

Chabot-Las Positas Community College District
Office of Educational Services and Planning

Notes1

District Curriculum Council

Friday, October 5, 2007

9:00-10:30am

District Office-Conference Room #1

- I. Welcome and Introductions
- II. VocEd/Apprenticeship Programs Presentation/Background-Guest Speakers
- III. Review May 4, 2007 Meeting Notes
- IV. Review September 7, 2007 Meeting Notes
- V. Schedule 2007-08 Meeting Dates/Time Change
- VI. Discuss Curriculum Software
- VII. Update DegreeWorks
- VIII. Discuss Apprenticeship Programs
- IX. Discuss CSU Transferability
- X. Review Baccalaureate Degree VocEd Programs
- XI. Discuss Credit for Upper Division Courses for District's AA/AS Degree Requirements
- XII. Discuss Upcoming Title V Changes and Implementation (repeatability, program certification)
- XIII. Update Changes in Math Requirement
- XIV. Discuss District wide Development Process for New Centers
- XV. Explanation of SB 361-Funding Source for Centers
- XVI. Discuss District wide Process for Review of Schedules/Catalogs
- XVII. Other
- XVIII. Next Meeting: Friday, November 2, 2007
 9:00-10:30am
 District Office-Multipurpose Room
 RSVP regrets only

Attending: Lani Wilson, Teri Henson, Diane Zuliani, Candy Klaschus, Chris Lee, Patricia Shannon, Philip Manwell, Jennifer Aries and Audrey Ching

Unable to Attend: LaVaughn Hart, Ron Taylor, Norma Ambriz, Andrea Alvarado, Laurel Jones, Pam Luster, Melinda Matsuda, Jane Church, Greg Daubenmire, Carolyn Arnold, Amber Machamer and Nolly Ruiz

Guests: Birgitte Ryslinge and Tom Clark

Handouts:

10/5/07 Agenda (Jennifer)

2007-08 Meeting Calendar-Draft2 (Jennifer)

Jennifer called meeting to order at 9:10am in the District's Conference Room One and distributed today's agenda.

I. Welcome and Introductions

Members welcomed and introduced themselves to Patricia Shannon who is the newly appointed CC Curriculum Chair

II. ~~VocEd~~ CTE/Apprenticeship Programs Presentation/Background-Guest Speakers

Jennifer introduced Birgitte and Tom today's informal guest speakers

- Term for Vocational/Occupational Education (VocEd/OccEd) has been replaced with Career Technology Education (CTE)
- CTE is the key to ensuring that American workers are competitive and economically secure in the new era of a "knowledge based" workplace
- CTE is designed to educate students about, through and for careers
- The CTE delivery system are career-related programs and services offered through the public education system and administered through the CA Dept of Education (CDE) and the CA Community Colleges (CCC)
- Provides students basic workplace competencies in addition to technical skills
- Lines between CTE programs and "transferable" academic programs have blurred and there very little that our colleges do within CTE programs that are not degree applicable or transferable
- The CSUs along with other higher learning institutions are responding to the need for the knowledge based technological workforce with the development of CTE baccalaureate programs. Colleges and programs identified by DCC members include Applied Technology at CSU Stanislaus, Concrete Mgmt at CSU Chico, Construction Engineering Mgmt at Perdue Univ, Farm Mgmt at Boise State and an MBA program-Institute for Ranch Mgmt at Texas A&M
- CTE is a complex system designed to met the career preparation needs of students, the workforce needs of industry and the economic development needs of communities
- Jennifer requested that when DCC members hear of different unique baccalaureate programs to please share "finds" with the group

Transferability

- Transferability is important to receiving institution
- CSU allows the CCC (local decision) to determine transferability or elective credit.
- Process has been that if the course is of benefit to our student (supportable within the transferability guidelines, it is sent to curriculum committee for review and approval for transfer listing
- Topic of interest because the State Academic Senate Curriculum Review Committee makes it very clear that it is the charge of the college curriculum committee to review and that inconsistent practices seem to be a widening across the CCC system
- Noted that inconsistencies apply between CC and LPC curriculum committee

Action: Jennifer will email Texas A&M-Institute for Ranch Mgmt info

Apprenticeships

- Historically apprenticeship programs evolved from the idea that skills are transferred from the older generation of experts to the next generation of younger workers-continuation of a craft
- Way of knowledge transference institutionalized and formalized by provision of Federal/State funding of labor unions and training institutions-very political
- By law, community colleges are obligated to have open enrollment in all the classes offered, but not really
- By special legislative action, apprenticeship program classes are closed-open only to people who have been accepted in the apprenticeship program-State legislature has passed special legislation that exempts apprenticeship programs
- Apprenticeship programs have their own huge infrastructure in terms of curriculum review and program reviewed called the Division of Apprenticeship Standards (DAS)
- Funding model different from FTES model (reimbursement based on the # of students in the class)
- Funding formula comprised of different component, Related Supplemental Instruction (RSI) from either the CDE or CCC at approximately \$4.86 per hour per student
- Typically partnership between a union or very large employer that has a large # of employees that need to gain a specific skill and a Local Education Agency (LEA)
- LEAs can come from the K-12 system-adult education and CCC
- Two separate funding streams LEAs, but only the CCCs can grant college credit.
- For unions/employers in the past, college credit was not a issue and most programs were run through the K-12 adult education
- Seeing more and more programs move towards the college for credit approach (more complicated and technical skills)
- Different ways of delivering programs
 - Union/Employer deliver program directly or work with LEA. With CCC delivery, curriculum is reviewed by the college to ensure Title V mandates are met, faculty teaching meets minimum qualification (which a different for apprenticeships-use of journeyman status and years in field, etc), evaluation of classes.

