

OFFICIAL COPY



CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

BOARD OF TRUSTEES REGULAR MEETING September 17, 2019—5:00 P.M.*

District Office; 7600 Dublin Blvd; Dublin CA
Board Room (3rd Floor)

1.0 GENERAL FUNCTIONS—PRESIDENT OF THE BOARD

1.1 **5:00 P.M.—OPEN SESSION-** **CALL TO ORDER AND ROLL CALL***

1.2 **PUBLIC COMMENTS**

The Board requests that the public speak at this time. Any person wishing to address the Board on any Closed Session matter of concern is requested to complete a "Request to Address the Board of Trustees" card and file it with the Recording Secretary of the Board prior to start of the meeting. Individuals will be called upon to speak by the presiding officer. The Board cannot act on or discuss items not listed on the agenda.

1.3 **CLOSED SESSION***—Personnel, Collective Bargaining and Possible Litigation

- a) **PUBLIC EMPLOYEE PERFORMANCE EVALUATION** Title: Interim Chancellor (Government Code Section 54957)
- b) **COMPLAINTS OR CHARGES AGAINST A DISTRICT EMPLOYEE:** 1 Matter (Government Code Section 54957)
- c) **CONFERENCE WITH LABOR NEGOTIATORS:** Chabot Las Positas Faculty Association and S.E.I.U., LOCAL 1021 Updates (Government Code Section 54957.6)

1.4 **6:30 P.M.—OPEN SESSION-** **CALL TO ORDER AND ROLL CALL**

1.5 **PLEDGE TO FLAG**

1.6 **PUBLIC COMMENTS**

The Board requests that the public speak at this time. Any person wishing to address the Board on any matter of concern is requested to complete a "Request to Address

***Board meeting will immediately adjourn to a Closed Session to end at 6:30 p.m. If business is not concluded by 6:30 p.m., the Board will reconvene to the Regular Meeting and recess the Closed Session until the end of the meeting.**

the Board of Trustees” card and file it with the Recording Secretary of the Board prior to the start of the meeting. Individuals will be called upon to speak by the presiding officer. The Board cannot act on or discuss items not listed on the agenda

1.7 **APPROVE CONSENT ITEMS (cc)**

Consent Calendar items are designated by “cc” and are expected to be routine and non-controversial. They will be acted upon by the Board of Trustees on a single motion without discussion. Any member of the Board or Public may request that an item be removed from this section for later discussion.

1.8 **PRESENTATION: EDCE**

1.9 **PRESENTATION: MARKETING UPDATE 2018-19**

2.0 REPORTS-FACULTY, CLASSIFIED AND STUDENT SENATES

- 2.1 Presidents of Faculty Senates-Chabot College and Las Positas College
- 2.2 Presidents of Classified Senates-Chabot College, Las Positas College and District
- 2.3 Presidents of Student Senate of Chabot College and Las Positas College Student Government
- 2.4 Constituency Reports: SEIU, Faculty Association

3.0 PERSONNEL

- (cc) 3.1 Classified Personnel
- (cc) 3.2 Management Personnel

4.0 EDUCATIONAL SERVICES

- (cc) 4.1 Approval of Amendment to the Memorandum of Understanding (MOU) – Umoja Community Education Foundation with Chabot-Las Positas Community College District, Chabot College
- (cc) 4.2 Approval of Agreement between StoneRidge Creek Retirement Community and Chabot-Las Positas Community College for Health Services Programs: Emergency Technician and Medical Assistants, Chabot College

5.0 BUSINESS SERVICES

- (cc) 5.1 Approval of Commercial Warrant Registers
- (cc) 5.2 Approval of Payroll Warrant Registers
- (cc) 5.3 Approval of Declaration of Surplus Property to be Sold at Public Auction Sale and Donation or Disposal of Any Items Not Sold
- (cc) 5.4 Approve Community College League of California Consortia Contract for Library Materials, Chabot-Las Positas Community College District, Las Positas College – Library
- (cc) 5.5 Approval of Banner Maintenance Agreement - Ellucian Company L.P., for the Ellucian Higher Education Banner System (basic modules) maintenance fees for the

- period of 12/1/2018 through 6/30/2019
- (cc) 5.6 Award of Bid No. 19-20/00, Graphics and Printing, District-wide Class Schedules

6.0 FACILITIES PLANNING AND DEVELOPMENT

- (cc) 6.1 Approval of Modification to the Existing Contract with ABC Inspection for Material Testing and Construction Inspection Services for Biological Science Building 2100 Annex at Chabot College
- (cc) 6.2 Approval of Award of Design/Build Contract with Robert A. Bothman Construction for New Baseball Field Project, Chabot College (RFP K-19.1)
- (cc) 6.3 Approval of Modification to the Existing Design Contract with Harley Ellis Devereaux for Design Services of Building 2100, New Biology Building at Chabot College
- (cc) 6.4 Approval of Award of Contract with Sandis Civil Engineers, Surveyors, Planners for Engineering Services for the Infrastructure HW/CW Electric Project, Las Positas College
- (cc) 6.5 Approval of Award of Contract with tBP/Architecture, Inc. for Design and Engineering Services for Agriculture Sciences: Viticulture Facility at Las Positas College
- 6.6 Approval of Ground Lease and Facilities Use Agreement between the City of Hayward and Chabot College
- 6.7 Adoption of Resolution No. 01-1920 Authorizing use of the Lease/Leaseback Contracting Method for a project within the District; Chabot College Library and Learning Connection Building in accordance with California Education Code Section 81335
- 6.8 Adoption of Resolution No. 02-1920 Authorizing use of the Lease/Leaseback Contracting Method for the following project within the District; Las Positas College Public Safety Complex, Advanced Manufacturing & Transportation, in accordance with California Education Code Section 81335
- 6.9 Adoption of Resolution No. 03-1920 Authorizing use of the Lease/Leaseback Contracting Method for the following project within the District; Las Positas College Academic Support and Offices Building, in accordance with California Education Code Section 81335

