



OFFICIAL COPY
CHABOT-LAS POSITAS
COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
REGULAR MEETING

MINUTES
March 18, 2014

PLACE

Chabot-Las Positas Community College District, District Office, 7600 Dublin Blvd., 3rd Floor, Dublin, California.

CALL TO ORDER

The regular meeting was called to order at 5:37 p.m. by Board President Dr. Gin. Recording Secretary Beverly Bailey called the roll. Trustee Mr. Gelles was absent and excused at the time of roll.

PUBLIC COMMENTS

There were no Public Comments offered at this time.

ADJOURN TO CLOSED SESSION

Motion No. 1

Trustee Mrs. Dvorsky made a motion, seconded by Trustee Dr. Mitzman, to adjourn to a Closed Session at 5:38 p.m., which ended at 6:30 p.m.

Motion carried unanimously, 6-0.

OPEN SESSION

The Board readjoined in Open Session at 6:38 p.m. Recording Secretary Beverly Bailey called the roll. Trustee Mr. Gelles was absent and excused at the time of roll.

ATTENDANCE

Members Present:

Trustee Dr. Arnulfo Cedillo
Trustee Mrs. Isobel F. Dvorsky
Trustee Dr. Hal G. Gin
Trustee Dr. Barbara F. Mertes
Trustee Dr. Marshall Mitzman

Trustee Mr. Carlo Vecchiarelli
Student Trustee Ms. Cherry-Ronaele Bogue
Student Trustee Mr. Ricardo Pinto Filho

Members Absent: Trustee Mr. Donald L. "Dobie" Gelles (Excused)

Recording Secretary: Ms. Beverly Bailey

Managers Present: Dr. Jannett N. Jackson, Chancellor
Dr. Susan Sperling, President, Chabot College
Dr. Barry Russell, President, Las Positas College
Ms. Julia Dozier
Mr. Wyman Fong
Mr. Doug Horner
Mr. Ted Kaye
Mr. Jeffrey Kingston
Dr. Matthew Kritscher
Ms. Victoria Lamica
Mr. Lorenzo Legaspi
Ms. Jeannine Methe
Ms. Barbara Morrissey
Dr. Janice Noble
Dr. Maria Ochoa
Ms. Diana Rodriguez
Mr. Rajinder Samra
Dr. Stacy Thompson
Ms. Tram Vo-Kumamoto
Ms. Connie Willis
Dr. Jeanne Wilson
Ms. Barbara Yesnosky

Others Present: Mr. William Hanson, Chabot College Faculty
Ms. Kathy Kelley, President, Chabot College Faculty Senate
Dr. Charlotte Lofft, President, Chabot-Las Positas Faculty
Association
Dr. Tom Orf, President, Las Positas College Faculty Senate
Mr. Mike Sherburne, Chabot College
Mr. Christopher Southorn, President, Las Positas
College Associated Students
Mr. Todd Steffan, Co-President, Las Positas College
Classified Senate
Ms. Rachel Ugale, District Services

PLEDGE TO FLAG

Dr. Susan Sperling led the pledge to the flag.

GOOD OF THE ORDER

Board President Gin reported that this Board Meeting is dedicated in memory of Mr. Gerald Shimada.

PUBLIC COMMENTS

Mr. Matthew Brewer, Las Positas College Literary Anthology, provided copies for the Board of the 2014 Anthology. He reported that the Anthology is a collection of prose, poetry, photography, and artwork submitted by students and members of the community. He reported that it is a student-run Anthology, which means that the students are the editors and production specialists as well as critiques of the submitted items. He reported that this is an expensive process and they are actively seeking monetary contributions and sponsorships.

Ms. Bekka Wiedenmeyer, Las Positas College Express, reported that the newspaper is celebrating its 25th year of publication. She highlighted the successes of the publication, which has grown from a newsletter to a weekly publication with a circulation of over 2,000. She acknowledged that the newspaper has earned hundreds of awards to include the Journalism Association of Community Colleges; was honored by the Associated Collegiate Press; trained hundreds of student journalists; inspired the creation of Naked Magazine; and has thrived despite a shrinking budget (\$3,000 per year) and declining ad revenue. She reported that the Express is actively seeking support through advertisers, sponsors and donors in order to augment their budget.

Mr. Todd Steffan, Las Positas College Veterans First Program, invited Trustees, Staff and community members to an event on March 20, 2014 honoring Women Veterans with special guest speaker, Mary King, Army Veteran and Senior Director/Chief of Staff to the President of PG&E.

Dr. Ted Kaye, Executive Director, Las Positas College Foundation, announced that the Annual Best of the Best Gala is scheduled for April 26, noting that tickets are now available for sale. He highlighted that an on-line auction will take place April 21 – April 30.

