

**CHABOT-LAS POSITAS
COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
REGULAR MEETING**

**MINUTES
August 21, 2007**

PLACE

Chabot-Las Positas Community College District, 5020 Franklin Dr., Pleasanton, California 94588.

CALL TO ORDER

The regular meeting was called to order at 5:00 p.m. Recording Secretary Beverly Bailey called the roll. Dr. Lewis and Mr. Vecchiarelli were absent at the time of roll call. The Board immediately adjourned to Closed Session, which ended at 6:00 p.m.

The Board readjourned into Open Session at 6:30 p.m., which ended at 7:37 p.m. Recording Secretary Beverly Bailey called the roll. Dr. Lewis and Mr. Vecchiarelli were absent at the time of roll call. Dr. Cedillo reported that Dr. Lewis was on vacation and Mr. Vecchiarelli was ill.

ATTENDANCE

Members Present: Dr. Arnulfo Cedillo
 Mrs. Isobel F. Dvorsky
 Mr. Donald L. "Dobie" Gelles
 Dr. Hal G. Gin
 Dr. Barbara F. Mertes
 Ms. Frances Morrissey

Members Absent: Dr. Alison Lewis
 Mr. Carlo Vecchiarelli

Managers Present: Dr. Joel L. Kinnamon, Chancellor
 Dr. Robert Carlson, President, Chabot College
 Mr. Robert Kratochvil, Interim President,
 Las Positas College
 Mrs. Jennifer Aries
 Ms. Julia Dozier
 Ms. Heidi Finberg
 Dr. MaryAnne Gularte
 Mr. Andrew Howe

Mr. Farhad Javaheripour
Dr. Laurel Jones
Dr. Ted Kaye
Ms. Pam Luster
Ms. Melinda Matsuda
Ms. Jeannine Methe
Mr. John Nahlen
Dr. Ron Taylor
Ms. Laura Weaver

Recording Secretary: Mrs. Beverly Bailey

Others Present: Mr. Waiz Badar, President, Associated Students of Chabot College
Mr. Greg Daubenmire, President, Las Positas College Faculty Senate
Ms. Aimee Johns, Pepsi
Mrs. Charlotte Lofft, President, Faculty Association
Mr. Marshall Mitzman
Ms. Kayla Moreland, President, Associated Students of Las Positas College
Mr. Pedro Ruiz deCastilla, President, District Classified Senate
Mr. Ron Schappagh, Parsons-3DI
Ms. Rachel Ugale, President, Chabot College Classified Senate
Ms. Diane Zuliani, President, Chabot College Faculty Senate

BOARD MEMBER EXCUSED

Dr. Cedillo reported that Mr. Vecchiarelli is ill and therefore excused from tonight's meeting.

REPORT OF ACTION TAKEN IN CLOSED SESSION

Dr. Cedillo reported that in Closed Session the Board unanimously took final action to terminate a classified employee, number W10464807, effective August 22, 2007. The motion was made by Mrs. Dvorsky and seconded by Dr. Gin.

PUBLIC COMMENTS

There were no Public Comments offered at this meeting.

CONSENT CALENDAR

Mr. Gelles requested that the following agenda items be removed from the consent calendar: 1.8 (Approval of Minutes of July 17, 2007 Meeting), 3.3 (Faculty Personnel), 3.5 (Professional Specialist and Program Leader Personnel), 3.6 (Volunteer Aide Personnel), 5.3 (Approval of Declaration of Surplus Property to be Sold at Private Sale and Donation or Disposal of Any Items Not Sold), 5.4 (Approval of Surplus Property to be Donated to Three School Districts), 5.5 (Approval of Destruction of Class 3 Accounting Records), 5.8.a. (Approval of Renewal of Agreement with City of Hayward, Chabot College), 5.8.b. (Approval of Renewal of Agreement with Pianos Plus, Chabot College), 5.8.c. (Approval of the Renewal of Contract with the Chancellor's Office, California Community Colleges, Chancellor's Office Tax Offset Program), and 5.8.d. (Approval of Sponsorship Agreement with Bottling Group, LLC, Chabot College).

