

OFFICIAL COPY



CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

BOARD OF TRUSTEES REGULAR MEETING December 14, 2021—5:30 P.M.*

District Office; 7600 Dublin Blvd; Dublin CA
Board Room (3rd Floor)
Location for public participation: ZOOM 1.669.900.6833
Meeting ID: 992 1077 7310
<https://cccconfer.zoom.us/j/99210777310>

**Please take notice that in compliance with the Executive Order N-29-20:
Trustees may participate in this meeting through Teleconferencing/Zoom.
Teleconference/Zoom sites shall not be open to the public.**

Location for Public Participation

In order to protect the public health, and adhere to current directives regarding public gatherings and social distancing, the physical site of the meeting is closed to the public. As authorized by Executive Order N-29-20, public access to the meeting is provided electronically as follows:

To observe or address the meeting:

- The District is providing members of the public the ability to observe and address the meeting by telephone. Please call [1.669.900.6833, Meeting ID 99210777310 and follow the prompts to join the meeting]

Instructions for making Public Comment:

- Members of the public may address the Board during public comment by typing their name in the “Q&A” function or other instructions in Zoom and may indicate if they wish to address a particular agenda item, or if they wish to make a general comment on a matter within the subject matter jurisdiction of the District. The Secretary will call on the member of the public at the appropriate time and allow the member of the public to provide live comment. The District limits each speaker to 3 minutes.

***Board meeting will immediately adjourn to a Closed Session to end at 7:00 p.m.
If business is not concluded by 7:00 p.m., the Board will reconvene to the
Regular Meeting and recess the Closed Session until the end of the meeting.**

- Members of the public may attend and comment in real time by calling [1.669.900.6833, Meeting ID 99210777310 and follow the prompts to join the meeting or connecting via <https://cccconfer.zoom.us/j/99210777310>
- Any member of the public wishing to speak may type name in Q&A box to notify legislative body. Individuals desiring to provide public comment through the use of an internet website, or other online platform, not under the District's control, that requires registration to log in to a teleconference may be required to register as required by the third-party internet website or online platform to participate.
- The Secretary will call on members of the public at the appropriate time.
- The District will no longer read email public comment aloud during the meeting.

ADDITIONAL INFORMATION ON CONDUCTING VIRTUAL MEETINGS

- All votes taken during the meeting will be by roll call.
- Any individuals with disabilities who needs reasonable accommodation or modification in order to participate remotely may make a request for accommodation by contacting the Recording Secretary Debra Nascimento at dnascimento@clpccd.org or 925.485.5207 at least 48 hours before the meeting.
- Except as described above, the Board's regular rules and procedures for conducting meetings continue to apply, including:
 - Thirty minutes shall be the maximum time allotment for public speakers on any one subject regardless of the number of speakers. (BP 2350)
 - The rules of decorum continue apply (BP 2355)
- To replicate as closely as possible how public participation occurs when we are physically together, the Zoom Chat feature will be disabled during the meeting. Members of the public wishing to be heard by everyone in attendance at the meeting need to follow one of the public comment options listed above. Trustees will give their full attention to whoever is speaking in the moment. The public is also reminded that trustees value and listen attentively to public comment, but do not respond.

1.0 GENERAL FUNCTIONS—PRESIDENT OF THE BOARD

1.1 5:30 P.M.—OPEN SESSION- CALL TO ORDER AND ROLL CALL*

1.2 PUBLIC COMMENTS

The Secretary will call on the member of the public at the appropriate time and allow the member of the public to provide live comment.

1.3 ADJOURNMENT**1.4 CLOSED SESSION*—Personnel, Collective Bargaining and Possible Litigation**

- a) **CONFERENCE WITH LABOR NEGOTIATORS:** Chabot-Las Positas Faculty Association and S.E.I.U., LOCAL 1021 Updates (Government Code Section 54957.6)

**1.5 6:30 P.M.—OPEN SESSION-
CALL TO ORDER AND ROLL CALL****1.6 PLEDGE TO FLAG****1.7 PUBLIC COMMENTS**

The Secretary will call on the member of the public at the appropriate time and allow the member of the public to provide live comment.

1.8 APPROVE CONSENT ITEMS (cc)

Consent Calendar items are designated by “cc” and are expected to be routine and non-controversial. They will be acted upon by the Board of Trustees on a single motion without discussion. Any member of the Board or Public may request that an item be removed from this section for later discussion.

- (cc) 1.9 Approval of Minutes of November 16, 2021 Regular Meeting

1.10 PRESENTATION AND DISCUSSION: Redistricting Plan with the 2021 Census-Lapkoff and Gobalet Demographic Research, Inc.**1.11 PRESENTATION:** Facilities Masterplan; 7600 Dublin Blvd, Dublin**2.0 REPORTS-FACULTY, CLASSIFIED AND STUDENT SENATES**

- 2.1 Presidents of Faculty Senates-Chabot College and Las Positas College
- 2.2 Presidents of Classified Senates-Chabot College, Las Positas College and District
- 2.3 Presidents of Student Senate of Chabot College and Las Positas College Student Government
- 2.4 Constituency Reports: SEIU, Faculty Association

3.0 PERSONNEL

- (cc) 3.1 Classified Personnel
- (cc) 3.2 Faculty Personnel
- (cc) 3.3 Management Personnel
- (cc) 3.4 Approval of New Hourly Wages for Student Assistants
- (cc) 3.5 Presentation of the Chabot-Las Positas Community College District's Successor Proposal for the Collective Bargaining Agreement with the Chabot-Las Positas Faculty Association ending June 30, 2022

4.0 EDUCATIONAL SERVICES

- (cc) 4.1 Acceptance of Grant Award Agreement - Kaiser Permanente Northern California Community Benefit Programs, Chabot College
- (cc) 4.2 Approval of the Bay Area Community College Consortium (BACCC) Strong Workforce Program Regional Fund Agreement Between Cabrillo Community College District and Chabot Las Positas Community College District, Las Positas College
- (cc) 4.3 Approval of Contract Renewal Amendment and Side Letter to Contract — Alameda County Social Services Agency, Children and Family Services for the Community Action to Reach Out to Infants (CARI) Program, Chabot-Las Positas Community College District, Chabot College
- (cc) 4.4 Approval of Contract Renewal Amendment and Side Letter to Contract — Alameda County Social Services Agency, Children and Family Services for the Resource Family Approval (RFA) Program, Chabot- Las Positas Community College District, Chabot and Las Positas Colleges
- (cc) 4.5 Approval of Counselor Educator Agreement between San Jose State University and Chabot-Las Positas Community College District, Chabot College
- (cc) 4.6 Approval of Curriculum Changes, Chabot-Las Positas Community College District, Chabot College
- (cc) 4.7 Approval of Master Contract — Alameda County Social Services Agency, Children and Family Services for the Resource Family Approval (RFA) Program, Chabot- Las Positas Community College District, Chabot and Las Positas Colleges
- (cc) 4.8 Approval of Memorandum of Understanding (MOU) – Eden Area Regional Occupational Program (EAROP) and Chabot-Las Positas Community College District, Chabot College
- (cc) 4.9 Approval of Memorandum of Understanding (MOU) between Livermore Valley Joint Unified School District (LVJUSD) and Chabot-Las Positas Community College District, Las Positas College
- (cc) 4.10 Approval to Travel Abroad – International Forensics Association's Tournament to Mexico City, Mexico, Las Positas College

5.0 BUSINESS SERVICES

- (cc) 5.1 Approval of Commercial Warrant Registers
- (cc) 5.2 Approval of Budget Transfers from July 2021 - September 2021
- (cc) 5.3 Approval of Addendum 1 to Contract of Service – Chabot Las Positas Community

- College District, Las Positas College and Career America, LLC dba Ocelot – Admissions & Records Office and Counseling Department
- (cc) 5.4 Approval of the Agreement with Okta for Education Through a Purchase from the Foundation for California Community Colleges via CDW-G
 - (cc) 5.5 Approval of Award of a Piggyback Contract for Audio-Visual refresh for, Performing Arts Building 4000 at Las Positas College using the State of California CMAS contracts 03-21-07-1019, 3-21-06-1059, 3-21-06-1105, 3-21-11-1027, 3-21-11-1028, 3-21-11-1025 to Cal Coast Telecom Company
 - (cc) 5.6 Approval of Declaration of Surplus Property to be Sold at Public Auction Sale and Donation or Disposal of Any Items Not Sold
 - (cc) 5.7 Approval of Donation of Astronomy and Astrophotography Equipment from Liliana Maski and the Estate of Rollen Maski to Chabot-Las Positas Community College District, Las Positas College
 - (cc) 5.8 Receive and File the Chabot-Las Positas Community College District Annual Financial and Compliance Audit for the Fiscal Year 2020-21

