

OFFICIAL COPY



CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

BOARD OF TRUSTEES REGULAR MEETING March 19, 2013—6:00 P.M.

District Office, 7600 Dublin Blvd., Dublin, CA
Board Room (3rd Floor)

1.0 GENERAL FUNCTIONS—PRESIDENT OF THE BOARD

1.1 6:00 P.M. OPEN SESSION CALL TO ORDER AND ROLL CALL*

- 1.2 PUBLIC COMMENTS
- The Board requests that the public speak at this time. Any person wishing to address the Board on any Closed Session matter of concern is requested to complete a "Request to Address the Board of Trustees" card and file it with the Recording Secretary of the Board prior to start of the meeting. Individuals will be called upon to speak by the presiding officer. The Board cannot act on or discuss items not listed on the agenda.

- 1.3 CLOSED SESSION—Personnel, Collective Bargaining and Possible Litigation
- a. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION: Settlement Agreement - Case No. RG11597756 [Government Code Section 54956.9(a)]
 - b. PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Title: Interim Chancellor (Government Code Section 54957)

1.4 6:30 P.M.—OPEN SESSION- CALL TO ORDER AND ROLL CALL

1.5 PLEDGE TO FLAG

***Board meeting will immediately adjourn to a Closed Session to end at 6:30 p.m. If business is not concluded by 6:30 p.m., the Board will reconvene to the Regular Meeting and recess the Closed Session until the end of the meeting.**

1.0 GENERAL FUNCTIONS—PRESIDENT OF THE BOARD (continued)**1.6 PUBLIC COMMENTS**

The Board requests that the public speak at this time. Any person wishing to address the Board on any matter of concern is requested to complete a "Request to Address the Board of Trustees" card and file it with the Recording Secretary of the Board prior to the start of the meeting. Individuals will be called upon to speak by the presiding officer. The Board cannot act on or discuss items not listed on the agenda.

1.7 APPROVE CONSENT ITEMS (cc)

Consent Calendar items are designated by "cc" and are expected to be routine and non-controversial. They will be acted upon by the Board of Trustees on a single motion without discussion. Any member of the Board or Public may request that an item be removed from this section for later discussion.

(cc) 1.8 Approval of Minutes of February 19, 2013 Regular Meeting

1.9 PRESENTATION: MEASURE B CITIZENS' OVERSIGHT COMMITTEE EIGHTH ANNUAL REPORT TO THE COMMUNITY**1.10 PRESENTATION: BUDGET ALLOCATION MODEL**

Outcomes will be made available pending District Budget Study Group (DBSG) meeting scheduled for Friday, March 15, 2013.

2.0 REPORTS

- 2.1 Trustee Reports and/or Official Communications
- 2.2 Chabot-Las Positas Colleges Foundations
- 2.3 Presidents of Faculty Senates-Chabot College and Las Positas College
- 2.4 Presidents of Classified Senates-Chabot College, Las Positas College and District
- 2.5 Presidents of Associated Students-Chabot College and Las Positas College
- 2.6 Presidents of Chabot College and Las Positas College
- 2.7 Interim Chancellor
- 2.8 Recognitions

3.0 PERSONNEL

- (cc) 3.1 Classified Personnel
- (cc) 3.2 Management Personnel

4.0 EDUCATIONAL SERVICES

- (cc) 4.1 Acceptance of Gift, Chabot College
- (cc) 4.2 Acceptance of Gift, Las Positas College
- (cc) 4.3 Approval of Amendment of Memorandum of Understanding (MOU) – U.S. Department of Labor Trade Adjustment Assistance Community College and Career Training (TAACCCT) Grant Subaward Revised Agreement with Contra Costa Community College District, Chabot College

5.0 BUSINESS SERVICES

- (cc) 5.1 Approval of Commercial Warrant Registers
- (cc) 5.2 Approval of Payroll Warrant Registers
- (cc) 5.3 Approval of Declaration of Surplus Property to be Sold at Private Sale and Donation or Disposal of Any Items Not Sold
- (cc) 5.4 Acceptance of Grant - Nuts, Bolts & Thingamajigs (NBT) and The Foundation of the Fabricators & Manufacturers Foundation, International, Chabot College
- (cc) 5.5 Approval of Agreement - University of the Pacific (UOP), Chabot College
- (cc) 5.6 Approval of Agreement with OCLC Worldshare Management Services for Library Services for Chabot and Las Positas Colleges (Measure B Bond Funds)

