

Academic Affairs

BP 4225 COURSE REPETITION

References:

Title 5 Sections 55040, 55041, 55042, 55044, and 58161

Note: *This policy is legally required.*

Students may repeat courses in which substandard grades (less than "C," and including "W") were earned. The Board has determined reasonable limitations on course repetition as described in AP 4225 titled Course Repetition.

When course repetition occurs, the permanent academic record shall be annotated in such a manner that all work remains legible, insuring a true and complete academic history.

Under special circumstances, students may repeat courses in which a C or better grade was earned. The special circumstances are defined in administrative procedures.

The Chancellor shall rely primarily on the Academic Senates to establish administrative procedures to implement this policy.

The District recognizes that the most recent completion of a course should most accurately reflect a student's academic progress, thus students MAY REPEAT for credit those courses taken for which grades of D, F, or NP were received. Except as provided in the catalog for specific courses or in cases of extenuating circumstances, a student, by state law, is limited to ONE ATTEMPT to repeat a course for the purpose of raising a substandard grade (D, F, or NP). The procedures for repeating a course are included in the Administrative Procedures.

Date Adopted: February 18, 2014; Edited November 2016.