



OFFICIAL COPY

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

BOARD OF TRUSTEES REGULAR MEETING November 15, 2016 –4:00 P.M.

Chabot College, 25555 Hesperian Blvd., Hayward, CA
Board Room

1.0 GENERAL FUNCTIONS—PRESIDENT OF THE BOARD

1.1 4:00 P.M. – OPEN SESSION CALL TO ORDER AND ROLL CALL

1.2 PUBLIC COMMENTS

The Board requests that the public speak at this time. Any person wishing to address the Board on any Closed Session matter of concern is requested to complete a "Request to Address the Board of Trustees" card and file it with the Recording Secretary of the Board prior to start of the meeting. Individuals will be called upon to speak by the presiding officer. The Board cannot act on or discuss items not listed on the agenda.

1.3 CLOSED SESSION *

- a. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/
RELEASE (Government Code Section 54957)
- b. PUBLIC EMPLOYEE PERFORMANCE EVALUATION:
Title: Chancellor (Government Code Section 54957)

1.4 6:30 P.M.—OPEN SESSION - CALL TO ORDER AND ROLL CALL

***Board meeting will adjourn to a Closed Session to end at 6:30 p.m. If business is not concluded by 6:30 p.m., the Board will reconvene to the Regular Meeting and recess the Closed Session until the end of the meeting.**

1.0 GENERAL FUNCTIONS—PRESIDENT OF THE BOARD (continued)**1.5 PLEDGE TO FLAG****1.6 PUBLIC COMMENTS**

The Board requests that the public speak at this time. Any person wishing to address the Board on any matter of concern is requested to complete a "Request to Address the Board of Trustees" card and file it with the Recording Secretary of the Board prior to start of the meeting. Individuals will be called upon to speak by the presiding officer. The Board cannot act on or discuss items not listed on the agenda.

1.7 APPROVE CONSENT ITEMS (cc)

Consent Calendar items are designated by "cc" and are expected to be routine and non-controversial. They will be acted upon by the Board of Trustees on a single motion without discussion. Any member of the Board or Public may request that an item be removed from this section for later discussion.

(cc) 1.8 Approval of Minutes of October 18, 2016 Regular Meeting

1.9 PRESENTATION: Chabot College First Year Experience Program**2.0 REPORTS –FACULTY, CLASSIFIED AND STUDENT SENATES**

2.1 Presidents of Faculty Senates-Chabot College and Las Positas College

2.2 Presidents of Classified Senates-Chabot College, Las Positas College and District

2.3 Presidents of Student Senate of Chabot College and Associated Students of Las Positas College

3.0 PERSONNEL

(cc) 3.1 Classified Personnel

(cc) 3.2 Management Personnel

(cc) 3.3 Approval of New Hourly Wages for Student Assistants

3.4 Adoption of Resolution No. 05-1617 – To Layoff and Reduce Hours of Classified Employees

4.0 EDUCATIONAL SERVICES

(cc) 4.1 Acceptance of Gift, Las Positas College

(cc) 4.2 Approval of Curriculum Changes, Las Positas College

4.0 EDUCATIONAL SERVICES (continued)

- (cc) 4.3 Acceptance of Grant Sub-Agreements in Support of Chabot College's California Community Colleges Chancellor's Office (CCCCO) Industry-Driven Regional Collaborative (IDRC) Grant: Acute Labor Needs, Industry-Recognized Credentials and 21st Century Skills Grant
- (cc) 4.4 Acceptance of Grant Sub-Award Agreement with California State University, East Bay (CSUEB), in Support of the "Greater Bay Area K20 Basic Skills Consortium" (Sub-Award No. W207600-232), Chabot College
- (cc) 4.5 Acceptance of Grant Sub-Award Agreement with California State University, East Bay (CSUEB), in Support of the "Greater Bay Area K20 Basic Skills Consortium" (Sub-Award No. W207600-234), Las Positas College
- (cc) 4.6 Approval of Amendment to the Contract – First 5 Alameda County Every Child Counts Program, Chabot College (Contract No. CB2016-17-003)
- (cc) 4.7 Approval of Internship Agreement – American Medical Response (AMR), Las Positas College
- (cc) 4.8 Approval of Memorandum of Understanding (MOU) – Umoja Community Education Foundation and Chabot College