Motion No. 1

Dr. Mertes made a motion, seconded by Dr. Gin, to approve the consent calendar with the exception of agenda items 1.8, 3.3, 3.5, 3.6, 5.3, 5.4, 5.5, 5.8.a., 5.8.b., 5.8.c., and 5.8.d.

Motion carried unanimously, 5-0.

The following items were approved on the consent calendar:

Personnel

- 3.1 Student Assistant Personnel
- 3.2 Classified Personnel
- 3.4 Management Personnel

Educational Services

- 4.1 Acceptance of Gift – Las Positas College
- 4.2 Approval of Grant Award Renewal – Alameda County Social Services Agency, Community Action to Reach Out to Infants Program, Chabot College
- 4.3 Approval of Grant Agreement – Foundation for California Community Colleges for the 2007-2008 California Department of Social Services Statewide Independent Living Program, Youth Empowerment Success Strategies, Chabot College

Business Services

- 5.1 Approval of Commercial Warrant Registers
- 5.2 Approval of Payroll Warrant Registers
- 5.6 Acceptance of Calculation of Appropriations Limit for 2007-2008 for Posting (GANN Limit)

Business Services (continued)

5.7 Denial of Claims

- a. Approval of Denial of Claim of Porshia Lewis
- b. Approval of Denial of Claim of Steven Nur Ahmed
- c. Approval of Denial of Claim of Kevin Farrer

Facilities Planning and Development

6.1 Authorization to File Notice of Completion with the Alameda County Clerk Recorder's Office for the Swimming Pool Renovation Project, Chabot College

Dr. Kinnamon noted agenda item 3.4 and agenda item 6.5 have been revised and included in the Board's folders and also available on the table along with the other handouts.

APPROVAL OF MINUTES OF JULY 17, 2007 MEETING

Mr. Gelles requested that this agenda item be pulled from the consent calendar to question if staff had an answer to the question raised at that meeting regarding insurance coverage and liability costs for the added acreage for the Vineyard at Las Positas College. Mr. Legaspi reported that our insurance is based on the number of students as well as square footage of buildings. Adding extra acreage does not add additional cost for property and liability.

Motion No. 2

Mr. Gelles made a motion, seconded by Dr. Mertes to approve the minutes of July 17, 2007 meeting as submitted.

Motion carried unanimously, 5-0.

TRUSTEE REPORTS AND/OR OFFICIAL COMMUNICATIONS

Ms. Morrissey reported that she had no formal report but noted that she is happy to be back at school.

Dr. Gin reported that it is great to be back to a new Academic Year, noting with the new year there are new opportunities for us all.

Mrs. Dvorsky reported that Convocation was great, noting that Dr. Kinnamon was terrific. She also thanked Las Positas College for a lovely breakfast the following day. She reported that several people told her that the planting of the Las Positas College Vineyard was on television, Channel 2. She highlighted a newspaper article from The San Leandro News on the San Leandro Education Center and the class brochure.

Dr. Mertes wished everyone a wonderful new Academic Year.

Mr. Gelles complimented Mr. Kingston with whom he visited with earlier this afternoon on the projects. He noted that Mr. Kingston is doing a stellar job. He reminded Staff to keep everyone informed. Mr. Gelles voiced that it is a pleasure for him to be a Board Member.

CHABOT-LAS POSITAS COLLEGES FOUNDATIONS

Chabot College: Ms. Finberg presented a written report to the Board. She reported that the Chabot Foundation's main goal this year is to increase awareness of the Foundation on the campus. She reported that she designed a campus funding request form which was included with Dr. Carlson's "Welcome Back" packet recently sent to staff and faculty. To date, she has received approximately twelve responses. She recently met with the ASCC President and Vice President and will be working with the Alumni Association to increase communication. She also reported that the Foundation Annual Meeting will be held Wednesday, August 29. She also highlighted that the Starlight Club event will be held November 17 at the Officers' Club in Alameda.

