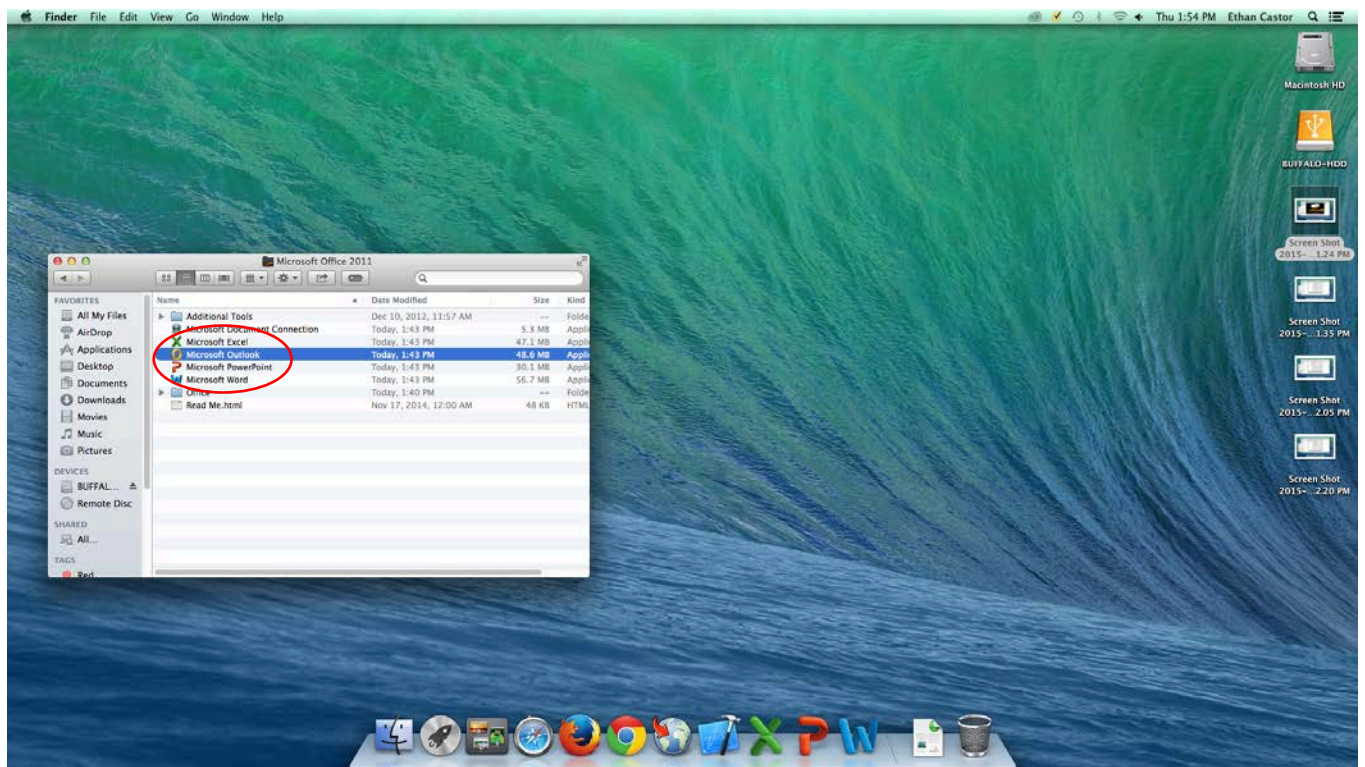


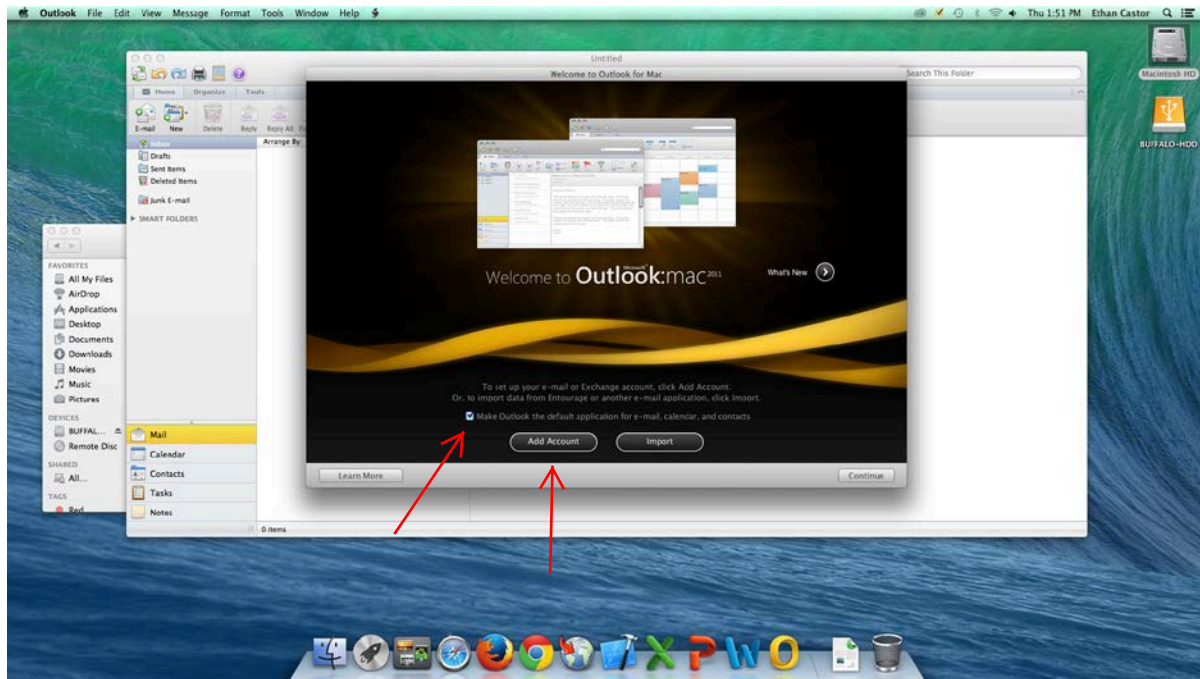
Completing the migration from Novell GroupWise to Microsoft Outlook

Step 1 – Launch the Outlook Application