5.0 BUSINESS SERVICES

- (cc) 5.1 Approval of Commercial Warrant Registers
- (cc) 5.2 Approval of Payroll Warrant Registers
- (cc) 5.3 Approval of Declaration of Surplus Property to be Sold at Public Auction Sale and Donation or Disposal of Any Items Not Sold

6.0 FACILITIES PLANNING AND DEVELOPMENT

(No Items)

7.0 ECONOMIC DEVELOPMENT/CONTRACT EDUCATION

- (cc) 7.1 Approval of Memorandum of Understanding (MOU) – Tri-Valley Occupational Program, District-Economic Development, Tri-Valley One-Stop Career Center

8.0 INFORMATION AND DISCUSSION ITEMS (No action)

- 8.1 Acceptance of Informational Personnel Reports
- 8.2 First Reading: Revised Governing Board Policy 3250 – General Institution: Institutional Planning
- 8.3 First Reading: Administrative Procedures 3253 – General Institution: Total Cost of Ownership
- 8.4 Acceptance of Annual Financial and Budget Report – Financial Report for 2015-2016 and Budget Report for 2016-2017

9.0 OTHER ACTION

(No Items)

10.0 REPORTS – SENIOR LEADERSHIP AND TRUSTEES

- 10.1 Presidents of Chabot College and Las Positas College
- 10.2 Chancellor
- 10.3 Recognitions
- 10.4 Trustee Reports and/or Official Communications

11.0 ADJOURNMENT**12.0 CLOSED SESSION—(Government Code Section 54954.5)**

- 12.1 Public Employee Appointments, Evaluations and Discipline/Dismissal/Release
- 12.2 Labor Negotiations
- 12.3 Existing or Anticipated Litigation
- 12.4 Real Property Negotiations
- 12.5 Threat to Public Services or Facilities

13.0 NEXT MEETING OF THE BOARD OF TRUSTEES

December 6, 2016, 6:30 p.m., District Office

Any person with a disability may request this agenda be made available in an appropriate alternative format. A request for a disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting to the Chancellor's Office, 7600 Dublin Blvd., Third Floor, Dublin, 925-485-5207, between 8:00 a.m. and 5:00 p.m. at least 48 hours before the meeting.

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

November 15, 2016

Agenda Item: 3.1

Subject: Classified Personnel

Recommended Action: That the Board of Trustees approves the following Classified Personnel.

I. ASSIGNED TO CHABOT COLLEGE

A. Employment

Sutherlin, Lea B., Executive Assistant to Vice President, Academic Services
(2CIN16), 100%, 12 months/year, Range C400/5, \$68,066/annual, effective 11/16/16.

B. Promotion

Franco, Philomena (nmi), Fiscal Coordinator, Special Programs and Grants
(2CAC10), 100%, 12 months/year, Range 44/2, \$65,144/annual, effective 12/01/16.

II. ASSIGNED TO DISTRICT SERVICES

A. Employment

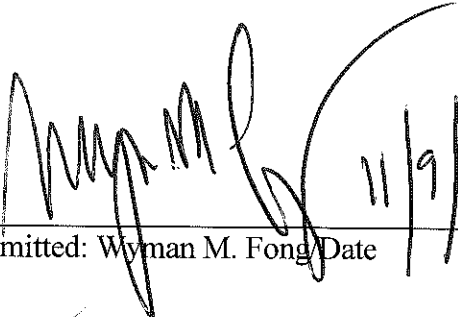
Gallegos, Alexandra (nmi), Administrative Assistant, Tri-Valley One-Stop Career
Center (ICTV06), 60%, 12 months/year, Range 30/1, \$26,296.80/annual, effective
11/16/16.

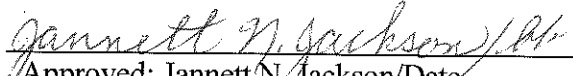
McGervey, Steven J., Network Systems Specialist II (1CMI38), 100%,
12 months/year, Range 60/1, \$92,050/annual, effective 11/16/16.

B. Promotion

Henneman, Helen L., Accountant I (1CAC17), 100%, 12 months/year,
Range 41/1, \$57,521/annual, effective 12/01/16.