Dr. Charlotte Lofft, President of Chabot-Las Positas Faculty Association, expressed appreciation to the Board for acknowledging her at Board Meetings. She reported that she will on occasion report on Faculty Association Matters unrelated to contract issues and/or negotiations during Public Comments. She reported that on behalf of the Faculty Association Executive Board, she expressed appreciation and support to the Chabot Faculty Senate for the

resolution that will be presented tonight on their behalf, noting that their commitment to the College is beyond question. She also acknowledged that the FA Leadership is meeting with District officials on Friday, March 21 to try to resolve the matter at issue, and expressed hope that a resolution will be reached that is agreeable to both parties.

CONSENT CALENDAR

Board President Gin reported that agenda item 2.1 (Classified Personnel) should be pulled from the consent calendar for a correction.

Motion No. 2

Trustee Mrs. Dvorsky made a motion, seconded by Trustee Dr. Cedillo, to approve the Consent Calendar with the exception of agenda item 2.1.

Motion carried unanimously, 6-0.

The following items were approved on the consent calendar:

General Functions

- 1.8 Approval of Minutes of February 18, 2014 Regular Meeting

Personnel

- 2.2 Faculty Personnel

Educational Services

- 3.1 Approval of Curriculum Changes, Chabot College
- 3.2 Approval of Sabbatical Leave Applications for the 2014-15 and 2015-16 Schools Years
- 3.3 Approval of Agreement – Cabrillo College (Youth Employment Program, YEP-Social Entrepreneurship Workshop), Chabot College
- 3.4 Approval of Agreement – School of Nursing and Human Physiology, Gonzaga University, Seattle, Washington and Chabot College Nursing Program
- 3.5 Acceptance of Grant Funding – California Department of Education AB 86 Adult Education Consortium Development through Chabot-Las Positas Community College District

Business Services

- 4.1 Approval of Commercial Warrant Registers
- 4.2 Approval of Payroll Warrant Registers
- 4.3 Approval of Agreement – Commission on Dental Accreditation with Chabot College Dental Hygiene Program

Facilities Planning and Development

- 5.1 Approval of Contract for Division of State Architect (DSA) Inspector of Record (IOR) with United Inspection Services for DSA Inspection Services for Building 2000, Library Renovation, Las Positas College (Measure B Bond Funds)

CLASSIFIED PERSONNEL (Agenda Item 2.1)

Board President Gin reported that he pulled this agenda item from the consent calendar for a correction, which is to remove the entry for Trent D. Taylor, Jr.

Motion No. 3

Trustee Dr. Cedillo made a motion, seconded by Trustee Mrs. Dvorsky, to approve the Classified Personnel as corrected.

Motion carried unanimously, 6-0.

INFORMATIONAL PERSONNEL REPORT (Agenda Item 7.1)

The Board accepted the Informational Personnel Report without discussion.

FIRST READING: ADMINISTRATIVE PROCEDURES: CHAPTER 4 – ACADEMIC AFFAIRS (Agenda Item 7.2)

The Board accepted the Administrative Procedures: Chapter 4 – Academic Affairs without discussion.

FIRST READING: GOVERNING BOARD POLICIES: CHAPTER 5 – STUDENT SERVICES (Agenda Item 7.3)

The Board accepted the Governing Board Policies: Chapter 5 – Student Services without discussion.

FIRST READING: ADMINISTRATIVE PROCEDURES: CHAPTER 5 – STUDENT SERVICES (Agenda Item 7.4)

The Board accepted the Administrative Procedures: Chapter 5 – Student Services without discussion.

FIRST READING: GOVERNING BOARD POLICIES: CHAPTER 6 – BUSINESS AND FISCAL AFFAIRS (Agenda Item 7.5)

The Board accepted the Governing Board Policies: Chapter 6 – Business and Fiscal Affairs without discussion.

FIRST READING: ADMINISTRATIVE PROCEDURES: CHAPTER 6 – BUSINESS AND FISCAL AFFAIRS (Agenda Item 7.6)

The Board accepted the Administrative Procedures: Chapter 6 – Business and Fiscal Affairs without discussion.

APPROVAL OF MISSION STATEMENT – CHABOT COLLEGE (Agenda Item 8.1)

Motion No. 4

Trustee Dr. Cedillo made a motion, seconded by Trustee Mrs. Dvorsky, to approve the new Mission Statement for Chabot College as follows:

“Chabot College is a public comprehensive community college that prepares students to succeed in their education, progress in the workplace, and engage in the civic and cultural life of the community. Our students contribute to the intellectual, cultural, physical, and economic vitality of the region.

“The college responds to the educational and workforce development needs of our regional population and economy. As a leader in higher education, we promote excellence and equity in our academic and student support services. We are dedicated to student learning inside and outside the classroom to support students’ achievement of their educational goals.”