6.0 FACILITIES PLANNING AND DEVELOPMENT

- (cc) 6.1 Acceptance of Submittal of the 2021/22 Space Inventory Report to the California Community College Chancellor's Office
- (cc) 6.2 Approval of Modification to the Contract with Electronic Innovations, Inc., for Bid No. B20/21-02, District-Wide Emergency Call Station Project Rebid at Las Positas College
- (cc) 6.3 Approval of Modification to the Contract with JD General Construction, Inc. for Bid No. B20/21-09, Student Services Interior Improvements Project at Las Positas College
- (cc) 6.4 Approval of Modification to the Contract with Nema Construction for the Dental Hygiene Simulation Equipment Connections Project at Chabot College
- (cc) 6.5 Approval of Modification to the Contract with Mountain Cascade, Inc. for Bid No. B20/21-07, Domestic Water Booster System Project at Las Positas College
- (cc) 6.6 Authorization to File Notice of Completion with Alameda County Clerk Recorder's Office for the Domestic Water Booster System Project at Las Positas College
- (cc) 6.7 Authorization to File Notice of Completion with Alameda County Clerk Recorder's Office for the Student Services Interior Improvements Project at Las Positas College
- (cc) 6.8 Award of Lease/Leaseback Contract to Blach Construction Company of San Jose, CA, for pre-construction services for the Biological Science Complex Phase II Project at Chabot College

7.0 ECONOMIC DEVELOPMENT/CONTRACT EDUCATION (No Items)

8.0 INFORMATION AND DISCUSSION ITEMS (No Action)

- 8.1 Information Personnel Report

- 8.2 First Reading of New, Reviewed, or Revised Administrative Procedures
 - AP 5050 Student Success and Support Program
 - AP 5052 Open Enrollment
 - AP 5510 Off-Campus Student Organizations
 - AP 5610 Voter Registration
- 8.3 First Reading of New, Reviewed, or Revised Board Policies
 - BP 5050 Student Success & Support Program
 - BP 5052 Open Enrollment
 - BP 5510 Off-Campus Student Organization

9.0 OTHER ACTION ITEMS

- 9.1 Adoption of Resolution No. 05-2022- To implement teleconference requirements during a proclaimed State of Emergency
- 9.2 Second Reading of New, Reviewed, or Revised Board Policies
 - BP 2410 Board Policy and Administrative Procedure
 - BP 3310 Records Retention and Destruction
 - BP 5016 Transfer of Units
 - BP 5140 Disabled Student Programs and Services
 - BP 5200 Student Health Services
 - BP 5300 Student Equity
 - BP 5530 Student Rights and Grievances
- 9.3 Institutional Self-Evaluation Report- Chabot College
- 9.4 Institutional Self-Evaluation Report- Las Positas College

10.0 REPORTS- SENIOR LEADERSHIP AND TRUSTEES

- 10.1 President of Chabot College and Las Positas College
- 10.2 Chancellor
- 10.3 Recognitions
- 10.4 Trustee Reports and/or Official Communications

11.0 ADJOURNMENT

12.0 CLOSED SESSION- (Government Code Section 54954.5)

- 12.1 Public Employee Appointments, Evaluations and Discipline/Dismissal/Release
- 12.2 Labor Negotiations
- 12.3 Existing or Anticipated Litigation
- 12.4 Real Property Negotiations
- 12.5 Threat to Public Services or Facilities

13.0 NEXT MEETING OF THE BOARD OF TRUSTEES

January 18, 2022, 6:30 p.m., Regular Meeting, District Office

Any person with a disability may request this agenda be made available in an appropriate alternative format. A request for a disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting to the Chancellor's Office, 7600 Dublin Blvd., 3rd Floor, Dublin, CA 925-485-5207, between 8:00 a.m. and 5:00 p.m. at least 48 hours before the meeting.

District Mission Statement

“The Chabot-Las Positas Community College District (CLPCCD) offers innovative educational opportunity and support services to prepare students to succeed in a diverse global society by challenging them to think critically, to engage socially, and to acquire workplace knowledge and educational skills.”

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

December 14, 2021

Agenda Item: 3.1

Subject: Classified Personnel

Recommended Action: That the Board of Trustees approves the following Classified Personnel.

I. ASSIGNED TO CHABOT COLLEGE

A. Employment

Dominguez, Brenda J., Counselor Assistant I (2CCG24), 100%,
12 months/year, Range/Step 26/1, \$44,689.00/annual, effective 1/3/2022. This
position is grant/categorically funded and therefore subject to continued renewal.

II. ASSIGNED TO LAS POSITAS COLLEGE

A. Employment

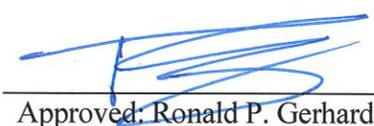
Shah, Shriya (nmi), Alternative Media Technology Specialist (3CDS05), 100%,
12 months/year, Range/Step 40/1, \$63,175.00/annual, effective 1/6/2022. This
position is grant/categorically funded and therefore subject to continued renewal.

III. ASSIGNED TO DISTRICT OFFICE

A. Employment

Iwashimizu, Joy W., Human Resources Analyst (1CHR09), 100%,
12 months/year, Range/Step C490/2, \$82,878.00/annual, effective 1/3/2022.


Submitted: Wyman M. Fong/Date
12/9/21


Approved: Ronald P. Gerhard/Date
12/9/21

APPROVED

DISAPPROVED

TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

December 14, 2021

Agenda Item: 3.2

Subject: Faculty Personnel

Recommended Action: That the Board of Trustees approves the following Faculty Personnel.

I. ASSIGNED TO CHABOT COLLEGE

A. Faculty Contract

Contract of Employment – First Year, January 1, 2022 – June 30, 2022

Meier, Hollie E., Instructor, Dental Hygiene (2FHS13), Column/Step III/1, \$67,769.00/annual.

B. Pre-Retirement Reduction of Workload

Buchwald, Norman I., Librarian (2FLR03), reduce workload from 100% to 80% starting Fall 2022, subject to CalSTRS approval.

II. ASSIGNED TO LAS POSITAS COLLEGE

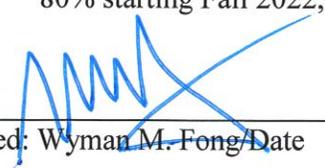
A. Faculty Contract

Contract of Employment – First Year, January 1, 2022 – June 30, 2022

Jewett, Matthew (nmi), Instructor, Fire Service Technology (3FSS14), Column/Step III/1, \$67,769.00/annual.

B. Pre-Retirement Reduction of Workload

Hasten, L.W. L., Instructor, Anthropology (3FSS04), reduce workload from 100% to 80% starting Fall 2022, subject to CalSTRS approval.


Submitted: Wyman M. Fong/Date

12/9/21


Approved: Ronald P. Gerhard/Date

12/9/21



APPROVED

DISAPPROVED

TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

December 14, 2021

Agenda Item: 3.3

Subject: Management Personnel

Recommended Action: That the Board of Trustees approves the following Management Personnel.

I. ASSIGNED TO CHABOT COLLEGE

A. Contract of Employment – December 15, 2021 - June 30, 2023

Gentry, Eric J., RISE Program Manager (2ALA03), Range/Step 10/3, \$76,035.00/annual. This is a grant/categorically funded position. Continuation of this position is contingent upon available funding on a year to year basis.

B. Acting Administrative Employment

Romagnoli, Roam (nmi), Acting Dean, Language Arts (2ALA02), Range/Step 19/1, \$136,101.00/annual, effective 1/3/2022 through 6/30/2022, or until the permanent position is filled, and in compliance with any CalPERS/CalSTRS regulations, whichever date is earlier.

II. ASSIGNED TO LAS POSITAS COLLEGE

A. Contract of Employment – January 3, 2022 - June 30, 2023

Gagnon, Joel M., Dean, Student Services (3AIN04), Range/Step 19/1, \$136,101.00/annual.

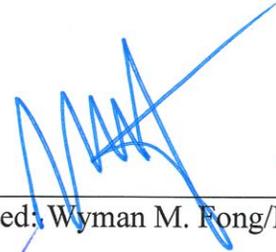
III. ASSIGNED TO DISTRICT OFFICE

A. Contract of Employment – January 24, 2022 - June 30, 2023

Trammell, Melinda L., Director of Employee and Labor Relations (1AHR10), Range/Step 19/6, \$161,687.00/annual.

B. Contract of Employment – February 1, 2022 - June 30, 2023

Ramos, Dionicia (nmi), Director of Public Relations, Marketing, and Government Relations (1ADA23), Range/Step 21/5, \$180,474.00/annual.


