

Internal Board

Administrative Rules and Procedures

7015 Public Comments at Board Meetings

It is preferred that each person who wishes to speak complete a card (available at the door) giving his/her name, address and telephone number, the organization represented, if any, and the topic to be addressed. The President of the Board may limit each person commenting to three (3) minutes, unless a majority of the Board members present wish to grant extra time. It is recommended that individuals desiring to speak longer than three minutes obtain permission of the Board of Trustees prior to speaking.

It is preferred that large groups and organizations wishing to appear before the Board identify a spokesperson who may introduce members who are in attendance in support of the group's position and who will present, on behalf of the group or organization, a consolidated statement, and it is recommended that the statement be limited to three (3) minutes unless a majority of the Board members present wish to grant extra time.

In order to facilitate complicated or extended presentations, it is recommended that written material be submitted to the Board through the Office of the Chancellor at least seven (7) days in advance of the Board meeting.