

Chabot-Las Positas Community College District

Office of Educational Services & Student Success

Meeting Notes (Draft)

Alternative Academic Calendar Committee (AACC)

Thursday, November 9, 2023

11:30 A.M. - 12:45 P.M.

Zoom: <https://us06web.zoom.us/j/86402029530>

Committee Members in Attendance:

(Chabot College) Jason Ames, Patricia Shannon, Rob Yest, Noell Adams

(Las Positas College) Scott Miner, David Rodriguez, Isabella Qiu

(District Office) Theresa Fleischer Rowland, John Mullen (Consultant)

Committee Members Not in Attendance: Estella Sanchez

Others in Attendance:

John Freytag (Guest), Bruce Griffin, Jeniffer Monroy (Guest), Jonah Nicholas, Kristen Whittaker

Agenda

1. Welcome, Timeline Review
2. Report Outs
3. Document Discussion: AACC Impact on Students
4. Contra Costa CCD Transition Panel with Q/A
5. Discussion on Gathered Evidence, e.g., Notes, Findings, Feedback and Closing

1. Welcome, Timeline Review – Theresa Fleischer Rowland

Discussion

Theresa opened the meeting and provided a review of the timeline. She also announced when the survey would close and when an email reminder would be sent out. Next, she thanked the PRMG Director for handling the communications and social media campaign with the students.

Conclusion

The meeting then moved to Agenda Item 2.

Action items

No Action.

2. Report Outs – Jason Ames

Discussion

Jason thanked everyone who was able to make the forums. Next, he mentioned a link would be shared with those on the Committee to view all questions and comments from the forums and provide suggested edits or feedback.

- A member of the Committee reported on comments from students and Faculty made at the forums on experiencing burnout after 17.5 weeks and to keep in mind the impacts of burnout that it also affects productivity among Classified Professionals. Next, the Committee member expressed concerns about possible changes from having a 16-week calendar and its effect on Classified Professionals.
- A member of the Committee expressed feeling disheartened by the level of unique focus instead of looking at the impacts comprehensively. The Committee member mentioned that the whole premise of a shared governance system is to make better decisions when coming together to have conversations that need to be addressed, which has hindered discussing a compressed calendar.
- A member of the Committee shared they received multiple requests to see results from the forums and was questioned if the survey prevents individuals from filling it out numerous times.
- A member of the Committee mentioned they received feedback from peers on having more time between semesters to spend additional time with family and so forth.
- A member of the Committee shared that a Chabot Faculty member had completed a survey pre-pandemic around a compressed calendar and was interested in sharing it. The Committee member mentioned that sharing the data from that survey wouldn't be a bad idea.
- A member of the Committee expressed concern regarding the wording used to explain the changes in the academic calendar. It needs to be clarified, and the impact on how a student might perceive it in terms of their study time needs to be considered.
- A member of the Committee reported a question asked at a recent Las Positas Academic Senate meeting if there was going to be a summary of the comments from the survey and received feedback from a Student on the length of the study.

Conclusion

The Committee discussed the survey and shared their feedback. The meeting was then moved to Agenda Item 4 due to guests attending. Agenda Item 3 was placed towards the end of the meeting for discussion.

Action items

Consultant John Mullen and a Committee member are to work together to develop language for questions discussed in the meeting.

3. Document Discussion: AACC Impact on Students – David Rodriguez

Discussion

David shared documentation with the Committee showing students' estimated class hours and study time per week. The documentation provided different examples indicating a full-time

student with labs and a full-time student without labs. Both examples included study hours and campus life activities for 1-hour per week. Next, he shared collected information from the Chabot and Las Positas College surveys to give a perspective of how it might impact students on our campuses. Information from Chabot was from the fall 2019 survey, and the information from Las Positas College was from the spring 2021 survey.

Conclusion

The Committee discussed Students who had seen what a mock-up schedule looked like and how they appeared to be more optimistic about moving to a compressed calendar. Next, the meeting concluded.

Action items

No Action.

4. Contra Costa CCD Transition Panel with Q/A – Jason Ames moderating

Discussion

Jason introduced Diablo Valley College Academic Senate President John Freytag and Classified Senate President Jeniffer Monroy, who shared with the Committee how their college decided to move from a 17.5-week calendar to a 16-week compressed calendar. John suggested to the Committee that when considering moving to a compressed calendar, consider whether to have a designated finals week after the week of instruction has ended. Jeniffer mentioned that moving to a compressed calendar can work. Still, there are limitations for Classified Professionals when moving at a fast pace. Tighter deadlines from a compressed calendar can cause one to feel overwhelmed due to the workload and experience burnout.

Conclusion

Jason thanked both John and Jeniffer. Next, the Committee asked questions, which included:

- Do they have a College Hour? Was there any impact on scheduling meetings cross-functionally or with shared governance participation?
- When moved to a compressed calendar, was there relief for those who work in Admissions and Records?
- Is the 4-week cyber session not inclusive of the fall semester? Or Is the 4-week cyber session part of the December 8th date when the fall semester ends?
- What does a cyber session consist of in terms of classes? And what is the typical headcount?
- What is the length of the summer term?
- Was there extra days to modify the schedule for Faculty to teach?
- In the last ten years, has there been any implementation of technology that has made work easier? Has the technology been used at your college to improve productivity or

simplify work for classified?

Next, the meeting returned to Agenda Item 3.

Action items

No Action.

**5. Discussion on Gathered Evidence, e.g., Notes, Findings, Feedback, and Closing –
Theresa Fleischer Rowland**

Discussion

No discussion took place on this item.

Conclusion

Action items