

OFFICIAL COPY



CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

BOARD OF TRUSTEES REGULAR MEETING May 15, 2018—4:30 P.M.*

Chabot College; 25555 Hesperian Blvd, Hayward, CA
Board Room

1.0 GENERAL FUNCTIONS—PRESIDENT OF THE BOARD

1.1 **4:30 P.M.—OPEN SESSION-** **CALL TO ORDER AND ROLL CALL***

1.2 **PUBLIC COMMENTS**

The Board requests that the public speak at this time. Any person wishing to address the Board on any Closed Session matter of concern is requested to complete a "Request to Address the Board of Trustees" card and file it with the Recording Secretary of the Board prior to start of the meeting. Individuals will be called upon to speak by the presiding officer. The Board cannot act on or discuss items not listed on the agenda.

1.3 **CLOSED SESSION*—Personnel, Collective Bargaining and Possible Litigation**

1. **PUBLIC EMPLOYMENT: CHANCELLOR (Government Code Section 54957)**
2. **CONFERENCE WITH LEGAL COUNSEL- ANTICIPATED LITIGATION**
 - a. Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of (Government Code Section 54956.9): One of more potential cases
3. **COMPLAINTS OR CHARGES AGAINST A DISTRICT EMPLOYEE (Government Code Section 54957)**

1.4 **6:30 P.M.—OPEN SESSION-** **CALL TO ORDER AND ROLL CALL**

1.5 **PLEDGE TO FLAG**

1.6 **PUBLIC COMMENTS**

The Board requests that the public speak at this time. Any person wishing to address the Board on any matter of concern is requested to complete a "Request to Address

***Board meeting will immediately adjourn to a Closed Session to end at 6:30 p.m. If business is not concluded by 6:30 p.m., the Board will reconvene to the Regular Meeting and recess the Closed Session until the end of the meeting.**

the Board of Trustees” card and file it with the Recording Secretary of the Board prior to the start of the meeting. Individuals will be called upon to speak by the presiding officer. The Board cannot act on or discuss items not listed on the agenda

1.7 APPROVE CONSENT ITEMS (cc)

Consent Calendar items are designated by “cc” and are expected to be routine and non-controversial. They will be acted upon by the Board of Trustees on a single motion without discussion. Any member of the Board or Public may request that an item be removed from this section for later discussion.

1.8 PRESENTATION: Budget Update: (FY 2017-18/18-19) and Other Post-Employment Benefits (OPEB)

(cc) 1.9 Approval of Minutes of April 17, 2018 Regular Meeting

(cc) 1.10 Approval of Minutes of May 1, 2018 Study Meeting

2.0 REPORTS-FACULTY, CLASSIFIED AND STUDENT SENATES

2.1 Presidents of Faculty Senates-Chabot College and Las Positas College

2.2 Presidents of Classified Senates-Chabot College, Las Positas College and District

2.3 Presidents of Student Senate of Chabot College and Associated Students of Las Positas College

3.0 PERSONNEL

(cc) 3.1 Classified Personnel

(cc) 3.2 Faculty Personnel

(cc) 3.3 Management Personnel

(cc) 3.4 Executive Personnel

(cc) 3.5 Approval of the Multiple Method Allocation Model Certification Form for Chabot-Las Positas Community College District

4.0 EDUCATIONAL SERVICES

(cc) 4.1 Acceptance of Gift - Las Positas College

(cc) 4.2 Approval of Name Change from Associated Students of Las Positas College (ASLPC) to Las Positas College Student Government (LPCSG)

(cc) 4.3 Approval of Memorandum of Understanding (MOU) between Castro Valley Unified School District and Chabot-Las Positas Community College District, Chabot College

(cc) 4.4 Approval of Amendment to the California Career Pathway Trust Partnership (CCPT) Memorandum of Understanding (MOU) between the San Jose Evergreen Community College District (SJECCD) and the Chabot-Las Positas Community College District, Las Positas College

(cc) 4.5 Approval of Memorandum of Understanding (MOU) – Pleasanton Unified School District and Chabot-Las Positas Community College District, Chabot College

5.0 BUSINESS SERVICES

- (cc) 5.1 Approval of Commercial Warrant Registers
- (cc) 5.2 Approval of Payroll Warrant Registers
- (cc) 5.3 Approval of Denial of Claim – Tori Chea
- (cc) 5.4 Approval of Amendment to the Agreement and Name Change – Fresh & Natural Food Service Group, now FN CO Food Services, LLC, Las Positas College
- (cc) 5.5 Approval of Award of a Piggyback Contract for Personal Computer Equipment for the English Department in the New Academic Building 100 at Las Positas College using the State of California WSCA-NASPO VP PC Cooperative Purchasing Program
- (cc) 5.6 Approval of the increase in parking fees at Chabot College and Las Positas College effective summer term 2018 per Chabot-Las Positas Community College District, Board Policy 5030 – Fees
- (cc) 5.7 Acceptance of the Official Transcript Fee Increase at Chabot College and Las Positas College effective summer term 2018
- (cc) 5.8 Approval of Declaration of Surplus Property to be sold at Public Auction Sale and Donation or Disposal of Any Items Not Sold

6.0 FACILITIES PLANNING AND DEVELOPMENT

- (cc) 6.1 Approval of a Professional Services Agreement with Swinerton Management & Consulting for Construction Management Support Services, Chabot College
- (cc) 6.2 Approval of a Professional Services Agreement with WSP USA, Inc. for Construction Management Support Services, Las Positas College

