Chabot – Las Positas Community College District



Adoption Budget

Fiscal Year
Beginning July 1, 2011
and
Ending June 30, 2012

CHABOT - LAS POSITAS COMMUNITY COLLEGE DISTRICT

Board of Trustees

Barbara F. Mertes, Ph.D. – President Isobel F. Dvorsky – Secretary Arnulfo Cedillo, Ed.D. Donald L. "Dobie" Gelles Hal G. Gin, Ed.D. Marshall Mitzman, Ph.D. Carlo Vecchiarelli

Administrative Officers

Joel L. Kinnamon, Ed.D. – Chancellor Lorenzo Legaspi – Vice Chancellor, Business Services Mary Anne Gularte, Ed.D. – Vice Chancellor, Human Resource Services and Organizational Development Jeffrey M. Kingston – Vice Chancellor, Facilities and Executive Director, Measure B Bond Program

Chabot College

Celia Barberena, Ph.D. – President

Las Positas College

Kevin Walthers, Ph.D. – President

Chabot - Las Positas Community College District
District Offices
5020 Franklin Drive
Pleasanton, CA 94588
Phone: (925) 485-5201
www.clpccd.org

Board of Trustees of Chabot-Las Positas CCD County of Alameda and State of California

TABLE OF CONTENTS

GENERAL FUND NARRATIVE	5
GENERAL FUND.	9
CAFETERIA FUND.	12
CHILD DEVELOPMENT FUND.	14
SELF INSURANCE FUND (RUMBL)	16
MEASURE B CAPITAL PROJECT FUND.	18
CAPITAL PROJECTS FUND	21
SPECIAL RESERVE FUNDS (NIKE PROJECT, COP)	23

This page intentionally left blank.

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

ADOPTION BUDGET 2011-2012

Budget Requirement

- Title 5, Section 58301 of the California Code of Regulations requires community college districts to hold a public hearing on the proposed budget for the ensuing fiscal year.
- Title 5, Section 58305 of the California Code of Regulations requires community college districts to adopt a final budget on or before the 15th day of September.

State Budget Act

- The 2011-12 Budget Act was passed on June 28, 2011 and signed by the Governor on June 30.
- The Budget Act closed a deficit of \$26.6 billion for the 18 months ending June 30, 2012.
- Solutions included in the Budget Act are:
 - o \$11.1 billion in expenditure reductions
 - o \$11.8 billion in baseline revenue adjustments
 - o \$2.9 billion in borrowing, shifts, and fund transfers
 - o \$1.0 billion in new revenue changes
 - o \$0.5 billion in local realignment revenue impacts

Impact on California Community Colleges

- \$400 million base reduction (workload reduction)
- Increase in student fees of \$10 per unit (from \$26/unit to \$36/unit)
- 0% COLA (statutory COLA is 1.67%)
- Apportionment deferrals continue with a new deferral of \$129 million from Spring 2012 to October 2012
- Extend categorical flexibility through 2014-15
- No funding was provided for either growth or COLA
- No restoration of the categorical program reductions that were enacted in the 2009 Budget Act
- Additional \$4 billion in revenue with contingency language (triggers)

- Triggers take effect if the \$4 billion revenue estimates are not met, resulting in mid-year cuts
 - o Tier 0 − If at least \$3 billion of the \$4 billion of higher revenues materialize, there will be no mid-year cuts.
 - o Tier 1 − If \$2 billion to \$3 billion of the revenues materialize, up to \$601 million in mid-year cuts could be enacted. These actions would include an additional \$100 million reduction to each of UC and CSU and a \$30 million General Fund reduction to the California Community Colleges offset by an increase in fees to \$46 per unit. On September 8, 2011 the California legislature passed bill ABx1 32, which defers the \$10 per unit fee increase until Summer 2012.
 - o Tier 2 If less than \$2 billion of the revenues materialize, over \$1.8 billion in cuts could be meted out to K-14. Specifically, K-12 could see the elimination of transportation funding (\$248 million) and a reduction of funding equivalent to 7 school days (\$1.5 billion). The California Community Colleges could receive a reduction to apportionments of up to \$72 million beyond the Tier 1 cuts. These reductions would be proportionate to revenue estimates.

Impact on Chabot-Las Positas Community College District

- Using the Tier 2 scenario, the Budget Act reduces the District's General Apportionment by \$5,922,000.
- The Community College League of California has advised districts to increase the apportionment reduction by a factor of 1.07751938, bringing the reduction from \$5,922,000 to \$6,381,070.