Agenda Item: 3.1
November 15, 2016
Page 2

 11/9/16
Submitted: Wyman M. Fong/Date

 11/10/16
Approved: Jannett N. Jackson/Date

☒ APPROVED ☐ DISAPPROVED ☐ TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

November 15, 2016

Agenda Item: 3.2

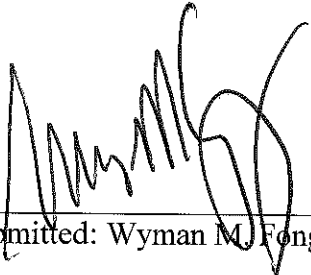
Subject: Management Personnel


Recommended Action: That the Board of Trustees approves the following Management Personnel.

I. ASSIGNED TO LAS POSITAS COLLEGE

A. Employment

Cota, Susan A., Interim Vice President, Student Services (3ASP01), Range/Step 21/6, \$79.81/hour, not to exceed the CalSTRS earnings limitation of \$41,732 for FY 2016-2017, effective 10/24/16 through 12/22/16.

 11/9/16
Submitted: Wyman M. Fong/Date

 11/10/16
Approved: Jannett N. Jackson/Date

☒ APPROVED

☐ DISAPPROVED

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

November 15, 2016

Agenda Item: 3.3

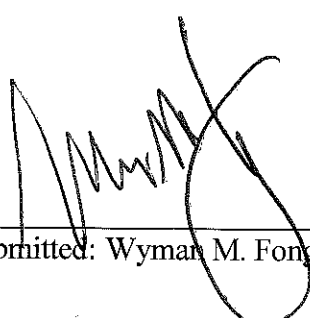
Subject: Approval of New Hourly Wages for Student Assistants

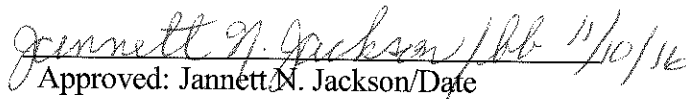
Background: Effective January 1, 2017, the State minimum wage will increase from \$10.00 per hour to \$10.50 per hour.

Category	Step 1
A	\$ 10.50
B	\$ 11.00
C	\$ 11.50
D	\$ 12.00

These changes will bring the District into compliance with the newly established State minimum wage.

Recommended Action: That the Board of Trustees approves the new hourly wage scale for the Student Assistants, effective January 1, 2017.

 11/9/16
Submitted: Wyman M. Fong/Date

 11/10/16
Approved: Jannett N. Jackson/Date

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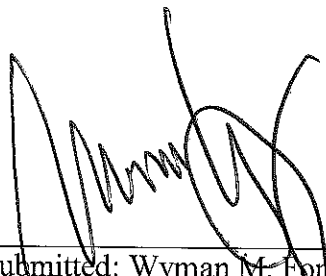
CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

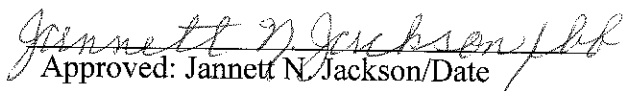
November 15, 2016

Agenda Item: 3.4

Subject: Adoption of Resolution No. 05-1617
To Layoff and Reduce Hours of Classified Employees

Recommended Action: That the Board of Trustees adopts Resolution No. 05-1617 – To Layoff and Reduce Hours of Classified Employees, effective February 28, 2017. It is further recommended that the Board authorize and direct the Chancellor or designee to give notice as required by the Education Code to those classified employees affected by elimination of certain classified positions due to lack of funds or work, effective February 28, 2017, and to the appropriate exclusive bargaining representative pursuant to district rules.

 11/5/16
Submitted: Wyman M. Fong/Date

 11/6/16
Approved: Jannett N. Jackson/Date

☒ APPROVED

☐ DISAPPROVED

☐ TABLED

BEFORE THE BOARD OF TRUSTEES
OF THE CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

In the Matter of the)	RESOLUTION: No. 05-1617
)	
)	TO LAYOFF AND REDUCE HOURS
Reduction of Classified Services)	
)	
)	
)	
)	
_____)	

WHEREAS, Education Code section 88017 authorizes a district to layoff classified employees for lack of work or lack of funds upon sixty (60) days prior notice;

WHEREAS, due to a lack of work or a lack of funds in the Chabot-Las Positas Community College District for the 2016-2017 school year; and

WHEREAS, the Governing Board of the Chabot-Las Positas Community College District hereby finds it necessary and in the best interest of the District to eliminate and reduce the classified service as specified below;

NOW, THEREFORE, BE IT RESOLVED that as of the 28th day of February 2017, the following positions be eliminated or reduced:

Chabot College

1. One Grant Project Coordinator, Hayward Promise Neighborhood (2CMA06), 40 hours/week, 12 months
2. Two Outreach Specialist (2CEX27 and 2CEX26), 40 hours/week, 12 months (**Positions vacant prior to layoff date*).
3. One Counselor Assistant II (2CDS06), 40 hours/week, 12 months (**Position vacant prior to layoff date*).