7.0 ECONOMIC DEVELOPMENT/CONTRACT EDUCATION

- (cc) 7.1 Approval of Memorandum of Understanding— Tri-Valley Regional Occupational Program (TVROP) and Tri-Valley One-Stop (TVOS) Career Center, District – Economic Development
- (cc) 7.2 Approval of Agreement – Ventura County Contractors Association, District – Economic Development: OSHA Training Center

8.0 INFORMATION AND DISCUSSION ITEMS (No Action)

- 8.1 Informational Personnel Reports

9.0 OTHER ACTION ITEMS**10.0 REPORTS- SENIOR LEADERSHIP AND TRUSTEES**

- 10.1 President of Chabot College and Las Positas College
- 10.2 Chancellor
- 10.3 Recognitions
- 10.4 Trustee Reports and/or Official Communications

11.0 ADJOURNMENT

12.0 CLOSED SESSION- (Government Code Section 54954.5)

- 12.1 Public Employee Appointments, Evaluations and Discipline/Dismissal/Release
- 12.2 Labor Negotiations
- 12.3 Existing or Anticipated Litigation
- 12.4 Real Property Negotiations
- 12.5 Threat to Public Services or Facilities

13.0 NEXT MEETING OF THE BOARD OF TRUSTEES

June 19, 2018 6:30 p.m., Regular Meeting, District

Any person with a disability may request this agenda be made available in an appropriate alternative format. A request for a disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting to the Chancellor's Office, 7600 Dublin Blvd., 3rd Floor, Dublin, CA 925-485-5207, between 8:00 a.m. and 5:00 p.m. at least 48 hours before the meeting.

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

May 15, 2018

Agenda Item: 3.1

Subject: Classified Personnel

Recommended Action: That the Board of Trustees approves the following Classified Personnel.

I. ASSIGNED TO CHABOT COLLEGE

A. Employment

Hassler, Rick D., Curriculum and Scheduling Specialist (2CIN14), 100%, 12 months/year, Range 37/1, \$53,638.00/annual, effective 05/16/18.

Manicki, Cheree F., Executive Assistant to the Vice President, Academic Services (2CIN16), 100%, 12 months/year, Range C420/5, \$74,020.00/annual, effective 06/01/18.

II. ASSIGNED TO LAS POSITAS COLLEGE

A. Promotion (Open Competitive Process)

High, Alesia S., Fiscal Coordinator, Special Programs and Grants (3CAC08), 100%, 12 months/year, Range 44/1, \$63,839.00/annual, effective 05/16/18.

III. ASSIGNED TO DISTRICT OFFICE

A. Employment

Frazier, Cynthia L., Accounting Technician (1CAC16), 100%, 12 months/year, Range 33/1, \$48,507.00/annual, effective 05/21/18. This position is grant/categorically funded and therefore subject to continued renewal.

Gan, Maria E., Buyer (1CPU08), 100%, 12 months/year, Range 42/1, \$60,782.00/annual, effective 06/18/18.

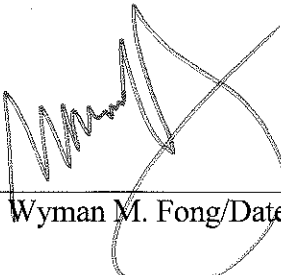
Lee, Melissa E., Receptionist (1CDA17), 75%, 12 months/year, Range 25/1, \$29,944.56 effective 05/16/18.

Vanderhoof, Kristine G., Case Manager (1CTV03), 75%, 12 months/year, Range 37/1, \$40,228.50/annual, effective 06/05/18. This position is grant/categorically funded and therefore subject to continued renewal.

Agenda Item: 3.1
May 15, 2018
Page 2

B. Promotion (Open Competitive Process)

Abad, Kelly M., Executive Assistant to the Chancellor (1CDA19), 100%,
12 months/year, Range C540/3, \$90,135.00/annual, effective 06/04/18.

 5.10.18
Submitted: Wyman M. Fong/Date

 5.10.18
Approved: Jannett N. Jackson/Date

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

May 15, 2018

Agenda Item: 3.2

Subject: Faculty Personnel

Recommended Action: That the Board of Trustees approves the following Faculty Personnel.

I. ASSIGNED TO CHABOT COLLEGE

A. Faculty Contract

Contract of Employment – First Year, August 9, 2018 – May 31, 2019

Bauman, Lara E., Instructor, Mathematics (2FSM32), Column/Step V/1,
\$70,925.00/annual.

Chan, John C., Librarian (2FLR01), Column/Step V/7, \$88,687.00/annual.

Grillo, Jeanine C., Instructor, Nutrition/Health, Column/Step III/7, \$79,800.00/annual.

Jensen, Megan L., Instructor, Biology (2FSM33), Column/Step V/7,
\$88,687.00/annual.

Kennedy-Ward, William C., Instructor, Welding Technology (2FTE14),
Column/Step II/4, \$66,547.00/annual.

Ko, Francis (nmi), Instructor, Electronic Systems Technology (2FTE15),
Column/Step III/4, \$70,918.00/annual.

McMiller, Keenan K., Instructor, Kinesiology & Athletics/Head Men's Basketball
Coach (2FPE18), Column/Step III/1, \$62,035.00/annual.

