

## **Instruction and Educational Program**

### **A. Educational Program**

#### **6216 Field Trips \***

Field trips specifically related to the learning objectives of a course of study are encouraged by the District and the Colleges. A field trip is defined as any movement of a class outside of its regularly assigned classroom(s) for the purpose of receiving educational experiences not possible in the classroom(s).

Field trips are defined under four classes.

**Class I.** Class I field trips are on-campus activities extending outside the assigned classroom(s) but limited to the boundaries of the college campus.

**Authorization.** First line administrator or other designated administrator.

**Class II and III.** Class II field trips are in-district activities conducted off campus but limited by the boundaries of the Chabot-Las Positas Community College District. Class III field trips are activities conducted outside the boundaries of the Chabot-Las Positas Community College District, but within the State of California.

**Authorization.** President of the college or designee.

**Class IV.** Class IV field trips are out-of-state activities conducted outside the State of California.

**Authorization.** President of the college or designee.

The procedures necessary to carry out this policy are included in the Administrative Rules and Procedures.