

DISTRICT BUSINESS STUDY GROUP  
MEETING NOTES  
MARCH 13, 2009

Place: Las Positas College, Room 1603, Livermore, California

Attending: Celia Barberena  
Dave Fouquet  
Gregory Daubenmire  
Heidi Ulrech  
Jack Mahrt  
Jason Morris  
Judy Hutchinson  
Kari McAllister  
Laurel Jones  
Ming-Lun Ho  
Mike Absher  
Pamela Luster  
Pedro RuizDeCastilla  
Yvonne Wu-Craig (for Rachel Ugale)  
Rachel Aziminia  
Tim Nelso  
Bethany Wallace

The meeting was called to order at 12:30 p.m. by Lorenzo Legaspi, Vice Chancellor, Business Services. Mr. Lorenzo started by recapping the last meeting. The items discussed at the last meeting were:

- a) the budget development
- b) the current state funding model SB 361
- c) State budget update - zero COLA for this year and 3% growth for 09-10

This group plays an important role in the accreditation team.

Today's meeting will be about the expenditure side of the budget.

**Budget Development**

We have started the preliminary budget for 2009-10. We are developing this budget on certain expenditure assumptions and using the revenue allocation model. The State funding allocation model is based on FTES. Our FTES target is 17, 719 and growth is funded at 3%, enrollments fees remain at \$20. There is zero COLA for 2009-10. Full time faculty salary and benefits absorb about 85% of our budget. Renewal rates for health benefits for retirees and current employees have increased. Kaiser has increased its rate by 9.29%, Blue Cross HMO by 20% and Blue Cross PPO by 10%. We plan to re-negotiate for a lower increase. Salaries for regular staff is estimated at 1.2% for step increase. The preliminary budget will have revenues from this date that will include full time faculty. It will be a complete budget that will show our bottom line and where we are now.

### **Budget Update**

The 311Q report has the budget updates which are submitted to the Board and to the State on a quarterly basis. It shows budget, expenses, committed and available fund balance including reserves. The general fund does not include measure B funds. Measure B holds quarterly meetings with the citizen's oversight committee. The FTES rollback for 2007-08 generated additional \$980,000 for us. This was added to our fund balance that will help us through 2010. These are one time monies that we will be using for ongoing expenses. For 2008-09 the State is having to deficit the preliminary apportionment, meaning we are not going to receive dollar for dollar.

### **DEMC/CEMC FTES Calculation**

The District Enrollment Management Committee sets the target for FTES for FTEFS.