7.0 ECONOMIC DEVELOPMENT/CONTRACT EDUCATION

- (cc) 7.1 Acceptance of a Workforce Innovation and Opportunity Act (WIOA) Grant Award Alameda County Workforce Development Board (ACWDB) to the Tri-Valley Career Center (TVCC), District - Economic Development
- (cc) 7.2 Approval of Agreement between Oakland Private Industry Council (OPIC) on behalf of the Alameda County Workforce Development Board (ACWDB) and Chabot-Las Positas Community College District - Economic Development, Tri-Valley Career Center

8.0 INFORMATION AND DISCUSSION ITEMS (No Action)

8.1 Informational Personnel Report

9.0 OTHER ACTION ITEMS

No Items

10.0 REPORTS- SENIOR LEADERSHIP AND TRUSTEES

10.1 President of Chabot College and Las Positas College

10.2 Chancellor

10.3 Recognitions

10.4 Trustee Reports and/or Official Communications

11.0 ADJOURNMENT**12.0 CLOSED SESSION- (Government Code Section 54954.5)**

12.1 Public Employee Appointments, Evaluations and Discipline/Dismissal/Release

12.2 Labor Negotiations

12.3 Existing or Anticipated Litigation

12.4 Real Property Negotiations

12.5 Threat to Public Services or Facilities

13.0 NEXT MEETING OF THE BOARD OF TRUSTEES

October 15, 2019, 6:30 p.m., Regular Meeting, Chabot College

Any person with a disability may request this agenda be made available in an appropriate alternative format. A request for a disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting to the Chancellor's Office, 7600 Dublin Blvd., 3rd Floor, Dublin, CA 925-485-5207, between 8:00 a.m. and 5:00 p.m. at least 48 hours before the meeting.

District Mission Statement

“The Chabot-Las Positas Community College District (CLPCCD) offers innovative educational opportunity and support services to prepare students to succeed in a diverse global society by challenging them to think critically, to engage socially, and to acquire workplace knowledge and educational skills.”

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

September 17, 2019

Agenda Item: 3.1

Subject: Classified Personnel

Recommended Action: That the Board of Trustees approves the following Classified Personnel

I. ASSIGNED TO CHABOT COLLEGE

A. Promotion (Open Competitive Process)

Dennis, Talice E., Security Officer (2CSE06), 100%, 12 months/year, Range/Step 37/2, \$56,359.00/annual, effective 09/18/2019. This position is grant/categorically funded and therefore subject to continued renewal.

Lee, Terra L., Senior Instructional Assistant, Early Childhood Development (2CEC01), 100%, 12 months/year, Range/Step 37/3, \$59,247.00/annual, effective 09/18/2019. This position is grant/categorically funded and therefore subject to continued renewal.

B. Voluntary Transfer

Stanley, Kathleen M., Senior Administrative Assistant, Arts, Media and Communication (2CFP02), 100%, 12 months/year, Range 39/2, \$59,247.00/annual, effective 09/18/19.

II. ASSIGNED TO LAS POSITAS COLLEGE

A. Employment

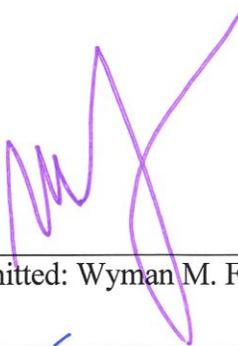
Ghiassy, Hakim (nmi), Security Officer (3CSE10), 100%, 12 months/year, Range/Step 37/5, \$65,412.00/annual, effective 08/19/19. *Employment from 39-month re-employment list.*

Jorgensen, Azadeh (nmi), Senior Administrative Assistant, Enrollment Services (3CAR26), 100%, 12/months, Range/Step 39/1, \$56,359.00/annual, effective 10/1/2019.

Kennedy, Anne K., Outreach Specialist (3CPM02), 100%, 10 months/year, Range/Step 36/1, \$43,616.70/annual, effective 09/23/19. This position is grant/categorically funded and therefore subject to continued renewal.

McWhorter, Elizabeth J., Outreach Specialist (3CPM01), 100%, 10 months/year, Range/Step 36/1, \$43,616.70/annual, effective 9/23/2019. This position is grant/categorically funded and therefore subject to continued renewal.

Sugi, Michael S., Security Officer (3CSE07), 100%, 12 months/year, Range/Step 37/5, \$65,412.00/annual, effective 9/18/2019. This position is grant/categorically funded and therefore subject to continued renewal.