6.0 FACILITIES PLANNING AND DEVELOPMENT

- (cc) 6.1 Approval of Award of Bid No. 11-02.3, Math-Science Modernization, Building 1700, Chabot College (State Funds and Measure B Bond Funds)
- (cc) 6.2 Approval to Participate in the State Capital Outlay Grant Financing Program for Building 1700, Chabot College
- (cc) 6.3 Approval of Contract Modifications to the Existing CDX Builders, Inc., Contract for the Industrial Technology Center, Buildings 1400 and 1600 Renovation, Chabot College (Measure B Bond Funds)

7.0 ECONOMIC DEVELOPMENT/CONTRACT EDUCATION

(No Items)

8.0 INFORMATION AND DISCUSSION ITEMS (No Action)

- 8.1 Informational Personnel Reports
- 8.2 First Reading: Governing Board Policies
 - BP 2010 Board Membership
 - BP 2015 Student Members
 - BP 2100 Board Elections
 - BP 2110 Vacancies on the Board
 - BP 2200 Board Duties and Responsibilities

8.0 INFORMATION AND DISCUSSION (No Action) (continued)

- 8.2 First Reading: Governing Board Policies (continued)
- BP 2210 Officers
 - BP 2220 Committees of the Board
 - BP 2305 Annual Organizational Meeting
 - BP 2310 Regular Meetings of the Board
 - BP 2315 Closed Sessions
 - BP 2320 Special and Emergency Meetings
 - BP 2330 Quorum and Voting
 - BP 2340 Agendas
 - BP 2345 Public Participation at Board Meetings
 - BP 2350 Speakers
 - BP 2355 Decorum
 - BP 2360 Minutes
 - BP 2365 Recording
 - BP 2410 Board Policy and Administrative Procedure
 - BP 2430 Delegation of Authority to the Chancellor
 - BP 2431 Chancellor Selection
 - BP 2432 Chancellor Succession
 - BP 2435 Evaluation of the Chancellor
 - BP 2710 Conflict of Interest
 - BP 2715 Code of Ethics/Standards of Practice
 - BP 2716 Political Activity
 - BP 2717 Personal Use of Public Resources
 - BP 2720 Communications among Board Members
 - BP 2725 Board Member Compensation
 - BP 2735 Board Member Travel
 - BP 2740 Board Education
 - BP 2745 Board Self-Evaluation
 - BP 2750 Board Member Absence from the State
- 8.3 First Reading: Administrative Procedures
- AP 2015 Student Members
 - AP 2110 Vacancies on the Board
 - AP 2320 Special and Emergency Meetings
 - AP 2340 Agendas
 - AP 2345 Public Participation at Board Meetings
 - AP 2360 Minutes
 - AP 2365 Recording
 - AP 2410 Board Policy and Administrative Procedure
 - AP 2430 Delegation of Authority to the Chancellor
 - AP 2435 Evaluation of the Chancellor
 - AP 2710 Conflict of Interest
 - AP 2740 Board Education

9.0 OTHER ACTION ITEMS

- 9.1 Approval of District Budget Allocation Model
- 9.2 Acceptance of Response to Accrediting Commission for Junior and Community Colleges (ACCJC)
- 9.3 Approval of Substantive Change Proposal, Las Positas College

10.0 CLOSED SESSION—(Government Code Section 54954.5)

- 10.1 Personnel
- 10.2 Collective Bargaining
- 10.3 Possible Litigation

11.0 ADJOURNMENT**12.0 NEXT MEETING OF THE BOARD OF TRUSTEES**

April 16, 2013, 6:30 p.m., District Office (Regular Meeting)

Any person with a disability may request this agenda be made available in an appropriate alternative format. A request for a disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting to the Chancellor's Office, 7600 Dublin Blvd., 3rd Floor, Dublin, 925-485-5207, between 8:00 a.m. and 5:00 p.m. at least 48 hours before the meeting.

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

March 19, 2013

Agenda Item: 3.1

Subject: Classified Personnel

Recommended Action: That the Board of Trustees approves the following Classified Personnel.

I. ASSIGNED TO CHABOT

A. Leave of Absence

Aly, Hafisa A., Bookstore Cashier (2CBK02), 40%, 12 months, leave without pay and benefits, effective 4/8/13 through 1/30/14.

