

BOARD OF TRUSTEES REGULAR MEETING

December 9, 2014—7:00 P.M. District Office, 7600 Dublin Blvd., Dublin, CA Board Room (3rd Floor)

1.0	7:00 P.M.—OPEN SESSION-
•	CALL TO ORDER AND ROLL CALL

1.1 PUBLIC COMMENTS

The Board requests that the public speak at this time. Any person wishing to address the Board on any matter of concern is requested to complete a "Request to Address the Board of Trustees" card and file it with the Recording Secretary of the Board prior to start of the meeting. Individuals will be called upon to speak by the presiding officer. The Board cannot act on or discuss items not listed on the agenda.

1.2 APPROVE CONSENT ITEMS (cc)

Consent Calendar items are designated by "cc" and are expected to be routine and non-controversial. They will be acted upon by the Board of Trustees on a single motion without discussion. Any member of the Board or Public may request that an item be removed from this section for later discussion

- 1.3 **PRESENTATION:** Financial Audit Report 2013-14
- (cc) 1.4 Approval of Minutes of November 18, 2014 Meeting

2.0 PERSONNEL

(cc) 2.1 Classified Personnel
(cc) 2.2 Faculty Personnel
(cc) 2.3 Management Personnel

3.0 EDUCATIONAL SERVICES

- (cc) 3.1 Approval of 2016-2017 Academic Calendar
 (cc) 3.2 Approval to Travel Abroad International Forensics
- (cc) 3.2 Approval to Travel Abroad International Forensics Association Tournament to Barcelona, Spain, Las Positas College

OTHER ACTION ITEMS (No Items)

8.0

3.0	EDUCATIO	NAL SERVICES (continued)
(cc)	3.3	Approval of Agreement Renewal – Child Development Training Consortium 2014-2015 Instructional Agreement No. 14-15-4024 with
		Yosemite Community College District, Chabot College
(cc)	3.4	Approval of Addendum to the Memorandum of Understanding (MOU) –
		Hayward Unified School District, Student Parent Support Programs,
		Chabot College
(cc)	3.5	Approval of Memorandum of Understanding (MOU) – City of Hayward and Hayward Promise Neighborhood, Chabot College
(cc)	3.6	Approval of Memorandum of Understanding (MOU) – Tri-Valley
, ,		Regional Occupation Program (TVROP) and Chabot-Las Positas
		Community College District, Las Positas College
(cc)	3.7	Authorization to Submit the Chabot College and Las Positas College
		Student Equity Plans (2014-2015) to the California Community Colleges
		Chancellor's Office
4.0	BUSINESS	SERVICES
(cc)	4.1	Approval of Renewal of Sponsorship Agreement – Pepsi Beverage
,		Company – Beverage Pouring Rights, Las Positas College
(cc)	4.2	Approval of Contract with NRG EV Services, LLC – Electric Vehicle
		Charging Infrastructure, Las Positas College
(cc)	4.3	Approval of Amendment 3 to Memorandum of Understanding – BMW of
		North America, LLC, to Establish a BMW Associate Degree Program,
		Chabot College
	4.4	Adoption of Resolution No. 07-1415 – Authorization to Continue
		Utilization of the State of California CAL-Card Purchasing Program
		(Tabled from November 18, 2014 Meeting)
5.0	FACILITIE	S PLANNING AND DEVELOPMENT
	(No Items)	
6.0		C DEVELOPMENT/CONTRACT EDUCATION
	(No Items)	
7.0	INFORMA	FION AND DISCUSSION ITEMS (No action)
	7.1	Informational Personnel Reports
	7.2	Acceptance of Annual Financial Report for Fiscal Year 2013-2014 and
		Budget Report for Fiscal Year 2014-2015

9.0	REPORTS	
	9.1	Presidents of Faculty Senates—Chabot College and Las Positas College
	9.2	Presidents of Classified Senates—Chabot College, Las Positas College and
		District
	9.3	Presidents of Student Senate of Chabot College and Associated Students of
		Las Positas College
	9.4	Presidents of Chabot College and Las Positas College
	9.5	Chancellor
	9.6	Recognitions
	9.7	Trustee Reports and/or Official Communications
10.0	CLOSED SES	SSION—(Government Code Section 54954.5)
	10.1	Personnel
	10.2	Collective Bargaining
	10.3	Possible Litigation

11.0 ADJOURNMENT

12.0 NEXT MEETING OF THE BOARD OF TRUSTEES

January 20, 2015 - pending approval of 2015 Calendar of Board Meetings (Agenda Item 12.0 – Organizational Meeting)

Any person with a disability may request this agenda be made available in an appropriate alternative format. A request for a disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting to the Chancellor's Office, 7600 Dublin Blvd., 3rd Floor, Dublin, 925-485-5207, between 8:00 a.m. and 5:00 p.m. at least 48 hours before the meeting.