Submitted: Wyman M. Fong/Date

9.10.19


Approved: Ronald P. Gerhard/Date

9/10/19

APPROVED

DISAPPROVED

TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

September 17, 2019

Agenda Item: 3.2

Subject: Management Personnel

Recommended Action: That the Board of Trustees approves the following Management Personnel.

I. ASSIGNED TO LAS POSITAS COLLEGE

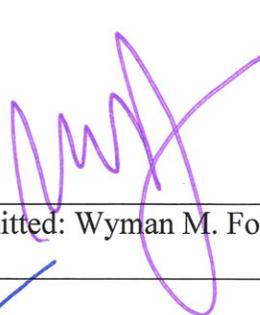
A. Contract of Employment – September 18, 2019 – June 30, 2020

Taylor, Shawn D., Director, Student Equity and Success (3AES01), Range/Step 15/5, \$107,039.00/annual.

II. ASSIGNED TO DISTRICT OFFICE

A. Change to District Classification Plan

Modification of duties Director, Safety and Security, Range 17, effective 09/18/19.


Submitted: Wyman M. Fong/Date


Approved: Ronald P. Gerhard/Date

APPROVED

DISAPPROVED

TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

September 17, 2019

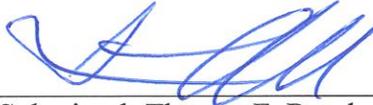
Agenda Item: 4.1

Subject: Approval of Amendment to the Memorandum of Understanding (MOU) – Umoja Community Education Foundation with Chabot-Las Positas Community College District, Chabot College

Background: Chabot College is pursuing the approval of amendment to the Memorandum of Understanding (MOU) with the Umoja Community Education Foundation which, when funds are available, will provide additional funds of up to \$32,000 to Chabot College upon submission of the Umoja Request for Application. The amended MOU will provide access to participate in the Umoja Statewide Summer Learning Institute to train with faculty from different Community Colleges on best practices in regards to serving students of color.

The original MOU was previously approved November 15, 2016 as agenda item 4.8, and will automatically renew for subsequent one-year terms for no more than five years unless terminated at an earlier date by either party with thirty (30) days' notice to the other party.

Recommended Action: That the Board of Trustees approves the proposed Amendment to the Memorandum of Understanding (MOU) – Umoja Community Education Foundation with Chabot-Las Positas Community College District, Chabot College including an additional \$32,000 effective September 18, 2019 through June 30, 2020. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the MOU on behalf of the District.

 9/9/19
Submitted: Theresa F. Rowland/Date

 9/10/19
Approved: Ronald P. Gerhard/Date

APPROVED DISAPPROVED TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

September 17, 2019

Agenda Item: 4.2

Subject: Approval of Agreement between StoneRidge Creek Retirement Community and Chabot-Las Positas Community College for Health Services Programs: Emergency Technician and Medical Assistants, Chabot College

Background: The purpose of this agreement is to facilitate required clinical hours through the Stoneridge Creek Outpatient Clinic and Retirement Community. We have 25-45 students in the Emergency Technician Program each semester requiring 24 hours of patient care experience in BLS, ALS, and Emergency Room for accreditation and licensing. Chabot College also supports a medical assistant program with 35-40 students requiring 160 contact hours in the ambulatory healthcare setting. Upon approval this agreement will continue and will be renewed annually automatically for five years until 2024 unless a 30-day termination clause is activated by either party.

The terms of this agreement is from June 1, 2019 through June 1, 2024 with an effective date of September 17, 2019.

Recommended Action: That the Board of Trustees approves the proposed Agreement between StoneRidge Creek Retirement Community and Chabot-Las Positas Community College for Health Services Programs: Emergency Technician and Medical Assistants, Chabot College. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the agreement on behalf of the District.

 9/9/19
Submitted: Theresa F. Rowland/Date

 9/10/19
Approved: Ronald P. Gerhard/Date

APPROVED DISAPPROVED TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

September 17, 2019

Agenda Item: 5.1

Subject: Approval of Commercial Warrant Registers

Recommended Action: That the Board of Trustees approves the following Commercial Warrant Registers as indicated

| <u>Date</u> | <u>Warrant Numbers</u> | <u>Amount</u> |
|-------------|---|--|
| 8/6/2019 | 1492 Cancelled ACH | \$ (202.00) |
| 8/8/2019 | 10051580 - 10051689 Commercial Warrants 10046493,10049098,10049742 10049838,10050810,10051482 Cancelled Warrants | 51,022.90 (57,973.55) |
| 8/9/2019 | 1723 - 1738 ACH Payments 10051690 - 10051835 Commercial Warrants 10051836 - 10051838 Commercial Warrants 10051839 - 10051843 Commercial Warrants 10051844 - 10051853 Commercial Warrants | 106,424.03 3,642,803.79 2,318.97 204,536.59 461,289.68 |
| 8/14/2019 | 10051854 - 10051936 Commercial Warrants 10046493, 10051845 Cancelled Warrants 1739 - 1965 ACH Payments | 21,760.00 (2,008.10) 70,674.60 |
| 8/16/2019 | 10051937 Commercial Warrants 10051938 - 10052093 Commercial Warrants | 422.83 1,918,542.96 |