Trindade, Jeremy C., Instructor, Mathematics (2FSM22), Column/Step III/4,
\$70,918.00/annual.

Woo, Mary (nmi), Instructor, Nursing (2FHS10), Column/Step IV/7,
\$83,629.00/annual.

Contract of Employment – Second Year, July 1, 2018 – May 31, 2019

Maher, Suzanne C., Instructor, Geography (2FSS27), Column/Step III/5,
\$73,877.00/annual.

II. ASSIGNED TO LAS POSITAS COLLEGE

A. Faculty Contract

Contract of Employment – First Year, August 9, 2018 – May 31, 2019

Coleman, Tracey (nmi), Instructor, Business (3FBU13), Column/Step V/5,
\$82,767.00/annual.

Cumbo, Susan L., Instructor, Kinesiology (3FPE01), Column/Step III/7,
\$79,800.00/annual.

Gill, Rajan S., Instructor, History (3FSS20), Column/Step III/5, \$73,877.00/annual.

Frates, Carrie J., Instructor, Mathematics (3FSM17), Column/Step III/7,
\$79,800.00/annual.

McQuiston, Michael A., Instructor, Administration of Justice (3FSS13),
Column/Step IV/7, \$83,629.00/annual.

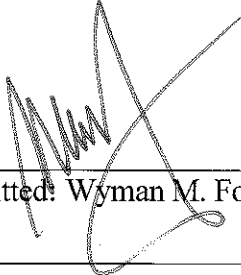
Nakase, Dana K., Instructor, Biology (3FSM35), Column/Step III/1,
\$62,035.00/annual.


Patterson, Andrew J., Instructor, Business (3FBU08), Column/Step III/7,
\$79,800.00/annual.

Payne, Leslie L., Instructor, English as a Second Language (3FLA10),
Column/Step III/7, \$79,800.00/annual.

Renteria, Soraya (nmi), Instructor, Art History (3FHU14), Column/Step III/2,
\$64,993.00/annual.

Sierra, German A., Instructor, Fire Service Technology (3FSS14), Column/Step II/1,
\$57,665.00/annual.


Submitted: Wyman M. Fong/Date


Approved: Jannett N. Jackson/Date

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

May 15, 2018

Agenda Item: 3.3

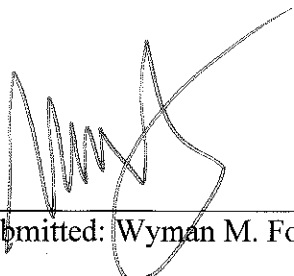
Subject: Management Personnel


Recommended Action: That the Board of Trustees approves the following Management Personnel.

I. ASSIGNED TO DISTRICT OFFICE

A. Contract of Employment – June 4, 2018 to June 30, 2019

Roque, Rosalie S., District Budget Officer (1ADA14), 100%, 12 months/year,
Range 14/5, \$99,557.00/annual.

 5.10.18
Submitted: Wyman M. Fong/Date

 5.10.18
Approved: Jannett N. Jackson/Date

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

May 15, 2018

Agenda Item: 3.4

Subject: Executive Personnel

Recommended Action: That the Board of Trustees approves the following Executive Personnel.

I. ASSIGNED TO DISTRICT OFFICE

A. Contract of Employment – June 1, 2018 to June 30, 2019

Gerhard, Ronald P., Vice Chancellor, Business Services (1EDA02),
\$215,000.00/annual.*

B. Contract of Employment – June 11, 2018 to June 30, 2019

Griffin, Bruce T., Chief Technology Officer (1EDA04), \$205,000.00/annual.*

C. Contract of Employment – June 13, 2018 to June 30, 2019

Letcher, Owen L., Vice Chancellor, Facilities/Bond Programs and Operations
(1AMN05), \$200,000.00/annual.*

D. Administrative Contract Extension

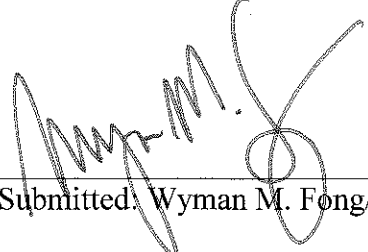
Contract of Employment – July 1, 2018 to September 30, 2018

Johns, Krista R., Vice Chancellor, Educational Services and Student Success
(1EDA05), \$57,576.69/prorated annual.*

E. Interim Executive Employment

Benjamin, Helen (nmi), Interim Chancellor (1EDA01), Range \$140.09/hour, not to exceed the CalSTRS earnings limitation of \$45,022 for FY 2018-2019, effective 06/04/18 through 08/31/18, as needed. Interim assignment while employee on leave. No benefits.

*Range and Steps not applicable to Executive Personnel.

 5.10.18
Submitted: Wyman M. Fong/Date

 5.10.18
Approved: Jannett N. Jackson/Date

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*AS AMENDED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

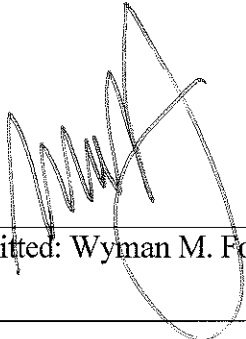
May 15, 2018


Agenda Item: 3.5

Subject: Approval of the Multiple Method Allocation Model Certification Form for Chabot-Las Positas Community College District

Background: The State Chancellor's Office requires all community colleges districts to submit, in addition to their Equal Employment Opportunity Plan, a description of how the district's efforts to promote equal employment opportunity are in alignment with any of a list of eight (8) multiple methods. Every year, the State Chancellor's Office requires approval/certification of the Multiple Method Allocation Model Certification Form by each district's governing board. This is the third annual submission of this report.

