



Chabot-Las Positas Community College District

## Emergency Preparedness and Workplace Safety

Office of Human Resource Services

5020 Franklin Drive, Pleasanton, California 94588

Phone: (925) 485-5512 or (925) 485-5236 Email: [framos@clpccd.org](mailto:framos@clpccd.org)

**CLPCCD BULLETIN:** To all Chabot-Las Positas Community College District Employees

### 4/30/09 Swine Flu Update

The District is closely monitoring the swine flu situation. In the event of a campus outbreak or recognition of a serious influenza threat, the closure of our campuses may be mandated by the Alameda County Health Agency. These closures could occur immediately and without substantial warning. While we hope this level is not reached, the health and safety of our students and employees remains our priority.

To reduce the potential for pandemic transmission, campus closure will likely be ordered if **all** of the following criteria are met:

- The World Health Organization (WHO) declares a global pandemic. This is characterized as the human-to-human spread of virus at the community level occurring in two or more countries.
- Health officials determine the Pandemic Severity Index to be elevated. This reflects an elevated case-to-fatality ratio.
- One pandemic case has been confirmed, by laboratory evidence, in the State of California.

The District Emergency Response Team (DERT) is the primary team responsible for implementing and coordinating the Pandemic Influenza monitoring and communication. The District Emergency Response Team will work with state and local public health and other authorities to make decisions and identify trigger points and thresholds to institute containment measures such as closing and re-opening the Colleges. The Team will serve as the primary contact during the recovery phase which will deal with the consequences of the pandemic.

The Team is composed of the following members:

- Chancellor and Executive Team
- College Presidents and Executive Teams
- District Executive Director, Public Relations and Governmental Affairs
- Manager of Emergency Preparedness and Workplace Safety
- Director of Maintenance and Operations
- Directors of Campus Safety & Security, Chabot College and Las Positas College
- Coordinators/Directors of Student Health Centers, Chabot College and Las Positas College



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The District Emergency Response Team is responsible for providing:

1. Continuity of Essential Functions
2. Security Measures
3. Crisis Communications

### 1. Continuity of Essential Functions:

Staff illnesses, directives of local government which may include travel restrictions or full/partial quarantines, disruption of power, and other pandemic related problems may prevent the District Office and Colleges from operating at full capacity in the event of an influenza pandemic.

Accordingly, core functions must be sustained to allow CLPCCD to recover effectively from the pandemic and resume normal operations. The Human Resource Services department will work with other departments to identify and maintain lists of essential personnel that are required to ensure that core functions are continued in the event of a pandemic.

### 2. Security Measures:

An increase in robberies and civil unrest could occur during an influenza pandemic. In order to mitigate those risks for the College, the District Emergency Response Team will assess security risks at the Colleges and recommend any enhanced security measures such as hiring additional security or upgrading electronic security equipment. The District Emergency Response Team will secure the campus if it is closed including the security of data, records, and equipment.

### 3. Crisis Communications:

The Emergency Preparedness and Workplace Safety Office will maintain calling trees and contact information to keep agencies and employees informed during a pandemic crisis. In addition, the District will continue to provide pandemic updates on the District and College websites. This information is linked to the following resources on the following page:



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- The Department of Health: Swine Influenza (Flu)  
<http://www.cdph.ca.gov/HealthInfo/discond/Pages/SwineInfluenza.aspx>
- Alameda County Public Health Department  
<http://www.acgov.org/PublicHealth/organization/divisions/ems/>
- Centers for Disease Control and Prevention: Swine Influenza (Flu) -  
<http://www.cdc.gov/h1n1flu/>
- National Institutes of Health: Swine Flu -  
<http://www.nlm.nih.gov/medlineplus/swineflu.html>
- PandemicFlu.gov - <http://www.pandemicflu.gov/>
- U.S. Department of Health & Human Services - <http://www.hhs.gov/>
- World Health Organization: Swine influenza -  
<http://www.who.int/csr/disease/swineflu/en/index.html>
- California Department of Food and Agriculture: Swine Influenza Virus (SIV) Update in California - [http://www.cdfa.ca.gov/ahfss/Animal\\_Health/Swine\\_Influenza\\_Update.html](http://www.cdfa.ca.gov/ahfss/Animal_Health/Swine_Influenza_Update.html)
- California Emergency Medical Services Authority: Swine Flu Guidance -  
[http://www.emsa.ca.gov/about/H1N1\\_Influenza\\_A\\_Guidance.asp](http://www.emsa.ca.gov/about/H1N1_Influenza_A_Guidance.asp)