Agenda Item: 5.1
September 17, 2019
Page 2

| <u>Date</u> | <u>Warrant Numbers</u> | <u>Amount</u> |
|-------------|--|---------------|
| 8/16/2019 | 10052094 Commercial Warrants | \$ 271.00 |
| | 10052095 - 10052104 Commercial Warrants | 407,963.37 |
| | 1966 - 1976 ACH Payments | 69,289.64 |
| 8/23/2019 | 10052105 - 10052306 Commercial Warrants | 2,713,490.04 |
| | 10052307 - 10052309 Commercial Warrants | 10,475.16 |
| | 10052310 - 10052327 Commercial Warrants | 151,040.32 |
| | 10052328 Commercial Warrants | 93,350.00 |
| | 10051483, 10052042 Cancelled Warrants | (418.03) |
| | 1977 - 1984 ACH Payments | 61,693.22 |
| 8/29/2019 | 1985 ACH Payments | 217,770.63 |
| | 1268 Cancelled ACH | (131.50) |
| 8/30/2019 | 10052329 - 10052541 Commercial Warrants | 716,500.70 |
| | 10052542 - 10052574 Commercial Warrants | 1,168,862.40 |
| | 10052575 Commercial Warrants | 6,000.00 |
| | 10052143 Cancelled Warrant | (9,689.19) |
| | 1986 - 2000 ACH Payments | 143,065.39 |

Agenda Item: 5.1
September 17, 2019
Page 3

| | | |
|-----------|-------------------------|-------------------------|
| | SUBTOTAL | \$ 12,169,145.85 |
| 8/30/2019 | 3443 Manual Warrants | 30,105.00 |
| | TOTAL | <u>\$ 12,199,250.85</u> |

 9-9-19

Submitted: Doug Roberts / Date

 9/10/19

Approved: Ronald P. Gerhard / Date

APPROVED DISAPPROVED TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

September 17, 2019

Agenda Item: 5.2

Subject: Approval of Payroll Warrant Registers

Recommended Action: That the Board of Trustees approves the following Payroll Warrant Register as indicated:

Regular Monthly Payroll:

August Payroll Warrant Total = \$5,228,585.68


Submitted: Doug Roberts / Date 9-9-19


Approved: Ronald P. Gerhard / Date 9/10/19

APPROVED DISAPPROVED TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

September 17, 2019

Agenda Item: 5.3

Subject: Approval of Declaration of Surplus Property to be Sold at Public Auction Sale and Donation or Disposal of Any Items Not Sold

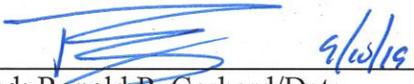
Background: The District will dispose of personal property that is surplus to the instructional or administrative needs of the District. In this case, the current listing includes computers, electronic equipment, lab equipment, a freezer, office furniture and equipment surplus from Chabot College. When saleable, items will be sold via public auction to the highest bidder. All items are sold or donated in "as is" condition. As standard procedure, donation notices are sent to the following Districts in our local service area:

- Pleasanton USD
- Dublin USD
- Livermore Valley Joint USD
- Hayward USD
- San Leandro USD
- San Lorenzo USD
- Castro Valley USD
- Newark USD

Any remaining items that cannot be sold or donated will be marked for proper disposal.

Recommended Action: That the Board of Trustees approve the proposed items surplus to the needs of the District and that the Chancellor be authorized to dispose of the same via public sale in accordance with Board Policy 3212 and that the funds derived from the sale be placed in the General Fund of the District. Further, any items that are not sold be donated to other Districts or charitable organizations or disposed of by District staff in accordance with California Education Code Section 81452.

 9-9-19
Submitted by: Doug Roberts/Date

 9/17/19
Approved: Ronald P. Gerhard/Date

APPROVED DISAPPROVED TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE
DISTRICT

September 17, 2019

Agenda Item: 5.4

Subject: Approve Community College League of California Consortia Contract for Library Materials, Chabot-Las Positas Community College District, Las Positas College – Library

Background: Chabot-Las Positas Community College District, Las Positas College – Library uses funds from the Measure A bond for the purchase of library materials. The Community College League of California negotiates the best consortia pricing for library resources on behalf of California community colleges. Examples of these resources are subscription databases, online magazines and journals, newspapers, eBooks, streaming videos and music, conference proceedings and other research content.

The Community College League of California is a nonprofit public benefit corporation whose voluntary membership consists of the 72 local public community college districts in California. The Community College League of California supports locally elected trustees and community college CEO's serve their students and communities by advocating on their behalf at the state and federal levels, providing continued professional development, and delivering services that employ economies of scale to minimize cost. The Community College League of California has a joint project with the Chief Council of Librarians to provide a Community College Library Consortium. The Chief Council of Librarians charges an annual fee for libraries to be a part of the consortium.

This purchase is for the annual subscription to online library materials and online databases that provide access to magazines and journals, eBooks, streaming media, and other research content. The 2019-20 requisition is for \$179,460.

Recommended Action: That the Board of Trustees approve the Community College League of California Consortia Contract. It is further recommended that the Board authorize the Acting Vice Chancellor, Business Services to execute the purchase order on behalf of Chabot-Las Positas Community College District, Las Positas College – Library.