Recommended Action: That the Board of Trustees approves the Multiple Method Allocation Model Certification Form for fiscal year 2017 – 18.


Submitted: Wyman M. Fong/Date


Approved: Jannett N. Jackson/Date



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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

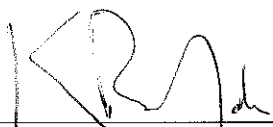
May 15, 2018

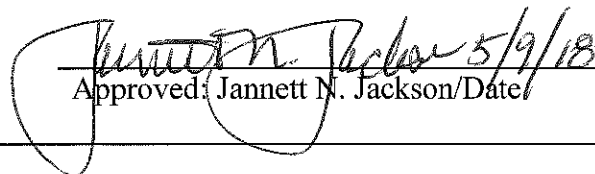
Agenda Item: 4.1

Subject: Acceptance of Gift - Las Positas College

Background: Mr. Terry Johnson is pleased to support the Las Positas College Automotive Training Program through the donation of a 2001 Chevrolet Suburban 4x4, VIN# 3GNK26G11G274451, mileage of 193,198 miles, and value of \$5,214 according to Kelley Blue Book. The vehicle will be used in the Automotive Technology program.

Recommended Action: That the Board of Trustees accepts the gift donated by Mr. Terry Johnson.


Submitted: Krista R. Johns/Date 5-8-18


Approved: Jannett N. Jackson/Date 5/9/18

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

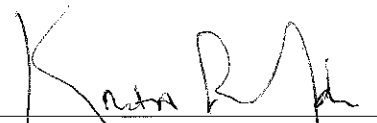
May 15, 2018

Agenda Item: 4.2

Subject: Approval of Name Change from Associated Students of Las Positas College (ASLPC) to Las Positas College Student Government (LPCSG)

Background: The Associated Students of Las Positas College (ASLPC) held a special election from November 13 - 18, 2017 to vote on changing the organization's name to Las Positas College Student Government (LPCSG). With 316 total ballots cast; 294 voting in favor, and 22 voting against; a majority of the students who participated in the election passed the initiative.

Recommended Action: That the Board of Trustees approves the Name Change from Associated Students of Las Positas College (ASLPC) to Las Positas College Student Government (LPCSG).

 5-8-18
Submitted: Krista R. Johns/Date

 5/9/18
Approved: Jannett N. Jackson/Date

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT


May 15, 2018

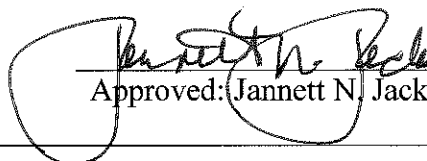
Agenda Item: 4.3

Subject: Approval of Memorandum of Understanding (MOU) between Castro Valley Unified School District and Chabot-Las Positas Community College District, Chabot College

Background: Chabot College and Castro Valley Unified School District (CVUSD) wish to offer Chabot College courses at the Castro Valley Adult School during the fall 2018, and spring 2019 terms. These courses will be hosted at the Castro Valley Adult School site. While the classes will be open enrollment offerings by Chabot College, this collaborative agreement will ensure that course selection provides effective educational choices for CVUSD high school and adult school students. This arrangement is designed to improve Castro Valley high school and adult school students' connections with higher education and increase opportunities for high school and adult school students within CVUSD to attend college, including joining pathway cohorts that are currently in place or being developed at Chabot College.

Recommended Action: That the Board of Trustees approves the Memorandum of Understanding (MOU) between Castro Valley Unified School District and Chabot-Las Positas Community College District, Chabot College for the fall 2018 and spring 2019 terms. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the MOU on behalf of the District.

 5-8-18
Submitted: Krista R. Johns/Date

 5/9/18
Approved: Jannett N. Jackson/Date

☒ APPROVED ☐ DISAPPROVED ☐ TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

May 15, 2018

Agenda Item: 4.4

Subject: Approval of Amendment to the California Career Pathway Trust Partnership (CCPT) Memorandum of Understanding (MOU) between the San Jose Evergreen Community College District (SJECCD) and the Chabot-Las Positas Community College District, Las Positas College

Background: At the October 2015 Board meeting, The Chabot-Las Positas Community College District entered into an agreement with the San Jose Evergreen Community College District, who is the lead agent for the Career Pathway Trust Partnership (CCPT) grant. The agreement is part of a California Department of Education CCPT grant that San Jose Evergreen Community College District (SJECCD) received on July 1, 2015, and ends on June 30, 2019.

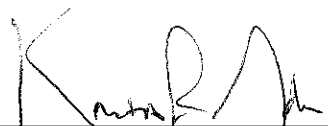
The SJECCD application responded to and met the CCPT mandate to build robust partnerships between employers, schools, and community colleges, in order to better prepare students for the 21st century workplace and improve student transition into postsecondary education, training, and employment. The completion of the project develops a regional system for contextualized classroom and student experience with linkages to industry and employers, through a continuum of work-based learning opportunities.

