

Chabot • Las Positas Community College District
Chancellor Cabinet 3/17/04
Banner Chairs Project Priorities as of 3/11/04

ITS Project Priorities that affect all Banner groups:

1. **Patches for Student Banner 6.1 release & all other modules** – mid April
2. **Financial Aid Banner Upgrade 6.3 & 6.4** – March complete & April
3. **Class Web IAS replace OAS** – User volume testing, early April cutover
4. **Internet Native Banner (INB)** – late April, Gradual migration
5. **Upgrade to Touchnet Credit Card System** – June/July
6. **Ad-hoc Reporting & Data Warehousing** – possible funding under Bond

Future Major Projects that affect multiple Banner groups (noted as * on group list):

1. **Receivables (Fin #1, Stud #6)** – Process, 3rd Party Billing, COTOP Part 2
2. **Financial Aid Disbursements & Term Based Detail Codes (Fin #2, Fin Aid #5, Stud #6)**
3. **Review of Document Imaging Systems (HR #1, Fin Aid #9, Stud #10,)** – Web based products like Hershey or SCT WebXtender, Bond measure
4. **Review Web for Employee (HR #2, Fin #3)** – Benefits, payroll, taxes, leave, implement May 1 for benefits review?
5. **State, HR Staff, & IPEDS Reporting (HR #4, Fin Aid #4, Fin #9)** – Monthly tracking and interim verification
6. **Automated Timesheets (HR #7, Fin #8)** – Departmental Timesheets, Leave approval process
7. **Move Community Ed in Banner (Acad #2, Stud #11)** – Using Access system today, add another college level for non-credit, determine impact overall

Future Major Projects for Student Services (Stud):

1. **CCCApply** – Summer & Fall terms
2. **Automate on Banner List Last Minute Classes** - March
3. **Student Ed Plan** – late March release, follow-on effort
4. **Review Banner 6 Academic Standing & separate Progress Standing**
5. **Review Banner 6 Transcript Process**
6. * **Receivables & Financial Aid Disbursements/Term Based Detail Codes**
7. **Student Degree Audit (CAPP)** – Evaluation SF City College
8. **Web for Faculty** – Purchase SCT module in March, Bond measure
9. **Grade Scanning Method** – affected by Web for Faculty
10. * **Review of Document Imaging Systems**
11. * **Move Community Ed in Banner**

Future Major Projects for Academic Services (Acad):

1. **Room Scheduling Software** – Scheduler 25 or Astra, Bond measure
2. * **Community Ed & non-credit in Banner**

3. **Third Party Products** SARS, STARS, ATI Filer – Review, consolidate, upgrade, user group
4. **PE Attendance System** – upgrades, comparison to third party products
5. **Blackboard Snapshot Controller** – automates loading of DE courses
6. **Late Start Classes** – 9 week classes, prereq & coreq tagging
7. **Enrollment Management Tasks**
8. **Review of Add Authorization Process/ Comparison to Waitlist Process** – need evaluation of benefits and pros & cons of both methods, still doing research

Future Major Projects for Human Resources/Payroll (HR):

1. **Applicant Tracking** – evaluation of SCT vs. Third Party product, includes Document Imaging
2. * Web for Employee
3. **Adjunct Seniority Report** – pilot in progress
4. * **HR Staff Reporting**
5. **Admin Evaluation Software** – deferred to at least July 2005
6. **AJ Instructor Tracking** – new code like Counselors/librarians
7. * Automated Timesheets

Future Major Projects for Finance (Fin):

1. * Receivables
2. * Financial Aid Disbursements & Term Based Detail Codes
3. * Web for Employee
4. **Web for Finance** - Include Budget Transfers
5. **Distributed Budget Entry** - using Banner XML interface
6. **Fixed Asset** – 0 depreciation items, construction/progress, GL interface
7. **GASB Reporting** – follow-up from auditors
8. * Automated Timesheets
9. * HR Staff Reporting & IPEDS
10. * COTOP2 for Student Receivables
11. **Electronic Purchase Requisition**
12. **Banner XML Interface to Corporate Express**

Future Major Projects for Financial Aid (Fin Aid):

1. **Enhanced Data Retrieval/Outreach Reporting** (BFAP)
2. **Cal Grant Interface** (BFAP)
3. **Open Learning Registration** – late start classes (BFAP)
4. * State & IPEDS Reporting - FA compliance, Consistency with IR, Update latest FA changes for rejects
5. * Financial Aid Disbursements & Term Based Detail Codes
6. **Implement automated BOG waiver input/interface** – future for CCCApply
7. **Student communication via email** (BFAP)
8. **Corrections/Automated Loans in Banner** (BFAP)
9. * Review of Document Imaging Systems