Las Positas College: Dr. Kaye presented a written report to the Board. He reported that Alameda County has donated \$5,000 for student health assessment and education, in thanks to the Office of Supervisor Scott Haggerty. He reported that the College Bound Scholars Program has received a promise for a donation from Kaiser Permanente. He reported that the Foundation is working on securing a major wine distributor to sponsor the Campus Hill Demonstration Vineyard on campus. He also reported that he is working with the Foundation Board to develop a new fall fundraising event; and continuing to develop a new and exciting web site. In addition, the Foundation has developed a planned giving brochure, which he distributed to the Board. He will be meeting with the Tri-Valley Estate Planning Council and has been asked to join this group. He further reported that the Foundation Board Appreciation Reception is scheduled for September 12, 4:00-6:00 p.m. in Livermore.

PRESIDENTS OF CHABOT AND LAS POSITAS COLLEGES FACULTY SENATES

Mr. Greg Daubenmire, President of the Las Positas College Academic Senate, submitted a written report to the Board. He thanked Dr. Kinnamon for the invitation to ask questions of him at Convocation. He thanked President Kratochvil for hosting a college-wide breakfast last week as well as Flex and Division Days. He also reported that the Accreditation Team met last Thursday and thanked Dr. Laurel Jones and Dr. Amber Machamer for organizing this program. He further reported that the Classified Senate held a fundraiser lunch and walking tour of the demonstration vineyards.

Ms. Diane Zuliani, President of the Chabot College Academic Senate, submitted a written report to the Board. She reported that at last week's Convocation, Flex and Division Days, faculty discussions and activities centered on the themes of retention, student learning outcomes and accreditation, with additional break-out topics ranging from the sabbatical process to distance education to art on campus. In addition, open houses were held showcasing facilities planning and the recently relocated WRAC Center. Ms. Zuliani recognized Dr. Carlson and his impending August 2008 retirement, noting that his longevity and his leadership has benefited Chabot College.

PRESIDENTS OF CHABOT, LAS POSITAS COLLEGES AND DISTRICT CLASSIFIED SENATES

Mr. Todd Steffan, Las Positas College Classified Senate, submitted a written report from Frances DeNisco to the Board. He thanked Dr. Kinnamon for a great Convocation Meeting and President Kratochvil for the afternoon sessions. He highlighted the Las Positas College car window shades, noting that this innovative idea is a wonderful marketing tool.

Mr. Pedro Ruiz deCastilla, President of District Classified Senate, thanked Dr. Kinnamon and Ms. Dozier for the opportunity of Skillsoft Software training for Classified Staff.

Ms. Rachel Ugale, President of Chabot College Classified Senate, thanked Dr. Kinnamon for the opportunity to share their list of Classified Staff's concerns. She reported that Classified Senate is working on Gladiator Day. In addition, Classified Senate is assisting in the Help Zone (assisting students with questions) yesterday and today. She noted that Convocation, Flex Day and Professional Development Day were awesome. She thanked S.E.I.U., Local 1021 for sponsoring food for many of their events. She further thanked Dr. Carlson for the time he has spent with them.

PRESIDENTS OF CHABOT AND LAS POSITAS COLLEGES ASSOCIATED STUDENTS

Ms. Kayla Moreland, President, Associated Students of Las Positas College, reported that ASLPC presented a workshop on student life at EXPO which was held last week. They are now focusing their attention on Welcome Week, providing doughnuts and coffee and helping students find their classes and answering questions. In addition, ASLPC will be giving away two gift cards to the bookstore. The first ASLPC meeting will be held on August 24. Next week, the first of six workshops will be held where Ian Walton, the former President of the Academic Senate for California Community Colleges will speak about shared governance and Title 5.

Mr. Waiz Badar, President, Associated Students of Chabot College, reported ASCC will provide coffee and doughnuts during Welcome Week. ASCC representatives assisted with Gladiator Day and Help Zone, helping with tours and with enrolling students in classes. He further reported that ASCC is recruiting members. He also had the opportunity to attend Convocation and thanked Dr. Kinnamon. ASCC will hold its first meeting on Wednesday, September 5.