BE IT FURTHER RESOLVED that the Chancellor or her designee is authorized and directed to give notice of layoff to all affected employee(s) and to the appropriate exclusive bargaining representative pursuant to district rules and regulations and applicable provisions of the Education Code not later than sixty (60) days prior to the effective date of such reductions or discontinuance as set forth above.

BE IT FURTHER RESOLVED that the Chancellor and her designee be authorized and directed to take any other actions necessary to effectuate the intent of this resolution.

PASSED AND ADOPTED by a roll call vote at a meeting of the Board of Trustees of the Chabot-Las Positas Community College District, State of California, County of Alameda, held on the 15th day of November 2016.

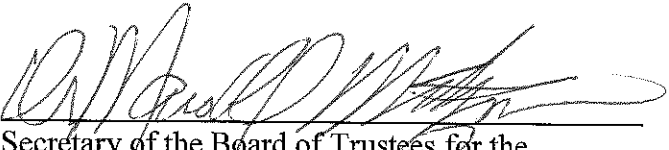
AYES: Cedillo, Dvorsky, Gelles, Macedo, Mitzman, Vecchiarelli

NOES: None

ABSENT: Gin

ABSTENTIONS: None

11/15/16
Date


Secretary of the Board of Trustees for the
Chabot-Las Positas Community College District
State of California, County of Alameda

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT


November 15, 2016

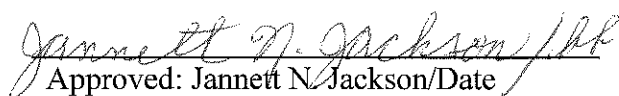
Agenda Item: 4.1

Subject: Acceptance of Gift, Las Positas College

Recommended Action: That the Board of Trustees accepts the following proposed gift for instructional use at Las Positas College donated by Hunter Engineering Company.

One (1) used Hunter Tire Changer TC3900 Serial # 10166977 in working order valued at \$2,000 by the donor. This donation is to be used by students in the Automotive Program lab at Las Positas College and is a popular design that students will likely encounter in the field.

 11/10/16
Submitted: Krista R. Johns/Date

 11/10/16
Approved: Jannett N. Jackson/Date

☒ APPROVED ☐ DISAPPROVED ☐ TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT


November 15, 2016

Agenda Item: 4.2

Subject: Approval of Curriculum Changes, Las Positas College

Background: In an effort to prepare for the new Chancellor's Office Curriculum Inventory that all community colleges will move to next year, the College is proposing to deactivate a significant number of courses. These courses have been deactivated over the years at Las Positas College (LPC), but a state system error in 2012 caused them to be reactivated. When they are deactivated again, it will allow our transition to the new Chancellor's Office Curriculum Inventory to happen more smoothly.

Recommended Action: That the Board of Trustees approves the Curriculum Changes proposed by Las Positas College for Academic Years 2016-2017 and 2017-2018.

 11/10/16
Submitted: Krista R. Johns/Date

 11/10/16
Approved: Jannett N. Jackson/Date

☒ APPROVED ☐ DISAPPROVED ☐ TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

November 15, 2016

Agenda Item: 4.3

Subject: Acceptance of Grant Sub-Agreements in Support of Chabot College's California Community Colleges Chancellor's Office (CCCCO) Industry-Driven Regional Collaborative (IDRC) Grant: Acute Labor Needs, Industry-Recognized Credentials and 21st Century Skills Grant

Background: The Board accepted the CCCCCO IDRC Grant at the June 21, 2016 meeting as Item 4.9. The following sub-award agreements are being issued to 10 community college district partners as part of the implementation of IDRC grant activities as detailed in the grant proposal. The grant supports the work of the IDRC Automotive Technology Urban Area Consortium which includes large urban colleges – 6 in the San Francisco Bay region and 4 in the Los Angeles-Orange County area.


