made for Las Positas College for the College and District to update a functional map. They began this year talking about updating and revising Board Policy to make sure it reflects the different roles. Dr. Kinnamon noted that this will be an on-going effort. He noted that the College has already done a lot of great work on the functional map and any improvements we can make will benefit us.

Dr. Kinnamon reported that he will send something to DBSG with a charge and timeline to help us respond to this.

Dr. Jones reported that many districts that have been put on sanctions have had more Board issues.

Jane McCoy reported that a recommendation of the Accreditation Team for Las Positas College is to engage adjunct faculty in the Student Learning Outcomes process. She questioned if there is a plan to accomplish this. Dr. Kinnamon reported that we will need a plan to address that recommendation by the deadline of 2012.

III. **Budget Update**

Dr. Kinnamon reported that the Governor's proposed Budget is largely based on an expectation that there will be a significant amount of federal monies. He reported that in all likelihood the Governor is way off the mark on this. Dr. Kinnamon reported that he believes the proposed budget will not be approved as is and it is likely the Legislature will go back and forth until Fall and perhaps after the election. There is also an assumption of Growth in the Governor's Budget and Dr. Kinnamon feels certain that won't happen. He also reported that the Legislature will probably push for a fee increase and it is hoped that it will be over a period of time and in a way that is rationale.

Dr. Kinnamon reported that we felt a lot of the pain last year through reductions, not filling vacant positions, etc. He noted that the reductions, coupled with the retirement incentive, has bought us some time. He is hopeful that when we get through this budget we won't see as many negative impacts as previously seen.

In response to a question raised by Jane McCoy, Dr. Kinnamon reported that there were a total of 50 retirements. He reported that there will be some savings there. He also reported that there will be savings for positions not filled for a period of time. He noted that most of the Classified Staff who took the SERP were at the top of the pay range and that will create a savings.

In response to a question, Dr. Kinnamon reported that Keenan and Associates recently gave an overview of our Benefit Programs. For the most part, our increased costs are due to the fact that Health Care costs continue to go up. Keenan outlined things we could do to make ourselves healthier and more informed. Our challenge is also the liability for retirees which is approximately \$112-\$113 million and noted that at some point we will have to tackle that. He reported that the District has set aside approximately \$4.5 million.

It was reported that some Colleges created subgroups that did an intense study and was able to bring back information in a non-threatening manner. The question was raised if our Board would consider a similar tactic. Dr. Kinnamon reported that approximately three or four years ago there was a joint meeting between Classified Union leadership, Faculty Union leadership and Administration where Keenan gave a presentation on this issue. We had talked also approximately three years ago about issuing a bond to fund the liability. Dr. Kinnamon noted that fortunately the District didn't proceed because when the

stock market crashed, other Districts that went that route incurred the bond indebtedness as well as the GASB liability. He reported that the District is also looking at a combination pay-as-you-go funding and 50% of the liability through bond issuance and other avenues that would be available.

Dr. Kinnamon reported that as the District is required to pay a higher percentage of the retirement to STRS and PERS that gets into our discretionary funds. He reported that we will need to be creative.

IV. **Russell City Energy Center**

Dr. Kinnamon reported that the Bay Area Air Quality Management District issued a permit for Russell City. He reported that now it moves to the appeal process and he is confident that we will be involved in that process. Other than that he is not sure what other actions the District might take. He has talked to a couple Trustees and we will look at other avenues that may be available to us. Part of the strategy is to drag it out.

V. **Other**

Linda Wilson reported that she made a recommendation to the District Purchasing Manager to cut down on costs associated with printing forms. She reported that many forms were created pre-technology era. She is creating a spreadsheet of how much money is spent on printing forms. If we can work with our IT Department we could do more on-line forms, which is a cost savings and also helps with our efforts of becoming more green. When completed, she will present her findings to the Purchasing Manager. In addition, she reported that Staples is going to contract to other vendors and the services will not have the current quick response time of one day - it will be 3-5 days. It was reported that Contract Education has already begun this process of costs for printing forms.

Linda Wilson also reported that with the transition of the retirements, there are many issues that are surfacing and she hopes that we will more soon than later come up with these plans because it will start becoming a safety issue for a lot of departments. Dr. Kinnamon reported that as of yesterday in Presidents Meeting, they reviewed an announcement list that is generated from the Requests to Announce Positions and there were a lot on the list, many of which were positions left vacant from the SERPs.

Dr. Jones reported that Las Positas College is holding off another month on funding position decisions. It is all going through PBC.

Linda Wilson reiterated a statement she made at the last Council Meeting that it is the hope that the Colleges will work with the Classification and Compensation

Study Group so we don't continue job descriptions that are not meeting the needs of the Colleges and District. She stressed that safety is very important.

Linda Wilson reported that if there is no money in the departments budgets, requisitions cannot go through to override. District Business Services will need to communicate this to the colleges. She reported that there are exceptions put in place for critical early orders.

Jane McCoy reported a discrepancy with the schedule presented by the Calendar Committee and the calendar in the fall schedule. Dr. Kinnamon questioned where the disconnect generated. Dr. Jones reported she will explore this issue. She reported that that is the last thing edited and it hasn't been published as yet.

IV. Next Meeting

Due to a conflict in Dr. Kinnamon's schedule (Accreditation Site Visit), it was agreed to postpone the March 9 scheduled meeting to Tuesday, March 23, 2010, 3:00-4:00 pm, District Office Multipurpose Room.

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2/16/10