PRESIDENTS OF CHABOT AND LAS POSITAS COLLEGES

President Kratochvil submitted a written report to the Board. He reported that the Convocation afternoon session which featured five guest speakers was well received. The speakers, Assembly Member Mary Hayashi, 18th California Assembly District; Mayor Janet Lockhart, City of Dublin; President Mo Qayoumi, CSU East Bay; Reverend Ronald Culmer, St. Clare's Episcopal Church in Pleasanton; and Ms. Sonnie Dae, LPC graduate, shared their unique perspective on Las Positas College. He reported that this session was videotaped and distributed to Board Members and will be included on the web site. Further, he thanked Trustee Dvorsky and Trustee Mertes for attending the events on campus.

President Kratochvil recognized this year's Chancellor's Award recipients from Las Positas College: Ethan Castor, Leslie Gravino, Dr. Ted Kaye, Randy Taylor and Steve Bundy. He reported that 407 students attended this year's EXPO, which is a new record. He congratulated Pam Luster on a job well done. He reported that Las Positas has 27 new international students. He recognized Laurel Jones and Amber Machamer who put together an Accreditation planning session for faculty, staff and administrators playing a key role in the process. This event was held on Staff Development Day, August 16.

President Kratochvil also recognized Pam Luster, Sylvia Rodriguez and Todd Steffan for hosting a Veterans' Faire on August 13 as part of a continuing effort to reach out to the Veterans in the community.

Dr. Carlson submitted a written report to the Board. He highlighted a program of Intervention Advisors which is funded by One Time Money. These advisors contact by telephone students who have registered but haven't signed up for a class and would normally be dropped for non-payment. Last year, these three advisors made 14,000 phone calls. The number of students dropped was reduced by half. This has made a positive impact on Chabot's enrollment. Other initiatives that have also made a positive impact on enrollments are Mega Day, the first open house, and the Help Center.

CHANCELLOR'S REPORT

Dr. Kinnamon reported that Convocation occurred on his 46th day as Chancellor. He expressed his appreciation to staff for all the work done in July and August, gearing up for school and transitioning to a new Chancellor. He reported that both Colleges did a great job at Convocation, noting that he has heard nothing but positive feedback.

Dr. Kinnamon reported that enrollments are up 3.2% District-wide from last Fall Semester. Chabot College enrollment is up 4.3% and Las Positas College enrollment is up 1.6%. He reported that the International Student Program is up about 33% from last Fall Semester.

Dr. Kinnamon reported that the State Budget was approved by the Legislature today and will now be sent to the Governor for his signature. He reported that community colleges are at the same level of funding as in the June 29 Conference Committee Budget. It is hoped the Governor will be quick to sign.

FACULTY PERSONNEL

Mr. Gelles requested that this agenda item be pulled from the consent calendar to highlight faculty receiving stipends.

Motion No. 3

Mr. Gelles made a motion, seconded by Dr. Gin, to approve the Faculty Personnel.

Motion carried unanimously, 5-0.

PROFESSIONAL SPECIALIST AND PROGRAM LEADER PERSONNEL

Mr. Gelles requested that this agenda item be pulled from the consent calendar to question if multiple entries of individuals could be combined.

Motion No. 4

Mr. Gelles made a motion, seconded by Dr. Mertes, to approve the Professional Specialist and Program Leader Personnel.

Motion carried unanimously, 5-0.

VOLUNTEER AIDE PERSONNEL

Mr. Gelles requested that this agenda item be pulled from the consent calendar to question if the District has a process for background checks of volunteers. In response, Dr. Gularte reported that the District would shortly have a process.

Motion No. 5

Mr. Gelles made a motion, seconded by Mrs. Dvorsky, to approve the Volunteer Aide Personnel.

Motion carried unanimously, 5-0.

APPROVAL OF DECLARATION OF SUPRLUS PROPERTY TO BE SOLD AT PRIVATE SALE AND DONATION OR DISPOSAL OF ANY ITEMS NOT SOLD

Mr. Gelles requested that this agenda item be pulled from the consent calendar to question why school districts that are notified of our surplus property don't seem to want anything. In response, Mr. Legaspi reported that much of the surplus property is computer monitors and they do not need outdated monitors. He reported that notices are sent but in the future he will make personal calls to the Districts' Chief Business Officers, many of whom he personally knows.