December 9, 2014

Agunua num.	Agen	da	Item:
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2.1

Subject:

Classified Personnel

Recommended Action: That the Board of Trustees approves the following Classified Personnel.

I. ASSIGNED TO CHABOT COLLEGE

A. Employment

Tran, Lan H., Fiscal and Administrative Services Technician (2CAC16), 100%, 12 months/year, Range/Step 32/1, \$42,858/annual, effective 12/10/14.

II. ASSIGNED TO LAS POSITAS COLLEGE

B. Employment

Alaoen, Donna (nmi), Administrative Assistant II - President's Office, Confidential (3CPR10), 100%, 12 months/year, Range/Step C360/3, \$52,466/annual, effective 12/10/14.

Moore, Sheri L., Executive Assistant, Vice President, Administrative Services (3CAC07), 100%, 12 months/year, Range/Step C380/3, \$55,066/annual, effective 1/5/15.

Submitted: Wyman M. Fong/Date | DISAPPROVED | TABLED

December 9, 2014

Agenda Item: 2.2

Subject:

Faculty Personnel

Recommended Action: That the Board of Trustees approves the following Faculty Personnel.

I. <u>ASSIGNED TO CHABOT COLLEGE</u>

A. Pre-Retirement Reduction of Workload

Woodhams, Stephen V., Instructor, English Creative Writing (2FLA32), reduce workload from 87.5% to 55% starting Fall 2015, subject to CalSTRS approval.

Submitted: Wyman M. Forg/Date	Approved Jannett N. Jackson	OAD LALL L
APPROVED	DISAPPROVED	TABLED

December 9, 2014

Agenda Item:

2.3

Subject:

Management Personnel

Recommended Action: That the Board of Trustees approves the following Management Personnel.

I. <u>ASSIGNED TO CHABOT COLLEGE</u>

A. Interim Administrative Employment

Dale, ValJean (nmi), Interim Dean, Counseling (2ASP06), Range/Step 19/1, \$112,870/annual, effective 1/1/15 to 6/30/15, or when position is filled, whichever is less.

Dave, Timothy A., Interim Dean, Science and Math (2AHS03), Range/Step 19/1, \$112,870/annual, effective 1/1/15 to 6/30/15, or when position is filled, whichever is less.

Kritscher, Matthew D., Interim Vice President, Student Services (2ASP05), Range/Step 21/5, \$149,671/annual, effective 1/1/15 to 6/30/15 or when position is filled, whichever is less.

Submitted: Wyman M. Fong/Date Approved: Jannett N. Jackson/Date Approved DISAPPROVED TABLED

December 9, 2014

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/		Approved: Jannett	N. Jackson/Date
	ett Hood		
Recommended Ac	ion: That the Board of Trust	tees approves the 2016-2017	Academic Calendar.
Subject:	Approval of 2016-2017	Academic Calendar	
Agenda Item:	3.1		

December 9, 2014

Agenda Item:

3.2

Subject:

Approval to Travel Abroad – International Forensics Association Tournament

to Barcelona, Spain, Las Positas College

<u>Background</u>: The Las Positas College Forensics Team, LPC Talk Hawks, has been invited to participate in the International Forensics Association Tournament in Barcelona, Spain, during March 2015. Approximately ten students and two faculty coaches would like to represent the College at the tournament. The purpose of this trip is to expose our students to the highest caliber of competition from the United States as well as foreign institutions. This team has the potential to uphold the successful records that the LPC Talk Hawks have maintained throughout the history of the College.

The Talk Hawks have participated in this competition six times in the past: in Paris, France (January 21, 2014 under item 3.7); Antwerp, Belgium (January 15, 2013 under item 4.4); Rome, Italy (November 15, 2011 under item 4.5); Montreal, Canada (November 18, 2008 under item 4.4); Buenos Aires, Argentina (November 14, 2006 under item 4.4); and Prague, Czech Republic (February 21, 2006 under item 4.4). In 2006 and 2009, LPC had the International Champion Informative Speaking. In 2007, LPC finished as the top two-year institution at the tournament. In 2009, LPC finished 2nd Place overall at the competition, and in 2013, LPC collected six individual awards and finished in 3rd Place in the Community College Division, and 6th Place overall.

