

Chabot-Las Positas Community College District
Office of Educational Services and Planning

Notes-Draft

District Curriculum Council
Friday, October 6, 2006
9:30am-12:00noon
District Office-Multipurpose Room

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|------|---|---------------------------|
| I. | Review 9/8/2006 Meeting Notes | <i>Joel</i> |
| II. | Rough Draft AS Degree Survey-CC | <i>Chad</i> |
| III. | Results from AS Degree Discussion with Senate, Curriculum Committee and Divisions-LPC | <i>Teri & Melissa</i> |
| IV. | Proposal to Resolve “American Institution or Health” Issue-LPC | <i>Teri & Melissa</i> |
| V. | Other | <i>Open</i> |
| VI. | Next Meeting: | |
| | Friday, November 3, 2006 | |
| | 9:30am-12noon | |
| | District Office | |

Attending: Joel L. Kinnamon, Philip Manwell, Nancy Wright, Pam Luster, Melissa Korber, Teri Henson, Candy Klaschus, Laurel Jones, Chad Mark Glen, Ron Taylor, Norberto Ruiz, Jennifer Aries, Lani Wilson and Audrey Ching

Unable to Attend: Carolyn Arnold, LaVaughn Hart, Jane Church, Andrea Alvarado, Melinda Matsuda, Marge Maloney, and Amber Machamer

Handouts:

1. 10/6/06 Agenda (*Joel*)
2. 9/8/06 Action Notes-Draft (*Joel*)
3. Future Directions for the Associate Degree (*Chad*)
4. Associate Degree Survey-Kathy Harmonson email message of 10/2/06 (*Chad*)
5. Possible Resolution Related to the Associate Degree (*Chad*)
6. Rationale for Associate in Science Degree Memo and Survey-Draft (*Chad*)
7. Areas of General Education-Draft (*Teri*)

Joel called the meeting to order at 9:37am in the District’s Multipurpose Room and distributed the meeting’s agenda (*Handout #1*)

I. Review 9/8/2006 Meeting Notes

Joel

- Joel distributed the draft of the 9/8/2006 meeting notes (*Handout #2*) for review and comments.
- There is concern that statements made by membership, if read at a later date, would be taken out of context as recorded and possibility that the DCC could be “boxed-in” by those statements
- There was discussion that future meetings could be tape recorded for use in transcription of meeting notes only and not saved as a “permanent” record
- Suggestion made to approve the draft of the 9/8/2006 meeting notes with changes-abstention by Joel

Action: Audrey to make corrections discussed at today’s meeting and email draft to membership for review and possible submission of additional revisions

II. Rough Draft AS Degree Survey-CC

Chad

- Chad distributed and reviewed three handouts (*Handouts #3, 4, and 5*)
- He reviewed what the State Academic was doing (*Handout #3*) on two issues:
 - the need for clarification concerning general education compilation degrees
 - use of the terms Associate of Arts (AA) and Associate of Science (AS)
- Chad then reviewed the Associate Degree Survey (*Handout #4*) from the State Academic Senate which was created to address the two issues
- He asked the DCC to review and consider the Possible Resolutions Related to the Associate Degree (*Handout#5*)
- Chad suggested that one response to Dr. Cota’s directive on the design of the AS degree be the DCC inform her that the State Academic Senate is working on the same issues and the DCC would like to place a “hold” on the District’s resolution until the State Academic Senate makes a recommendation
- State Academic Senate’s timeline for recommendation is this Fall (State Academic Senate); Spring (Board of Governors)
- Members voiced opinions that the DCC should continue to discussion and not wait for the State Academic Senate’s recommendations
- Don’t abandon our own discussions-continuing discussion will help us reach our resolution
- Based on the various curriculum/senate meetings, surveys and convocation activities, strong consensus at CC, “if it isn’t broken, why fix”
- Chad distributed a draft of the Rationale for Associate in Science (AS) Degree Memo and Survey (*Handout #6*)
- As instructed by the DCC at the 9/8/2006 meeting, the survey was created from the common themes that came out of the discussions at Convocation 2006
- There seemed to be some confusion as to if the survey was a ballot “vote” or another

- survey because the this survey closely mirrored previous surveys
- The DCC discussed placing a hold on distribution of the survey at this time
- There was also discussion that the DCC should be informing constituents what they are doing and how they are coordinating their efforts with the State Academic Senate efforts on solving the AS issue
- Suggestion made to disseminate the State Academic Senate's possible resolutions (Handout#5) through Chad and Melissa to respective faculty senates
- Joel indicated that he was working on getting DCC information posted on the District's intranet to assist with District wide information dissemination

III. Results from AS Degree Discussion with Senate, Curriculum Committee and Divisions-LPC **Teri & Melissa**

- At LPC, there is strong consensus that they are “comfortable with the way things are and there's no need to change

IV. Proposal to Resolve “American Institution or Health” Issue-LPC **Teri & Melissa**

- Teri distributed the draft of the Areas of General Education (*Handout #7*) for the AA Degree and the AS Degree
- She presented this draft proposal as the “next step” and outside of the box thinking
- Disciplines decide “GE choice”—they define area from a well defined GE area (based on program needs and desired learning outcomes...)
- The DCC discussed the draft proposal and were in agreement with Ron that they would support program outcomes if “reinforced” by GE choice”

****Associate in Science Degree GE choice Area (Title 5 Area E)***
The discipline awarding the degree determines, based on ~~program needs and desired learning outcomes~~ clearly defined program level outcomes, which course or courses will satisfy this area. The discipline may require a specific course, or allow students to choose from a list of courses or GE area(s). Any courses allowed to satisfy this area must be chosen from the approved GE courses and areas defined for the AA ~~and or~~ AS degree.

- College representatives would present draft proposal at their next Curriculum and Senate meetings
- Melissa and Teri stressed that this proposal was a first draft

V. Other **Open**

- Laurel suggested that DCC investigate purchase and implementation of a District wide curriculum software package, she was not recommending any particular package
- CurricUNET, used by San Diego CCD was one package mentioned

- Nancy noted that Ohlone also uses CurricUNET and she might be able arrange a demonstration

- Lani requested the review of the catalog production timeline
- Jennifer noted that the catalog production timelines are the responsibility of each individual college, but there are similarities between the two
- Lani would like to see that a counselor be assigned “release time” to review the catalog during the appropriate time of the production process
- She would also requested that the counseling area get an idea of the “deadlines” for the catalogs

- Nancy would like to remind the DCC of the GE Reciprocity Issue. By email, Jane has requested that this 9/8/06 agenda item be held to the next meeting on 11/3/06

VI. Next Meeting: Friday, November 3, 2006
 9:30am-12noon
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Meeting adjourned at 11:30am by Joel