Mr. Gelles stressed that he wants to be sure the equipment gets to those who need it. He questioned if staff has an opportunity to purchase this equipment. Mr. Legaspi reported that staff can bid when the items go to auction.

Motion No. 6

Mr. Gelles made a motion, seconded by Dr. Gin, to approve the items surplus to the needs of the District and that the Chancellor be authorized to dispose of the same via private sale in accordance with Board Policy 3212 and that the funds derived from the sale be placed in the General Fund of the District. Further, any items that are not sold by private sale be donated to charitable organizations or disposed of by District personnel in accordance with California Education Code Sections 81452.

Motion carried unanimously, 5-0.

APPROVAL OF SURPLUS PROPERTY TO BE DONATED TO THREE SCHOOL DISTRICTS

Mr. Gelles requested that this agenda item be pulled from the consent calendar to question how these school districts were contacted. Dr. Carlson reported that these school districts approached him for equipment and he showed them what we had available.

Mr. Gelles would like to be sure Castro Valley School District has the same opportunity.

Motion No. 7

Mr. Gelles made a motion, seconded by Dr. Gin, to approve the items surplus to the needs of the District and that the Chancellor be authorized to dispose of the same via donation to a school district in accordance with Education Code Section 81450.5.

Motion carried unanimously, 5-0.

APPROVAL OF DESTRUCTION OF CLASS 3 ACCOUNTING RECORDS

Mr. Gelles requested that this agenda item be pulled from the consent calendar to question if after the records are destroyed is there a record for historical purposes. Mr. Legaspi reported that some records are still in the computer system for at least three years.

Mr. Gelles requested over the next two weeks a list of record requirements—what must be kept.

Motion No. 8

Mr. Gelles made a motion, seconded by Dr. Gin, to approve the destruction of the following Class 3 records as prescribed in Title 5 of the California Code of Regulations.

- | | | | |
|----|------------------|-----------|---|
| 1) | Accounts Payable | 1999-2004 | District Warrant Copies and Invoices –
Vendors Beginning with A-Z/ Medicare/
Enrollment Refunds/Revolving Cash/
Mentor Teachers/Cell Phone Bills/Phone Bills |
| 2) | Capital Outlay | 1992-2004 | Capital Outlay Claim Files, Scheduled
Maintenance Claims |
| 3) | Cash Receipts | 1996-2004 | Cash Receipts |

- | | | | |
|----|----------------|-----------|--|
| 4) | Financial Aid | 1994-2004 | Financial Aid Cancelled Warrants/
Disbursement Registers/
Reconciliations/Journal Entries/ Cancelled
Warrants |
| 5) | General Ledger | 1999-2004 | Journal Entries/1099's/ Wire
Transfers/Enrollment Refunds/Remittance
Advice/Bank Reconciliations |

Motion carried unanimously, 5-0.

**APPROVAL OF RENEWAL OF AGREEMENT WITH CITY OF HAYWARD,
CHABOT COLLEGE**

Mr. Gelles requested that this agenda item be pulled from the consent calendar to question if the cost of benefits is included in the \$201,839 monthly fee, to which Mr. Legaspi responded in the affirmative.

Motion No. 9

Mr. Gelles made a motion, seconded by Dr. Gin, to approve the renewal of agreement with the City of Hayward for the period of July 1, 2007 through June 30, 2008 in the amount not to exceed \$201,839.00 for fiscal year 2007-08. It is further recommended that the Board authorize the Vice Chancellor, Business Services to execute the agreement and any future augmentations or amendments to the agreement on behalf of the District.

Dr. Mertes noted that the amount in the agreement had a typographical error and should be corrected before signing.

Motion carried unanimously, 5-0.

**APPROVAL OF RENEWAL OF AGREEMENT WITH PIANOS PLUS, CHABOT
COLLEGE**

Mr. Gelles requested that this agenda item be pulled from the consent calendar to question page 2 of the agreement, item 6.j., which notes the School will provide dealer a complete faculty mailing list. He suggested that this item be removed from the agreement.

