

Students and Student Services

F. Rights, Duties and Responsibilities

5511 Privacy Rights of Students

It shall be the policy of the Board of Trustees that:

1. In accordance with the Family Educational Rights & Privacy Act (Section 438, PL 93-380, 1974) as amended, and with the California Code of Regulations, Title 5.
 - a. The District may establish and maintain only such information on students as is relevant to admission, registration, academic history, career, student benefits or services, extra curricular activities, counseling and guidance, discipline or matters relating to student conduct, and shall establish and maintain such information as required by law; and
 - b. Except as excluded by state or federal law, each student shall have access to the official educational records, files, documents, and other materials which contain information directly related to him or her; and
 - c. Each student shall have the right to challenge such records on the grounds that they are inaccurate, misleading, or otherwise inappropriate; and
 - d. Except as authorized by state and/or federal law, no record, file, document or other materials or any personally identifiable information contained therein shall be released to any individual, agency, or organization without the written consent of the student; and
 - e. Each student shall be kept informed of his or her rights accorded by this policy.
2. Student records shall be destroyed only in accordance with the provisions of the Education Code, the California Code of Regulations, Title 5, and the Government Code.