

**Chabot-Las Positas Community College District**  
Office of Educational Services and Planning

**Notes\_Final**

District Curriculum Council

Friday, October 3, 2008

9:00-10:30am

District Office-Multipurpose Room

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| I. Curriculum Software Discussion (status, next steps, etc.)                             |  |
| II. Implementation of DegreeWorks  | <i>Patricia</i>  |
| III. Degree Requirements   | <i>Patricia</i>  |
| IV. "Exemption clause" for the AS/GE Wellness requirement                                | <i>Jane</i>  |
| V. Discuss Apprenticeship Programs   | <i>On-going</i>  |
| VI. Discuss CSU Transferability  | <i>On-going</i>  |
| VII. Review Baccalaureate Degree CTE Programs  | <i>On-going</i>  |
| VIII. Discuss Credit for Upper Division Courses for District's AA/AS Degree Requirements | <i>On-going</i>  |
| IX. Explanation of SB 361-Funding Source for Centers                                     | <i>On-going</i>  |
| X. Discuss District wide Development Process for New Centers                             | <i>On-going</i>  |
| XI. Discuss District wide Process for Review of Schedules/Catalogs                       | <i>On-going</i>  |
| XII. Other   | <i>Open</i>  |
| XIII. Next Meeting:  | Friday, November 7, 2008<br>9:00-10:30am<br>District Office<br>RSVP regrets only |

G:\Joel L Kinnamon\_VCESP\DDC\_DistCurrCncl\2008\_1003 DCC Mtg\2008\_1003 DCC Agenda\_Final.doc

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Attending: Joel Kinnamon, Greg Daubenmire, La Vaughn Hart, Justin Reyes, Rodrigo Blanco, Patricia Shannon, Lani Wilson, Christina Lee and Audrey Ching

Handouts:

1. Meeting Agenda\_10/3/08 (also emailed)
  2. Meeting Notes\_5/2/08 (also emailed)
  3. Membership List\_2008-09
  4. Meeting Calendar\_2008-09 v.1 (also emailed)
  5. Board Manual-Administrative Rules and Procedures 2015 Collegial Consultation
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Joel called meeting to order at 9:20am in the District's Multipurpose Room and distributed 10/3/08 meeting agenda. (Handout #1)

He welcomed members and asked for self introductions. New member included Greg Daubemire (LPC Academic Senate President), Justin Reyes (CC Associated Students) and Rodrigo Blanco (CC Associated Students).

2008-09 Membership List and Calendar distributed for review, comments and action. Joel requested that members continue to hold the 9-10:30am time period for meetings and that today's attendees disseminate calendar to the appropriate campus members. (*Handouts #3 & 4*)

Draft of the 5/2/08 meeting notes (*Handout#2*) distributed for review, comments and action. Joel requested that membership point out any outstanding items which may have been overlooked or need attention by either Jennifer Aries or him during this transitional period. He also noted that it is his intent to attend DCC meetings until a new Vice Chancellor of Educational Services and Planning is appointed.

Unable to take action on proposed 2008-09 meeting calendar and 5/2/08 notes due to lack of quorum.

Action on proposed meeting notes and calendar will be held over for next meeting.

### **I. Curriculum Software Discussion (status, next steps, etc.)**

- Both CC and LPC representatives were unable to get onto the Academic Senate's agenda for the 2007-08 Academic year due to time constraints. The goal of the proposed agenda item was to inform constituencies of the electronic curriculum management software concept.
- The DCC gave Joel and quick update on what occurred during the 2007-08 year. They stressed the importance of college buy-in which included philosophical and financial.
- The DCC still believes that the concept should continue to be a high priority item and will continue to pursue discussions at all levels.

### **II. Implementation of DegreeWorks**

- Curriculum related issues which have been brought to the forefront with the implementation of DegreeWorks continue to exist.

- Membership reviewed with Joel some of those issues and gave examples. Items included course numbering, descriptions, titles, articulation, alignment of rubrics and courses, etc.
- Joel noted that he had a meeting with Board President Veccharelli yesterday and on the list of 16 discussion items, the first item was articulation of courses and his concern about differences between the two colleges. Joel informed him that the DCC would be meeting today and that he felt there was a process in place to handle this issue. Based on its membership makeup (Faculty Senate Presidents, Curriculum Chairs, Articulation Officers, etc), the DCC is in a place to assist the organization to facilitate differences.
- To remind the DCC of their charge, Joel distributed Board Administrative Rules and Procedures Policy 2015 Collegial Consultation (*Handout #5*) for review.
- Suggestion made to review with both the Board and the Colleges what they believe alignment is based on what the policy language states, where there are major disconnects where students are not being served, where students have to go through excessive number of hoops, etc., have a series of work sessions both locally and District to review policies (include articulation officers), create course “equivalency matrixes, revise curriculum course proposal forms to include questions on (1) consultation between colleges, and (2) equivalency with course name/#.
- Noted that the process of working through these issues would take some time.

**III. Degree Requirements**

*Patricia*

- Hold for next meeting

**IV. “Exemption clause” for the AS/GE Wellness requirement**

*Jane*

- Hold for next meeting

**V. Discuss Apprenticeship Programs**

*On-going*

- Hold for next meeting

**VI. Discuss CSU Transferability**

*On-going*

- Hold for next meeting

**VII. Review Baccalaureate Degree CTE Programs**

*On-going*

- Request that discussion of CTE programs in general due to the infusion of money from the State and the impact it would have on the campuses and their programs. Currently there did not seem to be a process and “place” to facilitate this type of conversation.
- Hold for next meeting and add “Development of CTE” to item

- VIII. Discuss Credit for Upper Division Courses for District's AA/AS Degree Requirements** *On-going*
- Hold for next meeting
- IX. Explanation of SB 361-Funding Source for Centers** *On-going*
- Hold for next meeting
- X. Discuss District wide Development Process for New Centers** *On-going*
- Concern voiced as related to curriculum.
  - Joel noted that there have been discussions at Chancellor Council, Administrator's Meetings and at four to five Board Meetings (since last year) and hopefully information has flowed to the colleges. The discussions were not related to curriculum per say. He wanted there to be widespread discussion on the New Centers.
  - Request made for a better understanding of what is happening, what might be going to happen and how it will affect the campuses.
  - Hold for next meeting
- XI. Discuss District wide Process for Review of Schedules/Catalogs** *On-going*
- Hold for next meeting
- XII. Other** *Open*
- XIII. Next Meeting:** Friday, November 7, 2008  
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