Submitted: Wyman M. Fong/Date


Approved: Ronald P. Gerhard/Date

APPROVED

DISAPPROVED

TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

December 14, 2021

Agenda Item: 3.4

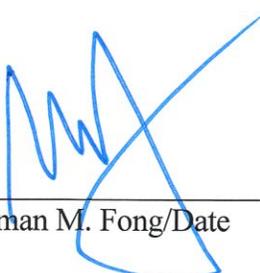
Subject: Approval of New Hourly Wages for Student Assistants

Background: Effective January 1, 2022, the State minimum wage will increase from \$14.00 per hour to \$15.00 per hour.

| Category | Step 1 |
|----------|----------|
| A | \$ 15.00 |
| B | \$ 15.50 |
| C | \$ 16.00 |

These changes will bring the District into compliance with the newly established State minimum wage.

Recommended Action: That the Board of Trustees approves the new hourly wage scale for the Student Assistants, effective January 1, 2022.


Submitted: Wyman M. Fong/Date


Approved: Ronald P. Gerhard/Date

APPROVED

DISAPPROVED

TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

December 14, 2021

Agenda Item: 3.5

Subject: Presentation of the Chabot-Las Positas Community College District's Successor Proposal for the Collective Bargaining Agreement with the Chabot-Las Positas Faculty Association ending June 30, 2022.

Background: The law requires that initial proposals including reopener proposals be presented to the Board in open session. Subsequently, a public hearing is held regarding the proposal to allow the public input before bargaining begins. A public hearing has been scheduled at the January 18, 2022, Board meeting.

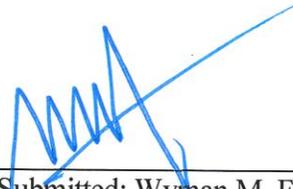
The Chabot-Las Positas Community College District is requesting that the following issues be reopened for 2022:

Article 10: Workload
Article 14: Contract (Untenured) Faculty Evaluation
Article 15: Regular (Tenured) Faculty Evaluation
Article 20: Employee Benefits
Article 21: Salaries
Article 36: Duration

The District also reserves the right to present additional proposals that are presented in the collective bargaining agreement and are mandatory subjects of bargaining.

Fiscal Implications: Subject to negotiation process.

Recommended Action: That the Board of Trustees accepts the Chabot-Las Positas Community College District's Collective Bargaining Agreement reopener proposal for 2022 for the Collective Bargaining Agreement with the Chabot-Las Positas Faculty Association and announce that a public hearing will be conducted at the January 18, 2022, Board of Trustees Meeting.


Submitted: Wyman M. Fong/Date


Approved: Ronald P. Gerhard/Date

APPROVED

DISAPPROVED

TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

December 14, 2021

Agenda Item: 4.1

Subject: Acceptance of Grant Award Agreement - Kaiser Permanente Northern California Community Benefit Programs, Chabot College

Background: CalFresh enrollment is an important aspect of supporting basic financial stability. While some students attend Chabot College’s food pantry services, this often is not enough. CalFresh enrollment can serve as a much more sustainable and stable means for addressing food insecurity, with the food pantry supplementing this resource. Grant objectives focus on increasing student enrollment in CalFresh and the CalFresh Employment & Training (E&T) Program, as part of the services provided by the new Chabot College SparkPoint Center, comprehensive resource hub.

The CalFresh Employment & Training Program will target Special Program students, particularly RISE (formerly incarcerated) and Guardian Scholar students, in the Welding, Medical Assisting, Machine Tool, and Industrial Technology Electronics Career Technical Education (CTE) programs. Funding supports enrolling students in CalFresh programs and provides students with basic needs support (e.g., books, transportation, supplies, tools, uniforms, etc.) to ensure students have the resources they need to succeed in their education.

Funding for the project is in the amount of \$25,000 for the period of October 1, 2021 through June 30, 2022.

Recommended Action: That the Board of Trustees accepts the proposed Grant Award Agreement - Kaiser Permanente Northern California Community Benefit Programs in the amount of \$25,000 for the period of October 1, 2021 through June 30, 2022. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the grant award agreement on behalf of the District.

 12/7/21
Submitted: Theresa F. Rowland/Date

 12/9/21
Approved: Ronald P. Gerhard/Date

APPROVED DISAPPROVED TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

December 14, 2021

Agenda Item: 4.2

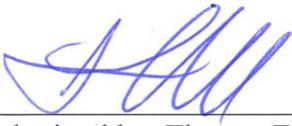
Subject: Approval of the Bay Area Community College Consortium (BACCC) Strong Workforce Program Regional Fund Agreement Between Cabrillo Community College District and Chabot Las Positas Community College District, Las Positas College

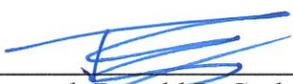
Background: Cabrillo Community College is the BACCC Fiscal Agent to Chabot Community College District, Las Positas College and is responsible for distribution of the regional share of SWF to Las Positas College. The Strong Workforce Program allocates \$248M per year for the purpose of expanding the availability of quality community college career technical education and workforce development courses, programs, pathways, credentials, certificates, and degrees. The legislation provided for 40% of the funds to be distributed through and allocated by the regional consortia to their member colleges for the purpose of funding regionally prioritized projects and programs that meet the needs of local and regional economies. The original agreement was approved by the Board of Trustees on October 20, 2020.

Chabot Las Positas Community College District, Las Positas College will invest the allocation of the Strong Workforce Program Regional Share fiscal year 21/22 funds in the following program areas:

| | |
|----------------------------|------------------------------|
| Work Based Learning | Public Safe/Fire Academy |
| Earn & Learn | Teacher Preparation Pipeline |
| Career Center Coordination | Job Development |

Recommended Action: That the Board of Trustees approves the proposed agreement Bay Area Community College Consortium (BACCC) Strong Workforce Program Regional Fund Agreement between Cabrillo Community College District and Chabot-Las Positas Community College District, Las Positas College in the amount of \$394,535 for the period of July 1, 2021 through June 30, 2023. It is further recommended that the Board authorize the Vice Chancellor of Business Services to execute the agreement on behalf of the District.

 12/7/21
Submitted by: Theresa F. Rowland/Date

 12/9/21
Approved: Ronald P. Gerhard/Date

APPROVED DISAPPROVED TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

December 14, 2021

Agenda Item: 4.3

Subject: Approval of Contract Renewal Amendment and Side Letter to Contract — Alameda County Social Services Agency, Children and Family Services for the Community Action to Reach Out to Infants (CARI) Program, Chabot-Las Positas Community College District, Chabot College

Background: Chabot College has received notification from the Alameda County Social Services Agency of its intent to renew a grant for the continuation of services for the Community Action to Reach Out to Infants (CARI) Program.

Under the CARI Program, the College provides specialized, pre-designed training for potential Resource Families (previously Foster Parents, Kinship Caregivers) and Respite Providers to care for children that enter Alameda County's Child Protective Services through drug exposure, HIV, neglect or abuse. This will be the eighteenth year the Alameda County Board of Supervisors has chosen to reconfirm its dedication to the ideals of service to the community through the maintenance of this partnership with the College.

The Alameda County Social Service Agency will recommend for approval, to the Alameda County Board of Supervisors, the grant renewal amount of \$39,797.00. The contract is effective for services rendered from July 1, 2021 – June 30, 2022. The Board of Trustees initially approved this grant in 2003, as item 4.2 of the August 19, 2003 meeting agenda. The most recent renewal was in 2021, under item 4.2 of the March 16, 2021, meeting agenda.

Recommended Action: That the Board of Trustees approves the proposed Contract Renewal Amendment and Side Letter to Contract with Alameda County Social Services Agency, Children and Family Services for the Community Action to Reach Out to Infants (CARI) Program, Chabot-Las Positas Community College District, Chabot College, in the amount of \$39,797.00 for the period of July 1, 2021 through June 30, 2022. It is further recommended that the Board authorizes the Vice Chancellor, Business Services, to execute the contract on behalf of the District.


Submitted: Theresa F. Rowland/Date 12/7/21


Approved: Ronald P. Gerhard/Date 12/9/21

APPROVED DISAPPROVED TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

December 14, 2021

Agenda Item: 4.4

Subject: Approval of Contract Renewal Amendment and Side Letter to Contract — Alameda County Social Services Agency, Children and Family Services for the Resource Family Approval (RFA) Program, Chabot- Las Positas Community College District, Chabot and Las Positas Colleges

Background: Chabot-Las Positas Community College District has been contracting with Alameda County Social Services Agency, Children and Family Services providing services for the Parent Resources, Information, Development and Education (PRIDE) pre-service training program for many years. The State developed a uniform name and requirements for all State pre-service training programs beginning January 2017. The services requested for the 2021-22 school year at Chabot and Las Positas College essentially remain the same as the past 10 years.