The goal of the IDRC Automotive Technology Urban Area Consortium is to enhance curriculum through employer input and engagement so that automotive technology students master the skills necessary for becoming successful employees. To achieve this goal, three major objectives have been identified: expand instruction of appropriate content knowledge, improve student "soft skill" performance, and refine those abilities through improved work experience (internship) opportunities. Specific deliverables include revisions (piloting or modification) to Hybrid, EV and Fuel Cell curriculum; identification of needed soft skills followed by the use of skill assessment tools and appropriate training; and the expansion of work experience opportunities using the internship practices found to be most effective.

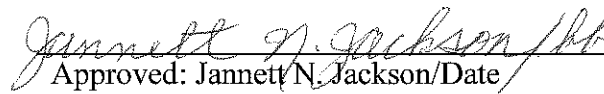
Sub-award agreements are being issued to the following community college districts as partners with Chabot College in this work. The amount of each sub-award is detailed below:

San Francisco Community College District - City College of San Francisco	\$13,250
Cerritos Community College District – Cerritos College	\$13,250
Peralta Community College District – College of Alameda	\$13,250
North Orange County Community College District – Cypress College	\$13,250
Foothill-De Anza Community College District – De Anza College	\$13,250
Los Angeles Community College District – East Los Angeles College	\$13,250
Rio Hondo Community College District – Rio Hondo College	\$19,000
San Mateo Community College District – Skyline College	\$13,250
Solano Community College District – Solano College	\$13,250
Sonoma County Junior College District – Santa Rosa Junior College	\$29,350
Total:	\$154,350

Agenda Item: 4.3
November 15, 2016
Page 2

Recommended Action: That the Board of Trustees accepts the Grant Sub-Agreements in Support of Chabot College's California Community Colleges Chancellor's Office (CCCCO) Industry-Driven Regional Collaborative (IDRC) Grant: Acute Labor Needs, Industry-Recognized Credentials and 21st Century Skills Grant in the amount of \$154,350 for the period of November 15, 2016 through February 28, 2018. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the grant agreements on behalf of the District.

 11/10/16
Submitted: Krista R. Johns/Date

 11/10/16
Approved: Jannett N. Jackson/Date

☒ APPROVED ☐ DISAPPROVED ☐ TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

November 15, 2016

Agenda Item: 4.4

Subject: Acceptance of Grant Sub-Award Agreement with California State University, East Bay (CSUEB), in support of the “Greater Bay Area K20 Basic Skills Consortium” (Sub-Award No. W207600-232), Chabot College


Background: The California Community Colleges Chancellor’s Office (CCCCO) Basic Skills Partnership Pilot grant was awarded to Ohlone College in July 2016. Ohlone College has contracted out with CSUEB to serve as the pass-through agency for issuing sub-award agreements to the other partner colleges and universities in support of Greater Bay Area K20 Basic Skills Consortium. This new consortium seeks to pilot efficient and effective methods of coordinating basic skills instruction and services between the California Community Colleges and California State University (CSU) systems to better meet the needs of students and leverage resources between the two public higher education systems to serve the needs of these students. This is to be achieved through the implementation of partnerships between the following community college districts and CSU campuses: Berkeley City College, Chabot College, Las Positas College, Diablo Valley College, Mission College, the Peralta Community College District, CSUEB, San Francisco State University and San Jose State University.

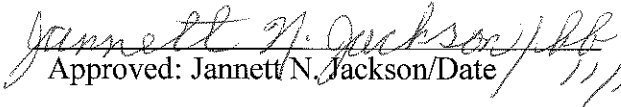
A Chabot College lead representative will be assigned to serve on the consortium Steering Committee to advise and assist with the implementation of all aspects of the grant. The representative will serve as the local champion for the consortium within the Chabot College campus community and will convene ad-hoc campus working groups to inform the work of the consortium. He/she will also recruit campus representatives to participate in ad-hoc working groups consisting of representatives across the Bay Area region from other partnering institutions in order to assist with alignment and integration efforts. Finally, the lead representative will be responsible for working with consortium grant staff to secure any information needed for reporting purposes.

The project funding period is July 1, 2016 – June 30, 2018 and the total sub-award amount over the two-year project period is \$140,000. The sub-award period of performance funded in this action is July 1, 2016 – June 30, 2017 in the amount of \$70,000. A second year of funding is expected for the period July 1, 2017 – June 30, 2018 in the amount of \$70,000. No activities under the grant will be undertaken prior to Board approval of the agreement.

