

Chabot • Las Positas Community College District  
Cabinet – Status of Banner Priorities  
**March 21, 2006**

1. **Banner 7 Upgrade (#16)**
  - Major infrastructure changes and more complex with API, Still Heavy Activity for ITS in March, Working with SCT on API
  - Training & User Testing start March 13 for Core Users, 2<sup>nd</sup> Level Training Week of March 20 & 27, Banner SCT Summit Attendees for Apr 3-6
  - Cutover Weekend - Last Day April 7 for Automatic W, Upgrade on April 8-9, User Testing & Approval April 10
  - Purchased CBT Courses on Banner 7 Fundamentals as Supplement to formal class – does not replace formal training
  
2. **EPOS Credit Card Payment (Add # 17 to List)**
  - Subcommittee formed with A&R, Business Services, & ITS, Credit Card Compliance Issue, Discounted Fee
  - EPOS Online Registration Dec 2005, American Express & Discover April 1, Community Ed April 1
  - Still pending Bookstore and A&R Window
  
3. **FACTS Partial Pay Installments (Add # 18 to List)**
  - Pilot in Fall for Drop Non-Pay Students August 2006, Live in Spring 2007, Contract to Board in March
  - Subcommittee for implementation, Need District-wide procedures and guidelines for payments using EPOS, FACTS, A&R Window
  
4. **Web for Faculty (#6)**
  - Admin demos LPC Feb 14 & Chabot Feb 15
  - Town Meeting at LPC on March 1 for faculty & classified, Well received, Pending faculty demo at Chabot
  - Future demos to other groups and review of Waitlist custom mod from Kern, Need to form subcommittee for system implementation & procedures
  - Local install in May after Banner 7
  
5. **Room Scheduling (#3)**
  - Vendor software evaluation, Demos to be scheduled for multiple sessions
  - Ad Astra for Mar 20 at District 10-12 for Cabinet & designees, Need names for participants, Follow-on Demos for selected groups
  - College Net viewed 2 years ago, pending College Net demo date for Cabinet & designees (Mar 27-30, Apr 3-6, other dates?)

**6. MIS State Reporting (#1)**

- Inputs from Users, State presentation Sept 30, Good feedback for improvements
- Specifications completed by ITS, Developed common method for extracts and reporting, Programming to begin after Banner 7

**7. Timesheets (#5)**

- Cabinet discussion on procedure changes pending
- SCT consultant after April 15 to accelerate process
- Re-install under Banner 7 (part of Web for Employee), System setup for rules and processes
- Form subcommittee for system implementation & procedures
- Selection of Pilot group, Roll out by categories or locations, Recommend implement Faculty after Web for Faculty

**8. Convert TOP Codes from Edition 5 to 6 (#2)**

- Top Codes for Instruction converted in Summer 2005 and all Banner modules and data affected were cutover. MIS State Reporting now uses new TOP Codes
- Codes for Non-Instruction 6xxxxx accounts were left as is since no real impact on State reporting and affects all college and District departments

**9. Third Party Products – SARS, STARS, PE (#9)**

- SARS Release upgrades performed at Chabot in February
- LPC in process of scheduling same SARS-GRID upgrade, LPC to remove SSN reference since now have W# from SARS-GRID before release upgrade
- SARS & STARS being maintained.

**10. Web for Finance (Includes Budget) (#10)**

- Module is installed under Banner 6, released to District Business Services for review, Being re-installed under Banner 7
- After Banner 7, ready to release query functions
- Update functions for transfers still needs to be reviewed by District Business Services before release

**11. Crystal Reports Adhoc Reporting (#4)**

Cannot be implemented until after Banner 7 since all data views from Banner change. Activity to begin in Summer 2006

**12. Administrative Justice Instructor Tracking (#7)**

No Action.

**13. Student Degree Audit (CAPP) (#8)**

No Action.

14. **Enrollment Management Custom Web Tool (#11)**  
No action. Current EMC tools and reports adequate
15. **Accounts Receivables Reconciliation (#12)**  
On-going effort with ITS and Business Services
16. **Applicant Tracking (#13)**  
No action
17. **Strategic Cost Management System – KH Consulting (#14)**  
No action. Previous reports and data extracts were ample for initial KH exercise.
18. **Review of Document Imaging Systems (only Vendor demos) (#15)**  
No action. ATI Filer to support transcripts is still being maintained at both colleges.
19. **Parking Permit System from City College SF (Cabinet to review to Add #19 to List)**  
Custom system developed by City College SF. Need Banner 7 upgrade first. Plan to implement for Spring 2007 for both colleges. Involves outside vendor for permits.