



CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

Purchasing & Warehouse Services Department Surplus Program Sales to Students/Employees

Using The Zone

A new Program called Surplus Sales to Students & Employees has been established within the Purchasing and Warehouse Services Department in collaboration with ITS. The Program provides for on-line sales of surplus items.

To access this program please log-in to "The Zone" using your W number including the W and your six digit pin, (same as CLASS-Web).



How to log into The Zone:

1. Go to <http://thezone.clpccd.edu>
2. W ID: enter W ID, including the W
3. PIN: the same six-digit number used to log into CLASS-Web.
4. Log into The Zone.

Surplus Questions please contact:

Purchasing and Warehouse Services Department
at (925) 485-5230, or (925) 485-5233

Problems Logging onto The Zone:

Please send an email including your W ID to:
helpzone@clpccd.org or call 925.424.1710

How Do I Get My W ID So I Can Log Into The Zone?

1. Go to CLASS-Web:
<http://bannerweb.clpccd.cc.ca.us:700>
2. Log in with Social Security number. PIN is initially set to birth date in format MMDDYY.
3. If you forgot your PIN, enter SSN and click "Forgot PIN?" button, answer security question, reset six-digit PIN.
4. Click link "What is my W ID?" write down your number, then click the "Exit" icon to log out of CLASS-Web.
5. Click link to go to The Zone login page.

***To all CLPCCD employees please note:**

There has been a change in how to access the sale of surplus items. You will no longer be able to make an offer through the Purchasing Intranet. This access is now only available by signing onto The Zone.