

## AGENDA

**B1200, MUSIC SKILLS, SOTA PLAZA  
BID NO. 12 - 01  
CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT  
CHABOT COLLEGE**

**MANDATORY PREBID CONFERENCE  
June 29, 2011  
10:00 AM**

- 1. Introduction and Roles on the Project**
  - A. CLPCCD
    - i. Contracts & Purchasing
      1. Priscilla Burruss
      2. Victoria Lamica
      3. Doug Horner
    - ii. Maintenance & Operations
      1. Tim Nelson, Allan Ambrecht
  - B. Construction Manager
    - i. Swinerton Management & Consulting
      1. Greg Horne
  - C. bfgc/IBI Group Architects
    1. Patty Lock
  
- 2. Review Bid Documents (Victoria Lamica)**
  - A. Frequently Asked Questions (Handout)
  - B. Bid Due Date – **Wednesday, July 20, 2011 at 2:00 PM**  
Delivery to: District Office, Pleasanton
  - C. Certification of Prebid Site Visit (Handout)
  - D. Bid Question Form (Handout)
  - E. Contract – Sample Form
  - F. Performance and Payment Bonds
  - G. Insurance requirements
  - H. Allowances
    - i. Owners unspecified allowance **\$400,000**
  - I. Liquidated damages
    - i. Complete construction **\$2,000** per calendar day per phase of work
  - J. Contractor License B required
  
- 3. Bidding Schedule (Victoria Lamica)**
  - A. Last day for RFI submittals (Bid Question Form) – **Wednesday, July 6**
  - B. RFIs received after July 6 answered after contract at precon meeting
  - C. Last Addenda issued **Thursday, July 14**

- D. Board of Trustees Award – **Tuesday, August 16, 2011**
- E. Notice to Proceed – Approximately **August 30, 2011**
- E. Contract Time - **360** calendar days

**4. Construction (Greg Horne)**

- A. Construction mobilization anticipated August 30, after BOT award
- B. Permitting by DSA, DSA Inspector to be determined
- C. Safety program, construction fencing with green screen
- D. Site management, traffic plan (within campus 2 spotters equipment)
- E. Zero tolerance program
- F. Lay down areas
- G. Contractor parking inside fenced areas, Lot A by Hesperian Blvd
- H. Site security
- I. On-site supervision
- J. Attachment D, Special Conditions, Debris Recycling Statement, required paperwork maintained throughout the progress of the work.
- K. Alternate 1, Plaza. Alternate 2, Enhanced Plaza
- L. Deferred submittal to DSA.

**5. Presentation by Patti Locke, bfgc architects**

**6. Site Tour**