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**Academic Affairs**

**AP 4050 ARTICULATION**

**References:**

Education Code Sections 66720-66744;  
Title 5 Section 51022(b) and 55051;  
Accreditation Standard II.A.6.a

**High School (Secondary) Articulation**

**Eligibility**

The student must be registered at one of the colleges and in good academic standing. Any student applying for recognition of the completion of articulated secondary coursework will be expected to have had extensive experiences which have prepared the person in the subject matter. The individual must provide acceptable evidence (including evidence of course completion, and grade awarded at the secondary level) of those experiences at the time of application for recognition.

**Application and Administration**

Articulated secondary courses are those courses where the faculty in the appropriate discipline, using policies and procedures approved by the curriculum committee, have determined said courses are comparable to a specific community college course. Each college will maintain a current inventory of all secondary articulated courses.

Each college shall have a process for the certification of articulated coursework.

Articulated secondary courses may be accepted in lieu of comparable community college courses to partially satisfy:

- Requirements for a certificate program, including the total number of units required for the certificate;
- or, the major requirements in a degree program.

**Awarding of Credit:**

College credit is not given for articulated courses.

**Records**

The student's permanent record will reflect course completion and the grade awarded, but will reflect zero credits awarded by the college for the course. Notations of community college course credit shall be made only if community college courses are

successfully completed or if credit is earned via Credit by Examination (see BP/AP 4235 titled Credit by Examination).

### **Limitations**

Except through Credit by Examination—secondary courses may not be used to satisfy the requirement that students complete at least 60 semester or 90 quarter units in order to receive an associate degree; or, any general education requirement for the associate degree established by the District.

### **Articulation with Colleges and Universities**

Each college shall negotiate course-to-course, preparation for major, and general education articulation. Responsibility for articulation rests with the Articulation Officer at each college and a representative from the receiving or responding college or university.

Approved articulation of classes being reviewed by the transfer school is determined by a process at the transfer school. Approved articulation of courses transferring into the colleges is reviewed by the Articulation Officer, Evaluator and/or faculty from the appropriate department/program of each college.

Each college, represented by the Articulation Officer, shall submit courses for approval for the Intersegmental General Education Transfer Course (IGETC) List, the California State University General Education Breadth List, and the University of California Transfer Course Agreement (TCA) on a yearly basis.

Articulation decisions for private and out of state colleges shall be kept on file at each college. A Course to course and major preparation articulation with CSU and UC schools is available on ASSIST.org, the official web site for intersegmental articulation.

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**Date Approved:** February 18, 2014

Edited November 20, 2017