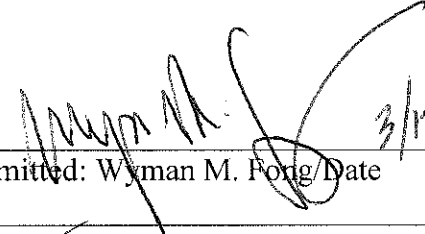
II. ASSIGNED TO LAS POSITAS

B. Employment

Brown, Bruce (nmi), Security Officer (3CSE13), 60%, 12 months/year, Range/Step 37/1, \$2,429.70/month, effective 3/20/13.

Brown, Melissa J., Counselor Assistant II – EOPS (3CEX05), 100%, 12 months/year, Range/Step 34/1, \$3758.92/month, effective 3/20/13.

High, Alesia S.L., Fiscal and Administrative Services Technician (3CAC02), 100%, 12 months/year, Range/Step 32/1, \$3,571.50/month, effective 4/15/13.

 3/13/13
Submitted: Wyman M. Fong/Date

 3/14/13
Approved: Judy E. Walters/Date

☒

APPROVED

☐ DISAPPROVED

☐ TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

March 19, 2013

Agenda Item: 3.2

Subject: Management Personnel

Recommended Action: That the Board of Trustees approves the following Management Personnel.

I. ASSIGNED TO CHABOT COLLEGE

A. Change to District Classification Plan

Add Project Director – Trade Adjustment Assistance Community College Career Training (TAACCCT), Range 13, effective 3/20/13. *This position is 100% funded by the TAACCCT Grant.*

 3/13/13
Submitted: Wyman M. Fong/Date

 3/14/13
Approved: Judy E. Walters/Date



APPROVED

DISAPPROVED

TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

March 19, 2013

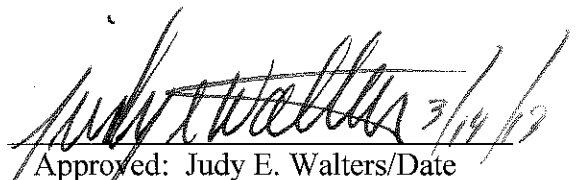
Agenda Item: 4.1

Subject: Acceptance of Gift – Chabot College

Recommended Action: That the Board of Trustees accepts the following proposed gift donated by Ken Grace, a faculty member of Chabot College.

Two (2) CSI 3000 Commercial Grade Blood Pressure Machines valued at \$3995.00 each by Donor; to be used by Kinesiology and Physical Education at Chabot College.

 3/13/13
Submitted: Jeffrey M. Kingston/Date

 3/14/13
Approved: Judy E. Walters/Date

☒ APPROVED ☐ DISAPPROVED ☐ TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

March 19, 2013

Agenda Item: 4.2

Subject: Acceptance of Gift – Las Positas College

Recommended Action: That the Board of Trustees accepts the following proposed gift donated by Mr. Mike Arnerich, Public Works Supervisor-Fleet Manager for the City of Livermore/Livermore Fire Department.

One (1) 1987 / Type I 1500 GPM Pumper (Fire Engine), License Plate # E069839, VIN #1PGBC7JL6GRHE1145, in good condition with a value set by donor at \$10,000. Vehicle to be used by Fire Science Technology Program at Las Positas College.

 3/13/13
Submitted: Jeffrey M. Kingston/Date

 3/14/13
Approved: Judy E. Walters/Date

☒ APPROVED

☐ DISAPPROVED

☐ TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

March 19, 2013

Agenda Item: 4.3

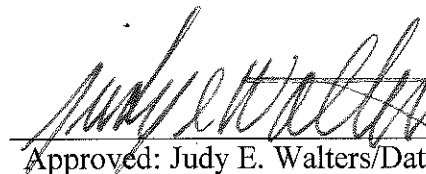
Subject: Approval of Amendment of Memorandum of Understanding (MOU) - U.S. Department of Labor Trade Adjustment Assistance Community College and Career Training (TAACCCT) Grant Subaward Revised Agreement with Contra Costa Community College District, Chabot College

Background: This subaward agreement covers the four years of funding in the amount of \$1,281,000 for the period of October 1, 2012 through September 30, 2016 which is an increase of \$81,000. The MOU had some minor revisions that included more details on responsibilities of the Contra Costa CCD, and specifics on Administrative and Indirect Expenditures and Budget Modification procedures.

Past Board of Trustees actions included the MOU approval on January 15, 2013 under item 4.7.

Recommended Action: That the Board of Trustees approves the Amendment of Memorandum of Understanding (MOU) – U.S. Department of Labor Trade Adjustment Assistance Community College and Career Training (TAACCCT) Grant Subaward Revised Agreement with Contra Costa Community College District for Chabot College in the amount of \$1,281,000 for the period of October 1, 2012 through September 30, 2016. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the MOU on behalf of the District.

