

# Chabot-Las Positas Community College District

## Office of Educational Services & Student Success

### Meeting Notes - (Draft)

Alternative Academic Calendar Committee (AACC)

Thursday, October 26, 2023

11:30 A.M. - 12:45 P.M.

Zoom: <https://us06web.zoom.us/j/87268937347>

#### Committee Members in Attendance:

(Chabot College) Jason Ames, Paulette Lino, Patricia Shannon, Rob Yest

(Las Positas College) Joel Gagnon, Craig Kutil, Scott Miner, Jason Maxwell, David Rodriguez

(District Office) Theresa Fleischer Rowland, John Mullen (Consultant)

Committee Members Not in Attendance: Estella Sanchez

Others in Attendance:

Heather Hernandez, Mary Johnston, Anette Raichbart, Dionicia Ramos, Tara Thompson, Tamica Ward, Ashley Young

#### Agenda

1. Welcome, Review of Purpose
2. Report Outs
3. Forum Arrangements
4. District Communications, Survey, Focus Groups
5. Follow-up on Documents
6. Timeline and Closing

#### **1. Welcome, Review of Purpose – Theresa Fleischer Rowland**

#### Discussion

Theresa opened the meeting by reviewing the charge and purpose of the Committee. She then discussed the critical steps that need to be taken if the Committee decides to move forward with a compressed calendar. These steps include working on the working conditions, negotiating contracts with unions, financial implications, and working on the State Chancellor's application.

#### Conclusion

The meeting then moved to Agenda Item 2.

#### Action items

No Action.

#### **2. Report Outs – Jason Ames**

#### Discussion

- Classified members reported a discussion along with a presentation on what a compressed calendar is, sharing of the calendar, and work of the Alternative Academic

Calendar Committee. Feedback from Classified expressed their concerns about the impact on specific areas within the college and the increase in infrastructure in specific departments.

- Jason reported on his presentation to the Student Equity group at Las Positas College. He shared feedback about facilities, enough classrooms to hold classes, and whether custodians would have enough time to work on rooms under a compressed calendar. Faculty expressed concerns about students needing more time to get from one class to the following: evening classes and working students.
- A presentation to the Student Senate at Chabot College and the questions received were what is the purpose of moving to a compressed calendar, along with questions about student governance projects, activities, and intercessions. Additionally, the students had feedback that performing surveys on Canvas with prizes would be good.
- A Committee member shared feedback from a Counseling meeting at Chabot College, where the Counselors discussed the week before the semester as valuable to meet with students. The counselors indicated that a switch to 30 contact hours per week to meet with students would pose a liability to them for fatigue or burnout.
- A Committee member reported feedback from both Classified and Faculty during Flex Day at Las Positas College. The concerns were about winter inter-session, the impact on different areas, and the need to increase infrastructure. Additional feedback received was having a dead week between the last day of instruction and finals, which would allow students time to study.

### **Conclusion**

The Committee discussed whether the District intended a winter inter-session and whether it would need to be in the application and upfront. Further discussion occurred regarding whether the District should decide on a winter inter-session in which no Classified Professionals are represented on the academic calendar committee, which is a disenfranchisement. The meeting moved on to Agenda Item 3.

### **Action items**

No Action.

## **3. Forum Arrangements – Jason Ames**

### **Discussion**

Jason re-announced if any Classified Professionals would like to volunteer to join the forum presentations that begin the following week.

### **Conclusion**

A Classified Professional Committee member stepped forward to help volunteer for the forum presentations. The meeting moved to Agenda Item 4.

### **Action items**

Jason to speak offline with the Classified Professional Committee member to discuss the forum and details.

## **4. District Communications, Survey, Focus Groups – Theresa Fleischer Rowland & KNow Research**

### **Discussion**

Theresa shared with the Committee the dates the survey will be open to overlap with the forums and strongly encouraged folks to fill out the survey. Next, she announced that KNow Research was in attendance to hear from the Committee on the survey content, questions, or information they would like out of the survey. In addition, she mentioned the Committee would have access to a shared folder with notes from both Las Positas and Chabot College Student Senate, SASE, and Student Equity Committee feedback, along with questions and feedback from Flex Day presentations.

Dio mentioned to the Committee how District communications will be shared and communicated to Students and Staff.

### **Conclusion**

KNow Research introduced its support staff to the Committee and then shared its project overview, structure, and timeline for the survey. Next, KNow opened up a discussion with the Committee to gather feedback regarding survey content for Students and Staff. The Committee asked questions and shared their feedback on the surveys. Next, the meeting moved to Agenda Item 5.

### **Action items**

No Action.

## **5. Follow-up on Documents – John Mullen**

### **Discussion**

John shared his screen to reflect a change to the 2026-27 model of the compressed calendar for the flex days in August and the November timeline. Next, he directed the Committee to the AACC website, where the progress report and documents are posted.

### **Conclusion**

John announced that forum documentation would be posted to the AACC website. Theresa shared feedback on the changes made to the 2026-27 model of the compressed calendar and expressed the change as problematic. The meeting moved to Agenda Item 6.

### **Action items**

No Action.

## **6. Timelines and Closing – Jason Ames**

### **Discussion**

Jason announced that the PowerPoint for the forums would be emailed to the Committee. Next, he shared the AACC Forum feedback form that had been updated since the last time it was shared and thanked the Committee.

### **Conclusion**

Meeting concluded.

### **Action items**

No Action.