

Chabot-Las Positas Community College District
Office of Educational Services and Planning

Notes_Final

District Curriculum Council

Friday, December 5, 2008

9:00-10:30am

District Office-Multipurpose Room

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|--|--------------------------|
| I. Update on Curriculum Software Concept | <i>Open</i> |
| II. Discuss GE Wellness Credit for Veterans | <i>Andrea</i> |
| III. Review Math Proficiency Requirement for AA/AS Degree | <i>Jane & Andrea</i> |
| IV. Discuss Apprenticeship Programs | <i>On-going</i> |
| • Curriculum Issues and Contract Education | |
| V. Discuss CSU Transferability | <i>On-going</i> |
| VI. Review Baccalaureate Degree CTE Programs/Development of CTE | <i>On-going</i> |
| VII. Discuss Credit for Upper Division Courses for
District's AA/AS Degree Requirements | <i>On-going</i> |
| VIII. Explanation of SB 361-Funding Source for Centers | <i>On-going</i> |
| IX. Discuss District wide Development Process for New Centers | <i>On-going</i> |
| X. Discuss District wide Process for Review of Schedules/Catalogs | <i>On-going</i> |
| XI. Other | <i>Open</i> |
| XII. Next Meeting: | |
| Friday, February 6, 2009 | |
| 9:00-10:30am | |
| District Office | |
| RSVP regrets only | |

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Members Attending: Candy Klaschus, Ming Ho, Andrea Alvarado, Christina Lee,
LaVaughn Hart, Patricia Shannon, Lani Wilson, Jane Church, Greg
Daubemire

Ex-Officio Members Attending: Joel Kinnamon, Audrey Ching

Handouts:

1. Notes-draft—11/7/08
2. Agenda—12/5/08
3. Calendar
4. Board Policy, AR&P 2015—Collegial Consultation: District Curriculum Council

Joel called meeting to order at 9:02am in the District's Multipurpose Room.

Draft minutes from November 7, 2008 meeting distributed, reviewed and approved. (*Handout #1*)

Meeting agenda and calendar distributed. (*Handout #2 & 3*)

Lani requested that a new item be added to the agenda—discuss rollout of the new portal, The Zone.

I. Update on Curriculum Software Concept

Open

LaVaughn reported that she has offered “informational” CurricUNET presentations on 11/21 to new faculty and on 12/3 at their Town Meeting. Reactions from both groups seemed positive. Demonstration scheduled for the Curriculum Committee on Wednesday.

Trish for CC, has just finalized booking date/times and rooms for the presentations and will forward info to Audrey.

Joel reviewed the costs to the District to support both colleges as follows:

- (1) One-time Customization and Implementation Fee: \$30,000 per college for a total of \$60,000. This fee includes conversion over to the CurricUNET system and any future changes that may be required by the colleges.
- (2) One time fee includes the Year 1 Annual Support & Maintenance Fee.
- (3) Starting in Year 2, Annual Support & Maintenance Fee: \$10,000 per college for a total of \$20,000.
- (4) CurricUNET system is provided remotely through the vendor's Idaho service center and the Annual Hosting Fee for Community College Districts is included in the fees noted above. In a hosting environment, the vendor provides the hardware and software services remotely with technical support assistance. The hosting option is the preferred option for Chabot-Las Positas CCD.
- (5) Of their total 112 customers, only 1 customer, San Diego, has selected to migrate from a hosting environment to a local solution on-site. This migration can be done any time in the future if desired with a one-time additional fee of \$5,000 for conversion over a 2-day period.
- (6) Both One-time Fees and Annual Fees cover the development of the following external interfaces that are listed in their Overview that the District may select to implement: Student System, State Articulation System (OSCAR), Curriculum reporting to CCCCCO, College Catalog Production.

Joel identified possible funding streams for the purchase of the curriculum software. He also noted that he has asked Jeannine Methe for assistance with the identification and availability of technology grants, etc. at the State level.