Structural Deficit

• The District's budget deficit is projected at \$12,623,960, which is made up of:

o Apportionment reduction \$(6,381,070)

o Mandatory obligations \$(3,348,257)

o Essential/critical needs (net) \$(2,894,633)

o Projected budget deficit \$(12,623,960)

Identified Solutions to Structural Deficit

•	Transfer of information technology expenditures to	
	Measure B interest earnings	\$720,000
•	Lease revenue from Dublin Center	\$500,000
•	Reduction In Force	\$1,500,000
•	Savings from Supplemental Employee Retirement Plan (SERP)	\$3,000,000
•	Savings from funded vacant positions (estimate)	\$500,000
•	Avoided costs from State Chancellor's workload reduction	
	(estimate) of 1,712 FTES – equates to lower adjunct faculty costs	\$2,650,000
•	Concessions from management employee group	\$395,000

Outstanding Deficit

- As of this writing, there still remains a structural deficit of \$3,358,960.
- Negotiations have not been settled with both the Classified Employee Group and the Faculty Association.

District Reserve for Economic Uncertainties

- The District's Unrestricted General Fund Ending Balance is \$2,118,823.
- However, for fiscal year 2011-12, the minimum reserve requirement is \$4,608,664.
- The District intends to make up the difference with internal borrowing from the Retiree Benefit (RUMBL) Fund of \$2,489,841.
- This amount of \$2,489,841 will need to be paid back from concessions and budget cuts.

This page intentionally left blank.

General Fund District Total	2010-11 Adoption Budget	2010-11 Projection	2011-12 Adoption Budget		
Revenue					
State Revenue General Apportionment Other State Revenue	\$ 86,700,843 7,192,443	\$ 87,472,700 6,369,790	\$ 81,450,383 5,715,800		
Local Revenue	13,840,321	13,294,076	8,604,223		
Federal Revenue	4,252,628	4,644,761	4,544,488		
Total Revenue	111,986,236	111,781,327	100,314,894		
Transfers In Admin & Fiscal/Sab Leave Other	982,173 450,000	1,101,657 940,611	441,410 516,560		
Total Transfers In	1,432,173	2,042,268	957,970		
Total Revenue and Transfers In	\$ 113,418,409	\$ 113,823,595	\$ 101,272,864		
Academic Salaries Classified Salaries Benefits RUMBL Benefits SERP Payment Supplies Services Capital Outlay Other Outgo/Payment to Students Total Expenditures Transfers Out Admin & Fiscal/Athletic Ins/Sab Leave Other	\$ 42,601,906 27,071,928 21,262,729 4,414,361 569,479 2,955,682 12,449,108 439,107 123,195 111,887,495 996,242 534,672	\$ 44,631,691 26,935,710 20,860,479 4,414,361 933,434 2,157,734 11,464,667 696,016 388,041 112,482,133 1,251,657 1,652,472	\$ 38,811,706 22,460,930 19,900,978 4,855,797 933,434 762,332 16,192,847 60,627 216,012 104,194,663 441,410 200,000		
Total Transfers Out	1,530,914	2,904,129	641,410		
Total Expenditures and Transfers Out	\$ 113,418,409	\$ 115,386,262	\$ 104,836,073		
Increase/(Decrease) in Fund Balance Beginning Balance Ending Balance	\$ 0 \$ 9,329,127 \$ 9,329,127	\$ (1,562,667) \$ 9,329,127 \$ 7,766,460	\$ (3,563,209) \$ 7,766,460 \$ 4,203,251		
Internal Borrowing from RUMBL Ending Balance - General Fund			\$ 2,489,841 \$ 6,693,092		

General Fund District Total - Unrestricted		2010-11 Adoption Budget		2010-11 Projection		2011-12 Adoption Budget	
Revenue							
State Revenue Total General Apportionment Other State Revenue	\$	86,700,843 870,800	\$	87,472,700 920,700	\$	81,450,383 526,800	
Local Revenue		10,476,959		9,719,734		6,315,130	
Federal Revenue		1,200	_	-		1,200	
Total Revenue		98,049,802		98,113,134		88,293,513	
Transfers In							
Admin & Fiscal/Sab Leave Other		982,173 450,000		1,101,657 855,833		441,410 516,560	
Total Transfers In		1,432,173		1,957,490		957,970	
Total Revenue and Transfers In	\$	99,481,975	\$	100,070,624	\$	89,251,483	
Expenditures							
Academic Salaries	\$	40,707,100	\$	42,564,715	\$	38,223,533	
Classified Salaries		22,386,728		21,545,410		20,040,026	
Benefits		19,178,776		18,891,700		18,462,061	
RUMBL Benefits		4,414,361		4,414,361		4,855,797	
SERP Payment		569,479		933,434		933,434	
Supplies		2,095,805		1,186,355		-	
Services		8,606,198		9,584,303		9,658,431	
Capital Outlay		167,286	_	95,763	_		
Total Expenditures		98,125,733		99,216,041		92,173,282	
Transfers Out							
Admin & Fiscal/Athletic Ins/Sab Leave		996,242		1,251,657		441,410	
Other		360,000		1,101,282		200,000	
Total Transfers Out		1,356,242		2,352,939		641,410	
Total Expenditures and Transfers Out	\$	99,481,975	\$	101,568,980	\$	92,814,692	
Increase/(Decrease) in Fund Balance	\$	0	\$	(1,498,356)	\$	(3,563,209)	
Beginning Balance	\$	7,180,388	\$	7,180,388	\$	5,682,032	
Ending Balance		7,180,388	\$	5,682,032	\$	2,118,823	
Internal Borrowing from RUMBL Ending Balance - Unrestricted General Reserve					\$ \$	2,489,841 4,608,664	