 3/13/13
Submitted: Jeffrey M. Kingston/Date

 3/14/13
Approved: Judy E. Walters/Date

☒ APPROVED ☐ DISAPPROVED ☐ TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

March 19, 2013

Agenda Item: 5.1

Subject: Approval of Commercial Warrant Registers

Recommended Action: That the Board of Trustees approves the following Commercial Warrant Registers as indicated.

<u>Date</u>	<u>Register Pages</u>	<u>Warrant Numbers</u>	<u>Amount</u>
2/4/2013	440 - 449	194665 - 194884	\$ 784,327.06
		Commercial Warrants	
	450 - 451	194885	3,049.67
		Commercial Warrants	
	452 - 454	194886 - 194913	353,685.26
		Commercial Warrants	
2/8/2013	455 - 461	194914 - 195000	
		226501 - 226552	1,190,528.32
		Commercial Warrants	
	462 - 463	226553 - 226554	861.99
		Commercial Warrants	
	464 - 465	226555 - 226580	1,230,699.37
		Commercial Warrants	
	466 - 474	226581 - 226788	428,109.73
		Commercial Warrants	
2/22/2013	475 - 483	226789 - 226986	247,132.30
		Commercial Warrants	
	484 - 486	226987 - 227014	455,974.40
		Commercial Warrants	
	487 - 488	227015	208.80
		Commercial Warrants	

Agenda Item: 5.1

March 19, 2013

Page 2

<u>Date</u>	<u>Register Pages</u>	<u>Warrant Numbers</u>	<u>Amount</u>
2/28/2013	M-14	00003181 - 00003190 Manual Warrants	\$ 550,778.85

TOTAL \$ 5,245,355.75

L. Legaspi 3-13-13
Submitted: Lorenzo Legaspi/Date

Judy E. Walters 3/14/13
Approved: Judy E. Walters/Date

✓ APPROVED _____ DISAPPROVED _____ TABLED _____

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

March 19, 2013

Agenda Item: 5.2

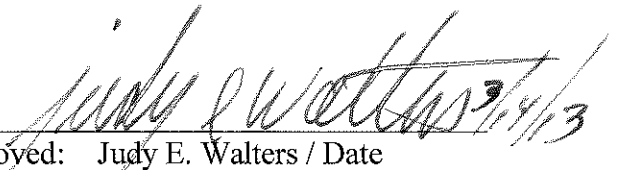
Subject: Approval of Payroll Warrant Registers

Recommended Action: That the Board of Trustees approves the following Payroll Warrant register as indicated:

Regular Monthly Payroll:

February Payroll Warrant Total = \$3,847,916.36

 3.13.13
Submitted: Lorenzo Legaspi / Date

 3/14/13
Approved: Judy E. Walters / Date

☒ APPROVED ☐ DISAPPROVED ☐ TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

March 19, 2013

Agenda Item: 5.3

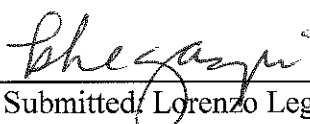
Subject: Approval of Declaration of Surplus Property to be Sold at Private Sale and Donation or Disposal of Any Items Not Sold

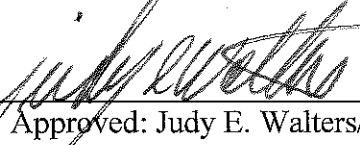
Background: The District will dispose of personal property that is surplus to the instructional or administrative needs of the District. In this case, the current listing includes obsolete computer equipment, audio-visual equipment and furniture from Chabot College and District Office. When saleable, items will be sold to employees or at auction to the highest bidder. All items are sold or donated in "as is" condition. As standard procedure, notices are sent to the following Districts in our local service area:

- Pleasanton USD
- Dublin USD
- Livermore Valley Joint USD
- Hayward USD
- San Leandro USD
- San Lorenzo USD
- Castro Valley USD
- Newark USD

Any remaining items that cannot be sold or donated will be marked for proper disposal.

Recommended Action: That the Board of Trustees approves the proposed items surplus to the needs of the District and that the Chancellor be authorized to dispose of the same via private sale in accordance with Board Policy 3212 and that the funds derived from the sale be placed in the General Fund of the District. Further, any items that are not sold by private sale be donated to charitable organizations or disposed of by District staff in accordance with California Education Code Section 81452.

