

# **Chabot-Las Positas Community College District**

## **Office of Educational Services & Student Success**

### **Meeting Notes**

Alternative Academic Calendar Committee (AACC)

Thursday, January 26, 2023

11:00 A.M. - 12:30 P.M.

Zoom: <https://us06web.zoom.us/j/82513448656>

#### Committee Members in Attendance:

(Chabot College) Jason Ames, Jamal Cooks, Paulette Lino, Patricia Shannon, Rob Yest, Noell Adams,

(Las Positas College) Nan Ho, Joel Gagnon, Kisha Turner, Michael Peterson, David Rodriguez, Jean O'Neil Pipari, Lisa Weidemeyer

(District Office) Theresa Fleischer Rowland, Liem Huynh, Estella Sanchez

Committee Members Not in Attendance: Theresa Pedrosa

#### Others in Attendance:

Consultant John Mullen, Dale Wagoner, Tamica Ward, Bruce Griffin, Kristen Whittaker, Jonah Nicholas, Matt Kritscher, Dave Fouquet

### **Agenda**

1. Welcome and Agenda Review
2. Approval of Meeting Notes and Follow-up
3. Calendar Discussion, Flex Days and Regulations
4. Study Group Composition and Discussion
  - a. Breakout by Study Group
  - b. Share Out
5. Closing with Comments and Questions

### **1. Welcome and Agenda Review – Theresa**

#### **Discussion**

Theresa opened the meeting and welcomed everyone, including new Committee members who were joining the meeting for the first time. Next, an overview of the meeting agenda was provided.

#### **Conclusion**

Meeting Moved to Agenda Item 2.

#### **Action items**

Theresa requested the Committee to place in the chat if anyone shared AACC updates with any Constituency groups or other Committees they might be a part of.

## **2. Approval of Meeting Notes and Follow-up– Jason**

### **Discussion**

A review and approval of the January 12, 2023 meeting notes were provided by Jason.

### **Conclusion**

Meeting Moved to Agenda Item 3.

### **Action items**

Meeting notes were approved for January 12, 2023.

## **3. Calendar Discussion, Flex Days and Regulations – John**

### **Discussion**

John reshared from the January 12 AACC meeting an example of a Draft CLPCCD Compressed Academic Calendar for 2024-25 with the committee. Refer to [Example of a CLPCCD Compressed Academic Calendar for 2024-25](#). He explained why there are 2 flex days at the beginning of the fall semester and 2 flex days at the beginning of the spring semester in a compressed calendar, along with the effect on the term length multiplier. John indicated the District and its revenues will benefit on the flex days, including staff who will have an opportunity for staff development work. He then shared how classes are going to be scheduled on a 16-week compressed calendar. Refer to [Scheduling Classes on a 16-Week Compressed Calendar](#).

### **Conclusion**

Meeting Moved to Agenda Item 4.

### **Action items**

No Action.

## **4. Study Group Composition and Discussion – Theresa and Jason**

### **Discussion**

Theresa walked the Committee through the each of the study groups and explained once the groups are formed, members will finalize the purpose and methodology. She next displayed the list of study groups based on interest of each Committee member and explained how everyone was placed in the study groups based on job classification representation.

### **4a. Breakout by Study Group**

No Action.

#### **4b. Share Out**

No Action.

#### **Conclusion**

Meeting Moved to Agenda Item 5.

#### **Action items**

No Action.

#### **5. Closing with Comments and Questions – Jason**

A comment was made to incorporate resource people and have a student represented in each of the study groups to spread the work being done.

On the topic of adding additional people to the study groups, a member asked to include a financial aid person in a group.

Another member indicated that there needs to be a curriculum specialist, a scheduler and a administrative assistance included in the study groups to do the work.

A suggestion was made to create a template for each of the study groups to indicated who is missing each time the group comes together and build a team of experts who will come in as needed to provide feedback.

One member asked if each group will be provided with access to other schools that have done the work and not reinvent work that has been done elsewhere. Jason responded if such a resource is needed in a group, the co-chairs will help to provide.

John mentioned from his experience with other districts, there clearly will be overlap with discussion taking place in another group.

In closing, Theresa thanked the Committee for their comments and questions. She mentioned as a Committee we can come up with something more specific to share with the colleges and invite people to share their thoughts.