Dr. Kinnamon reported that historically we have not given out a list of faculty and none has been requested. He reported that we will remove this stipulation from the contract or have the College facilitate contacting faculty.

Motion No. 10

Mr. Gelles made a motion, seconded by Dr. Mertes, to approve the renewal of the agreement with Pianos Plus to loan various Yamaha Pianos to Chabot College on a no-cost basis. The period of this agreement is July 1, 2007 through June 30, 2008. It is further recommended that the Board authorize the Vice Chancellor, Business Services to execute the agreement and any future augmentations or amendments to the agreement on behalf of the District.

Motion carried unanimously, 5-0.

APPROVAL OF THE RENEWAL OF CONTRACT WITH THE CHANCELLOR'S OFFICE, CALIFORNIA COMMUNITY COLLEGES, CHANCELLOR'S OFFICE TAX OFFSET PROGRAM (COTOP)

Mr. Gelles requested that this agenda item be pulled from the consent calendar but moved on the item without further discussion.

Motion No. 11

Mr. Gelles made a motion, seconded by Dr. Mertes, to approve the renewal of contract with the State Chancellor's Office for implementation of the Chancellor's Office Tax Offset Program for the period October 2, 2007 through December 31, 2008. It is further recommended that the Board authorize the Chancellor to execute the contract on behalf of the District.

Motion carried unanimously, 5-0.

APPROVAL OF SPONSORSHIP AGREEMENT WITH BOTTLING GROUP, LLC, CHABOT COLLEGE

Mr. Gelles requested that this agenda item be pulled from the consent calendar to question aspects of the agreement as well as request a historical background on the vending and pouring rights. He stressed that he wants to be sure students get their "fair share."

Dr. Kinnamon reported that there are two contracts—1) vending and 2) pouring rights. Students in the past have received revenue from vending machines. He explained that the pouring rights has to be the same product as in the vending machines.

Dr. Carlson reported that in fact the students will receive an increase with this contract. He also reported that the new machines are at the College's request.

Dr. Kinnamon clarified that this agreement is for the pouring rights, which we have not received in the past.

Dr. Mertes questioned the amount of the sponsorship fee (\$10,000), voicing that she believed this amount to be low. Dr. Carlson reported that this item went through a RFQ process and this was the best offer. The committee also researched other districts and this amount seems to be the “norm.” In addition, he reported that the proposal from Coke was very close to Pepsi’s proposal. The College tried to get more but feels this is the best we will get. He also stressed that the \$10,000 is for the exclusivity rights only. It is estimated that approximately \$40,000 will be made from the sales.

President Kratochvil reported that Chabot College asked Las Positas College to do the study as well. Las Positas College was not in a position at that time. In the past, Las Positas College had rights with Coke. He also reported that Follett has a national contract with Coke. The College is now in the process of looking at several options before pursuing pouring rights and vending agreements, i.e., food service, franchising, corporate provider.

Motion No. 12

Mr. Gelles made a motion, seconded by Dr. Gin, to approve a sponsorship agreement with Bottling Group, LLC, d/b/a The Pepsi Bottling Group as the exclusive supplier of beverages to Chabot College effective August 20, 2007. Further, the Board authorizes the Vice Chancellor, Business Services to execute any augmentation or amendment to this agreement on behalf of the District.

Motion carried unanimously, 5-0.

ADOPTION OF RESOLUTION NO. 04-0708 – AUTHORIZATION TO DISPOSE OF SURPLUS FURNITURE BY DONATION TO A CHARITABLE ORGANIZATION

Motion No. 13

Mrs. Dvorsky made a motion, seconded by Dr. Gin, to adopt Resolution No. 04-0708 – Authorization to Dispose of Surplus Furniture by donation and authorize the Chancellor to complete the transaction with Food for the Poor, Incorporated of Coconut Creek, Florida.

