



**CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT**  
**Office of Human Resource Services**  
**Service Calendar for Members of the Classified Staff 2009-2010**



**HOLIDAYS**

**July**  
3 Independence Day (Observance)

**September**  
7 Labor Day

**November**  
13 Veterans' Day (Observance)  
25 Holiday (in lieu of Admissions Day)  
(18)\*\*\* 26 Thanksgiving Day  
27 Special Holiday (Board Granted)

**December**  
24 Special Holiday (Board Granted)  
25 Christmas Day  
28 Special Holiday (Contract)  
29 Special Closure (Contract)  
30 Special Closure (Contract)  
31 Special Holiday (Board Granted)

**January**  
1 New Years Day  
18 Martin Luther King Day

**February**  
12 Lincoln Day  
15 Washington Day

**May**  
31 Memorial Day

**2009**

S	M	T	W	T	F	S
<b>JULY</b>						
				1	2	3
				4		
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

**AUGUST**

1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

**SEPTEMBER**

1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

**OCTOBER**

	1	2	3			
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

**NOVEMBER**

1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

**DECEMBER**

	1	2	3	4	5	
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

(22)\*\*\*

1 (21)\*\*\*

(21)\*\*\*

(22)\*\*\*

(17)\*\*\*

(17)\*\*\*

**2010**

S	M	T	W	T	F	S
<b>JANUARY</b>						
				1	2	
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

**FEBRUARY**

			1	2	3	4
			5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

**MARCH**

1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

**APRIL**

			1	2	3	
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

**MAY**

						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

**JUNE**

			1	2	3	4
			5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

(19)\*\*\*

(23)\*\*\*

(22)\*\*\*

(20)\*\*\*

(22)\*\*\*

**ASSIGNMENTS**

**Fiscal year (12 month assignment):**  
July 1, 2009 - June 30, 2010 = 261

**9, 10, and 11 Month Assignments:**  
9 month duty days: 162  
10 month duty days: 201  
11 month duty days: 223

**NOTES:**

- HOLIDAY: A holiday which falls on a Saturday is taken the preceding Friday. A holiday which falls on a Sunday is taken the following Monday.
- Regular classified, confidential and supervisory employees with permanent status shall be entitled to two (2) floating holidays, with prior request/approval of their supervisor.
- Members of the Classified Service who work less than 12 months a year shall take their vacation during recess periods between semesters, Spring break, and during the period August through May.
- No instruction this Saturday.

**FISCAL YEAR SUMMARY:**

<b>Total Fiscal Year Days</b> (excluding Saturday and Sunday).....	261
<b>Regular Holidays</b> – see SEIU 1021 CBA, page. 77, Section 18.1).....	-11
<b>Special Holidays</b> (Board Granted) – see SEIU 1021 CBA, page. 77, Section 18.3).....	-3
<b>Special Closure Holidays</b> (Contract) – see SEIU 1021 CBA, page. 77, Section 18.3).....	-3
<b>Floating Holiday</b> (Regular Classified, Confidential and Supervisory only) – see SEIU 1021 CBA, page. 78, Section 18.4)....	-2

**REQUIRED DUTY DAYS: (Full-time employees, including 2 floating holidays):**

***SEIU Bargaining Unit.....	244
***Supervisory/Confidential.....	244