 3.13.13
Submitted: Lorenzo Legaspi/Date

 3/14/13
Approved: Judy E. Walters/Date

☒ APPROVED ☐ DISAPPROVED ☐ TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

March 19, 2013

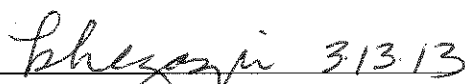
Agenda Item: 5.4


Subject: Acceptance of Grant – Nuts, Bolts & Thingamajigs (NBT) and The Foundation of the Fabricators & Manufacturers Foundation, International, Chabot College

Background: Last year, Chabot College was approached by a national foundation to launch the first Bay Area summer camp to encourage youth to learn about careers in machining and manufacturing. This agenda item is to run a similar second summer program. East Bay industries have a keen interest in continuing this youth program in the Bay Area and will participate in the summer camp. During two four-day weeks in Summer 2013, the camp will focus on skills and motivation for 12-15 campers between the ages of 12 and 14 through training provided by Chabot faculty. The NBT staff will assist with marketing and evaluation.

Past Board of Trustees action included the grant approval on March 20, 2012 under item 4.1.

Recommended Action: That the Board of Trustees accepts the proposed grant from Nuts, Bolts & Thingamajigs (NBT) and The Foundation of the Fabricators & Manufacturers Foundation, International, Chabot College, in the amount of \$2,500. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the grant documents on behalf of the District.


Submitted: Lorenzo Legaspi/Date


Approved: Judy E. Walters/Date

☒ APPROVED ☐ DISAPPROVED ☐ TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

March 19, 2013


Agenda Item: 5.5

Subject: Approval of Agreement - University of the Pacific (UOP), Chabot College

Background: University of the Pacific (UOP) desires to enter into an agreement where Chabot College Dental Hygiene Program provides evaluation of on-line curriculum modules on community oral health. University of the Pacific (UOP) will compensate the Chabot Dental Hygiene Program \$4,000 to provide summative feedback and evaluation to UOP concerning on-line curriculum modules developed to prepare dental students with preparation for serving patients in underserved communities.

Recommended Action: That the Board of trustees approves the proposed Agreement with University of the Pacific, Chabot College for Chabot Dental Hygiene Program to provide summative feedback and evaluation. University of the Pacific (UOP) will compensate the Chabot Dental Hygiene Program \$4,000 for this service. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute this agreement on behalf of the District.

 3.13.13
Submitted: Lorenzo Legaspi/Date

 3/14/13
Approved: Judy E. Walters/Date

☒ APPROVED ☐ DISAPPROVED ☐ TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

March 19, 2013

Agenda Item: 5.6

Subject: Approval of Agreement with OCLC Worldshare Management Services for Library Services for Chabot and Las Positas Colleges

Background: Both Chabot and Las Positas Colleges have been using the SirsiDynix System that is an enterprise system for their library services since April 2002 and both colleges pay annual maintenance for usage of this system. Over the years, the SirsiDynix vendor has not developed their software as aggressively as other vendors to accommodate the changing technology environment such as incorporating digital e-books and other advanced features for students and librarians. Many of the California Community Colleges find themselves in the same situation as Chabot and Las Positas Colleges whereby their current needs to service our students require a better and more comprehensive solution for library automation and management than the traditional SirsiDynix System has provided to-date.

OCLC Worldshare Management Services is a non-profit group that has focused on higher education and offers a comprehensive and a “state of the art” 21st century solution for centralized and shared library services across all the colleges, with emphasis on the interface for student’s ease of use and incorporating the use of social media for sharing content. The OCLC Worldshare solution is a hosted service at the vendor site that is provided to the colleges through a Web-based interface with modules that streamline acquisitions, cataloging, subscription and license management, and circulation. Some new additional features that are provided include mobile interface for smart phones and tablets as well as a single searching across multiple database platforms. It should be noted that both Chabot and Las Positas colleges already subscribe to services from OCLC for an additional cost, which includes copy cataloging and import of records into the current catalog, and thus subscription to the expanded OCLC Worldshare Management Services would provide the colleges with a version of their universal catalog which would be more integrated with no additional cost.