Funding Source: General Fund

Robert Q. Roberts for Douglas Roberts
Submitted by: Doug Roberts/Date
Roberts
9/12/19

[Signature]
Approved: Ronald P. Gerhard/Date
9/12/19

APPROVED DISAPPROVED TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

September 17, 2019

Agenda Item: 5.5

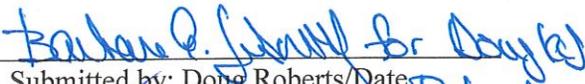
Subject: Approval of payment - Ellucian Company L.P., for the Ellucian Higher Education Banner System (basic modules) maintenance fees for the period of 12/1/2018 through 6/30/2019

Background: The Chabot-Las Positas Community College District operates the Ellucian Higher Education Banner System which includes the basic modules for Financial Aid, Finance, Human Resources, Student, Employee Self-Service, Financial Aid FM Need Analysis and Student Self-Service. The basic Banner System provides District-wide enterprise services to support students, faculty, and staff through the use of the comprehensive Banner modules for Student Services, Financial Aid, Business Services, Human Resources and Payroll.

Maintenance fees for these products have been paid in arrears prior to the Ellucian contract extension approved by the Board June 18, 2018. The payment of these fees is for the period of 12/1/2018 through 6/30/2019. The maintenance fee breakout for each of the Banner basic modules is as follows: Financial Aid: \$20,424; Finance: \$26,101; Human Resources: \$24,209; Student: \$39,716; Employee Self-Service: \$7,243; Financial Aid FM Need Analysis: \$1,493 and Student Self-Service: \$11,840. This annual software renewal agreement for these various modules totals \$131,026.

Recommended Action: That the Board of Trustees approve the payment of maintenance fees for the period of 12/1/2018 through 6/30/2019 for the Ellucian Higher Education Banner System basic modules for Financial Aid, Finance, Human Resources, Student, Employee Self-Service, Financial Aid FM Need Analysis and Student Self-Service at a cost of \$131,026. It is further recommended that the Board authorize the Acting Vice Chancellor of Business Services, to execute the agreement on behalf of the District.

Funding: Measure A Bond Funds


Submitted by: Doug Roberts/Date

9/12/19


Approved: Ronald P. Gerhard/Date
9/12/19

APPROVED DISAPPROVED TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

September 17, 2019

Agenda Item: 5.6

Subject: Award of Bid No. 19-20/00, Graphics and Printing, District-wide Class Schedules

Background: District staff conducted formal bid, Bid No. 19-20/00, for graphics and printing services of District-wide Class Schedules. It became necessary to select a new vendor to provide graphic and print services for Class Schedules in order to better meet the deadlines for proofing, printing and dissemination of the Class Schedules District-wide and to local residents via U.S. Mail. The bid was publicly advertised and three (3) bidders provided responses. Cost proposal is for Spring 2020, Summer and Fall 2020, Spring 2021 and Summer and Fall 2021. The public bid opening held at the District on September 3, 2019 resulted in the following bid amounts:

| <u>Responsible Bidder</u> | <u>City</u> | <u>Bid Amount</u> |
|----------------------------|----------------|-------------------|
| Casey Printing | King City, CA | \$425,893.62 |
| Folger Graphics | Hayward CA | \$389,288.00 |
| Commerce Printing Services | Sacramento, CA | \$516,209.67 |

Recommended Action: That the Board of Trustees award Bid No. 19-20-00 to Folger Graphics for printing and mailing Class Schedules District-wide. It is further recommended that the Board authorize the Acting Vice Chancellor, Business Services, to execute the purchase order and any future augmentations or amendments to the purchase order on behalf of the District.

Funding Source: General Fund

 9-9-19

Submitted by: Doug Roberts/Date

 9/14/19

Approved: Ronald P. Gerhard/Date

APPROVED

DISAPPROVED

TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

September 17, 2019

Agenda Item: 6.1

Subject: Approval of Modification to the Existing Contract with ABC Inspection for Material Testing and Construction Inspection Services for Biological Science Building 2100 Annex at Chabot College

Background: On February 28, 2018, the District issued a purchase order to ABC Inspections, Inc. for professional services for the Inspector of Record at the Biological Science Building 2100 Annex, Chabot College. Due to newly projected construction schedule with a revised completion date, it is necessary to increase the purchase order for the Biological Science Building 2100 Annex.

| | |
|-------------------------|----------------------|
| Current Approved Amount | \$ 308,880.00 |
| Modification Amount | \$ <u>139,935.00</u> |
| New Contract Amount | \$ 448,815.00 |

Recommended Action: That the Board of Trustees approve the modification to the existing contract with ABC Inspections, Inc. of Hayward, CA for professional services for the Inspector of Record at the Biological Science Building 2100 Annex. Construction Inspection Services in an amount not to exceed \$139,935.00. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the agreement on behalf of the District.