Motion carried by the following roll call vote:

AYES: Cedillo, Dvorsky, Gelles, Gin, Mertes
 NOES: None
 ABSTENTIONS: None
 ABSENT: Lewis, Vecchiarelli

ADOPTION OF RESOLUTION NO. 05-0708 – ACCEPTANCE OF AWARD WITH THE DEPARTMENT OF REHABILITATION, LAS POSITAS COLLEGE

Motion No. 14

Dr. Gin made a motion, seconded by Mr. Gelles, to adopt Resolution No. 05-0708 – Acceptance of Award with the Department of Rehabilitation in the amount of \$6,289 for the period July 1, 2007 through June 30, 2008, Las Positas College. It is further recommended that the Board authorize the Vice Chancellor, Business Services to execute the award document on behalf of the District.

Motion carried by the following roll call vote:

AYES: Cedillo, Dvorsky, Gelles, Gin, Mertes
 NOES: None
 ABSTENTIONS: None
 ABSENT: Lewis, Vecchiarelli

AUTHORIZATION TO ENTER INTO AN AGREEMENT WITH PROCUREMENT SERVICES ASSOCIATES (PSA) FOR PROGRAM/PROJECT TECHNICAL SUPPORT SERVICES FOR MEASURE B PROJECTS

Motion No. 15

Mrs. Dvorsky made a motion, seconded by Dr. Gin, to authorize District Staff to enter into an on-call agreement with Procurement Services Associates (PSA) for Program/Project Technical Support Services for Measure B Projects in an amount not to exceed \$130,000. It is further recommended that the Board authorize the Vice Chancellor, Business Services to execute the agreement and any future augmentations or amendments to the agreement on behalf of the District. Funding Source: Measure B Bond Funds

At the request of Mr. Gelles, Mr. Kingston explained that this contract allows us to access technical specification writing, program administration and/or program controls support for the volume of Measure B projects that will be increasing.

Motion carried unanimously, 5-0.

AUTHORIZATION TO ISSUE TASK ORDER NO. 1 TO SOUTHLAND INDUSTRIES FOR MOBILIZATION AND DESIGN DOCUMENTS FOR A CENTRAL UTILITY PLANT, CHABOT COLLEGE

Motion No. 16

Dr. Gin made a motion, seconded by Dr. Mertes, to authorize issuing Task Order No. 1 to Southland Industries for Mobilization and Design Documents for a Central Utility Plant, Chabot College in an amount not to exceed \$485,880.36. It is further recommended that the Board authorize the Vice Chancellor, Business Services to execute the Task Order on behalf of the District. Funding Source: Measure B Bond Funds

Motion carried unanimously, 5-0.

AUTHORIZATION TO ISSUE TASK ORDER NO. 1 TO SOUTHLAND INDUSTRIES FOR DESIGN DOCUMENTS FOR A CENTRAL UTILITY PLANT, LAS POSITAS COLLEGE

Motion No. 17

Mrs. Dvorsky made a motion, seconded by Dr. Gin, to authorize issuing Task Order No. 1 to Southland Industries for Design Documents for a Central Utility Plant, Las Positas College in an amount not to exceed \$269,714. It is further recommended that the Board authorize the Vice Chancellor, Business Services to execute the Task Order on behalf of the District. Funding Source: Measure B Bond Funds

Motion carried unanimously, 5-0.

APPROVAL OF MODIFIED MASTER AGREEMENTS WITH SWINERTON MANAGEMENT & CONSULTING, INC. AND PARSONS 3D/I FOR CONSTRUCTION MANAGEMENT (CM) SERVICES FOR MEASURE B BOND PROJECTS

Motion No. 18

Mrs. Dvorsky made a motion, seconded by Dr. Gin, to approve the Modified Master Agreements with Swinerton Management & Consulting, Inc. and Parsons 3D/I, to provide Construction Management (CM) Services for Measure B Bond Projects. Funding Source: Measure B Bond Funds

Mr. Gelles commented that he is pleased with this item. He appreciates the approach we are taking and complimented Mr. Kingston and Dr. Kinnamon on this.

Motion carried unanimously, 5-0.

