

**General Institution**

**AP 3501 CAMPUS SECURITY AND ACCESS**

**References:**

34 Code of Federal Regulations Section 668.46(b)(3)

During business hours, the District will be open to students, parents, employees, contractors, guests, and invitees. During non-business hours access to all District facilities is by key, if issued, or by admittance via the Office of Campus Safety & Security. In the case of periods of extended closing, the District will admit only those with prior written approval to all facilities.

Emergencies may necessitate changes or alterations to any posted schedules. Areas that are revealed as problematic will have regular periodic security surveys. The Office of Campus Safety & Security and other concerned areas review these results. These surveys examine security issues such as landscaping, locks, alarms, lighting, and communications. Additionally, during the academic year, the Office of Campus Safety & Security and Maintenance & Operations staff shall meet to discuss campus security and access issues of pressing concern.

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**Date Adopted:** August 18, 2015

*(This is a new procedure recommended by the Policy and Procedure Service.)*