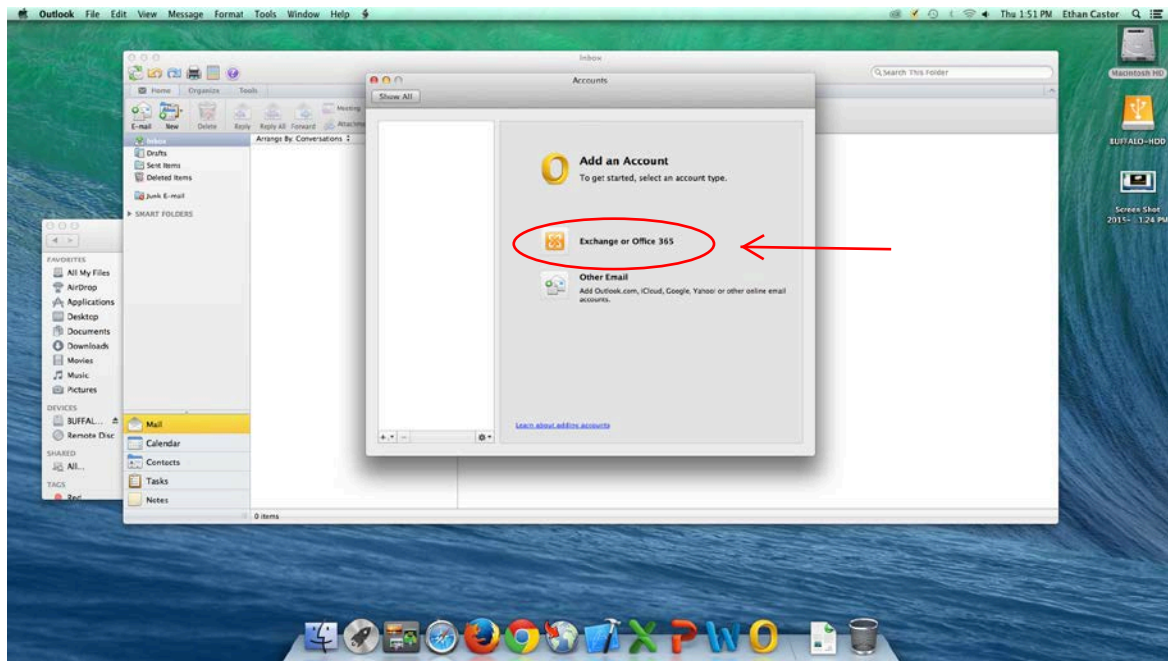


Completing the migration from Novell GroupWise to Microsoft Outlook

Step 2 – Please select the box to make the default application and then select add account