Board Policies 6216 (Field Trips) and 6217 (Travel Study Program), Administrative Rules and Procedures, and materials from our insurance broker have been reviewed. The District is in compliance with each of these and has secured all necessary and required waivers.

<u>Recommended Action</u>: That the Board of Trustees approves the LPC Talk Hawks proposed travel abroad for the International Forensics Association Tournament to Barcelona, Spain, during March 2015. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the appropriate documents pertaining to this event on behalf of the District.

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December 9, 2014

Agenda Item:

3.3

Subject:

Approval of Agreement Renewal – Child Development Training Consortium

2014-2015 Instructional Agreement No. 14-15-4024 with Yosemite

Community College District, Chabot College

Background: Chabot College has received a program renewal for the Child Development Training Consortium (CDTC) 2014-2015 Instructional Agreement No. 14-15-4024 with the Yosemite Community College District (YCCD). The program allows the College to generate up to 700 units of college credit by enrolling students in courses required by the California Commission on Teacher Credentialing to obtain a new or renew a currently held Child Development Permit. As these courses do not generate state apportionment, the agreement provides the College with \$25 per enrolled unit of course work, not to exceed a total of \$17,500.

The College has been continuously involved with the YCCD/CDTC and has received an annual renewal since 1993.

The proposed agreement renewal is for the period of September 1, 2014 through June 30, 2015.

Past Board of Trustees actions include agreement approvals on February 18, 2014 under item 3.2 for \$17,500; October 16, 2012under item 5.6 for \$17,500; October 18, 2011 under item 4.4 for \$17,500; October 19, 2010 under item 4.2 for \$17,500; November 17, 2009 under item 4.2 for \$17,500; October 21, 2008 under item 4.2 for \$17,500; October 16, 2007 under item 4.1 for \$17,500; January 16, 2007 under item 4.2 for \$17, 800; October 18, 2005 under item 4.1 for \$21,900; November 16, 2004 under item 4.3 for \$21,612; and October 21, 2003 under item 4.8 for \$20,000.

Recommended Action: That the Board of Trustees approves the proposed renewal agreement for the Child Development Training Consortium 2014-2015 Agreement No. 14-15-4024 with Yosemite Community College District, Chabot College, in the amount not to exceed \$17,500 for the period of September 1, 2014 through June 30, 2015. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the agreement on behalf of the District.

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December 9, 2014

Agenda Item:

3.4

Subject:

Approval of Addendum to the Memorandum of Understanding (MOU) –

Hayward Unified School District, Student Parent Support Programs, Chabot

College

<u>Background:</u> On May 20, 2014, the Chabot-Las Positas Community College District Board of Trustees approved under item 3.5, a Memorandum of Understanding between Chabot College and Hayward Unified School District, Student Parent Support Programs (HUSD-SPSP).

The MOU established an agreement whereby, HUSD-SPSP reimbursed Chabot College for degree applicable college-level credit courses to be offered to high school students during the Summer 2014, Fall 2014 and Summer 2015 terms. Due to the successful outcomes of the previous offerings, their request is to include Parent Support courses at the Adult School and credit courses at five HUSD Middle Schools.

<u>Recommended Action</u>: That the Board of Trustees approves the addendum to the Memorandum of Understanding (MOU) - Hayward Unified School District, Student Parent Support Programs, Chabot College. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the MOU on behalf of the District

	Approved: Jannett N.	Poleson 12/4/14 Jackson/Date
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December 9, 2014

Agenda item:

3.5

Subject:

Approval of Memorandum of Understanding (MOU) - City of Hayward

and Hayward Promise Neighborhood, Chabot College

<u>Background</u>: The Hayward Promise Neighborhood Initiative (HPN) supports the improvement of student performance in core academic subjects and successful transitions between grades 6, 7, 8, and 9 through educational programming and after-school tutoring and homework programs. City of Hayward will recruit and train students from Chabot's tutor/student population to act as tutors in the Hayward Public Library's After-School Homework Support Centers at HPN school sites. Tutors will support students in their core academic subjects.

<u>Recommended Action</u>: That the Board of Trustees approves the proposed Memorandum of Understanding (MOU) between City of Hayward and Hayward Promise Neighborhood, Chabot College. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the amendment to the agreement on behalf of the District.