The DCC made a compelling request that transitioning/implementing of curriculum software costs include budgeted administrative help. Joel will discuss with the College Presidents.

The DCC discussed how combination of DegreeWorks and CurriUNET would assist with the articulation and alignment of courses between the two colleges. Transition/implementation could potentially facilitate conversation/dialog of course articulation and alignment between the colleges in a gradually fashion. Implementation of DegreeWorks has already uncovered areas where dialog has taken place. It is expected that CurriUNET would continue the process.

The DCC returned to the underlying topic of current “alignment” policy. Members discussed different areas, with specific examples, where they felt were misaligned between the colleges and how students are affected. Joel noted that the current belief is that the existing board policy of alignment of courses between the colleges maybe too stringent for two colleges that view themselves very independent, very different and serving very different students. The DCC requested language clarification on the terms equivalent, comparable and consultation. At the last meeting, it was established that notifying is not consultation, but the Council is requesting additional clarification for the purposes of setting up the structure for CurricUNET (i.e. setting up program with a notification check box, etc.). The DCC has suggested that Chancellor, Presidents, VPs of Academic Services, VPs of Student Services, Articulation Officers, Curriculum Chairs and Faculty at large representatives meet sometime between January and March 2009 to discuss policy and provide a reaffirming policy/process recommendation that could be incorporated into the colleges’ curriculum trainings in April/May 2009. The DCC agreed that the alignment process couldn’t be accomplished over night and would take some time, but it is essential that the two Colleges work together. Joel appealed for assistance with the process from all and with leadership from Curriculum Chairs.

II. Discuss GE Wellness Credit for Veterans

Andrea

Andrea reported that the LPC group consisting of 10 counseling faculty and veteran office representatives conferred and with consensus arrived at the following proposal:

Waive the Wellness requirement for the AA degree, which consists of Health and PE and waive the Wellness requirement for the AS degree which consists of a 1 unit requirement. Give 3 units towards the 60 units for the AA/AS degree

Andrea also noted that she would check with Todd and/or Andi for clarification whether waiver is of a course or waiver of the GE area due to Veterans benefit regulations. Jane and Andrea thoughts are more toward waiver in the GE area with Jane noting that this is not a Title 5 item; this is a local GE area.

Jane offered to discuss and poll the CC group. After discussions with the CC group, Jane and Andrea will review both proposals and send a recommendation to Joel. Joel will then forward to CC and LPC Faculty Presidents, Ming and Greg.

Patricia and LaVaughn both agreed that the GE Wellness Credit for Veterans was a Senate decision, not a Curriculum one.

III. Review Math Proficiency Requirement for AA/AS Degree

Jane & Andrea

Andrea and Jane discussed the challenges they encountered as campus Articulation Officers with the differences between the colleges in the interpretation of the Math proficiency requirement, specifically in the Nursing program, and also the “general” effects on our students. Currently, the campuses have different ways that students can meet the Math proficiency requirement. If the prevailing approaches for “clearing” GE requirements by honoring each other’s classes in other areas, like American Cultures, then shouldn’t that same logic be applied to the Math area? Currently, the “reciprocity” for the Math proficiency between ourselves is not in place. Members brought up other areas and examples where possible discrepancies exist. Joel suggested that we really look hard at these assessments and how we’re doing them. He recommended examination of what CC and LPC are doing. The question is whether proficiency requirements are there to serve us or serve our students. He would like to discuss with College Presidents.

IV. Discuss Apprenticeship Programs

On-going

- Curriculum Issues and Contract Education

Held for next meeting

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XI. Other

Open

Joel reminded Council that if there are items currently on the agenda or items that need to be added on the agenda, and/or critical in nature, and need to be placed higher in priority, to please let him know.

XII. Next Meeting: Friday, February 6, 2009

Joel adjourned meeting at 10:45am and wished all a safe and happy holiday.