

Student Services

BP 5035 WITHHOLDING OF STUDENT RECORDS

Reference:

Title 5 Section 59410

Students or former students who have received official notification (college-assigned email address or via U.S. mail) that they have failed to pay a proper financial obligation shall have grades, transcripts, diplomas, and registration privileges withheld.

Whenever a student is delinquent through failure to comply with college procedures, to pay debts, or to return property owned by the college, that student's records will be placed on hold. A student whose records are placed on hold shall not be allowed:

1. to register for subsequent terms of instruction;
2. to receive transcripts of work completed; or
3. to receive other services in the college which relate to his/ ~~er~~ her records.

When the student has cleared his obligation with the college, the holding of his/ ~~er~~ her records shall be removed.

Date Adopted: June 17, 2014

(This policy replaces CLPCCD Policy 5311)