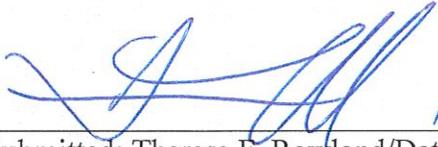
Training classes are traditionally offered in person, which requires childcare, food, and various learning materials. Because of Covid-19, most classes pivoted to a temporary online format and the program maintains a full schedule of offerings. As Chabot College and Alameda County transition back to in-person operations, training classes are also slowly returning to in-person. CPR classes are required in the RFA pre-approval process and continue to be offered in person.

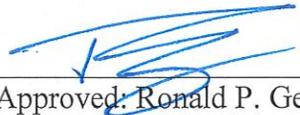
The RFA classes inform and prepare potential foster and adoptive parents in making successful, permanent connections with foster youth. These classes are now required for resource families who were formally known adoptive parents, foster parents, kinship families and guardians. Classes are also available to respite providers and the general public who are interested in understanding the needs of children in out-of-home care, and are under the protection of the Department's Foster Care System.

The Alameda County Social Service Agency will recommend for approval to the Alameda County Board of Supervisors, the preliminary renewal amount of \$277,789 for the period of July 1, 2021 through June 30, 2022. The most recent renewal was in 2021, under Agenda Item 4.4 of the March 16, 2021 meeting agenda for \$276,441.

Recommended Action: That the Board of Trustees approves the proposed Contract Renewal Amendment and Side Letter to Contract with Alameda County Social Services Agency, Children and Family Services for the Resource Family Approval (RFA) Program, Chabot-Las Positas Community College District, Chabot College, in the amount of \$277,789 for the period of July 1, 2021 through June 30, 2022. It is further recommended that the Board authorizes the Vice Chancellor, Business Services, to execute the agreement on behalf of the District.

Agenda Item: 4.4
December 14, 2021
Page 2


Submitted: Theresa F. Rowland/Date 12/7/21


Approved: Ronald P. Gerhard/Date 12/9/21

APPROVED DISAPPROVED TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

December 14, 2021

Agenda Item: 4.5

Subject: Approval of Counselor Educator Agreement between San Jose State University and Chabot-Las Positas Community College District, Chabot College

Background: San Jose State University operates a program for the education and training of graduate students pursuing a masters in Counseling. To provide supervised training and experience to graduate students, and to supplement Chabot College counseling services, the Counseling Division has agreed, pending Board of Trustees approval, to be responsible for a caseload of students as an internship site supervisor.

San Jose State University employs one or more experienced counseling instructors who have agreed to provide supervision and support to students and site supervisors. San Jose State University will take steps consistent with its standard internal procedures to ensure that students:

- Attend counselor placements for the required number of hours based on the agreed individual plan.
- Collaborate with counselors throughout the academic year
- Observe and shadow the site supervisor during the initial weeks
- Assume additional counseling responsibility, in line with an agreed upon plan developed by the student, site supervisor and university instructor

Chabot College Counselors will provide supervised counseling and other clinical/professional experiences for students, under the supervision of a site supervisor.

Recommended Action: That the Board of Trustees approves the proposed Counselor Educator Agreement between San Jose State University and Chabot-Las Positas Community College District, Chabot College, effective January 1, 2022 through December 31, 2026. It is further recommended that the Board Authorize the Vice Chancellor, Business Services, to execute the Agreement on behalf of the District.


Submitted: Theresa F. Rowland/Date 12/7/21


Approved: Ronald P. Gerhard/Date 12/9/21

APPROVED DISAPPROVED TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

December 14, 2021

Agenda Item: 4.6

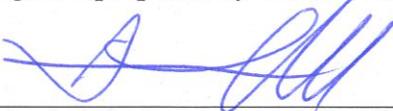
Subject: Approval of Curriculum Changes, Chabot-Las Positas Community College District, Chabot College

Background: The following recommended curriculum changes were acted on in the Chabot College Curriculum Committee during the Spring 2021 semester.

| | |
|-------------------------------------|-----|
| New Degrees & Certificates | 8 |
| New Noncredit CDCP Certificates | 13 |
| Modified Degrees & Certificates | 34 |
| Modified Noncredit CDCP Certificate | 1 |
| Program Deactivations | 6 |
| New Credit Courses | 27 |
| New Noncredit Courses | 9 |
| Credit Course Modifications | 127 |
| Course Deactivations | 11 |
| Total | 236 |

The Chabot Curriculum Committee has approved course and program edits as part of a continued effort to clean-up and update Chabot's curriculum to meet the needs of students and demands of constantly changing industries. The Committee approved edits and new curriculum to better suit the academic, personal, and professional goals of students.

Recommended Action: That the Board of Trustees approves the new and revised courses and programs proposed by Chabot College, approved Fall 2021, effective Fall 2022.

 12/7/21
Submitted: Theresa F. Rowland/Date

 12/9/21
Approved: Ronald P. Gerhard/Date

APPROVED DISAPPROVED TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

December 14, 2021

Agenda Item: 4.7

Subject: Approval of Master Contract — Alameda County Social Services Agency, Children and Family Services for the Resource Family Approval (RFA) Program, Chabot- Las Positas Community College District, Chabot and Las Positas Colleges

Background: Chabot-Las Positas Community College District has been contracting with Alameda County Social Services Agency, Children and Family Services providing services for the Parent Resources, Information, Development and Education (PRIDE) pre-service training program for many years. The State developed a uniform name and requirements for all State pre-service training programs beginning January 2017. The services requested for the 2021-22 school year at Chabot and Las Positas College essentially remain the same as the past 10 years.

Training classes are traditionally offered in person, which requires childcare, food, and various learning materials. Because of Covid-19, most classes pivoted to a temporary online format and the program maintains a full schedule of offerings. As Chabot College and Alameda County transition back to in-person operations, training classes are also slowly returning to in-person. CPR classes are required in the RFA pre-approval process and continue to be offered in person.

The RFA classes inform and prepare potential foster and adoptive parents in making successful, permanent connections with foster youth. These classes are now required for resource families who were formally known adoptive parents, foster parents, kinship families and guardians. Classes are also available to respite providers and the general public who are interested in understanding the needs of children in out-of-home care, and are under the protection of the Department's Foster Care System.

The Alameda County Social Service Agency will recommend for approval to the Alameda County Board of Supervisors, the preliminary renewal amount of \$277,789 for the period of July 1, 2021 through June 30, 2022. The most recent renewal was in 2021, under Agenda Item 4.4 of the March 16, 2021 meeting agenda for \$276,441.

Recommended Action: That the Board of Trustees approves the proposed Master Contract with Alameda County Social Services Agency, Children and Family Services for the Resource Family Approval (RFA) Program, Chabot-Las Positas Community College District, Chabot College, in the amount of \$277,789 for the period of July 1, 2021 through June 30, 2022. It is further recommended that the Board authorizes the Vice Chancellor, Business Services, to execute the agreement on behalf of the District.

Agenda Item: 4.7
December 14, 2021
Page 2

 12/7/21

Submitted: Theresa F. Rowland/Date

 12/9/21

Approved: Ronald P. Gerhard/Date

APPROVED

DISAPPROVED

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

December 14, 2021

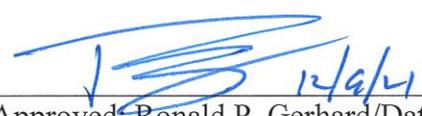
Agenda Item: 4.8

Subject: Approval of Memorandum of Understanding (MOU) – Eden Area Regional Occupational Program (EAROP) and Chabot-Las Positas Community College District, Chabot College

Background: Chabot College and Eden Area ROP (EAROP) wishes to offer Chabot College courses at the Eden Area ROP for the spring 2022 terms. These college level credit courses will be hosted at the Eden Area ROP site, targeted for both high school and adult students, as well as open to all. This agreement will improve EAROP and adult student's connection with higher education and increase opportunities for high school and adult students within Eden Area ROP to attend college, including joining pathway cohorts that are currently in place or being developed at Chabot College.

Recommended Action: That the Board of Trustees approves the proposed Memorandum of Understanding (MOU) between Eden Area ROP and Chabot-Las Positas Community College District, Chabot College. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the MOU on behalf of the District.