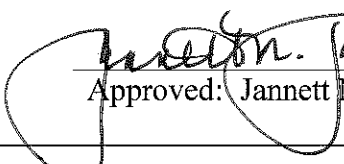
Las Positas Colleges' obligations as per the MOU remain to increase the number of students with access to standards-based academic curricula integrated with career-relevant sequenced curricula aligned with high-skill, high wage, high growth jobs in our region; Increase the connectivity between employers and the classroom through a developmentally appropriate sequence of work based learning activities that increase in depth and complexity through the student's academic career; and Build internal and collaborative support and transitions for student to help them move in a direct path from secondary to post-secondary enrollment.

SJECCD has been granted a no-cost extension approved by the California Department of Education through June 30, 2020, with all funds expended by April 30, 2019, with the remaining fiscal years of 2018-2019 and 2019-2020 be sustainability years.

Agenda Item: 4.4
May 15, 2018
Page 2

Recommended Action: That the Board of Trustees approves the Amendment to the California Pathway Trust Partnership (CCPT) Memorandum of Understanding (MOU) between San Jose Evergreen Community College District (SJECCD) and Chabot-Las Positas Community College District, Las Positas College by extending the agreement through June 30, 2020. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the MOU on behalf of the District.

 5-8-18
Submitted: Krista R. Johns/Date

 5/9/18
Approved: Jannett N. Jackson/Date

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

May 15, 2018

Agenda Item: 4.5

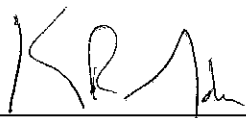
Subject: Approval of Memorandum of Understanding (MOU) – Pleasanton Unified School District and Chabot-Las Positas Community College District, Chabot College


Background: Chabot College's Health, Kinesiology and Athletics Division, Chabot Nursing Program, maintains clinical relationships with various hospitals and healthcare facilities in the region. The hospitals and healthcare facilities provide clinical and practical experience at their institution for the Nursing program.

The Pleasanton Unified School District operates clinical facilities at various schools throughout the School District. Chabot College students have obtained valuable experience through their assignments at the Pleasanton Unified School District sites. The original agreement between the parties for use of clinical facilities was approved on February 20, 2013, item 5.5. The terms of that agreement were to continue year-to-year unless terminated by 90 days' notice.

This agreement is for a two-year term, and lists a start date on the anniversary of the initial agreement's intended start date, January 16. This agreement will take effect and will replace the initial agreement upon Board approval. The term will continue until January 16, 2020, unless terminated by written notice, delivered by either party to the other party, at least ninety (90) days prior to any anniversary date thereof.

Recommended Action: That the Board of Trustees approves the proposed Memorandum of Understanding (MOU) between Pleasanton Unified School District and Chabot-Las Positas Community College District, Chabot College. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the agreement on behalf of the District.

 5-8-18
Submitted: Krista R. Johns/Date

 5/9/18
Approved: Jannett N. Jackson/Date

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

May 15, 2018

Agenda Item: 5.1

Subject: Approval of Commercial Warrant Registers

Recommended Action: That the Board of Trustees approves the following Commercial Warrant Registers as indicated.

<u>Date</u>	<u>Warrant Numbers</u>	<u>Amount</u>
4/4/2018	10028258 Commercial Warrants	\$ 41,987.64
4/6/2018	10028259 - 10028434 Commercial Warrants	1,327,110.23
	10028435 Commercial Warrants	825.75
	10028436 - 10028437 Commercial Warrants	15,988.81
	10028438 - 10028462 Commercial Warrants	404,789.24
4/11/2018	10028463 - 10028739 Commercial Warrants	75,311.80
4/13/2018	10028740 - 10028985 Commercial Warrants	2,588,318.40
	10028986 Commercial Warrants	625.00
	10028987 - 10028989 Commercial Warrants	172,217.21
	10028990 - 10029012 Commercial Warrants	936,257.79
	10029013 Commercial Warrants	4,711.66
	10029014 - 10029015 Commercial Warrants	4,500.00
4/20/2018	10029016 - 10029258 Commercial Warrants	1,682,575.68
	10029259 - 10029260 Commercial Warrants	1,246.17

Agenda Item: 5.1

May 15, 2018

Page 2

<u>Date</u>	<u>Warrant Numbers</u>		<u>Amount</u>
4/20/2018	10029261 - 10029263	\$	6,159.72
	Commercial Warrants		
	10029264 - 10029271		700,485.11
	Commercial Warrants		
4/27/2018	10029272 - 10029448		1,744,251.74
	Commercial Warrants		
	10029449 - 10029451		633.35
	Commercial Warrants		
	10029452		260.00
	Commercial Warrants		
	10029453 - 10029477		1,838,829.78
	Commercial Warrants		
	10029478 - 10029479		14,057.25
	Commercial Warrants		
	10026556, 10028629		(460.00)
	Cancelled Warrants		
4/30/2018	10029480		19,000.00
	Commercial Warrants		
	SUBTOTAL	\$	11,579,682.33
4/30/2018	1 - 6	\$	2,439.63
	ACH Payments		
4/30/2018	3433 - 3435		118,255.35
	Manual Warrants		
	TOTAL	\$	11,697,937.68

L. Legaspi 5-9-18
Submitted: Lorenzo Legaspi / Date

Jannett N. Jackson 5/9/18
Approved: Jannett N. Jackson / Date

X APPROVED _____ DISAPPROVED _____ TABLED _____

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

May 15, 2018

Agenda Item: 5.2

Subject: Approval of Payroll Warrant Registers

Recommended Action: That the Board of Trustees approves the following Payroll Warrant Register as indicated:

