

AACC Discussion Topics

Planning the Compressed Calendar Forums

Reminder: Goal is to have a recommendation to Chancellor after December 14th 2023 AACC meeting.

1. Locations
 - a. Live in-person @ both Colleges,
 - b. 2 solely on Zoom
 - c. Record and post Zooms
2. When
 - a. Dates of forums
 - i. All forums will be held at the end of October and first week of November
 - ii. Times:
 1. Chabot in-person forum will be held during a Tuesday or Thursday college hour
 2. Las Positas in-person forum TBD
 3. Two online forums, TBD 
 4. Reports to Senates and Faculty Division meetings will continue as currently scheduled
3. Forum Format
 - a. Fully transactional with both outgoing and incoming messages at all Forums
 - b. Presentation by co-chairs and John Mullen
 - a. Limit forums to one hour each
 - b. Begin with PowerPoint presentation by co-chairs and John Mullen
 - c. Invite live questions from attendees (microphones)
 - d. Question cards distributed and collected during all forums
 - e. Chat questions monitored during online forums
 - f. Q&A document on AACC website extended to include responses to new questions posed at the forums
 - g. FAQ sheet handout at all meetings
 - e. Openly available feedback forms
 - i. will be created and distributed to all stakeholders
 - ii. Will be created for presenters for feedback from in-person forums
 - c. Publicizing the forums
 - a. Email, website, posters, student newspapers, etc.
4. Survey
 - a. Design
 - b. Timing
5. Action Items:

- a. Seek AACC member volunteers to assist co-chairs and consultant in planning forum details
- b. 5. Looking ahead, seek AACC member volunteers to assist in developing the format and questions/topics of the districtwide impact survey