 12/7/21
Submitted: Theresa F. Rowland/Date

 12/9/21
Approved: Ronald P. Gerhard/Date

APPROVED DISAPPROVED TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

December 14, 2021

Agenda Item: 4.9

Subject: Approval of Memorandum of Understanding (MOU) between Livermore Valley Joint Unified School District (LVJUSD) and Chabot-Las Positas Community College District, Las Positas College

Background: Chabot-Las Positas Community College District, Las Positas will provide formalized field experience opportunities with the LVJUSD to place college students at various school sites, in classrooms for work-based learning lab hours, required for students enrolled in ECE 10 – Introduction to Elementary Teaching. The goals of this MOU is to give college students the opportunity to observe/volunteer in an Elementary School Classroom, gain understanding and knowledge of elementary teaching, for the required course lab hours, and to provide networking opportunities that will support students as they continue working towards their academic and career goals in education.

This MOU is effective on December 14, 2021 and will remain in effect unless terminated in writing by one of the listed parties.

Recommended Action: That the Board of Trustees approves the proposed Memorandum of Understanding (MOU) between Livermore Valley Unified School District (LVJUSD) and Chabot-Las Positas Community College District, Las Positas College. It is further recommended that the Board authorize the Vice Chancellor of Business Services to execute the MOU on behalf of the District.

 12/7/21
Submitted: Theresa F. Rowland/Date

 12/9/21
Approved: Ronald P. Gerhard/Date

APPROVED

DISAPPROVED

TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

December 14, 2021

Agenda Item: 4.10

Subject: Approval to Travel Abroad – International Forensics Association’s Tournament to Mexico City, Mexico, Las Positas College

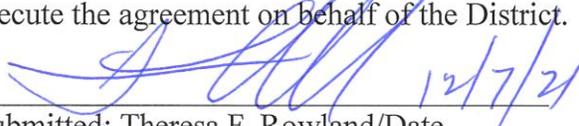
Background: Chabot-Las Positas Community College District, Las Positas College’s Forensics Team (The Talk Hawks) plans to attend the International Forensics Association’s Championship Speech Tournament from March 11 to March 18, 2022 and held in Mexico City, Mexico.

The purpose of this trip is to provide our students experience at the highest caliber of competition with the United States as well as foreign institutions. The education and cultural exposure that comes from international competition participation far outweighs the educational opportunities from similar tournaments held locally. Over the years, numerous participants on the team have changed their majors and career plans because of their participation at this tournament. Typically, the best Forensics Programs from the United States attend this event so this is also an opportunity for Las Positas College to be exposed and showcased to the top speech and debate institutions around the world. Because of this tournament, our district has had students recruited to institutions such as George Mason University, Bradley University, Illinois State University, and The University of Alabama.

The Talk Hawks have participated in this esteemed competition eleven times, which have included trips to the Czech Republic, Germany, Argentina, Belgium, France, Spain, Austria and Peru. LPC has a tremendous history of success at this event. Over the years LPC has produced 9 International Champions, in 2007 and 2016 LPC finished as the top-ranked two-year institution at the tournament, and we have finished in the top-6 overall at the competition nine times.

Board Policies 4300 (Field Trips) and 4027 (Travel Abroad Program), administrative Rules and Procedures, and materials from our insurance broker have been reviewed. The District is in compliance with each of these and has secured all necessary and required waivers.

Recommended Action: That the Board of Trustees approves the proposed Travel Abroad – Chabot-Las Positas Community College District, Las Positas College Forensics Team to International Forensics Association’s Tournament in Mexico City, March 11-18, 2022. It is further recommended that the Board authorize the Vice Chancellor of Business Services to execute the agreement on behalf of the District.

 12/7/21
Submitted: Theresa F. Rowland/Date

 12/9/21
Approved: Ronald P. Gerhard/Date

APPROVED

DISAPPROVED

TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

December 14, 2021

Agenda Item: 5.1

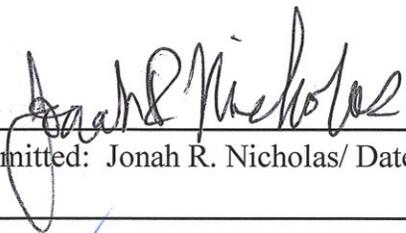
Subject: Approval of Commercial Warrant Registers

Recommended Action: That the Board of Trustees approves the following Commercial Warrant Registers as indicated.

| <u>Date</u> | <u>Warrant Numbers</u> | <u>Amount</u> |
|---------------------|------------------------|---------------|
| 11/4/2021 | 10077337 - 10077437 | \$ 805,017.12 |
| | Commercial Warrants | |
| | 10077438 - 10077450 | 266,628.18 |
| | Commercial Warrants | |
| | 10077451 - 10077454 | 213,488.71 |
| | Commercial Warrants | |
| | 10077455 - 10077478 | 2,345,098.52 |
| | Commercial Warrants | |
| | 10076890, 10075102 | (49,167.83) |
| | Cancelled Warrants | |
| 11/11/2021 | 10875 - 10890 | 542,135.46 |
| | ACH Payments | |
| | 10077479 - 10077573 | 179,420.32 |
| | Commercial Warrants | |
| | 10077574 - 10077575 | 389,834.73 |
| | Commercial Warrants | |
| | 10077576 - 10077628 | 24,025.92 |
| | Commercial Warrants | |
| | 10077629 - 10077640 | 1,956,822.69 |
| | Commercial Warrants | |
| 11/18/2021 | 10891 - 11200 | 139,498.79 |
| | ACH Payments | |
| | 10077641 - 10077729 | 4,303,491.15 |
| | Commercial Warrants | |
| | 10077730 - 10077758 | 217,097.48 |
| | Commercial Warrants | |
| | 10077759 - 10077761 | 234,985.54 |
| Commercial Warrants | | |
| 10077762 - 10077778 | 845,951.54 | |
| Commercial Warrants | | |

Agenda Item: 5.1
December 14, 2021
Page 2

| <u>Date</u> | <u>Warrant Numbers</u> | <u>Amount</u> |
|-------------|------------------------|-------------------------|
| 11/18/2021 | 11201 - 11214 | \$ 454,628.94 |
| | ACH Payments | |
| 11/19/2021 | 10077765, 10077770 | (522,393.01) |
| | Cancelled Warrants | |
| | TOTAL | <u>\$ 12,346,564.25</u> |

 12/9/21
Submitted: Jonah R. Nicholas / Date

 12/9/21
Approved: Ronald P. Gerhard / Date

APPROVED _____ DISAPPROVED _____ TABLED _____

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

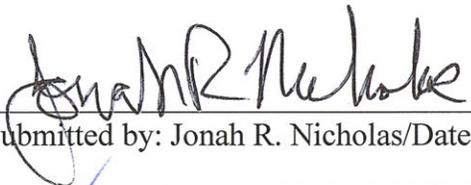
December 14, 2021

Agenda Item: 5.2

Subject: Approval of Budget Transfers from July 2021 - September 2021

Background: Title 5 Section 58307 states that the expenditures for each major classification must not exceed the budgeted amount. This section also requires that budget revisions and budget transfers between major classifications be approved by the Board of Trustees.

Recommended Action: That the Board of Trustees approve the attached budget transfers from July 2021 to September 2021 budget. It is further recommended the Board authorize the Vice Chancellor of Business Services to process these budget transfers between major account classifications in order to comply with the Title 5 Section 58307.

 12/9/21
Submitted by: Jonah R. Nicholas/Date

 12/9/21
Approved: Ronald P. Gerhard/Date

APPROVED DISAPPROVED TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

December 14, 2021

Agenda Item: 5.3

Subject: Approval of Addendum 1 to Contract of Service – Chabot Las Positas Community College District, Las Positas College and CareerAmerica, LLC dba Ocelot – Admissions & Records Office and Counseling Department

Background: Ocelot is an 18-year old company offering an artificial intelligence (AI) student engagement platform working with institutions of higher education, including Chabot-Las Positas Community College, Las Positas College. Chabot Las Positas Community College District, Las Positas College has been using a number of Ocelot products since 2013. On November 12, 2019, the Board approved a Contract of Service for Las Positas College to purchase Ocelot’s new product, “Chatbot,” to provide direct and instant answers to frequently asked questions online based on an ever-increasing library of topical subjects relevant to Admissions & Records, Financial Aid, and Counseling.

Chabot-Las Positas Community College District, Las Positas College wishes to add the Ocelot Student Life Chatbot, SMS Campaigns, and CCC Equity and Access Support Pack for seven months to align with the existing 3-year contract as noted above between Chabot-Las Positas Community College District, Las Positas College and Career America, LLC dba Ocelot. Ocelot’s SMS Campaigns tool will allow direct texting to students as a more effective communication method to relay time-sensitive information to promote student success. Ocelot’s SMS Campaigns tool can also be used to text prospective students. The SMS Campaigns tool is integrated with Ocelot’s Chatbot’s knowledge base and can integrate directly with a staff member. The CCC Equity and Access Support Pack offer Chatbots for EOPS/CARE/CalWORKS/Foster Youth, Disability Services, and Title IX.