Recommended Action: That the Board of Trustees approves the Greater Bay Area K20 Basic Skills Consortium Sub-award for Chabot College in the amount of \$70,000 for the performance period of July 1, 2016 through June 30, 2017. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the agreement on behalf of the District.

Agenda Item: 4.4
November 15, 2016
Page 2


Submitted: Krista R. Johns/Date 11/10/16


Approved: Jannett N. Jackson/Date 11/10/16

☒ APPROVED ☐ DISAPPROVED ☐ TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

November 15, 2016

Agenda Item: 4.5

Subject: Acceptance of Grant Sub-Award Agreement with California State University, East Bay (CSUEB), in support of the “Greater Bay Area K20 Basic Skills Consortium” (Sub-Award No. W207600-234), Las Positas College


Background: The California Community Colleges Chancellor’s Office (CCCCO) Basic Skills Partnership Pilot grant was awarded to Ohlone College in July 2016. Ohlone College has contracted out with CSUEB to serve as the pass-through agency for issuing sub-award agreements to the other partner colleges and universities in support of Greater Bay Area K20 Basic Skills Consortium. This new consortium seeks to pilot efficient and effective methods of coordinating basic skills instruction and services between the California Community Colleges and California State University (CSU) systems to better meet the needs of students and leverage resources between the two public higher education systems to serve the needs of these students. This is to be achieved through the implementation of partnerships between the following community college districts and CSU campuses: Berkeley City College, Las Positas College, Chabot College, Diablo Valley College, Mission College, the Peralta Community College District, CSUEB, San Francisco State University and San Jose State University.

A Las Positas College lead representative will be assigned to serve on the consortium Steering Committee to advise and assist with the implementation of all aspects of the grant. The representative will serve as the local champion for the consortium within the Las Positas College campus community and will convene ad-hoc campus working groups to inform the work of the consortium. He/she will also recruit campus representatives to participate in ad-hoc working groups consisting of representatives across the Bay Area region from other partnering institutions in order to assist with alignment and integration efforts. Finally, the lead representative will be responsible for working with consortium grant staff to secure any information needed for reporting purposes.

The project funding period is July 1, 2016 – June 30, 2018 and the total sub-award amount over the two-year project period is \$140,000. The sub-award period of performance funded in this action is July 1, 2016 – June 30, 2017 in the amount of \$70,000. A second year of funding is expected for the period July 1, 2017 – June 30, 2018 in the amount of \$70,000. No activities under the grant will be undertaken prior to Board approval of the agreement.

Recommended Action: That the Board of Trustees approves the Greater Bay Area K20 Basic Skills Consortium Sub-Award for Las Positas College in the amount of \$70,000 for the performance period of July 1, 2016 through June 30, 2017. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the agreement on behalf of the District.

Agenda Item: 4.5
November 15, 2016
Page 2

 11/10/16
Submitted: Krista R. Johns/Date

 11/10/16
Approved: Jannett N. Jackson/Date

☒ APPROVED ☐ DISAPPROVED ☐ TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

November 15, 2016


Agenda Item: 4.6

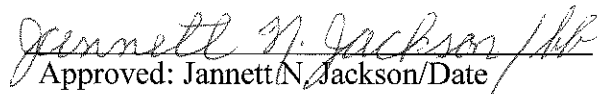
Subject: Approval of Amendment to the Contract - First 5 Alameda County Every Child Counts Program, Chabot College (Contract Number CB2016-17-003)

Background: First 5 Alameda County developed a strategic plan referred to as Every Child Counts that uses a cross-discipline approach in serving children age zero to five years old and their families. Chabot College has been funded to coordinate Teacher Pathways/Associate of Arts Learning Communities, provide support and advising, and provide professional development services to the Early Childhood Education community. This contract amendment includes an additional \$8,000 for an ECD 67 course as well as revised Exhibits and Attachments that reflect this additional activity.

First 5 would like to amend the contract made and entered into on July 1, 2016. The total award amount is \$58,000 and the effective dates of this amended agreement are from November 15, 2016 through June 30, 2017.

Recommended Action: That the Board of Trustees approves the proposed contract amendment with First 5 Alameda County, Contract Number CB2016-17-003, Chabot College, for the effective dates of November 15, 2016 through June 30, 2017, in the amount of \$58,000. It is further recommended that the Board authorize the Vice Chancellor, Business Services to execute the agreement on behalf of the District.