Reserve percentage 5.00%

10

General Fund District Total - Restricted		2010-11 Adoption Budget		2010-11 Projection	2011-12 Adoption Budget	
Revenue						
State Revenue						
Other State Revenue	\$	6,321,643	\$	5,449,090	\$	5,189,000
Local Revenue		3,363,362		3,574,342		2,289,093
Federal Revenue		4,251,428		4,644,761		4,543,288
Total Revenue		13,936,434		13,668,193		12,021,381
Transfers In						
Other				84,778		
Total Transfers In				84,778		-
Total Revenue and Transfers In	\$	13,936,434	\$	13,752,971	\$	12,021,381
Expenditures						
Academic Salaries	\$	1,894,806	\$	2,066,976	\$	588,173
Classified Salaries		4,685,200		5,390,300		2,420,904
Benefits		2,083,953		1,968,779		1,438,917
Supplies		859,877		971,379		762,332
Services		3,842,911		1,880,364		6,534,416
Capital Outlay		271,821		600,253		60,627
Other Outgo/Payment to Students		123,195		388,041		216,012
Total Expenditures		13,761,762		13,266,092		12,021,381
Transfers Out						
Other		174,672		551,190		
Total Transfers Out		174,672		551,190		-
Total Expenditures & Transfers Out	\$	13,936,434	\$	13,817,282	\$	12,021,381
Increase/(Decrease) in Fund Balance	\$	-	\$	(64,311)	\$	-
Beginning Balance	\$	2,148,738	\$	2,148,738	\$	2,084,427
Ending Balance	\$	2,148,738	\$	2,084,427	\$	2,084,427

Cafeteria Fund 2011-2012

The purpose of the Cafeteria Fund is to record the revenues and expenses related to food service operations. At Chabot College, this consists of a cafeteria and food & beverage vending machines, both operated by outside contractors. At Las Positas College, this also consists of a cafeteria and food & beverage machines, both operated by outside contractors.

BUDGET ASSUMPTIONS:

REVENUES

2011-2012 estimated revenues are based on past performance and/or contractual minimum commissions.

EXPENDITURES

These expenses are for the maintenance of the cafeterias at the colleges. The expenses for 2011-2012 consist of salary and benefit expenses for custodial services.

All commissions from vending machine sales are transferred to the Associated Students of Chabot College.

Cafeteria Fund District Total		2010-11 Adoption Budget		2010-11 Projection		2011-12 Adoption Budget	
Revenue							
Cafeteria Operations	\$	25,000	\$	21,080	\$	30,080	
Vending Commissions		-		14,000		3,500	
Interest		250		200		200	
Total Revenue	\$	25,250	\$	35,280	\$	33,780	
Expenditures							
Classified Salaries	\$	28,803	\$	27,157	\$	29,967	
Benefits		16,415		17,015		17,842	
Total Expenditures	\$	45,217	\$	44,172	\$	47,809	
Increase/(Decrease) in Fund Balance	\$	(19,967)	\$	(8,892)	\$	(14,029)	
Beginning Balance	\$	40,195	\$	40,195	\$	31,303	
Ending Balance	\$	20,227	\$	31,303	\$	17,274	

Child Development Fund 2011-2012

The purpose of the Child Development Fund is to record the revenues and expenses related to the operation of the child development center at Chabot College.

BUDGET ASSUMPTIONS:

REVENUES

Revenues for the support of the child development center come from several sources including fees paid by parents, State preschool grants, Federal Head-Start and local programs.

There is an Interfund Transfer in the amount of \$200,000 from the General Fund to maintain a balanced budget.