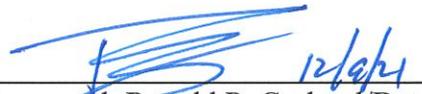
The total cost of the Student Life Chatbot, SMS Campaigns, and CCC Equity and Access Support Pack for seven months is \$11,666.67.

Funding Source: CARES Act Funding

Agenda Item: 5.3
December 14, 2021
Page 2

Recommended Action: That the Board of Trustees approve the Addendum to Contract of Service with CLPCCD, Las Positas College and Ocelot (Career America, LLC) for the purchase of Student Life Chatbot, Campaign/Texting, and CCC Equity and Access Support Pack. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute this agreement on behalf of the District.

 12/14/21
Submitted by: Jonah R. Nicholas/Date

 12/14/21
Approved: Ronald P. Gerhard/Date

APPROVED DISAPPROVED TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

December 14, 2021

Agenda Item: 5.4

Subject: Approval of the Agreement with Okta for Education Through a Purchase from the Foundation for California Community Colleges via CDW-G

Background: The District maintains a system to manage user identities and access to online systems. Utilizing a single sign-on system allows users to access online resources without remembering multiple user-names and passwords. Advancements in technology and new products allow organizations greater control and security in providing these services to their constituents. Okta For Education has created a solution that improves the faculty, staff and student experience and registration process by:

- Providing a single, cloud-based single-sign on solution without the need to maintain on-premises equipment and software;
- Increasing security of key online resources including faculty, staff and student self-service tools, student email and access to 3rd party products;
- Reducing time to resolve student password resets;
- Improving access to the student email system;
- Promoting unique offerings by the College by designating a “home college”;
- Allowing for a more automated account provisioning process;

Acquiring and implementing the Okta For Education solution through the Foundation for California Community Colleges via CDW-G will upgrade and modernize the District’s identity and access management systems with new functionality necessary to meet the expectations of faculty, staff and students.

The term of the agreement is FY2021-22 through FY 2023-24 with a cost not to exceed \$433,448.05.

Recommended Action: That the Board of Trustees approve the agreement with Okta for Education to upgrade and modernize the District’s identity and access management and single sign-on system through a purchase from the Foundation for California Community Colleges via CDW-G at a cost not to exceed \$433,448.05.

Funding Source: Measure A

Agenda Item: 5.4
December 14, 2021
Page 2


Submitted by: Jonah R. Nicholas/Date


Approved: Ronald P. Gerhard/Date

APPROVED DISAPPROVED TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

December 14, 2021

Agenda Item: 5.5

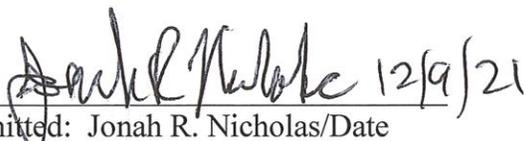
Subject: Approval of Award of a Piggyback Contract for Audio-Visual refresh for, Performing Arts Building 4000 at Las Positas College using the State of California CMAS contracts 03-21-07-1019, 3-21-06-1059, 3-21-06-1105, 3-21-11-1027, 3-21-11-1028, 3-21-11-1025 to Cal Coast Telecom Company

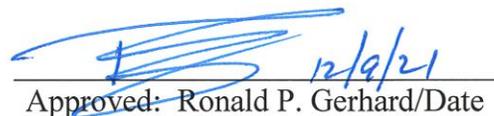
Background: The District is preparing for the purchase, delivery and installation of audio-visual instructional equipment for the Performing Arts Building 4000 at Las Positas College. There are 9 classrooms scheduled for upgrade. These classrooms are well past end of life and are in need of upgrading to the latest audio-visual standards. To make the purchase of the required equipment, the piggyback contracting method has been selected. Public Contract Code Section 20652 authorizes the use of this method when it is in the best interest of the District.

California Multiple Award Schedule (CMAS) / National Association of State Procurement Officials (NASPO), manage a cooperative purchasing program approved by the California's State Chief Procurement Official and makes contracts available to authorized governmental entities such as public schools and institutions of higher education. The CMAS contracts planned for this use are contract numbers (03-21-07-1019, 3-21-06-1059, 3-21-06-1105, 3-21-11-1027, 3-21-11-1028, and 3-21-11-1025) Cal Coast and purchases totaling \$303,510.

Recommended Action: That the Board of Trustees approve the award of a piggyback contract for Audio Visual Refresh for the Performing Arts Building 4000 at Las Positas College using the State of California Cooperative Purchasing Program, to Cal Coast Telecom Company of San Jose, CA in the respective amounts including taxes, not to exceed \$303,510. It is further recommended that the Board authorize the Vice Chancellor, Business Services to execute the purchase order on behalf of the District.

Funding Source: Measure A

 12/9/21
Submitted: Jonah R. Nicholas/Date

 12/9/21
Approved: Ronald P. Gerhard/Date

APPROVED DISAPPROVED TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

December 14, 2021

Agenda Item: 5.6

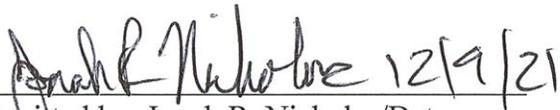
Subject: Approval of Declaration of Surplus Property to be Sold at Public Auction Sale and Donation or Disposal of Any Items Not Sold

Background: The District will dispose of personal property that is surplus to the instructional or administrative needs of the District. In this case, the current listing includes electronic items, personal computers, and computer accessories from Chabot College. When saleable, items will be sold via public auction to the highest bidder. All items are sold or donated in "as is" condition. As standard procedure, donation notices are sent to the following Districts in our local service area:

- Pleasanton USD
- Dublin USD
- Livermore Valley Joint USD
- Hayward USD
- San Leandro USD
- San Lorenzo USD
- Castro Valley USD
- Newark USD

Any remaining items that cannot be sold or donated will be marked for proper disposal.

Recommended Action: That the Board of Trustees approve the proposed items surplus to the needs of the District and that the Chancellor be authorized to dispose of the same via public sale in accordance with Board Policy 6550 and that the funds derived from the sale be placed in the General Fund of the District. Further, any items that are not sold be donated to other Districts or charitable organizations or disposed of by District staff in accordance with California Education Code Section 81452.

 12/9/21
Submitted by: Jonah R. Nicholas/Date

 12/9/21
Approved: Ronald P. Gerhard/Date

APPROVED DISAPPROVED TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

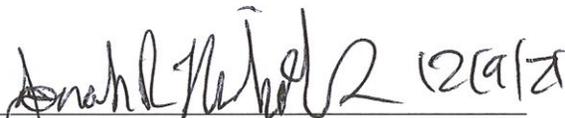
December 14, 2021

Agenda Item: 5.7

Subject: Approval of Donation of Astronomy and Astrophotography Equipment from Liliana Maski and the Estate of Rollen Maski to Chabot-Las Positas Community College District, Las Positas College

Background: Liliana Maski, of Pleasanton, California, wishes to donate the lifetime collection of astronomy equipment and parts, owned by her late husband, Roland Maski, for instructional and educational use by Chabot-Las Positas Community College District, Las Positas College, staff and students. In particular, the collection of telescopes, eyepieces, adaptors, tripods, filters, finder scopes, and digital imaging equipment will be used regularly in Astronomy laboratory (Astronomy 30L), and on occasion for use in star gazing nights for astronomy lecture classes (Astronomy 10 and Astronomy 20). Astronomy faculty will also use equipment to host “star parties” at local k-12 schools. It is also anticipated that some of the equipment, not in immediate use in lab or lecture, can be loaned to registered students to practice telescope use and/or astrophotography, for class-centered research. Based on receipts provided, and current values of the individual parts, the value of all donated equipment is \$6,200.

Recommended Action: That the Board of Trustees accepts this gift of astronomy equipment from Liliana Maski for use by students and staff of Chabot-Las Positas Community College District, Las Positas College. It is further recommended that the Board authorize the Vice Chancellor of Business Services to execute this agreement on behalf of the district.


Submitted by: Jonah R. Nicholas/Date


Approved: Ronald P. Gerhard/Date

APPROVED DISAPPROVED TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

December 14, 2021

Agenda Item: 5.8

Subject: Receive and File the Chabot-Las Positas Community College District Annual Financial and Compliance Audit for the Fiscal Year 2020-21

Background: The June 30, 2021 annual audit report is being presented to the Board of Trustees for review and acceptance. This annual financial and compliance audit is required under Education Code 84040 and provides for an examination of the District's annual financial statements to assess their fairness and reliability.