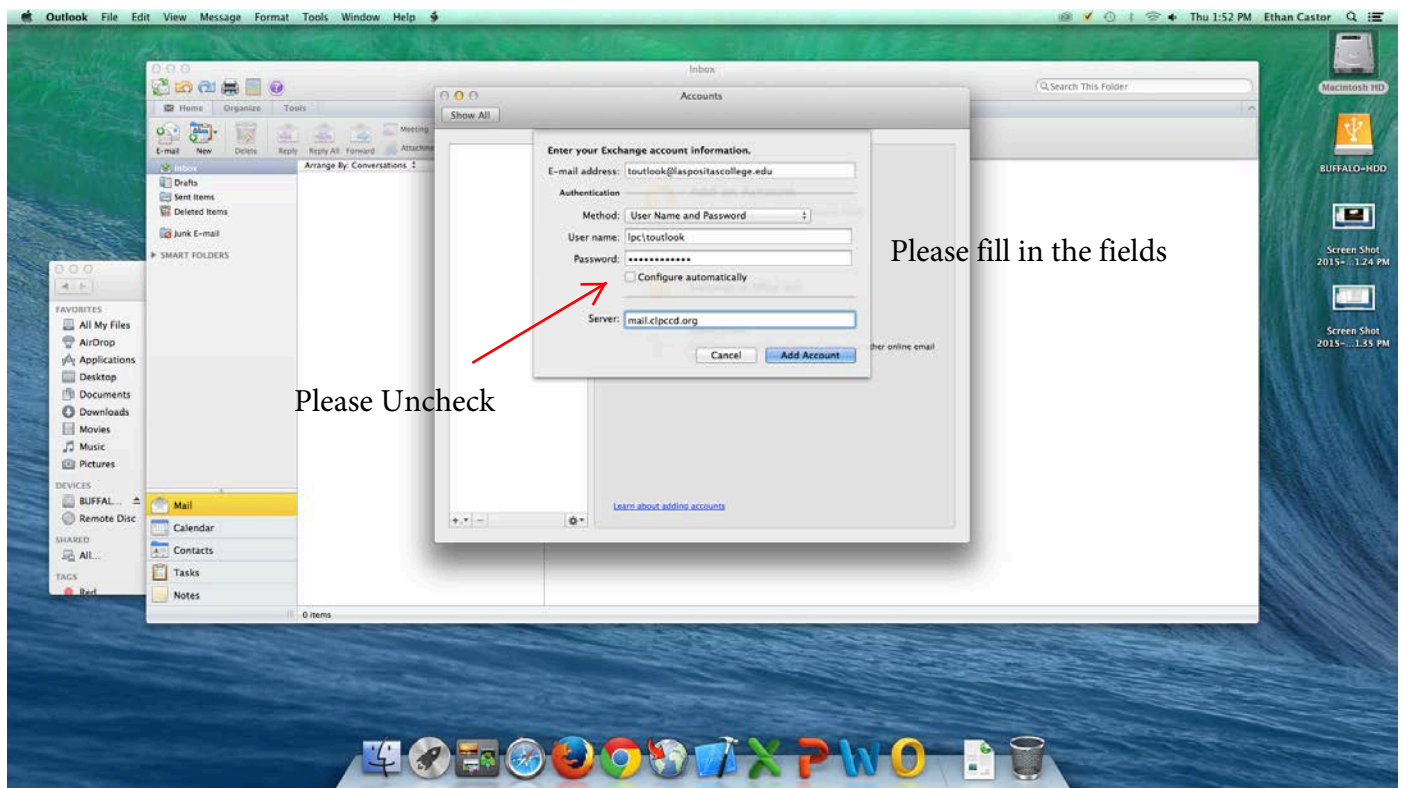


Step 3 – Please select the Exchange or Office 365 Selection



Completing the migration from Novell GroupWise to Microsoft Outlook

Step 4 – Uncheck the configure automatically check box and fill in the fields as shown using your user name and password



Completing the migration from Novell GroupWise to Microsoft Outlook

Step 5 – This will be the last dialog-box in the configuration and at this point you will close the window.