The OCLC Worldshare vendor is working closely with the California State Chancellor’s Office to increase their members and as membership increases then the price breaks are given to both the current members for their annual subscription fees as well as new members. The early adopters are receiving substantial price breaks on the one-time implementation services for the migration to OCLC. Chabot and Las Positas Colleges have contacted several of those community colleges such as Santa Barbara City College, Pasadena City College, and College of Siskiyous who are fully operational on the new system and they provided outstanding reviews on the new product as well as other institutions like Pepperdine who provided similar feedback. Other California Community Colleges who have either gone live or will be live by this summer on OCLC Worldshare include DeAnza, Mt. San Antonio, Long Beach, Mt. San Jacinto, Glendale, Lake Tahoe, San Bernardino, Butte, Santa Ana, and College of Sequoias.

Additional community colleges are currently reviewing the OCLC product for future implementation, such as Riverside, Los Angeles, Evergreen, Mira Costa, College of the Canyons, Sierra, and Santa Rosa. Overall, Worldshare has more ease of use and flexibility from the back end for library technicians and librarians as well as more and improved functionality within the public end for community college students. The colleges would also be getting additional services such as a federated search engine which provide the ability to search the content in each college's suite of library databases and allows students a "one stop" place to search vast information resources.

Both Chabot and Las Positas Library faculty and staff along with their Deans have evaluated the OCLC Worldshare functionality and features as well as the cost structure in comparison to their current vendor product SirsiDynix and they have rated the OCLC product as superior in all the categories. The annual subscription fee is slightly higher for the OCLC Worldshare solution; however, the OCLC product provides more functionality for nearly the same cost. In addition, the pricing for the SirsiDynix System has been confirmed with the current vendor and their costs will be increasing in the future years, thus making the annual subscription fee comparable. The one-time base migration costs for the OCLC Worldshare System is \$40,000, but the vendor has provided a significant discount of \$20,000, provided the implementation is performed during off-peak times (peak time is the summer). The initial year costs totals \$59,524 which includes the \$20,000 implementation service and the \$39,524 annual subscription fee, which will be prorated based on the "Go Live" date and the remaining months in the fiscal year ending June 30. The term of the agreement is for the initial cutover year plus 3 additional years of annual subscription fees, with an estimated 10% discount per year based on the current number of California College contracts signed, which is the maximum fee expected at this time. As more California Community Colleges enroll, there is the potential for a greater reduction of 15% or 20% annual discount in the subsequent years that will be applied to the annual subscription service at the time of renewal.

Recommended Action: That the Board of Trustees approves the proposed agreement with OCLC Worldshare for a 4-year term for a total of \$184,121. For the initial year, the cost includes \$59,524 for migration and subscription for the start-up year. For the subsequent 3-year annual fees, the costs is \$39,524 and \$41,499 and \$43,574 respectively for year 1, year 2, and year 3, which is a "not to exceed" amount and may be lower dependent on the number of colleges participating. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the agreement on behalf of the District.

Funding Source: Measure B Bond Funds

Agenda Item: 5.6
March 19, 2013
Page 3

Lorenzo Legaspi 3-13-13
Submitted: Lorenzo Legaspi/Date

Judy E. Walters 3/14/13
Approved: Judy E. Walters/Date

☒ APPROVED

☐ DISAPPROVED

☐ TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

March 19, 2013

Agenda Item: 6.1

Subject: Approval of Award of Bid No. 11-02.3, Math-Science Modernization,
Building 1700, Chabot College

Background: The invitation for bid was in accordance with state public bidding requirements. On January 9, 2013 a mandatory bid walk was held and attended by thirty-three (33) interested parties. The public bid opening held at the District Office on February 7, 2013, resulted in the following base bid amounts:

<u>Bidder</u>	<u>City</u>	<u>Bid Amount</u>
BHM Construction	Vallejo	\$6,989,400
W.A. Thomas Co., Inc.	Martinez	\$6,990,000
D.L. Falk Construction, Inc.	Hayward	\$7,069,000
Zolman Construction & Development., Inc.	San Carlos	\$7,300,000
Gonsalves & Stronck Construction Co., Inc.	San Carlos	\$7,350,000
Transworld Construction., Inc.	San Francisco	\$7,380,487
Alpha Bay Builders., Inc.	San Francisco	\$7,386,118
West Bay Builders., Inc.	Novato	\$7,595,000
Jeff Luchetti Construction., Inc.	Santa Rosa	\$7,639,000
Zovich Construction	Hayward	\$7,665,000
Cal Pacific Construction., Inc.	Pacifica	\$7,723,000
John Plane Construction, Inc.	Brisbane	\$8,383,030
F&H Construction	Lodi	\$8,619,000

Evaluation of the bids identified BHM Construction of Vallejo, CA, as the lowest responsible and responsive bidder.