Submitted: Krista R. Johnson/Date 11/10/16


Approved: Jannett N. Jackson/Date 11/10/16

☒ APPROVED

☐ DISAPPROVED

☐ TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

November 15, 2016

Agenda Item: 4.7

Subject: Approval of Internship Agreement – American Medical Response (AMR),
Las Positas College

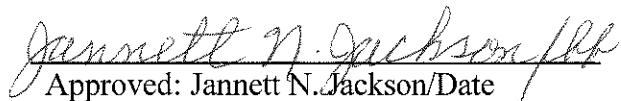
Background: The College requires students in the Emergency Medical Training-Paramedic (EMT-P) program to successfully complete field internships (“clinical experience”). This is a renewal of a previous contract with American Medical Response (AMR), to be a service provider for the EMT-P program.

The purpose of this agreement is to establish the respective responsibilities and duties of the College and AMR while students are participating in field internship programs. AMR will provide field internships for the purpose of training students enrolled in the Las Positas College EMT-P program, and training will be under the supervision of an experienced AMR employee who shall be selected in accordance with the Las Positas College EMT-P program at no cost to the College.

The agreement will become effective when signed by all parties. This agreement shall be for a term of twenty-four (24) months from the effective date. The agreement may be terminated by either party upon thirty (30) days written notice.

Recommended Action: That the Board of Trustees approves the proposed Internship Agreement with American Medical Response (AMR), Las Positas College. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute this agreement on behalf of the District.

 11/10/16
Submitted by: Krista R. Johns/Date

 11/10/16
Approved: Jannett N. Jackson/Date

☒ APPROVED

☐ DISAPPROVED

☐ TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

November 15, 2016

Agenda Item: 4.8


Subject: Approval of Memorandum of Understanding (MOU) – Umoja Community Education Foundation and Chabot College


Background: The purpose of this agreement is to partner with the Umoja Community Education Foundation to serve as a critical resource dedicated to enhancing the cultural and educational experiences of African American and other educationally disadvantaged students. Umoja believes that when the voices and histories of students are deliberately recognized, the opportunity for self-efficacy emerges and a foundation is formed for academic success.

In this MOU Chabot Community College agrees to join the statewide Umoja Community Education Foundation of California. The college is required to maintain consortium membership during the term of this MOU, which requires an annual payment of \$1,000, payable within thirty (30) days of the Effective Date, November 16, 2016.

This MOU will be in effect from November 16, 2016 through June 30, 2017 and will automatically renew for subsequent one-year terms unless terminated at an earlier date.

Recommended Action: That the Board of Trustees approves the proposed Memorandum of Understanding (MOU) with Umoja Community Education Foundation of California and Chabot College effective November 16, 2016 through June 30, 2017 and subsequent one year terms unless terminated. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the MOU on behalf of the District.


Submitted: Krista R. Johns/Date 11/10/16


Approved: Jannett N. Jackson/Date 11/10/16

☒ APPROVED ☐ DISAPPROVED ☐ TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

November 15, 2016

Agenda Item: 5.1

Subject: Approval of Commercial Warrant Registers

Recommended Action: That the Board of Trustees approves the following Commercial Warrant Registers as indicated.

<u>Date</u>	<u>Warrant Numbers</u>	<u>Amount</u>
10/7/2016	10004191 - 10004375 Commercial Warrants	\$ 908,427.05
	10004376 Commercial Warrants	3,575.00
	10004377 - 10004650 Commercial Warrants	61,279.70
	10004651 - 10004665 Commercial Warrants	257,638.32
	10004666 Commercial Warrants	2,702.31
	50762556, 10000783 10000809, 10002548 Cancelled Warrants	(4,170.00)
10/14/2016	10004667 - 10004853 Commercial Warrants	1,820,411.20
	10004854 Commercial Warrants	1,744.45
	10004855 - 10004862 Commercial Warrants	424,887.41
	10004863 - 10004873 Commercial Warrants	168,902.45
	10004874 Commercial Warrants	5,000.00
	10003756, 10004656 Cancelled Warrants	(108,051.35)
10/21/2016	10004875 - 10005026 Commercial Warrants	587,626.73