Regular Monthly Payroll:

April Payroll Warrant Total = \$5,532,118.49

L. Legaspi 5.9.18
Submitted: Lorenzo Legaspi / Date

Jannett N. Jackson 5/9/18
Approved: Jannett N. Jackson / Date

X APPROVED _____ DISAPPROVED _____ TABLED _____

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

May 15, 2018

Agenda Item: 5.3

Subject: Approval of Denial of Claim – Tori Chea

Recommended Action: That the Board of Trustees denies the claim of Tori Chea. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute this procedure on behalf of the District and forward this claim to the District's insurance administrator for further processing.

L. Legaspi 5.9.18
Submitted: Lorenzo Legaspi/Date

Jannett N. Jackson 5/9/2018
Approved: Jannett N. Jackson/Date

X APPROVED _____ DISAPPROVED _____ TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

May 15, 2018

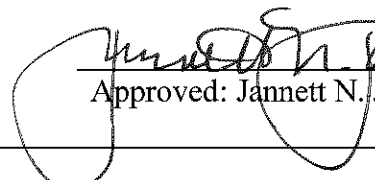
Agenda Item: 5.4

Subject: Approval of Amendment to the Agreement and Name Change – Fresh & Natural Food Service Group, now FN CO Food Services, LLC, Las Positas College

Background: Las Positas College (LPC) has had an agreement with Fresh & Natural Food Service Group (FN) since 2013 to provide food and beverage services in the LPC cafeteria. The current agreement began May 1, 2013 and expires June 1, 2018. Both parties desire to extend the agreement for a term of one (1) additional year to June 1, 2019 in accordance with the existing terms and conditions. Additionally, the corporate name of Fresh & Natural Food Service Group has been changed to FN CO Food Services, LLC, and the new name will be used in the Amendment.

Recommended Action: That the Board of Trustees approves the Amendment to the Agreement with FN CO Food Services, LLC, Las Positas College. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the Amendment on behalf of the District.

 5/9/18
Submitted: Lorenzo Legaspi/Date

 5/9/18
Approved: Jannett N. Jackson/Date

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

May 15, 2018

Agenda Item: 5.5

Subject: Approval of Award of a Piggyback Contract for Personal Computer Equipment for the English Department in the New Academic Building 100 at Las Positas College using the State of California WSCA-NASPO VP PC Cooperative Purchasing Program

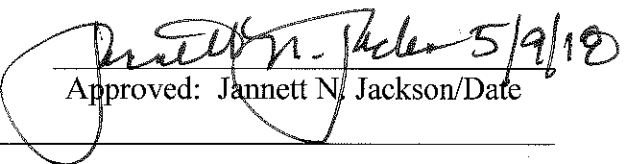
Background: District is preparing for the purchase, delivery and installation of HP Laptops and accessories for the English Department and collaborative spaces in the New Academic Building 100 at Las Positas College. These systems will meet the needs of curriculum and support current application and programs. To make the purchase of the required personal computer equipment, the piggyback contracting method has been selected. Public Contract Code Section 20652 authorizes the use of this method when it is in the best interest of the District.

The Western States Contracting Alliance (WSCA) has formed a cooperative purchasing organization; the National Association of State Procurement Officials (NASPO) to manage a cooperative purchasing program approved by the California's State Chief Procurement Official and makes contracts available to authorized governmental entities such as public schools and institutions of higher education. The WSCA-NASPO contract planned for this use is the computer contract (7-15-70-34-001) with Hewlett Packard Company. This piggybackable contract utilizes a previously conducted bidding process and contract award to WSCA members.

Recommended Action: That the Board of Trustees approves the award of a piggyback contract for Personal Computer Equipment for the English Department in the New Academic Building 100 at Las Positas College using the State of California WSCA-NASPO VP PC Cooperative Purchasing Program, to Hewlett Packard Company of Omaha, NE, in the respective amounts including taxes, not to exceed \$95,427.54. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the purchase order on behalf of the District.

Funding Source: Measure A

 5.9.18
Submitted: Lorenzo Legaspi/Date

 5/9/18
Approved: Jannett N. Jackson/Date

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

May 15, 2018

Agenda Item: 5.6

Subject: Approval of the increase in parking fees at Chabot College and Las Positas College effective summer term 2018 per Chabot-Las Positas Community College District, Board Policy 5030 – Fees

Background: Per Board Policy 5030 – Fees, the Chabot Las-Positas Community College District is requesting to increase the parking fees at Chabot College and Las Positas College, effective summer term 2018.

Current Rates:

Summer Term = \$15
Fall Semester = \$30
Spring Semester = \$30
Daily Parking = \$2

Proposed Rates:

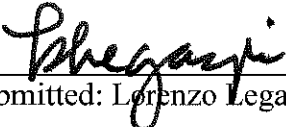
Summer Term = \$20
Fall Semester = \$40
Spring Semester = \$40
Daily Parking = \$3

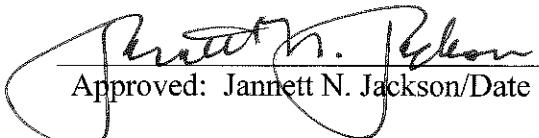
The increase to the parking fees will provide additional financial resources to support Campus Safety and Security personnel and operations at both colleges.