APPROVAL OF SUBMITTAL OF APPLICATION TO BECOME A TRAINING CENTER: U.S. DEPARTMENT OF LABOR – DISTRICT-ECONOMIC DEVELOPMENT

Motion No. 19

Mr. Gelles made a motion, seconded by Mrs. Dvorsky, to approve the submittal of an application to by the District Office of Economic Development to the U.S. Department of Labor to become an Occupational Safety & Health Administration Training Institute Education Center for the U.S. Department of Labor, Region IX.

Dr. Kinnamon reported that this will allow the District Economic Development/Contract Education an opportunity to become a certified OSHA Training Institute Education Center to provide OSHA training. He reported that there are only two other OSHA Training Centers in Region IX, located in San Diego and the Central Valley.

Dr. Mertes expressed that she is impressed with the creative and innovative work coming out of Contract Education.

Motion carried unanimously, 5-0.

APPROVAL OF GRANT AGREEMENT – CALIFORNIA COMMUNITY COLLEGES CHANCELLOR'S OFFICE-ECONOMIC AND WORKFORCE DEVELOPMENT PROGRAM GRANT FOR THE RESPONSIVE TRAINING FUND FOR INCUMBENT WORKERS, DISTRICT-ECONOMIC DEVELOPMENT

Motion No. 20

Mrs. Dvorsky made a motion, seconded by Dr. Gin, to approve the proposed grant agreement from the California Community Colleges Chancellor's Office-Economic and Workforce Development Program for the Responsive Training Fund for Incumbent Workers, District-Economic Development, in the amount of \$229,230, for the period June 30, 2007 through August 31, 2008. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the agreement and any future augmentations or amendments to the agreement on behalf of the District.

Motion carried unanimously, 5-0.

FACILITIES PLANNING AND MANAGEMENT REPORT

Mr. Kingston reported that the Oversight Committee met recently and reminded the Board that an updated project list was included in that agenda packet. The next meeting of the Oversight Committee will be held in October. He also reported that the District is working on the Annual Report and Audit.

Dr. Mertes commended Mr. Kingston on the report, noting that it is clear and understandable.

Mr. Gelles questioned when we will have the next community report. Mr. Kingston reported that the Oversight Committee will meet in October and the Annual Report will be completed in January.

Dr. Cedillo questioned if the Oversight Committee report is on the web site, to which Mr. Kingston responded in the affirmative.

Mr. Gelles questioned how the community is made aware that this information is on the web site. Mrs. Aries reported that the Annual Report directs individuals to the web site. In addition, the annual report page is included in the Fall Class Schedule, which is mailed to all households in our District.

ADOPTION OF REVISED GOVERNING BOARD POLICY 7030 – BOARD COMPENSATION AND BENEFITS: MONTHLY MEETING COMPENSATIONMotion No. 21

Mrs. Dvorsky made a motion, seconded by Dr. Gin, to adopt the revised Governing Board Policy 7030 – Board Compensation and Benefits: Monthly Meeting Compensation. It is further recommended that this policy become effective upon adoption.

Mr. Gelles noted that this change does not change the monthly compensation amount.

Motion carried unanimously, 5-0.

APPROVAL OF AMENDMENT TO AGREEMENT WITH THE ASSOCIATION OF COMMUNITY COLLEGE TRUSTEES (ACCT) FOR SEARCH SERVICESMotion No. 22

Dr. Gin made a motion, seconded by Mrs. Dvorsky, to approve the Amendment to the Agreement with the Association of Community College Trustees (ACCT) to include search

support services for a new president for Chabot College for an additional sum of \$20,000. It is further recommended that the Board authorize the Chancellor to sign the amendment to the agreement.

Motion carried unanimously, 5-0.

GOOD OF THE ORDER

Dr. Cedillo reminded Board Members that their Self-Evaluation Questionnaires are due today. Completed questionnaires should be sent to Bev Bailey as soon as possible.

Dr. Kinnamon reported that he would be e-mailing the draft of the Chabot College President Search Brochure to Board Members by tomorrow.

ADJOURNMENT

There being no further business, the Regular Meeting was adjourned at 7:37 p.m.

Minutes completed by:

Beverly Bailey

Secretary, Board of Trustees
Chabot-Las Positas Community College District