Agenda Item: 5.1
November 15, 2016
Page 2

<u>Date</u>	<u>Warrant Numbers</u>	<u>Amount</u>
10/21/2016	10005027 - 10005028 Commercial Warrants	3,027.56
	10005029 - 10005036 Commercial Warrants	30,880.60
	10003914, 10001997 Cancelled Warrants	(3,839.20)
10/28/2016	10005037 - 10005271 Commercial Warrants	7,480,750.97
	10005272 - 10005273 Commercial Warrants	6,402.19
	10005274 - 10005275 Commercial Warrants	257,016.71
	10005276 - 10005291 Commercial Warrants	367,383.01
	10005292 Commercial Warrants	1,039.35
	10005293 Commercial Warrants	1,895.50
	10001036, 10002644, 10004879 Cancelled Warrants	(1,392.56)
	Subtotal	<u>\$ 12,273,137.40</u>
10/31/2016	3415 Manual Warrants	1,275.29
	TOTAL	<u>\$ 12,274,412.69</u>

Lorenzo Legaspi 11.9.16
Submitted: Lorenzo Legaspi/Date

Jannett N. Jackson 11/10/16
Approved: Jannett N. Jackson/Date

☒ APPROVED ☐ DISAPPROVED ☐ TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

November 15, 2016


Agenda Item: 5.2

Subject: Approval of Payroll Warrant Registers


Recommended Action: That the Board of Trustees approves the following Payroll Warrant Register as indicated:

Regular Monthly Payroll:

October Payroll Warrant Total = \$5,085,974.27

 11.9.16
Submitted: Lorenzo Legaspi / Date

 11/10/16
Approved: Jannett N. Jackson / Date

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

November 15, 2016

Agenda Item: 5.3


Subject: Approval of Declaration of Surplus Property to be Sold at Public Auction Sale and Donation or Disposal of Any Items Not Sold


Background: The District will dispose of personal property that is surplus to the instructional or administrative needs of the District. In this case, the current listing includes computer and instructional equipment and office furniture surplus from Chabot College and Las Positas College. When saleable, items will be sold via public auction to the highest bidder. All items are sold or donated in "as is" condition. As standard procedure, donation notices are sent to the following Districts in our local service area:

- Pleasanton USD
- Dublin USD
- Livermore Valley Joint USD
- Hayward USD
- San Leandro USD
- San Lorenzo USD
- Castro Valley USD
- Newark USD

Any remaining items that cannot be sold or donated will be marked for proper disposal.

Recommended Action: That the Board of Trustees approves the proposed items surplus to the needs of the District and that the Chancellor be authorized to dispose of the same via public sale in accordance with Board Policy 3212 and that the funds derived from the sale be placed in the General Fund of the District. Further, any items that are not sold be donated to other Districts or charitable organizations or disposed of by District staff in accordance with California Education Code Section 81452.

 11.9.16
Submitted: Lorenzo Legaspi/Date

 11/10/16
Approved: Jannett N. Jackson/Date

☒ APPROVED ☐ DISAPPROVED ☐ TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

November 15, 2016

Agenda Item: 7.1


Subject: Approval of Memorandum of Understanding (MOU)— Tri-Valley Occupational Program, District - Economic Development, Tri-Valley One-Stop Career Center

Background: As part of its contract, the Tri-Valley One Stop (TVOS) is required by its primary funder, the Alameda County Workforce Development Board, to partner with organizations that serve community members who are unemployed or under-employed, and provide resources as they are available.

The Tri-Valley Regional Occupational Program (Tri-Valley ROP) is in need of office space for their Adult and Career Education (ACE) Transition Specialist. The ACE Transition Specialist will serve community members located in the Dublin, Livermore and Pleasanton school districts, as well as in the Chabot-Las Positas Community College District. TVOS will provide office space, including a computer, phone and access to the shared copier, for no charge to the Tri-Valley ROP for the ACE Transition Specialist at its Dublin location. The ACE Transition Specialist will not be compensated in any way by TVOS nor by CLPCCD.

The partnership memorandum of understanding and the provision of the in-kind contribution of office space are for the period of November 16, 2016-June 30, 2017.

Recommended Action: That the Board of Trustees approves the proposed partnership between the Tri-Valley Regional Occupational Program and the Tri-Valley One-Stop Career Center, District-Economic Development, to provide in-kind office space for the period of November 16, 2016 through June 30, 2017. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the agreement behalf of the District.


Submitted: Krista R. Johns/Date

11/10/16


Approved: Jannett N. Jackson/Date

11/10/16

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