Recommended Action: That the Board of Trustees approves the proposed Award of Bid No. 11-02.3, Math-Science Modernization, Building 1700, Chabot College contingent on approval of the State Chancellor's Office and Department of Finance to award to BHM Construction of Vallejo, CA, in an amount not to exceed \$6,989,400. It is further recommended that the Board authorizes the Vice Chancellor, Business Services, to execute the bid documents on behalf of the District.

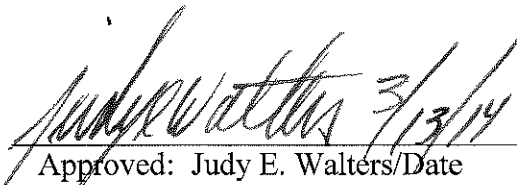
Funding Source: State Funds and Measure B Bond Funds

Agenda Item: 6.1

March 19, 2013

Page 2

 3/15/13
Submitted: Jeffrey M. Kingston/Date

 3/13/14
Approved: Judy E. Walters/Date

☒ APPROVED

☐ DISAPPROVED

☐ TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

March 19, 2013

Agenda Item: 6.2

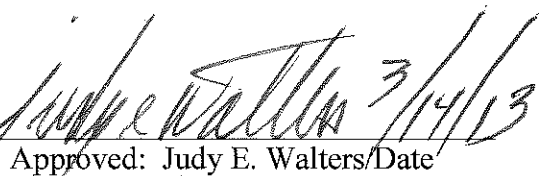
Subject: Approval to Participate in the State Capital Outlay Grant Financing Program for Building 1700, Chabot College

Background: In recent years the State's cash flow problems have led to delays in reimbursing districts for claims submitted for State-funded capital outlay projects. A new pilot grant financing program established by the State Chancellor's Office provides funding to the district of 90% of the estimated first year cost of construction.

These funds are placed in a separate interest bearing account. The remaining 10% is retained by the State until the project has reached an agreed completion point. At that time the District will submit a letter requesting release of the remaining 10% funding. The 10% would then be remitted to the District. The District will retain all interest earnings and the State Chancellor's Office will reduce the retention payment by the amount of the interest earnings based on the terms of the grant. If interest earnings exceed all retention amounts, the District will then remit the difference as unused funds that will be returned to the program. Participation in the Capital Outlay Grant Financing Program will assist the District with the project cash flow.

Recommended Action: That the Board of Trustees approves the District to Participate in the State Capital Outlay Grant Financing Program for Building 1700 at Chabot College.

 3/13/13
Submitted: Jeffrey M. Kingston/Date

 3/14/13
Approved: Judy E. Walters/Date

☒ APPROVED

☐ DISAPPROVED

☐ TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

March 19, 2013

Agenda Item: 6.3

Subject: Approval of Contract Modifications to the Existing CDX Builders, Inc., Contract for the Industrial Technology Center, Buildings 1400 and 1600 Renovation, Chabot College

Background: On September 21, 2010 the Board of Trustees approved the Award of Bid No. 11-07, Industrial Technology Center, Buildings 1400 and 1600 Renovation at Chabot College to CDX Builders, Inc. in the amount of \$4,165,800. Their contract is now complete. It is recommended that the following Change Orders be accepted:

Original Contract Amount	\$ 4,165,800
<u>Change Orders No. 1 thru 13</u>	<u>\$ 493,781</u>
Revised Contract Amount	\$ 4,659,581

Preliminary Change Orders for the above added scope have been submitted, reviewed and approved for pricing. The project budget is adequate to cover these changes.

Recommended Action: That the Board of Trustees approves the proposed Contract Modifications to CDX Builders, Inc., Contract for the Industrial Technology Center, Buildings 1400 and 1600 Renovation, Chabot College in an amount not to exceed \$4,659,581. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the contract modifications on behalf of the District.

Funding Source: Measure B Bond Funds

 3/13/13
Submitted: Jeffrey M. Kingston/Date

 3/13/13
Approved: Judy E. Walters/Date

☒ APPROVED

☐ DISAPPROVED

☐ TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

March 19, 2013

Agenda Item: 9.1

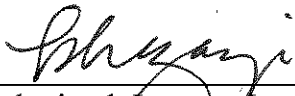
Subject: Approval of District Budget Allocation Model

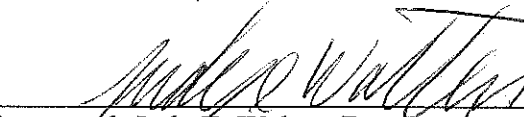
Background: The District Budget Study Group has been working on creating a new allocation model to allocate revenues received by the district to its various centers. Per Board Policy 3110, "the District Budget Study Group (DBSG) shall consider and make recommendations to the Chancellor upon any matter that affects the district financially, specifically as related to this allocation model. If the DBSG and district management can reach agreement, procedures shall be administratively adopted and policy shall be presented to the Board of Trustees for approval. If the DBSG and district management cannot reach agreement on procedure or policy, then the two separate positions shall be presented to the Board of Trustees who shall decide the matter."