Student recipients of the California College Promise Grant (formerly known as the Board of Governors Fee Waiver – BOGFW) will continue to receive a discounted rate of \$30 per fall and spring semester; and \$20 for summer term.

Maintaining public safety and security on college campuses is a top priority for employees, students, and the community alike. The proposed increase to parking fees is in accordance with Education Code section 76360.

Recommended Action: That the Board of Trustees approves the increase in parking fees at Chabot College and Las Positas College, effective summer term 2018.

 5.9.18
Submitted: Lorenzo Legaspi/Date

 5/9/2018
Approved: Jannett N. Jackson/Date



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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

May 15, 2018

Agenda Item: 5.7

Subject: Acceptance of the Official Transcript Fee Increase at Chabot College and Las Positas College effective summer term 2018

Background: Per Board Policy 5030 – Fees, the Chabot-Las Positas Community College District requests acceptance for the increase in official transcript fees for Chabot College and Las Positas College, effective summer term 2018.

Current Rates:

Regular Service = \$3

Rush Service = \$10

Proposed Rates:

Regular Service = \$5

Rush Service = \$15

Regular Service is processed within ten (10) business days. Rush Service is processed within two (2) business days.

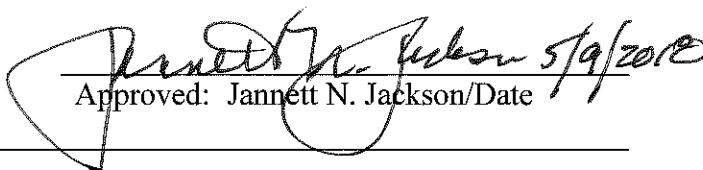
The increase to the official transcript fee enables the colleges to continue to furnish copies of any student record in a timely manner in accordance with Education Code section 76223.

In accordance with the Education Code and District Board Policy 5030 - Fees, “the District shall furnish upon request of students (or former students) a maximum of two (2) transcripts...of academic record at District expense. There should be no charge for searching for or retrieving any student record.”

Students will continue to have access to free and unlimited unofficial transcripts via the student information system.

Recommended Action: That the Board of Trustees accepts the official transcript fee increase at Chabot College and Las Positas College, effective summer term 2018.

 5-9-18
Submitted: Lorenzo Legaspi/Date

 5/9/2018
Approved: Jannett N. Jackson/Date

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

May 15, 2018

Agenda Item: 5.8

Subject: Approval of Declaration of Surplus Property to be Sold at Public Auction Sale and Donation or Disposal of Any Items Not Sold

Background: The District will dispose of personal property that is surplus to the instructional or administrative needs of the District. In this case, the current listing includes computer equipment, instructional/office equipment and furniture surplus from District, Chabot College and Las Positas College. When saleable, items will be sold via public auction to the highest bidder. All items are sold or donated in "as is" condition. As standard procedure, donation notices are sent to the following Districts in our local service area:

- Pleasanton USD
- Dublin USD
- Livermore Valley Joint USD
- Hayward USD
- San Leandro USD
- San Lorenzo USD
- Castro Valley USD
- Newark USD

Any remaining items that cannot be sold or donated will be marked for proper disposal.

Recommended Action: That the Board of Trustees approves the proposed items surplus to the needs of the District and that the Chancellor be authorized to dispose of the same via public sale in accordance with Board Policy 3212 and that the funds derived from the sale be placed in the General Fund of the District. Further, any items that are not sold be donated to other Districts or charitable organizations or disposed of by District staff in accordance with California Education Code Section 81452.

L. Regaspi 5-9-18
Submitted: Lorenzo Regaspi/Date

Jannett N. Jackson 5/9/2018
Approved: Jannett N. Jackson /Date

X APPROVED _____ DISAPPROVED _____ TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

May 15, 2018

Agenda Item: 6.1


Subject: Approval of a Professional Services Agreement with Swinerton Management & Consulting for Construction Management Support Services, Chabot College


Background: On February 20, 2018, the District created a pool of twenty-one (21) qualified professional organizations to provide project management, construction management and related services to support the implementation of the District's Bond programs. On March 22, 2018, the District received seven (7) responses to RFP C-18.1 requesting services of a Senior Construction Manager to provide construction management services.

The staff conducted interviews with the prospective candidates; and consistent with RFQ C-18, the District is requesting the Board of Trustees to authorize staff to enter into negotiations for a Professional Services Agreement with Swinerton Management & Consulting of San Francisco, CA, for a Two (2) year Agreement for the construction management services at Chabot College in the amount of \$501,204.00.

Recommended Action: That the Board of Trustees approve the issuance of a Two (2) Year Professional Services Agreement with Swinerton Management & Consulting of San Francisco, CA for Construction Management Support Services at Chabot College in an amount not to exceed \$501,204.00. It is further recommended that the Board authorizes the Vice Chancellor, Business Services to execute the negotiated agreement to the agreement on behalf of the District.

