

Students and Student Services

Administrative Rules and Procedures

5242 Issuance of Occupational Certificates

1. Each curriculum or course which involves a certificate of achievement or a certificate of completion will be reviewed and a recommendation made for the particular award by the appropriate Citizens' Advisory Committee and the college committee on curriculum.
2. To qualify for a certificate of achievement or a certificate of completion, a student shall complete at least 80% of the required program at Chabot or Las Positas College, including the final three semester units of the program.
3. All curricula involving a certificate of achievement or a certificate of completion will be established in such a way as to permit a student to continue toward completion of the Associate in Arts or Associate in Sciences Degree without loss of units. Furthermore, where appropriate, students will be encouraged to complete this degree.