- Stand-Alone Apprenticeship program—At LPC they run parallel classes. An example is Automotive. There are “regular” Automotive classes running. The union for the local auto workers have reviewed LPC’s curriculum and agreed that it meets their needs/standards. The apprentices enroll in the course, but LPC sets up a parallel section for the union which is assigned different course #, but meets at the same time as the “regular” class. LPC gets their funding for the apprentices through RSI dollars.
- College credit apprenticeship program where a CCC offers a certificate or degree. The program offers specific apprenticeship course which are RSI funded, and add OJT and GE components which are FTES funded. Pulling apprentices into the larger educational environment.

Example of a Successful Apprenticeship Program

- CC is in partnership with the Alameda County Joint Apprenticeships Training Council (ALCO JATC) with a training center in San Leandro, currently serving 180 electrician apprentices
- Their apprentices have benefited from the growing economy, so their ranks have grown
- The ALCO JATC is under the same pressure CCCs are; to service a diverse and broad community as possible, but ensure that they are able to provide student/apprentice/member a livelihood (paycheck)
- Unions are very conscience about managing their growth. Part of the requirement of the apprenticeship program is On the Job Training (OJT); they have to do “X” # of hours on a job site
- Sometimes programs can only accept a limited # of apprentices
- Unions are very connected with the apprentice becoming a journeyman and having a good job for them upon program completion

Internships

- Internships should not be used with apprenticeships
- At LPC more for the student that had had certain amount of courses in an area that they are interested in funding employment
- Involves the college in matching the student up with an employer where they can apply skills specific to what they have been learning

III. Review May 4, 2007 Meeting Notes

- Tabled to next meeting

IV. Review September 7, 2007 Meeting Notes

- Patricia suggested that all meeting notes be approved via email
- Tabled to next meeting

V. Schedule 2007-08 Meeting Dates/Time Change

- Jennifer noted that the DCC would be ending early, at 10:15am on 3/7 and 4/4 to accommodate DEMC meeting and the members that participate on both bodies.

VI. Discuss Curriculum Software

- Jennifer reported that there are quite a few CCC using CurricUNET, including Irvine Valley, College of the Sequoias, Chaffey, Miramar, San Diego, SJ Delta, Palomar, and Ohlone
- A few are developing their own, including Santa Rosa JC and Hartnell
- American River has created its own system which they maintain
- Discussed with Joel and Jeannine, contacting Ohlone to see if a user's demo and Q&A session could be arranged
- Both agreed and Jeannine requested that one ITS person accompany selected DCC representatives
- Suggestion made to talk with other CurricUNET user groups besides Ohlone for user feedback. Miramar, one of the first to implement and SJ Delta were suggested
- Suggested DCC representatives are the Curriculum Chairs or their designees, Articulation Officers and anyone else who is interested.

Action: Jennifer to continue discussion with Joel and get firm commitment to send representatives to other colleges for investigative purposes. Jennifer to check availability of DCC representatives for "field trip".

- Discussed current curriculum paper/typewriter practices and processes with high margin for errors, reflects the need to make electronic software conversion a priority
- Request for timelines emphasized
- Suggested pilot begin Fall 09
- Decision on which way to go no later than Feb/Mar 08, get contract in place, install software, get participants trained this summer and pilot in Fall 09

Action: Diane would be reporting to the Senate that this is something we are looking at, but it is not something we are diving head first into without a full vetting of the products out there, and there is a timeline.

Jennifer would be contacting Jane to assist with identifying regions in CA to talk with

VII. Update DegreeWorks

- DegreeWorks is a degree audit software that is assessable to the students and counselors both on/offsite
- Implementation of degree audit software has been top priority for the District's Cabinet the last couple of years
- Jennifer reported that there will be a Webinar on October 31 at 2pm for counselors at both colleges

Action: Jennifer will contact Jeannine to ensure that indentified DCC members are notified

VIII. Discuss Apprenticeship Programs

- Discussed during Brigitte and Tom's presentation
- Continue as an on-going discussion item

IX. Discuss CSU Transferability

- Discussed during Birgitte and Toms' presentation
- Continue as an on-going discussion item

X. Review Baccalaureate Degree ~~VocEd~~ CTE Programs

- Discussed during Birgitte and Toms' presentation
- Continue as an on-going discussion item

XI. Discuss Credit for Upper Division Courses for District's AA/AS Degree Requirements

- Keep as on-going item

XII. Discuss Upcoming Title V Changes and Implementation (repeatability, program certification)

- Jennifer brought 135 page document and offered to anyone who would like to read
- Noted that there is a summary document that has underlines/redline that summarizes key changes that Ron distributed at Curriculum Committee

Action: Will post links to documents on intranet

XIII. Update Changes in Math Requirement

- Audrey sent link to membership in her 10/3/07 meeting reminder email

XIV. Discuss District wide Development Process for New Centers

- Jennifer is working with Joel to address DCC at a later date

XV. Explanation of SB 361-Funding Source for Centers

- Jennifer is working with Lorenzo to address at a later present

XVI. Discuss District wide Process for Review of Schedules/Catalogs

