

**Chabot-Las Positas Community College District**  
Office of Educational Services and Planning

**Notes**

District Curriculum Council

Friday, April 4, 2008

9:00-10:29am

District Office-Conference Room #1

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|---|---|
| I. Curriculum Software Discussion (status, next steps, etc.)  | <i>Jennifer</i>   |
| II. "Exemption clause" for the AS/GE Wellness requirement   | <i>Jane</i>   |
| III. Course Outline Views/Perceptions (same course numbers, i.e. English 1A) <ul style="list-style-type: none"><li>• CC</li><li>• LPC</li></ul> | <i>Patricia</i>   |
| IV. Discuss Apprenticeship Programs   | <i>On-going</i>   |
| V. Discuss CSU Transferability  | <i>On-going</i>   |
| VI. Review Baccalaureate Degree CTE Programs  | <i>On-going</i>   |
| VII. Discuss Credit for Upper Division Courses for District's AA/AS Degree Requirements   | <i>On-going</i>   |
| VIII. Explanation of SB 361-Funding Source for Centers  | <i>On-going</i>   |
| IX. Discuss District wide Development Process for New Centers   | <i>On-going</i>   |
| X. Discuss District wide Process for Review of Schedules/Catalogs   | <i>On-going</i>   |
| XI. Other   | <i>Open</i>   |
| XII. Next Meeting:  | Friday, May 2, 2008<br>9:00-10:30am<br>District Office<br>RSVP regrets only |

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**Attending:** Jennifer Aries, Lani Wilson, LaVaughn Hart, Philip Manwell, Andrea Alvarado, Patricia Shannon, Jane Church, Norma Ambriz and Audrey Ching

**Unable to Attend:** Diane Zuliani, Greg Daubenmire, Teresa Henson, Candy Klaschus, Chris Lee, Ron Taylor, Laurel Jones, Melinda Matsuda, Pam Luster, Carolyn Arnold, Amber Machamer, and Nolly Ruiz

**Handouts:** None

Jennifer called meeting to order at 9:05am in the District's Conference Room #1.

**I. Curriculum Software Discussion (status, next steps, etc.)**

*Jennifer*

Jennifer reported that Solano, Monterey, San Mateo College District had adopted CurricUNET. System Office confirmed moving towards using CurricUNET as statewide standard. She contacted Craig Justice, VP of Instruction at Chaffey College as resource for implementation of CurricUNET at a multi-college district. He noted that it has quirks, like all software, but it's working well for them. He most liked the ability for the system to handle the "differences" between colleges.

So far, the DCC has reviewed CurricUNET and CurricuWare (El Camino College). In terms of comparing features, CurricuWare does not offer what we need, at this time and will probably cost the same as CurricUNET in the long term. Jennifer sent out to her statewide email listserve contacts, request for electronic curriculum software feedback and only received info on these two products. She will do a follow-up to Folsom Lake College (Los Rios CCD) at Jane's request.

DCC discussed ways to inform the colleges on the curriculum software products review. Suggestions made to get on the agenda at Town Hall, Faculty Senate meetings, Flex Days and Convocation. LaVaughn will check into possibility of getting on the May Town Hall meeting at LPC. Jennifer will discuss with Chancellor Kinnamon on possibility of getting on to the Convocation program. Most important, the DCC stressed that the successful "rollout" of curriculum software of any nature be faculty driven and done with sensitivity to all groups (faculty, classified and administrators).

Additional concerns include:

Active involvement at ALL levels---consider having task force at each location

Timeline for rollout of curriculum software, coordination with critical curriculum and budgeting cycles

Compelling cost/benefit and needs analysis presentation campus/district wide

Ability to have interactive "hands-on" workshop to review product (setup a "trial" site)

**II. "Exemption clause" for the AS/GE Wellness requirement**

*Jane*

Jane discussed the possible discrepancy between colleges on the interpretation of the AS/GE Wellness requirement.

Jennifer and Audrey will research and report back at the next meeting

**III. Course Outline Views/Perceptions (same course numbers, i.e. English 1A)**

*Patricia*

As Chabot's Curriculum Chair, Patricia is looking for direction regarding course alignment. She noted that about six years ago, Dr. Cota, as Chancellor, was charged by the Board of Trustees to keep our curriculums as a unified entity. This charge stemmed from the accreditation process. Patricia is looking for the DCC to take up and make concrete and explicit is what is suppose to be an alignment and if it is not going to be in alignment, then we change all our rubrics so they

don't match. As a policy issue, she is asking for Chancellor Kinnamon to review with the Board of Trustees. Examples were brought up, TheaterArts (CC), MassComm (LPC), Humanities and ComputerScience.

Jane noted that the course alignment issues have impacted progress with DegreeWorks implementation.

Jennifer will inform the Chancellor and ask for guidance.

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| <b>IV. Discuss Apprenticeship Programs</b><br>Place on next agenda   | <i>On-going</i> |
| <b>V. Discuss CSU Transferability</b><br>Place on next agenda  | <i>On-going</i> |
| <b>VI. Review Baccalaureate Degree CTE Programs</b><br>Place on next agenda  | <i>On-going</i> |
| <b>VII. Discuss Credit for Upper Division Courses for District's AA/AS Degree Requirements</b><br>Place on next agenda | <i>On-going</i> |
| <b>VIII. Explanation of SB 361-Funding Source for Centers</b><br>Place on next agenda                                  | <i>On-going</i> |
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Jennifer adjourned meeting at 10:29am.