

Students and Student Services

Administrative Rules and Procedures

5260 Repeating Courses

Students may not repeat courses in which they received passing grades of A, B, C or CR except as follows:

1. The Vice President of Student Services or designee may permit the repetition of courses for which a grade of C or better has been received under the following conditions:
 - a. When the student's previous grade is, at least in part, the result of extenuating circumstances. Extenuating circumstances are verified cases of accident, illness or other circumstances beyond the control of the student; or
 - b. When a student should repeat a course because there has been a significant lapse of time since the student previously took the course.
2. Certain courses designated by the Office of Academic Services may be repeated up to a maximum of five repetitions. Students should consult their counselors for a list of such courses.

When a student has repeated a course and earned a passing grade of A, B, C, D or CR, he/she may petition the Registrar to count for grade point calculation only, the most recently earned grade. Both the original and subsequent grade will remain on the student's Permanent Record Card. In transferring to other institutions, students may be held responsible for all units attempted.