The unmodified audit opinion rendered by Crowe LLP communicates that the District's financial statements, as presented within the audit report, present fairly the financial position of the District for the fiscal year ended June 30, 2021. The management discussion and analysis section of the audit report contains an executive summary of the results of operations for the fiscal year ending June 30, 2021.

Section 13e of the U.S. Office of Management and Budget Circular A-128, Audits of State and Local Governments, also requires that the audit report be made available by the State or local government for public inspection within thirty days after the completion of the audit.

Upon approval of this action, the District's audited financial statements will be filed with: California Community College Chancellor's Office, California Department of Education, California Department of Finance, California Department of Social Services, submitted to the federal online repository, and the County of Alameda.

Also included for the Board of Trustees review and acceptance are the bond financial and performance audits for Measures A and B. These will also be presented to the Bond Oversight Committee at a later date.

Recommended Action: That the Board of Trustees receive and file the Chabot-Las Positas Community College District Annual Financial and Compliance Audit for Fiscal Year 2020-21.

 (12/9/21)
Submitted: Jonah R. Nicholas/Date

 12/9/21
Approved: Ronald P. Gerhard/Date

APPROVED DISAPPROVED TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

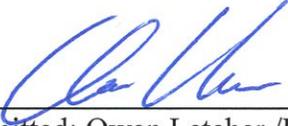
December 14, 2021

Agenda Item: 6.1

Subject: Acceptance of Submittal of the 2021/22 Space Inventory Report to the California Community College Chancellor's Office

Background: In order for the District to remain eligible for Capital Outlay Project Funding, the District is required to submit an Annual Space Inventory Report to the California Community College Chancellor's Office prior to December 31, 2021. The report defines specific space usage at each college as well as the District Office. It is important that the District's inventory be accurate, up-to-date, and includes all 100% owned or lease space utilized by the deadline. This information is critical in the State's determining the District's eligibility for Capital Outlay Funding. In addition, the space inventory is used in the calculation of the 2022-23 base apportionments for schedule maintenance and operations for the 2024-25 Capital Outlay Five-Year Plan.

Recommended Action: No action is required, the Board of Trustees acknowledges receipt of the the submittal of the 2021-22 Space Inventory Report to the California Community College Chancellor's Office.

 12/7/2021
Submitted: Owen Letcher /Date

 12/9/21
Approved: Ronald P. Gerhard/Date

APPROVED DISAPPROVED TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

December 14, 2021

Agenda Item: 6.2

Subject: Approval of Modification to the Contract with Electronic Innovations, Inc., for Bid No. B20/21-02, District-Wide Emergency Call Station Project Rebid at Las Positas College

Background: On October 20, 2020, the Board of Trustees approved the contract with Electronic Innovations, Inc. for Bid No. B20/21-02, District-Wide Emergency Call Station Project Rebid at Las Positas College. Modification 3 will credit the balance of unused owner's allowance in the amount of -\$33,369.40. The change will also extend the contract completion date by 37 non-compensable days. The revised contract completion date will be December 7, 2021.

| | |
|-------------------------|-----------------------|
| Current Approved Amount | \$ 1,306,899.00 |
| Modification 3 | <u>\$ (33,369.40)</u> |
| Total Contact Amount | \$ 1,273,529.60 |

Recommended Action: That the Board of Trustees approve the modification to the existing contract with Electronic Innovations, Inc. for Bid No. B20/21-02, District-Wide Emergency Call Station Project Rebid at Las Positas College. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the agreement on behalf of the District.

Funding Source: Measure A Bond Funds

 12/2/2021
Submitted: Owen Letcher/Date

 12/14/21
Approved: Ronald P. Gerhard/Date

APPROVED DISAPPROVED TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

December 14, 2021

Agenda Item: 6.3

Subject: Approval of Modification to the Contract with JD General Construction, Inc. for Bid No. B20/21-09, Student Services Interior Improvements Project at Las Positas College

Background: On May 18, 2021, the Board of Trustees approved the contract with JD General Construction, Inc. Bid No. B20/21-09, Student Services Interior Improvements Project at Las Positas College. Change Order 2 was issued to re-finish, paint and provide corner guards at all service windows; replace lower counter top at information desk and provide additional parking lot striping. This final Change Order 3 will extend the contract completion date a total of 67 non-compensable calendar days due to material procurement issues related to Covid 19. The revised contract completion date will be December 13, 2021.

Recommended Action: That the Board of Trustees approves the modification to the existing contract with JD General Construction, Inc. for Bid No. B20/21-09, Student Services Interior Improvements Project at Las Positas College. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the agreement on behalf of the District.

Funding Source: Measure A Bond Funds


Submitted: Owen Letcher/Date 12/2/2021


Approved: Ronald P. Gerhard/Date 12/9/21

APPROVED DISAPPROVED TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

December 14, 2021

Agenda Item: 6.4

Subject: Approval of Modification to the Contract with Nema Construction for the Dental Hygiene Simulation Equipment Connections Project at Chabot College

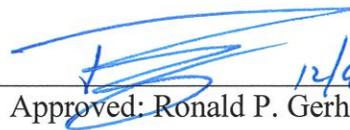
Background: On June 15, 2021, the Board of Trustees approved the contract with Nema Construction for the Dental Hygiene Simulation Equipment Connections Project at Chabot College. Modification 1 adds subpanel procurement and installation to the scope of work. This will be paid using the current owner's allowance. This change also extends the project duration a total of 109 non-calendar days. The revised completion date will be January 31, 2022.

| | |
|-----------------------------|---------------------|
| Original Base Fee | \$ 310,000.00 |
| Original Owner's Allowance | \$ 30,000.00 |
| Mod 1 – From OA to Base Fee | \$ 8,174.94 |
| Revised Base Fee | \$ 318,174.94 |
| New Owner's Allowance | <u>\$ 21,825.06</u> |
| Final Contract Amount | \$ 340,000.00 |

Recommended Action: That the Board of Trustees approves the modification to the existing contract with Nema Construction for the Dental Hygiene Simulation Equipment Connections Project at Chabot College. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the agreement on behalf of the District.

Funding Source: Measure A Bond Funds

 12/17/2021
Submitted: Owen Letcher/Date

 12/14/21
Approved: Ronald P. Gerhard/Date

APPROVED DISAPPROVED TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

December 14, 2021

Agenda Item: 6.5

Subject: Approval of Modification to the Contract with Mountain Cascade, Inc. for Bid No. B20/21-07, Domestic Water Booster System Project at Las Positas College

Background: On May 18, 2021, the Board of Trustees approved the contract with Mountain Cascade, Inc. for the Domestic Water Booster System Project at Las Positas College. Modification 1 removes the pressure relief valves from the scope of work and refunds the remaining Owner's Allowance. This change also extends the contract completion date a total of 113 non-compensable calendar days due to various material procurement related issued related to Covid-19. The revised contract completion date will be November 30, 2021.

| | |
|-------------------------|---------------|
| Current Approved Amount | \$ 671,030.00 |
| Change Order 1 | \$ (8,273.21) |
| Final Contract Amount | \$ 662,756.79 |

Recommended Action: That the Board of Trustees approves the modification to the existing contract with Mountain Cascade, Inc. for the Domestic Water Booster System Project at Las Positas College. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the agreement on behalf of the District.

Funding Source: Measure A Bond Funds


Submitted: Owen Letcher/Date


Approved: Ronald P. Gerhard/Date

APPROVED DISAPPROVED TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

December 14, 2021

Agenda Item: 6.6

Subject: Authorization to File Notice of Completion with Alameda County Clerk Recorder's Office for the Domestic Water Booster System Project at Las Positas College

Background: The Domestic Water Booster System Project at Las Positas College has been completed by Mountain Cascade, Inc., of Livermore, CA. For the project to be officially closed a Notice of Completion needs to be filed with the Alameda County Clerk Recorder's Office in accordance with Section 3258 of the California Civil Code, as required by Section 3093 of the California Civil Code.

Recommended Action: That the Board of Trustees authorizes the filing of a Notice of Completion with the Alameda County Clerk Recorder's Office for the Domestic Water Booster System Project at Las Positas College.

Funding Source: Measure A Bond Funds

 12/7/2021
Submitted: Owen Letcher/Date

 12/9/21
Approved: Ronald P. Gerhard/Date

APPROVED DISAPPROVED TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

December 14, 2021

Agenda Item: 6.7

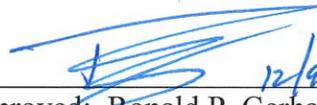
Subject: Authorization to File Notice of Completion with Alameda County Clerk Recorder's Office for the Student Services Interior Improvements Project at Las Positas College

Background: The Student Services Interior Improvements Project at Las Positas College has been completed by JD General Construction, Inc. of Livermore, CA. For the project to be officially closed a Notice of Completion needs to be filed with the Alameda County Clerk Recorder's Office in accordance with Section 3258 of the California Civil Code, as required by Section 3093 of the California Civil Code.

