

Chabot-Las Positas Community College District
Office of Educational Services and Planning

Notes

District Curriculum Council

Friday, May 2, 2008

9:00-10:30am

District Office-Multipurpose Room

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|---|---------------------------|
| I. Curriculum Software Discussion (status, next steps, etc.) | <i>Jennifer</i> |
| II. Implementation of DegreeWorks | <i>Patricia</i> |
| III. "Exemption clause" for the AS/GE Wellness requirement | <i>Jane</i> |
| IV. Discuss Apprenticeship Programs | <i>On-going</i> |
| V. Discuss CSU Transferability | <i>On-going</i> |
| VI. Review Baccalaureate Degree CTE Programs | <i>On-going</i> |
| VII. Discuss Credit for Upper Division Courses for District's AA/AS Degree Requirements | <i>On-going</i> |
| VIII. Explanation of SB 361-Funding Source for Centers | <i>On-going</i> |
| IX. Discuss District wide Development Process for New Centers | <i>On-going</i> |
| X. Discuss District wide Process for Review of Schedules/Catalogs | <i>On-going</i> |
| XI. Other | <i>Open</i> |
| XII. Next Meeting: | |
| | Friday, September 5, 2008 |
| | 9:00-10:30am |
| | District Office |
| | RSVP regrets only |

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Attending: Lani Wilson, Candy Klaschus, Andrea Alvarado, Christina Lee, Teri Henson, Jane Church, Philip Manwell, Trish Shannon, Jennifer Aries and Audrey Ching

Unable to Attend: Diane Zuliani, Greg Daubenmire, LaVaughn Hart, Ron Taylor, Laurel Jones, Melinda Matsuda, Pam Luster, Norma Ambriz, Carolyn Arnold, Amber Machamer and Nolly Ruiz

Handouts:

1. Agenda-5/2/08
 2. Notes-4/4/08
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Jennifer called meeting to order at 9:07am in the District's Conference Room #1 and distributed today's meeting agenda (*Handout #1*).

Draft of the April 4, 2008 meeting notes (*Handout #2*) distributed for review, comments and action. Trish Shannon moved to approve meeting notes. All attending members were in favor of accepting them.

Jennifer announced that this would be the last meeting she would chair. She will be leaving the District and moving to Boston with her family. The committee wished her well.

I. Curriculum Software Discussion (status, next steps, etc.)

Jennifer

Status:

- Trish noted that the CC Curriculum Committee is meeting soon and she wanted a 15 minute spot to discuss curriculum software. She also will go to the CC Faculty Senate on May 22nd to discuss.
- Teri offered to contact Greg D. to place on the LPC Faculty Senate agenda for the May 14th meeting.
- Both colleges would be hearing about the curriculum software concept discussions at about the same time.
- Jennifer reported that she received an RSVP from Ron Taylor. He is unable to attend meeting, but wrote that "we are gang busters on curriculum development software." There is strong support from CC's Academic Services Office.
- Jennifer also reported that she spoke with Folsom Lake College. Their curriculum software system is not available for distribution. Developed internally by a math faculty to work with their PeopleSoft system. Folsom can "barely" support and there are no plans for sale. This is the last college/district that this committee identified as using electronic curriculum software other than CurriUNet.
- Quick recap: El Camino uses CurricuWare; Los Rios District and Santa Rosa JC built their own; Folsom Lake implemented; San Rosa JC still has not implemented.
- 63/109 CA community colleges are using CurricUNET. CurricUNET is currently in discussions with the State Chancellor's Office to implement in their curriculum areas. A contract with the State Chancellor's Office has not been finalized.

Planning/Next Steps, etc.:

- Both college faculty senates will hear about curriculum software this month. Teri and Trish will bring to their respective Faculty Senates and request that they please talk to the faculty in their divisions.
- DCC officially breaks for the Summer08.
- A task force has been identified to continue work over the summer, if needed, to prepare a presentation at Convocation.

- Jennifer has proposed the curriculum software concept presentation to the Chancellor, but no decision has been made yet.
- Discussion continued on the proposed convocation presentations which include a 15minute morning session “snapshot” (executive summary) and hands on computer lab setups in the afternoon.
- Various other suggestions made on informing the colleges of the curriculum software concept include flex days, August 08 faculty senate meetings and joint faculty meetings.
- Inclusion of the classified staff into the process discussed. Suggestions include extending an invitation to classified staff to attend a meeting or having a committee representative present at a classified senate meeting.
- Stressed need to keep discussions of the electronic curriculum software concept a high priority (on the front burner at high).
- DCC agreed to take the lessons learned from the current DegreeWorks and Luminis software rollouts and incorporate those successes into the electronic curriculum software concept’s rollout.
- Jennifer will continue discussion with Chancellor and request that Convocation’s morning program be a breakout session, online curriculum development software demonstration/workshop.
- Imperative entire college communities are informed on the development of an online curriculum software concept.

II. Implementation of DegreeWorks

Patricia

- As a visual aid, Trish presented the LPC Spring packet sent her to for DegreeWorks review issues. She has not seen/interacted with DegreeWorks yet.
- Representing the colleges’ articulation area, Jane and Andrea are on the Steering Committee and have some familiarity with DegreeWorks.
- Challenges with implementation of DegreeWorks discussed from curriculum, articulation, policy/procedure and ITS perspectives.
- Noted with the implementation of DegreeWorks, issues between CC and LPC with course numbering, differentiation /rubrics, articulation, descriptions, etc. have created concerns that need to be addressed. In some areas, there are philosophical and pedagogical differences between the colleges.
- Historical background was discussed and examples were given to illustrate the concerns.
- Suggestions made to begin vetting and resolution process which include joint division meetings between colleges, bring to Academic Senates and then have joint meetings, invite Chancellor, 2 Academic Services VPs and 2 Counseling Deans to a DCC meeting, investigate how other college districts handle, and review current board policies and propose recommendations for revisions, if needed.
- Most importantly and emphatically stressed, strong recommendation that all conversations be student centered-to avoid negatively impacting our students.

III. “Exemption clause” for the AS/GE Wellness requirement

Jane

- Place on next agenda

- IV. Discuss Apprenticeship Programs** *On-going*
- Place on next agenda
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- XI. Other** *Open*
- XII. Next Meeting:** ~~Friday, September 5, 2008~~---CXLD
Friday, October 3, 2008
9:00-10:30am
District Office
RSVP regrets only

Jennifer thanked the DCC for their dedication and participation to the committee this year and wished them a relaxing Summer. Meeting adjourned at 10:40am.