Based on the outcome of the DBSG meeting on Friday, March 15, 2013, the Board will approve an allocation model recommended by the DBSG to the Chancellor. If the DBSG and district management did not reach an agreement, the Board will be provided with two models from which they will make a decision on the new budget allocation model for the district. There is only one recommendation from March 15, 2013 as written below.

Recommended Action: That the Board of Trustees approves the Funding Allocation Model recommended by the District Budget Study Group (DBSG) and the Chancellor. This approval is a commitment to a three (3) year budget cycle from 2013-14 to 2015-16 and is to be reviewed annually.

By this recommendation, the Board authorizes the Chancellor to develop Board Policy and Administrative Procedures utilizing the appropriate shared governance processes to implement this model beginning FY 2013-14. The Board also authorizes the Chancellor to conduct an external study of District Operations (District Office and Maintenance & Operations) to determine the appropriate size of District operations to support the Colleges. This study is to be completed within the FY 2013-14.

 3.19.13
Submitted: Lorenzo Legaspi/Date


Approved: Judy E. Walters/Date 3/19/13

☒ APPROVED

☐ DISAPPROVED

☐ TABLED


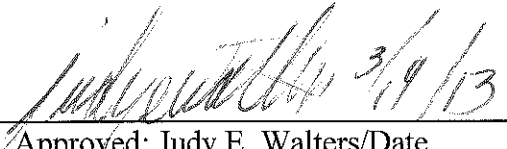
CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

March 19, 2013

Agenda Item: 9.2

Subject: Acceptance of Response to Accrediting Commission for Junior and Community Colleges (ACCJC)

Recommended Action: That the Board of Trustees accepts the proposed Response to the Accrediting Commission for Junior and Community Colleges (ACCJC) for submission to ACCJC.

		
<hr/>	<hr/>	
Submitted: Lorenzo Legaspi/Date	Approved: Judy E. Walters/Date	
<hr/>	<hr/>	
<input checked="checked" type="checkbox"/> APPROVED	<input type="checkbox"/> DISAPPROVED	<input type="checkbox"/> TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

March 19, 2013

Agenda Item: 9.3

Subject: Approval of Substantive Change Proposal, Las Positas College

Background: As a condition of Accreditation, community colleges are required to inform the Accrediting Commission for Junior and Community Colleges (ACCJC) of any substantive changes in the institution's educational programs and services. One such condition expects notification when "50 percent or more of units in a program, offered through a mode of Distance or electronic delivery" (ACCJC Substantive Change Manual, 2012, p. 10).

On April 6, 2010, the Las Positas College Substantive Change Proposal was approved by the ACCJC to offer an Associate of Arts degree in Business Administration and Social Science (General); and seven (7) certificates with curriculum offered at 50 percent or more through a mode of distance education (DE) delivery. In addition, on June 21-22, 2010, the ACCJC approved an addendum to the April 2010 Substantive Change Proposal for one (1) degree (AA in Psychology) and four (4) certificates that were approaching the 50 percent DE curriculum threshold and planned to exceed it in the near future.

The 2013 Substantive Change Proposal requests ACCJC to approve the change in offering 50 percent or more of units in the following degrees and certificates through a Distance Education mode.

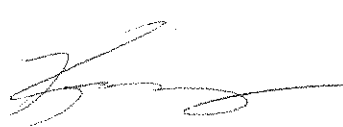
Degrees


Environmental Studies – Associates of Arts
Humanities – Associate of Arts
Psychology – Associate of Arts – Transfer
Sociology – Associate of Arts – Transfer

Certificates

Business Workforce Proficiency
Computer Desktop Security

Recommended Action: That the Board of Trustees approves the 2013 Substantive Change Proposal for Las Positas College for submission to the Accrediting Commission for Junior and Community colleges (ACCJC).

 3-14-13
Submitted: Kevin Walthers/Date

 3/14/13
Approved: Judy E. Walters/Date

☒

APPROVED

☐ DISAPPROVED

☐ TABLED