Motion carried unanimously, 6-0.

ADOPTION OF CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT’S COLLECTIVE BARGAINING AGREEMENT REOPENER PROPOSAL WITH THE SERVICE EMPLOYEES INTERNATIONAL UNION (SEIU), LOCAL 1021 (Agenda Item 8.2)

Motion No. 5

Trustee Mrs. Dvorsky made a motion, seconded by Trustee Dr. Mitzman, to adopt the District’s Collective Bargaining Agreement Reopener Proposal for 2013-2014 for the

Collective Bargaining Agreement with the Service Employees International Union (SEIU), Local 1021 (Pursuant to Board Policy 4615).

Motion carried unanimously, 6-0.

**ADOPTION OF SERVICE EMPLOYEES INTERNATIONAL UNION (SEIU),
LOCAL 1021 COLLECTIVE BARGAINING AGREEMENT REOPENER
PROPOSAL (Agenda Item 8.3)**

Motion No. 6

Trustee Mrs. Dvorsky made a motion, seconded by Trustee Dr. Mitzman, to adopt the Service Employees International Union (SEIU), Local 1021 Collective Bargaining Agreement Reopener Proposal (Pursuant to Board Policy 4615).

Motion carried unanimously, 6-0.

**AUTHORIZATION FOR AN INTEGRATED PLANNING AND BUDGET MODEL
(IPBM) (Agenda Item 8.4)**

Trustee Dr. Mitzman made a motion, seconded by Trustee Mrs. Dvorsky, to authorize the Chancellor to institute an Integrated Planning and Budget Model (IPBM).

Motion carried unanimously, 6-0.

**APPROVAL OF BOARD OF TRUSTEES REVISED CALENDAR OF MEETINGS -
2014 (Agenda Item 8.5)**

Trustee Mrs. Dvorsky made a motion, seconded by Student Trustee Bogue, to approve the revised Calendar of Board Meetings – 2014 as follows:

DATE	TIME	TOPIC	LOCATION
January 21	6:30 pm	Regular Meeting	District
February 18	6:30 pm	Regular Meeting	CC
March 4	10-3:00 pm	Board Retreat	District
March 18	6:30 pm	Regular Meeting	District
April 1	6:30 pm	Regular Meeting	District
April 15	6:30 pm	Study Meeting	District
May 6	5:30 pm	Study Meeting- Student & Staff Recognitions	District
May 20	6:30 pm	Regular Meeting	LPC
June 17	6:30 pm	Regular Meeting- Approval of Tentative Budget	District
July 15	6:30 pm	Regular Meeting	District
August 19	6:30 pm	Regular Meeting- Publication of Budget	District
September 2	6:30 pm	Study Meeting	District
September 16	6:30 pm	Regular Meeting- Public Hearing & Adoption of Budget	LPC
October 7	6:30 pm	Study Meeting	District
October 21	6:30 pm	Regular Meeting	CC
November 18	6:30 pm	Regular Meeting	District
December 9	6:30 pm	Regular/Organizational Meeting	District

Chancellor Jackson reviewed the changes to the calendar, which is to change the April 1 Board Meeting to a Regular Meeting and change the April 15 Meeting to a Study Meeting. In addition, the May 20 Board Meeting will be held at Las Positas College.

Trustee Dr. Mitzman questioned the possibility of scheduling another Board Retreat, to which Dr. Jackson reported that the next Retreat would be scheduled for Academic Year 2014-2015.

Motion carried unanimously, 6-0.

PRESIDENTS OF CHABOT AND LAS POSITAS COLLEGES FACULTY SENATES

Ms. Kathy Kelley, President, Chabot College Faculty Senate, submitted a written report to the Board. She read a Resolution unanimously passed by the Faculty Senate of Chabot College, which demands progress in the restoration of programs that were radically cut in a fiscal crisis. She reported that the resolution states that the Faculty Senate strongly supports the recommendation of the District Enrollment Management Committee and the Faculty Association to actively go after growth dollars and a reasonable productivity level to serve the needs of students. Setting a high productivity level at this time is

counterproductive to their ability to restore the resources to students so they can complete their education in a timely manner. She expressed that while the District is allowing for a larger than requested growth percentage, if applied, the potential consequences for faculty are that they must continue to burden faculty by over-enrolling their classes as they have voluntarily done for a number of years, or eliminating low enrollment course/program offerings. The Faculty Senate requests and urges the Board and Chancellor to consider the overall impact of budgetary decision not only on students but staff and the long-term health of the College(s) as well.