Recommended Action: That the Board of Trustees authorizes the filing of a Notice of Completion with the Alameda County Clerk Recorder's Office for the Student Services Interior Improvements Project at Las Positas College.

Funding Source: Measure A Bond Funds

 12/7/2021
Submitted: Owen Letcher/Date

 12/9/21
Approved: Ronald P. Gerhard/Date

APPROVED DISAPPROVED TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

December 14, 2021

Agenda Item: 6.8

Subject: Award of Lease/Leaseback Contract to Blach Construction Company of San Jose, CA, for pre-construction services for the Biological Science Complex Phase II Project at Chabot College

Background: On September 14, 2021 the Board adopted Resolution No. 01-2022 authorizing use of the Lease/Leaseback Contracting method for the Chabot College STEM Building (Biology Phase II) in accordance with California Education Code Section 81335.

The District issued a request for proposal RFP B21/22-03 on September 24, 2021, seeking qualified General Contractors in an open solicitation. Prequalification applications were received by the District on October 18, 2021 from eight (8) qualified firms. On November 9, 2021 the District received technical proposals from seven (7) of the prequalified firms. The technical proposals were scored by a committee of District and College representatives and the four best qualified firms were recommended for interview to an expanded selection committee of nine individuals representing the District, College and Bond Program.

On November 18, 2021 three (3) firms were interviewed and the selection committee completed scoring of the interview. These scores were combined with the technical scores and the highest ranked firm is being recommended for award of the pre-construction services contract to Blach Construction Company of San Jose, CA as the top-rated firm for this RFP.

Pre-Construction Services Fee \$99,988.00

Recommended Action: That the Board of Trustees approves the proposed award of the pre-construction services agreement to Blach Construction Company of San Jose, CA for the Biological Science Complex Phase II Project at Chabot College in the amount not to exceed \$99,988.00. It is also recommended that the Board authorize the Vice Chancellor, Business Services, to execute the agreement on behalf of the District.

Funding Source: Measure A Bond Funds


Submitted: Owen Letcher/Date

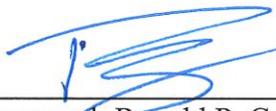

Approved: Ronald P. Gerhard/Date

APPROVED DISAPPROVED TABLED

- i. State or local officials have imposed or recommended measures to promote social distancing; OR
- ii. As a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees.

OR

- c. This Board has made the determination set forth in subdivision (b), above within the last 30 days and now makes the following determination:
 - i. The Board of Trustees has reconsidered the circumstances of the state of emergency; AND
 - ii. Any of the following circumstances exist:
 - 1. The state of emergency continues to directly impact the ability of the members to meet safely in person.
 - 2. State or local officials continue to impose or recommend measures to promote social distancing.
- 3. The Chancellor or his designee is authorized to take all steps and perform all actions necessary to execute and implement this Resolution in compliance with Government Code section 54953.
- 4. That this Resolution shall take effect immediately upon its adoption.


Approved: Ronald P. Gerhard/Date 12/14/21

APPROVED DISAPPROVED TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

December 14, 2021

Agenda Item: 9.1

Subject: Adoption of Resolution No. 05-2022, Resolution authorizing to implement teleconferencing requirements during a proclaimed state of emergency

Background: The Ralph M. Brown Act requires that all meetings of a legislative body of a local agency be open and public and that any person may attend and participate in such meetings; the Brown Act allows for legislative bodies to hold meetings by teleconference, but imposes specific requirements for doing so on March 17, 2020. In order to address the need for public meetings during the present public health emergency, Governor Newsom issued Executive Order No. N-29-20, suspending the Act's teleconferencing requirements. On June 11, 2021, Governor Newsom issued Executive Order No. N-8-21, continuing the suspension of the Brown Act's teleconferencing requirements through September 30, 2021. These Executive Orders allowed legislative bodies to meet virtually as long as certain notice and accessibility requirements were met; and the State Legislature amended the Brown Act through Assembly Bill No. 361 (AB 361) on September 16, 2021.

Recommended Action: That the Board of Trustees adopt resolution No.03-2022, authorizing the need for public meetings during the present public health emergency, Governor Newsom issued Executive Order No. N-29-20, suspending the Act's teleconferencing requirements. Government Code section 54953 requires that the legislative body make additional findings every 30 days in order to continue such teleconferencing.

The legislative body of the Chabot-Las Positas Community College District hereby finds, determines, declares, orders, and resolves as follows:

1. That the foregoing recitals are true and correct and incorporates them by this reference.
2. Board of Trustees of the Chabot-Las Positas Community College District finds, by a majority vote, the following:
 - a. That there exists a proclaimed state of emergency;

AND either:

- b. The Board of Trustees is meeting for the purpose of determining one of the following, or more than 30 days have passed since the Board of Trustees met and determined one of the following and the Board of Trustees now re-determines one of the following:

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

RESOLUTION 05-2022

**RESOLUTION TO IMPLEMENT TELECONFERENCING REQUIREMENTS
DURING A PROCLAIMED STATE OF EMERGENCY**

WHEREAS, the Ralph M. Brown Act requires that all meetings of a legislative body of a local agency be open and public and that any person may attend and participate in such meetings;

WHEREAS, the Brown Act allows for legislative bodies to hold meetings by teleconference, but imposes specific requirements for doing so;

WHEREAS, on March 17, 2020, in order to address the need for public meetings during the present public health emergency, Governor Newsom issued Executive Order No. N-29-20, suspending the Act's teleconferencing requirements; and

WHEREAS, on June 11, 2021, Governor Newsom issued Executive Order No. N-8-21, continuing the suspension of the Brown Act's teleconferencing requirements through September 30, 2021; and

WHEREAS, these Executive Orders allowed legislative bodies to meet virtually as long as certain notice and accessibility requirements were met; and

WHEREAS, the State Legislature amended the Brown Act through Assembly Bill No. 361 (AB 361) on September 16, 2021; and

WHEREAS, AB 361 amended the Brown Act so that a local agency may use teleconferencing without complying with the regular teleconferencing requirements of the Act, where the legislative body holds a meeting during a proclaimed state of emergency and makes certain findings; and

WHEREAS, Government Code section 54953 requires that the legislative body make additional findings every 30 days in order to continue such teleconferencing.

NOW THEREFORE, the legislative body of the Chabot-Las Positas Community College District hereby finds, determines, declares, orders, and resolves as follows:

1. That the foregoing recitals are true and correct and incorporates them by this reference.
2. Board of Trustees of the Chabot-Las Positas Community College District finds, by a majority vote, the following:
 - a. That there exists a proclaimed state of emergency;

AND either:

- b. The Board of Trustees is meeting for the purpose of determining one of the following, or more than 30 days have passed since the Board of Trustees met and determined one of the following and the Board of Trustees now re-determines one of the following:
 - i. State or local officials have imposed or recommended measures to promote social distancing; OR
 - ii. As a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees.

OR

- c. This Board has made the determination set forth in subdivision (b), above within the last 30 days and now makes the following determination:
 - i. The Board of Trustees has reconsidered the circumstances of the state of emergency; AND
 - ii. Any of the following circumstances exist:
 - 1. The state of emergency continues to directly impact the ability of the members to meet safely in person.
 - 2. State or local officials continue to impose or recommend measures to promote social distancing.
- 3. The Chancellor or his designee is authorized to take all steps and perform all actions necessary to execute and implement this Resolution in compliance with Government Code section 54953.
- 4. That this Resolution shall take effect immediately upon its adoption.

PASSED AND ADOPTED by the Board of Trustees of the Chabot-Las Positas Community College District, this 14th day of December, 2021, by the following vote:

AYES: Gin, Granger, Maduli, Randolph, Sbranti

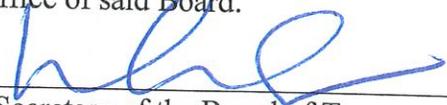
NOES: Heredia, Reynoso

ABSTAIN:

ABSENT:

I, Secretary of the Governing Board of Chabot-Las Positas Community College District of Alameda County, State of California, certify that the foregoing is a full, true and correct copy of a resolution adopted by the said Board at a regular meeting thereof held at a regular public place of meeting and the resolution is on file in the office of said Board.

Date



Secretary of the Board of Trustees of the
Chabot-Las Positas Community College
District, County of Alameda, State of
California