	Approved: Jannett N. Ja	ackson/Date
APPROVED	DISAPPROVED	TABLED

December 9, 2014

Agenda Item:

3.6

Subject:

 $Approval\ of\ Memorandum\ of\ Understanding\ (MOU)-Tri-Valley\ Regional$

Occupation Program (TVROP) and Chabot-Las Positas Community College

District, Las Positas College

<u>Background:</u> Through its Tri-Valley Educational Collaborative (TEC) partnership, Las Positas College (LPC) and The Tri-Valley Regional Occupation Program (TVROP) planned for the past two years to establish a Middle College at LPC for the 2015-16 academic year. The Middle College is an opportunity for students to complete high school graduation requirements while dually enrolled in college-level courses. High school students in grades 11 and 12 attend college classes at LPC (30 students in each cohort).

Middle College prepares students for transfer and high skill careers; engages students in rigorous college preparatory curriculum; improves high school graduation rates; and removes barriers to post-secondary degree attainments such as costs, curriculum alignment, and uncoordinated support services. Students will be recruited from Tri-Valley High Schools including Dublin Unified School District, Pleasanton Unified School District, and, Livermore Unified School District.

The term of the Memorandum of Understanding is from December 9, 2014 through June 30, 2016.

Recommended Action: That the Board of Trustees approves the proposed Memorandum of Understanding (MOU) with Tri-Valley Regional Occupational Program (TVROP) and Chabot-Las Positas Community College District, Las Positas for the period of December 9, 2014 through June 30, 2016. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the MOU on behalf of the District.

	Approved: Jannett N	Rollson 12/4/14 Jackson/Date
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December 9, 2014

Agenda Item:

3.7

Subject:

Authorization to Submit the Chabot College and Las Positas College Student Equity Plans (2014-2015) to the California Community Colleges

Chancellor's Office

<u>Background</u>: Governor Jerry Brown and the California State Legislature provided \$70 million in the 2014-15 Budget Act to establish the Student Equity program "in order to ensure equal educational opportunities and to promote student success for all students, regardless of race, gender, age, disability, or economic circumstances." While a requirement has been in place since 1996 that colleges adopt Student Equity Plans, this is the first time that dedicated state resources have been provided to support efforts to achieve the goals reflected in those plans. SB 860 requires colleges to obtain Board of Trustees approval and submit Student Equity Plans on or before January 1, 2015.

Chabot College and Las Positas College have developed Student Equity Plans to respond to the findings of the disproportionate impact studies conducted on its student populations. The plan has been developed with college-wide representation through the Student Equity Coordinating Council, and in coordination with the Student Success and Support Program Plan, Basic Skills Initiative Plan, Program Reviews, Accreditation Self-Study and the District-wide Educational Support Services Committee. Plan recommendations were also presented to the Board of Trustees at the November 18, 2014 meeting. Chabot College and Las Positas College Presidents recommend approval of the plans supported by Chabot College and Las Positas College Council's recommendation.

Recommended Action: That the Board of Trustees Authorizes the District's submittal of the Chabot College and Las Positas College Student Equity Plans (2014–2015) to the California Community Colleges Chancellor's Office before January 1, 2015.

	Approved: Jamett N	- Viction 12/4/14 . Jackson/Date
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December 9, 2014

Agenda Item:

4.1

Subject:

Approval of Renewal of Sponsorship Agreement — Pepsi Beverage

Company—Beverage Pouring Rights, Las Positas College

Background: Pepsi desires the right to continue to be the exclusive supplier of Beverages to Las Positas College. Pepsi has provided beverage services for the past five years and desires to continue the sponsorship agreement for an additional three years. Pepsi would continue to have exclusive rights to develop and carry out a program for the sale of its beverage products in all facilities owned or operated by the Las Positas College. Pepsi is experienced in installing, operating, servicing and maintaining equipment for dispensing beverage products and Las Positas College has determined that it is in the best interests of the College to renew the contract with Pepsi to provide services for the sale of beverage products. Pepsi wishes to identify itself with Las Positas College and to have its products promoted and sold at the Facilities and further wishes to receive the other promotional benefits provided for by Las Positas College in this Agreement.

"Pouring Rights" provide that Las Positas College will only allow beverage distributed by one (1) manufacturer to be sold on the Las Positas College campus. In return, the College receives certain commissions that would not otherwise be available.

Renewal of Sponsorship Agreement with Pepsi Beverage Company—Beverage Pouring Rights, Las Positas College to Pepsi Bottling Group, LLC d/b/a The Pepsi Bottling Group, a Delaware limited liability corporation of Somers, New York. It is further recommended that the Board authorize the Vice chancellor, Business Services, to execute the proposed agreement on behalf of the District.