Funding Source: Measure A and B Bond Funds

 MAY 9, 2018
Submitted: Doug Horner/Date

 5/9/18
Approved: Jannett N. Jackson/Date

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

May 15, 2018

Agenda Item: 6.2

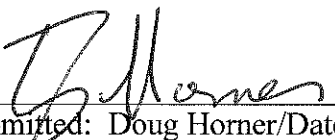
Subject: Approval of a Professional Services Agreement with WSP USA, Inc. for Construction Management Support Services, Las Positas College

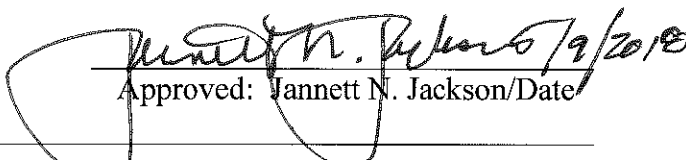
Background: On February 20, 2018, the District created a pool of twenty-one (21) qualified professional organizations to provide project management, construction management and related services to support the implementation of the District's Bond programs. On March 22, 2018, the District received seven (7) responses to RFP C-18.1 requesting services of a Senior Construction Manager to provide construction management services.

The staff reviewed the prospective candidates; and consistent with RFQ C-18, the District is requesting the Board of Trustees to authorize staff to enter into negotiations for a Professional Services Agreement with WSP USA, Inc. of San Francisco, CA, for a One (1) year Agreement for the construction management services at Las Positas College in the amount of \$694,451.00.

Recommended Action: That the Board of Trustees approve the issuance of a One (1) Year Professional Services Agreement with WSP USA, Inc. of San Francisco, CA for Construction Management Support Services at Las Positas College in an amount not to exceed \$694,451.00. It is further recommended that the Board authorizes the Vice Chancellor, Business Services to execute the negotiated agreement to the agreement on behalf of the District.

Funding Source: Measure A and B Bond Funds

 MAY 9, 2018
Submitted: Doug Horner/Date

 5/9/2018
Approved: Jannett N. Jackson/Date

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

May 15, 2018

Agenda Item: 7.1


Subject: Approval of Memorandum of Understanding— Tri-Valley Regional Occupational Program (TVROP) and Tri-Valley One-Stop (TVOS) Career Center, District – Economic Development

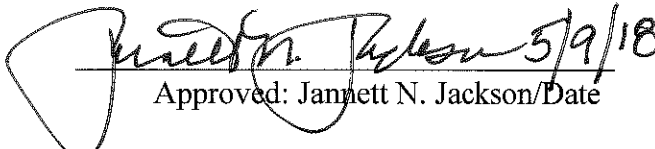
Background: The Tri-Valley One Stop (TVOS) is required by its contract with the Alameda County Workforce Development Board, its primary funder, to partner with organizations that serve community members who are unemployed or under-employed, and provide resources as they are available.


The TVOS actively collaborates with the region's adult schools and Tri-Valley Regional Occupational Program (TVROP). Out of this collaboration has come a partnership in which TVOS provides office space for the Adult and Career Education Transition Specialist, who is compensated by TVROP. For their part, TVROP staff offers basic computer and Microsoft Office software classes for TVOS clients.

The partnership memorandum of understanding and the in-kind contributions by both parties are for the period of June 1, 2018 – June 30, 2019.

Recommended Action: That the Board of Trustees approves the Memorandum of Understanding between the Tri-Valley Regional Occupational Program (TVROP) and Tri-Valley One-Stop (TVOS) Career Center, District-Economic Development for the period of June 1, 2018 through June 30, 2019. It is further recommended that the Board authorize the Vice Chancellor, Business Services to execute the agreement on behalf of the District.


Submitted: Krista R. Johns/Date 5-8-18


Approved: Jannett N. Jackson/Date 5/9/18



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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

May 15, 2018

Agenda Item: 7.2

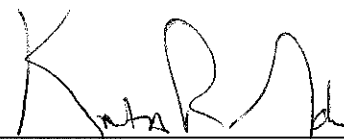
Subject: Approval of Agreement – Ventura County Contractors Association, District – Economic Development: OSHA Training Center

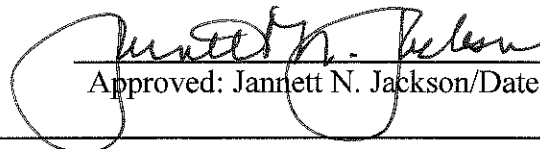
Background: Chabot-Las Positas Community College District's OSHA Training Center (OTC) is a federally approved training program, covering federal Region IX, which includes (California, Nevada, Arizona and Hawaii). As a means to offering students our safety classes throughout the region, the OTC partners with organizations to serve as host at their venues.

Ventura County Contractors Association in Oxnard, California and the Chabot-Las Positas Community College District's OSHA Training Center wish to create an Agreement to serve the training needs of those who are located in Ventura County and surrounding areas in California.

Courses presented shall include OSHA standards, occupational and environmental health and safety. The schedule of classes offered will provide individuals seeking to improve their knowledge of construction and industrial safety, and to develop required safety skills within industries affected by OSHA requirements. Ventura County Contractors Association will provide classrooms for open enrollment OSHA classes. Expenses and revenue for the classes will be shared by both parties.

Recommended Action: That the Board of Trustees approves the proposed Agreement – Ventura County Contractors Association, District – Economic Development, OSHA Training Center for the period of May 16, 2018 through May 15, 2019. It is further recommended that the Board authorizes the Vice Chancellor, Business Services, to execute the agreement on behalf of the District.

 5-8-18
Submitted: Krista R. Johns/Date

 5/9/18
Approved: Jannett N. Jackson/Date

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