EXPENDITURES

The expenditures for the operation of the child development center include the salaries & benefits of the staff and necessary supplies, such as learning materials and food for the children.

Child Development Fund District Total		2010-11 Adoption Budget		2010-11 Projection		2011-12 Adoption Budget	
Revenue							
State Revenue	\$	901,879	\$	672,000	\$	600,000	
Child Care Fees		202,447		35,000		35,000	
Federal Revenue		636,050		653,000		559,000	
Interfund Transfers In		360,000		362,000		200,000	
Total Revenue	\$	2,100,376	\$	1,722,000	\$	1,394,000	
Expenditures							
Classified Salaries	\$	1,351,768	\$	1,087,000	\$	846,000	
Benefits		663,098		467,000		428,000	
Supplies		40,000		131,000		84,000	
Services		45,510		6,000		6,000	
Other Outgo		-		30,000		30,000	
Interest Expense		-		1,000			
Total Expenditures	\$	2,100,376	\$	1,722,000	\$	1,394,000	
Increase/(Decrease) in Fund Balance	\$	-	\$	-	\$	-	
Beginning Balance	\$	0	\$	0	\$	0	
Ending Balance	\$	0	\$	0	\$	0	

Self Insurance Fund 2011-2012

The purpose of the Self Insurance Fund is to account for funds to pay for the cost of the current fiscal year retiree medical benefits, and to set aside funds for the future unfunded retiree medical liability. This fund is also referred to as the Retiree Unfunded Medical Benefit Liability (RUMBL) Fund.

The District pays for the cost of medical benefits for qualified retirees. An actuarial study determined that the annual expense for these benefits would eventually rise to a level that could not be supported by the District's normal operating budget. The annual increase in expenses is due to a combination of the increasing number of retirees and the increasing cost of the medical benefits.

The transfer amount for 2011-12 has been increased to \$4,855,797 to approximate actual annual cost. However, because of the budget deficit, the RUMBL fund is providing \$2,489,841 in internal borrowing to the unrestricted general fund.

BUDGET ASSUMPTIONS:

REVENUES

Sources of revenue are interest income and a transfer from the General Fund.

EXPENDITURES

The expenditures are based on the actual number of retirees and potential increase in medical benefit costs.

Self Insurance Fund (RUMBL) District Total		2010-11 Adoption Budget		2010-11 Projection	2011-12 Adoption Budget	
Revenue						
Contract Services	\$	4,414,361	\$	4,414,361	\$	4,855,797
Interest		15,000		12,400		10,000
Total Revenue	\$	4,429,361	\$	4,426,761	\$	4,865,797
Expenditures						
Services	\$	4,414,361	\$	4,462,429	\$	4,855,797
Total Expenditures	\$	4,414,361	\$	4,462,429	\$	4,855,797
Increase/(Decrease) in Fund Balance	\$	15,000	\$	(35,668)	\$	10,000
Beginning Balance	\$	3,066,884	\$	3,066,884	\$	3,031,216
Ending Balance	\$	3,081,884	\$	3,031,216	\$	3,041,216
Loan to Unrestricted General Reserve					\$	(2,489,841)
Ending Balance					\$	551,375

Measure B Funds

2011-2012

On March 2, 2004, Alameda County voters and those Contra Costa County voters within the District's boundaries approved Measure B, the \$498 million Chabot-Las Positas Community College District capital improvement (construction) bond. The measure passed with a 59% yes vote.

The first bond issuance, Series A Bonds in the amount of \$100 million, was issued in July of 2004.

Series A Bonds were refunded (2006 General Obligations Refunding Bonds) in March 2006 with an issuance premium of about \$14 million.

On October 17, 2006, the balance of \$398 million was issued as Series B and C. The bonds proceeds are invested in a Guaranteed Investment Contract earning 5.007% in interest.

The repayment of the bond is through the property tax levy of \$19.88 per \$100,000 of assessed valuation.

The Facilities Modernization Program funded by Measure B continues to meet or exceed the expectations of the Colleges and the Community as a whole. Of the \$498 million original budget, there is \$376 million of work in place, another \$62 million committed totaling \$438 million of the work complete or underway providing a remaining budget of \$60 million. The bond program, due to interest earnings and bond premiums over \$100 million, is now planned to have \$600 million in total budget for expenditures. As of June 30, 2011, Chabot College with 30 projects valued at \$254.1 million is 65% complete, Las Positas College with 27 projects valued at \$238.3 million is 71% complete and there are 23 District-wide projects valued at \$107.5 million, 37% complete.