Funding Source: Measure B Bond Funds

 9/10/19
Submitted: Owen Letcher/Date

 9/10/19
Approved: Ronald P. Gerhard/Date

APPROVED

DISAPPROVED

TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

September 17, 2019

Agenda Item: 6.2

Subject: Approval of Award of Design/Build Contract with Robert A. Bothman Construction for New Baseball Field Project, Chabot College (RFP K-19.1)

Background: The Board authorized the use of the Design/Build project delivery method and the selection of HMC Architects as the Bridging Architect at the August 21, 2018 Board meeting. The District implemented a two-step selection process in accordance with Education Code 81700. A Request for Qualifications (RFQ K-19) was issued on January 30, 2019 seeking qualified Design/Build teams. The District, following established procurement procedures, created a list of qualified design/build teams. The approved teams were issued a Request for proposals (RFP) K-19.1 on March 11, 2019 seeking additional project specific proposals. The RFP K-19.1 contained the Bridging documents prepared by HMC Architects which defined the scope, desired functionality, site location, level of quality and established a budget for the base scope. Alternates were defined and included in the project for consideration by the Design/Build teams. The District received one proposal from Robert A. Bothman Construction on April 24, 2019. The proposal was evaluated for technical content using the evaluation procedures in the RFP. The firm was interviewed and ranked by the Chabot College selection committee. On May 21, 2019 the Board approved a contract for preconstruction services with Robert A. Bothman Construction to complete the pre-construction services and prepare a Guaranteed Maximum Price for the project as outlined in the RFP and within the established project budget.

Following completion of the initial design on August 26, 2019, District staff negotiated a final Guaranteed Maximum Price for the completion of the project. The District staff recommend awarding the Design/Build contract to Robert A. Bothman Construction.

| | |
|---------------------------|----------------------|
| Guaranteed Maximum Price | \$ 10,217,003.00 |
| <u>District Allowance</u> | <u>\$ 817,360.00</u> |
| Lump Sum Amount | \$ 11,034,363.00 |

Recommended Action: That the Board of Trustees approves the proposed award of the Design/Build construction services agreement to Robert A. Bothman Construction for the New Baseball Field Project at Chabot College in a lump sum amount \$11,034,363. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the agreement on behalf of the District. Funding Source: Measure A Bond Funds


Submitted: Owen Letcher/Date 9/16/19


Approved: Ronald P. Gerhard/Date 9/17/19

APPROVED DISAPPROVED TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

September 17, 2019

Agenda Item: 6.3

Subject: Approval of Modification to the Existing Design Contract with Harley Ellis Devereaux for Design Services of Building 2100, New Biology Building at Chabot College

Background: On March 17, 2015, the Board of Trustees approved the contract with Harley Ellis Devereaux to design the Building 2100, New Biology Building at Chabot College. Due to revised room numbers, it is necessary to adjust the professional fee for the design of the Building 2100, New Biology Building at Chabot College.

| | |
|-------------------------|-----------------|
| Current Approved Amount | \$ 2,101,517.38 |
| Modification No. 17 | \$ 1,732.50 |
| New Contract Amount | \$ 2,103,249.88 |

Recommended Action: That the Board of Trustees approves the proposed contract modification to the Existing Design Contract with Harley Ellis Devereaux for Design Services of Building 2100, New Biology Building at Chabot College in an amount not to exceed \$1,732.50. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the agreement on behalf of the District.

Funding Source: Measure B Bond Funds

 9/10/19
Submitted: Owen Letcher/Date

 9/10/19
Approved: Ronald P. Gerhard/Date

APPROVED DISAPPROVED TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

September 17, 2019

Agenda Item: 6.4

Subject: Approval of Award of Contract with Sandis Civil Engineers, Surveyors, Planners for Engineering Services for the Infrastructure HW/CW Electric Project, Las Positas College

Background: The District issued a Request for Qualifications (RFQ) B-18 on September 5, 2017, seeking qualified Architectural and Engineering (A/E) Services firms for Measure A Projects. Following established procurement procedures, a Pre-Qualified list of Architectural and Engineer Services Firms was established.

In 2014 Sandis, in coordination with Las Positas campus staff, developed a campus-wide utility plan compiling as-built and surveyed information to develop a complete map of all utility systems across the campus. Over the past five years, there have been a number of new building projects on the campus as well as updated utility information documented by the facilities staff which warrant an update to the campus-wide utility plan. The District engaged negotiations with Sandis Civil Engineers, Surveyors, Planners for a campus-wide utility plan update. Based upon the negotiations, we request Board approval of a contract with Sandis Civil Engineers, Surveyors, Planners.

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|----------------------|---------------------|
| Base Fee | \$118,250.00 |
| District Allowance | <u>\$ 11,825.00</u> |
| Not to Exceed Amount | \$130,075.00 |

Recommended Action: That the Board of Trustees approves the proposed Award of Contract with Sandis Civil Engineers, Surveyors, Planners of Oakland, CA, for Engineering Services for the Infrastructure HW/CW Electric Project at Las Positas College in an amount not to exceed \$130,075.00. It is also recommended that the Board authorize the Vice Chancellor, Business Services, to execute the agreement on behalf of the District.

Funding Source: Measure A Bond Funds


Submitted: Owen Letcher/Date 9/10/19


Approved: Ronald P. Gerhard/Date 9/10/19

APPROVED DISAPPROVED TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

September 17, 2019

Agenda Item: 6.5

Subject: Approval of Award of Contract with tBP/Architecture, Inc. for Design and Engineering Services for Agriculture Sciences: Viticulture Facility at Las Positas College

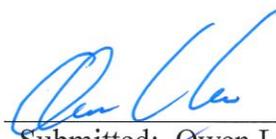
Background: The District issued a request for qualifications (RFQ) B-18 on September 5, 2017, seeking qualified architectural and engineering firms for Measure A projects. Following established procurement procedures, a list of architectural and engineering service firms were established. Fifty-seven (57) A/E firms responded to the solicitation.

