

**Chabot-Las Positas Community College District**  
Office of Educational Services and Planning

**Notes\_Draft1**

District Curriculum Council

Friday, September 7, 2007

9:00-10:30am

District Office-Multipurpose Room

- I. Introductions
- II. Review May 4, 2007 Meeting Notes
- III. Schedule 2007-08 Meeting Dates
- IV. Update CCC Academic Senate Resolution-Approvals
- V. Discuss Apprenticeship Programs
- VI. Discuss CSU Transferability
- VII. Discuss Curriculum Software
- VIII. Other
- IX. Next Meeting:           Friday, TBD  
                                  9:00-10:30am  
                                  District Office-Multipurpose Room

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**Attending:**   Joel Kinnamon, Jennifer Aries, Diane Zuliani, Norberto Ruiz, Philip Manwell, Candy Klaschus, Chris Lee, Greg Daubermire, Jane Church, Ron Taylor, Lani Wilson and Audrey Ching

**Unable to Attend:**   Carolyn Arnold, Teri Henson, Andrea Alvarado, Laurel Jones, Pam Luster, Amber Machamer and LaVaughn Hart

**Handouts:**

1. 9/7/2007 Agenda (Jennifer)
2. 5/4/2007 Meeting Notes-Draft (Jennifer)
3. 2007-08 Meeting Calendar-Draft (Jennifer)
4. CCC Academic Senate 2007 Spring Plenary Session Adopted Resolutions (Jennifer)
5. Upper Division Credit and the Associate Degree email (Jane)

Joel called meeting to order at 9:05am in the District's Multipurpose Room. Welcomed membership and described his vision for how DCC would function until a new permanent Vice Chancellor of Educational Services and Planning is appointed by the Board of Trustees. Joel assigned Jennifer as the temporary Lead with special voting provision. During the vacancy period of the permanent lead, should there be a "tie" on any proposed item, Joel would step in and cast the tie breaker. To allay any fears/trepidation that the tie-breaker provision would be activated, Joel noted that historically, the DCC has been a place where the Council has moved the Colleges closer together, not further apart. The need for a tie breaker has not been of concern. In his role as the Vice Chancellor of Educational Services and Planning beginning February 2008, Dr. Carlson would not be participating in the DCC.

## **I. Introductions**

Attending members introduced themselves and Joel turned meeting over to Jennifer. Jane with Philip's assistance gave a quick historical review of DCC. Jennifer distributed the agenda (Handout #1). Due to insufficient number of voting members at this meeting, no actions will be taken. Council will use this meeting for discussion purposes only. Items requiring vote will be tabled to next meeting.

## **II. Review May 4, 2007 Meeting Notes**

Jennifer distributed draft of the May 4, 2007 meetings notes for review and comment (Handout #2).

Tabled to next meeting.

## **III. Schedule 2007-08 Meeting Dates**

Jennifer distributed proposed 2007-08 meeting schedule for review and comment (Handout #3). Due to time conflicts with DEMC meetings on March 7 and April 4, Chancellor requested that the start/end times be adjusted. DCC (9-10:30am) and DEMC (10:30-12noon). Current calendar attempts to mirror meeting dates for the last two years.

Tabled to next meeting.

## **IV. Update CCC Academic Senate Resolution-Approvals**

Informational item only. Jennifer distributed CCC Academic Senate Final Adopted Resolutions from the 2007 Spring Plenary Session (Handout #4) on behalf of Melissa and Chad as a follow-up to the Proposed Draft Resolutions.

Nolly clarified Resolution 9.01, the CCC Academic Senate's position on the historical use of the AA/AS. The CCC Academic Senate acknowledged that there is a problem, and will be working on resolving the issue.

#### **V. Discuss Apprenticeship Programs**

Council reviewed historical background at State and local levels. Diane requested definitions/background of apprenticeship programs. Suggested that Council invite VocEd deans to talk about definitions and differences between voc ed and apprenticeship programs and their classes. Also discussed how internships, contract ed apprenticeship programs fit into the mix. Additionally, the individual occupational major for AA/AS or certificate programs were discussed. Questions on how LPC handles. Chris volunteered to do a follow-up.

Tabled to next meeting.

#### **VI. Discuss CSU Transferability**

Jane with Philip's assistance, reviewed historical background. Jennifer will research and report on different four year degree VocEd programs across the country. Related topic includes how CC and LPC reconcile graduation requirements within our District. Class alignment-courses with same identifier.

Tabled to next meeting.

#### **VII. Discuss Curriculum Software**

Set-up curriculum management type software (i.e. CurricuNet, etc) demos. Jennifer will discuss with Joel and Jeannine and report back to DCC. Ron noted he had additional information on other software (Folsom Lake) and would forward to Jennifer. Jane also noted that she attended CurricuNet demo in San Diego and would be happy to share info.

DegreeWorks, the student focused audit degree check program for use by students and counselors with ability to access off campus. Rollout scheduled for Spring 2008. Jennifer will check with Jeannine on status and report back to Council.

Tabled to next meeting.

Requested that curriculum software discussion be place at top of next agenda---high priority.

## VIII. Other

Suggested 2007-08 Agenda Topics include (not prioritized):

1. Review and coordinate upcoming Title V changes/implementation. Changes include program certification and repeatability. (Ron)
2. Discuss policy for both colleges to govern use of upper division units to satisfy degree requirements.(Handout #5). Does earned BA/BS automatically satisfy our GE requirements? (Jane)
3. Discuss District wide uniform, timely, coordinated process for review of schedules/catalogs (Lani)
4. Discuss District wide development process for new satellite college centers. A thoughtful, timely, coordinated overall holistic planning process. Suggested that Joel be invited to address the Council on his vision for centers.
5. Explanation of SB361---Funding source for centers. Suggested that Lorenzo be invited to brief the Council.
6. Review Math requirement updates-where we at the State level? Jennifer offered to email link from the CCC Academic Senate Math/English requirement page.
7. Review concurrent enrollment/home schoolers-District wide consistency for admissions (16yrs of age @ LPC and 14yrs of age @ CC).

Go Green---Council take opportunity to support efforts. Reduce use of paper/duplication and send information/documents electronically and as many “links” as possible.

**IX. Next Meeting:** Friday, October 5, 2007  
9:00-10:30am  
District Office, Conference Room #1  
RSVP regrets only

Jennifer adjourned meeting at 10:30am.