For fiscal year 2011-12 we have budgeted \$58 million in program expenditures. Projects leading this year's spending are:

- PE Strength and Fitness Center, CC (\$2 million)
- Classroom Building 300, CC (\$3 million)
- Industrial Technology Buildings 1400/1600, CC (\$2 million)
- PE Complex, CC (\$7 million)
- Performing Arts Center/Plaza Building, CC (\$3 million)
- Science and Technology Building, LPC (\$7 million)
- Student Services and Central Administration, LPC (\$14 million)
- Photovoltaic Solar Project, LPC (\$3 million)
- Dublin Education Center Renovations (\$2 million)
- 40+ Other Projects District wide (\$15 million)

Measure B Capital Project Fund District Total		2010-11 Adoption Budget		2010-11 Projection		2011-12 Adoption Budget	
Revenue							
Interest	\$	11,595,931	\$	11,879,287	\$	5,316,195	
Total Revenue	\$	11,595,931	\$	11,879,287	\$	5,316,195	
Expenditures							
Classified Salaries	\$	928,811	\$	851,677	\$	834,119	
Benefits		370,197		308,258		335,142	
Supplies		18,000		9,498		15,000	
Services		700,000		1,270,143		1,000,000	
Capital Outlay		69,582,992		50,896,552		55,425,739	
Other Outgo		400,000		389,325		390,000	
Total Expenditures	\$	72,000,000	\$	53,725,453	\$	58,000,000	
Increase/(Decrease) in Fund Balance		(60,404,069)	\$	(41,846,166)	\$	(52,683,805)	
Beginning Balance		264,117,385	\$	264,117,385	\$	222,271,219	
Ending Balance	\$	203,713,316	\$	222,271,219	\$	169,587,414	

This page intentionally left blank.

Capital Projects Fund 2011-2012

The purpose of the Capital Projects Fund is to record revenues and expenditures related to acquisition, construction or improvement of grounds or buildings, including scheduled maintenance projects. There are two sub-funds associated with this fund: State funded Capital Projects, which accounts for all construction or improvement of grounds or buildings, including scheduled maintenance projects and the Property Sale Fund which currently accounts for the monies received for the sale of District owned property in Castro Valley (Nike site).

Capital Projects Fund

Construction Projects

Chabot College

• Math-Science Building 1700/1800 Modernization

Scheduled Maintenance

It should be noted that the State is not currently funding specific scheduled maintenance projects and has suspended funding for the Block Grant and Physical Plant and Instructional Support programs.

Property Sale Fund

The only source of revenues for this fund is interest earned on the balance in the fund. Interest income will decrease as the fund balance decreases.

In 2008-09, each campus was allocated \$500,000 to be used in accordance with the Board-approved Public Art initiative. The majority of the funds are carried forward to 2011-12.

Capital Projects Fund District Total		2010-11 Adoption Budget		2010-11 Projection		2011-12 Adoption Budget	
Revenue							
State Revenue	\$	290,297	\$	128,846	\$	4,236,297	
Local Revenue		1,112,853		1,300,000		1,200,000	
Interest		20,000		1,900		16,500	
Interfund Transfers				100,000			
Total Revenue	\$	1,423,150	\$	1,530,746	\$	5,452,797	
Expenditures							
Services	\$	-	\$	145,910	\$	16,335	
Capital Outlay		338,188		176,736		4,116,563	
Interfund Transfers						<u> </u>	
Total Expenditures	\$	338,188	\$	322,646	\$	4,132,898	
Increase/(Decrease) in Fund Balance	\$	1,084,962	\$	1,208,100	\$	1,319,899	
Beginning Balance	\$	2,630,798	\$	2,630,798	\$	3,838,898	
Ending Balance	\$	3,715,760	\$	3,838,898	\$	5,158,797	

Special Reserve Funds (Nike Project, COP) District Total		2010-11 Adoption Budget		2010-11 Projection		2011-12 ption Budget
Revenue						
Interest	\$	16,000	\$	18,000	\$	15,000
Total Revenue	\$	16,000	\$	18,000	\$	15,000
Expenditures						
Academic Salaries	\$	15,000	\$	8,159	\$	-
Benefits		2,000		782		-
Supplies		6,000		411		-
Services		10,000		5,250		10,000
Capital Outlay		936,724		78,966		866,155
Total Expenditures	\$	969,724	\$	93,568	\$	876,155
Increase/(Decrease) in Fund Balance	\$	(953,724)	\$	(75,568)	\$	(861,155)
Beginning Balance	\$	3,774,695	\$	3,774,695	\$	3,699,127
Ending Balance	\$	2,820,971	\$	3,699,127	\$	2,837,972