The District issued a request for proposal RFP B18/19-06 on June 27, 2019, seeking additional project specific proposals from the highest ranked firms from the established list of A/E firms. Three (3) firms responded to the RFP, a seven-person committee consisting of college faculty, staff and administrators scored and reviewed written proposals. The committee shortlisted and interviewed all three firms on August 23, 2019. Following the completion of the interviews, the committee recommends awarding the contract to tBP/Architecture, Inc. of Walnut Creek, CA as the top rated firm for this RFP.

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| Base Fee | \$ 593,585.00 |
| Winery Design Consultant | \$ 137,500.00 |
| District Allowance | <u>\$ 73,108.50</u> |
| Not to Exceed Amount | \$ 804,193.50 |

Recommended Action: That the Board of Trustees approves the proposed award of the A/E services agreement to tBP/Architects, Inc. for the Agriculture Sciences: Viticulture Facility at Las Positas College in the amount not to exceed \$804,193.50 which includes basic services and Winery Design Consultant Services; as well as a district allowance for unforeseen conditions. It is also recommended that the Board authorize the Vice Chancellor, Business Services, to execute the agreement on behalf of the District.

Funding Source: Measure A Bond Funds


Submitted: Owen Letcher/Date 9/10/19


Approved: Ronald P. Gerhard/Date

APPROVED DISAPPROVED TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

September 17, 2019

Agenda Item: 6.6

Subject: Approval of Ground Lease and Facilities Use Agreement between the City of Hayward and Chabot College

Background: In June 2016, after the passage of the CLPCCD Measure A Bond, the City of Hayward approached Chabot College to gauge interest in participating in a joint fire technology training facility. On August 21, 2016, the Board of Trustees approved the Memorandum of Understanding between the City of Hayward and Chabot College regarding a shared use fire technology training facility to be located on City of Hayward property at the Hayward Executive Airport. The approved MOU proposes a 50-year ground lease arrangement where the District pays for the construction of educational facilities on ground leased from Hayward. The property and improvements revert back to Hayward after the 50-year term expires. The MOU anticipates subsequent documents: the actual ground lease contract between the District and Hayward and a facilities use agreement (those not controlled under the ground lease agreement) within the fire training complex. Due to the location of the property being on the City of Hayward Executive Airport the lease agreement is referred to as a Commercial Aviation Ground Lease to be executed by the City Manager, City Airport Manager, Director of Public Works and the District.

Recommended Action: That the Board of Trustees approves the proposed Ground Lease and Facilities Use Agreement between the City of Hayward and Chabot College. It is further recommended that the Board authorizes the Vice Chancellor, Business Services, to execute the agreement on behalf of the District.

Funding Source: Measure A Bond Funds


Submitted: Owen Letcher/Date 9/16/19


Approved: Ronald P. Gerhard/Date 9/16/19

APPROVED DISAPPROVED TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

September 17, 2019

Agenda Item: 6.7

Subject: Adoption of Resolution No. 01-1920 Authorizing use of the Lease/Leaseback Contracting Method for a project within the District; Chabot College Library and Learning Connection Building in accordance with California Education Code Section 81335

Background: In order to effectively and efficiently deliver the construction needed for the Chabot College Library and Learning Connection project, Hayward CA. The Lease/Leaseback contracting method, which is authorized for use by a Community College District under the California Education Code Section 81335 is being recommended as it provides integration of the contractor with design professional service providers, construction planning and schedule planning in advance of the start of construction, provides more efficient schedules and reduces the risk of the District and exposure to changes during the construction phase.

A Lease/Leaseback entity is chosen based upon qualifications, experience and an overhead fee price proposal through a competitive process. A pre-construction contract is created with the successful firm providing collaboration with the design team during the design and construction document process and solicitation of competitively bid subcontractors.

Recommended Action: That the Board of Trustees adopts the proposed Resolution No 01-1920 Authorizing use of the Lease/Leaseback Contracting Method for Chabot College Library and Learning Connections project in accordance with Education Code Section 81335.

Funding Source: Measure A Bond Funds



Submitted: Owen Letcher/Date

9/16/19



Approved: Ronald P. Gerhard/Date

APPROVED

DISAPPROVED

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

September 17, 2019

Agenda Item: 6.8

Subject: Adoption of Resolution No. 02-1920 Authorizing use of the Lease/Leaseback Contracting Method for the following project within the District; Las Positas College Public Safety Complex, Advanced Manufacturing & Transportation, in accordance with California Education Code Section 81335

Background: In order to effectively and efficiently deliver the construction needed for the Las Positas College Public Safety Complex, Advanced Manufacturing and Transportation project, Livermore, CA. The Lease/Leaseback contracting method, which is authorized for use by a Community College District under the California Education Code Section 81335 is being recommended as it provides integration of the contractor with design professional service providers, construction planning and schedule planning in advance of the start of construction, provides more efficient schedules and reduces the risk of the District and exposure to changes during the construction phase.

A Lease/Leaseback entity is chosen based upon qualifications, experience and an overhead fee price proposal through a competitive process. A pre-construction contract is created with the successful firm providing collaboration with the design team during the design and construction document process and solicitation of competitively bid subcontractors.