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December 9, 2014

Agenda Item:

4.2

Subject:

Approval of Contract with NRG EV Services, LLC - Electric Vehicle

Charging Infrastructure, Las Positas College

<u>Background</u>: In 2012, NRG Energy and the California Public Utilities Commission finalized a settlement enabling the company to put \$40 million towards the installation of electric vehicle charging infrastructure across the state at multi-family, workplace and public sector sites. NRG eVgo provides installation services to property owners as well as charging services to drivers of electric vehicles.

Each college can install electric infrastructure for up to 10 stations per site with multiple locations per campus. Each site can access up to \$20,000 worth of settlement funds to offset the total cost of the installation project. NRG eVgo will install the actual charging station for the subscriber at no additional cost. The subscriber (Faculty & Staff) for a monthly subscription charge of \$29.95 may utilize each charging station. NRG EVgo will own, operate, maintain and service the EV charging equipment at no cost to the college. NRG EVgo will have the exclusive right to use the installed infrastructure for a period of 18months from the date of installation. The installation of additional EV vehicle charging stations at Las Positas College is in alignment with our Climate Action Plan.

Recommended Action: That the Board of Trustees approves the proposed contract with NRG EV Services, LLC accessing up to \$20,000 of funds to provide Electric Vehicle Charging Infrastructure, Las Positas College, at no cost to the college. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the agreement on behalf of the District.

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December 9, 2014

Agenda Item:

4.3

Subject:

Approval of Amendment 3 to Memorandum of Understanding – BMW of

North America, LLC, to Establish a BMW Associate Degree Program, Chabot

College

<u>Background</u>: On January 19, 2010, Chabot College entered into an agreement with BMW of North America, LLC to establish and operate a BMW sanctioned Associate Degree Program (ADP) effective in August, 2010. The initial term of the agreement ended on January 18, 2014.

The first and second amendments extended the agreement from January 19, 2014 to July 19, 2014 and July 19, 2014 to January 15, 2015, respectively. This amendment extends the agreement through April 30, 2015.

Recommended Action: That the Board of Trustees approves the proposed Amendment 3 to the Memorandum of Understanding – BMW of North America, LLC, to Establish a BMW Associate Degree Program, Chabot College through April 30, 2015. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the Amendment on behalf of the District.

Submitted: Lorenzo Legaspi/Date	Approved: Jan	the Ruleyn 12/4/14 Thett N. Jackson/Date
APPROVED	DISAPPROVED	TABLED

December 9, 2014

Agenda Item: 4.4 (Tabled from November 18, 2014 Meeting)

Subject: Adoption of Resolution No. 07-1415 – Authorization to Continue Utilization of

the State of California CAL-Card Purchasing Program

<u>Background:</u> On January 21, 2003, the Board approved the District's participation in the State of California's CAL-Card Purchasing Card Program and their agreement with U.S. Bank National Association. The State of California recently conducted a request for proposal process and has awarded the State of California, Department of General Services, contract to U.S. Bank National Association. The term of this participation shall begin upon signature approval and end December 31, 2018.

To continue participation in this State of California CAL-Card program, the District must renew its participation authorization by the Board.

<u>Recommended Action:</u> That the Board of Trustees Adopt Resolution No. 07-1415 – authorization to participate in the State of California's CAL-Card Purchasing Program. It is further recommended that the Board authorize the Vice Chancellor, Business Services to execute the Master Service Agreement (DGS MSA 7-14-99-22) on behalf of the District.

Submitted: (Lorenzo Legaspi/Date	Approved: Janu	nett N. Jackson/Date
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RESOLUTION NO. 07-1415

RESOLUTION AUTHORIZING TO PARTICIPATE IN THE STATE OF CALIFORNIA CAL-CARD PURCHASE CARD PROGRAM MASTER SERVICE AGREEMENT (DGS MSA 7-14-99-22)

WHEREAS, this resolution must be adopted in order to certify the approval of the Governing Board to enter into this transaction with the State of California and U.S. Bank National Association for the purpose of providing a procurement card program as stipulated in the State of California CAL-Card Purchase Card Program Master Service Agreement (DGS MSA 7-14-99-22); and

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT authorizes the entering into said Master Services Agreement and that the person listed below, is authorized to sign the transaction for the Governing Board.

Lorenzo Legaspi, Vice Chancellor, Business Services

Signature:

PASSED AND AD	OPTED by the following roll call vote this 9 th day of December, 2014:
AYES:	Dvorsky, Gelles, Gin, Vecchiarelli
NOES:	None
ABSENT:	Cedillo, Mertes, Mitzman
ABSTENTIONS:	None
12-10-14	(All)
ate	Secretary of the Board of Trustees of the
	Chabot-Las Positas Community College Distric
	State of California, County of Alameda