Recommended Action: That the Board of Trustees adopts the proposed Resolution No 02-1920 Authorizing use of the Lease/Leaseback Contracting Method for Las Positas College Public Safety Complex, Advanced Manufacturing and Transportation project in accordance with Education Code Section 81335.

Funding Source: Measure A Bond Funds


Submitted: Owen Letcher/Date 9/10/19


Approved: Ronald P. Gerhard/Date 9/10/19

 APPROVED DISAPPROVED ✓ TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

September 17, 2019

Agenda Item: 6.9

Subject: Adoption of Resolution No. 03-1920 Authorizing use of the Lease/Leaseback Contracting Method for the following project within the District; Las Positas College Academic Support and Offices Building, in accordance with California Education Code Section 81335

Background: In order to effectively and efficiently deliver the construction needed for the Las Positas College Academic Support and Office Building project, Livermore, CA. The Lease/Leaseback contracting method, which is authorized for use by a Community College District under the California Education Code Section 81335 is being recommended as it provides integration of the contractor with design professional service providers, construction planning and schedule planning in advance of the start of construction, provides more efficient schedules and reduces the risk of the District and exposure to changes during the construction phase.

A Lease/Leaseback entity is chosen based upon qualifications, experience and an overhead fee price proposal through a competitive process. A pre-construction contract is created with the successful firm providing collaboration with the design team during the design and construction document process and solicitation of competitively bid subcontractors.

Recommended Action: That the Board of Trustees adopts the proposed Resolution No 03-1920 Authorizing use of the Lease/Leaseback Contracting Method for Las Positas College Academic Support and Offices projects in accordance with Education Code Section 81335.

Funding Source: Measure A Bond Funds


Submitted: Owen Letcher/Date 9/16/19


Approved: Ronald P. Gerhard/Date 9/16/19

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

September 17, 2019

Agenda Item: 7.1

Subject: Acceptance of a Workforce Innovation and Opportunity Act (WIOA) Grant Award—Alameda County Workforce Development Board (ACWDB) to the Tri-Valley Career Center (TVCC), District - Economic Development

Background: To continue its work serving unemployed and under-employed persons in our area, the Tri-Valley Career Center (TVCC) has been awarded a Workforce Innovation and Opportunity Act (WIOA) Grant Contract. No 17373 in the amount of \$231,348, for program year 2019-2020, for the Adult and Dislocated Workers' Programs. The goals of WIOA funds are to improve the quality of the workforce, reduce welfare dependency, and enhance the productivity and competitiveness of the nation.

TVCC will use the WIOA funds to increase the employment, job retention and earnings of adult and dislocated workers, as well as to increase their occupational skill attainment. Additionally, TVCC works with the Colleges and community organizations to deliver employment services to all local adults seeking career assistance.

The Board of Trustees has accepted similar Alameda County Workforce Development Board grants to fund the TVCC for the last twelve years, including \$391,499 on 6/17/14, item 4.5; \$348,402 on 8/15/15, item 7.2; \$328,402 on 8/16/16, item 7.1; \$374,197 on 10/3/17, item 7.2; and \$250,255 on 8/21/18, item 7.9.

Recommended Action: That the Board of Trustees accepts the proposed Workforce Innovation and Opportunity Act (WIOA) Grant Award—Alameda County Workforce Development Board (ACWDB) to the Tri-Valley Career Center (TVCC), District - Economic Development, in the amount of \$231,348, for the period of July 1, 2019-June 30, 2020. Per the ACWDB, no signature is required for this grant, as it is an extension of their 2018-19 funding.

 9/9/19
Submitted: Theresa F. Rowland/Date

 9/10/19
Approved: Ronald P. Gerhard/Date

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

September 17, 2019

Agenda Item: 7.2

Subject: Approval of Agreement between Oakland Private Industry Council (OPIC) on behalf of the Alameda County Workforce Development Board (ACWDB) and Chabot-Las Positas Community College District - Economic Development, Tri-Valley Career Center

Background: The Alameda County Workforce Development Board (ACWDB) applied for and was awarded a grant through the State of California's Employment Development Department (EDD), Additional Assistance Grant. The goal of the Additional Assistance Grant is to design, develop, and implement programming to retrain, and place into employment dislocated workers affected by Worker Adjustment and Retraining Notice (WARN) activity from company closures and relocations.

The Oakland Private Industry Council (OPIC), fiscal agent for the ACWDB has awarded the Tri-Valley Career Center a grant to recruit and train 50 unemployed adults in project management. Additional services will include career counseling and job placement for these newly trained clients.

The grant award is in the amount of \$154,792.50 and is for the period of September 1, 2019-March 30, 2020 with an effective date of September 17, 2019.

Recommended Action: That the Board of Trustees approves the proposed Agreement between Oakland Private Industry Council (OPIC) on behalf of the Alameda County Workforce Development Board (ACWDB) and Chabot-Las Positas Community College District - Economic Development, Tri-Valley Career Center, in the amount of \$154,792.50 for the period September 1, 2019 through March 30, 2020 with an effective date of September 17, 2019. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the agreement on behalf of the District.

 9/19/19

Submitted: Theresa F. Rowland/Date

 9/17/19

Approved: Ronald P. Gerhard/Date



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