Dr. Tom Orf, President, Las Positas College Faculty Senate, reported that the Las Positas College Faculty Senate agrees with the Chabot College Faculty Senate Resolution, even though they have not officially taken a vote. He expressed that we need more FTEF; and cannot continue to maintain the high level of productivity. He reported that the Faculty Senate voted on the Integrated Planning and Budget Model and agreed to go forward with it. However, they would like to recommend that the District review the Model in one year and make modifications for improvement as needed. He also reported that the Senate is looking at consolidating committees. Further, he reported that a Staff Appreciation Day is preliminarily being planned for April 28.

PRESIDENTS OF CHABOT AND LAS POSITAS COLLEGES AND DISTRICT CLASSIFIED SENATES

Mr. Todd Steffan, Las Positas College Classified Senate, submitted a written report to the Board. He reported that the Classified Flex Day is scheduled for April 16, "Wellness at Work." He recognized Ms. Janice Cantua and Ms. Julie Thornburg who have been instrumental in planning the event. He also reported that President Russell will be the Speaker at the April Senate Meeting.

Chabot College Classified Senate had no representation at the meeting.

District Classified Senate had no representation at the meeting.

PRESIDENTS OF CHABOT AND LAS POSITAS COLLEGES ASSOCIATED STUDENTS

Mr. Christopher Southorn, President, Associated Students of Las Positas College (ASLPC), reported that the ASLPC Program and Services Team are working on the Textbook Exchange Program. In addition, ASLPC is working on planning a Talent Show for April 9; and the Public Relations Team is working on advertising the Talent Show. In addition, he reported that ASLPC participated in the March in March (March 3). He also reported that ASLPC is planning their trip to Washington, D.C. in April for the National

Conference for Student Leadership. Further, he reported that Election Packets are available.

Student Senate of Chabot College had no representation at the meeting.

PRESIDENTS OF CHABOT AND LAS POSITAS COLLEGES

Dr. Susan Sperling, President of Chabot College, submitted a written report, Hotsheet, to the Board. She introduced Dr. Stacy Thompson, who was approved by the Board as Vice President of Academic Services at Chabot College. She reported that on March 14, Chabot College hosted a Memorial for Dr. Gerald Shimada. She recognized Staff from Student Services for their hard work planning this Memorial with Mr. Shimada's family, specifically recognizing Dr. Jeanne Wilson. She also expressed appreciation to the Board, Chancellor and Vice Chancellors for their support in attending the Memorial. She also reported that in honor of Women's History Month, Chabot College is hosting an event on March 27 with featured guest speaker Ms. Kemba Smith, Criminal Justice Advocate and Author of "Poster Child." Further, she reported that Chabot College is waiting to hear if the College will be one of the first community colleges to provide a highly innovative and unique pathway to law school, which links high school, the college, and a growing number of law schools in a seamless path toward a law degree. She reported that one of the College's goals in proposing this model is to increase the presence and participation of students representing our diversity both on the Bar and at the bench. She recognized Dr. William Hanson who has been instrumental in this effort. Dr. Hanson was pleased to report that he just received word that Chabot College has been accepted into this program.

Dr. Barry Russell, President of Las Positas College, submitted a written report, Las Positas Connection, to the Board. He reported that on March 21 the College will host a meeting of all the Academic Senates in this Region. He also reported that Dr. Temple Grandin will speak on campus on April 24. Further, he reported that he is pleased that the Science Remodel Project has received LEED "Gold" Certification. He reported that the College is in the process of ordering a plaque and will schedule a formal ceremony to install the plaque.

CHANCELLOR REPORT

Dr. Jannett Jackson, Chancellor, expressed appreciation to the Board for approving the Integrated Planning and Budget Model, noting the importance of establishing a process and procedure at the District level for the planning that takes place at the Colleges, especially as we look towards our Accreditation Visit in Fall 2015. She also recognized the sacrifice made by the Board last weekend by attending, along with her, an Association of Community College Trustees (ACCT) training session from Friday evening through Sunday afternoon. The workshop was entitled "Governance Institute for Student Success"; and one of the achievements of the session was a rededication of the Board and Chancellor of putting student success first. Action plans have been developed that will roll into our Strategic Planning Process, which the District still needs to accomplish as well as the Educational Master Plans at both Colleges. She expressed appreciation to both Academic Senates who have been working side by side with her in developing the IPBM process, noting that there is still minor "tweaking" needed and approval through the Shared Governance Process at both Colleges. Further, in response to comments made by Ms. Kelley, she reported that she looks forward to meeting on Friday, noting that the District needs to look at a reasonable growth percentage so that the District can move forward.

TRUSTEE REPORTS AND/OR OFFICIAL COMMUNICATIONS

Trustee Dr. Cedillo recognized the excellence that comes out of the two Colleges. He especially congratulated the Chabot College Basketball Team, who made the final four. He expressed that this is just one indication of what this District is capable of and also what it accomplishes. He also recognized Chabot College for hosting a special Memorial for Dr. Gerald Shimada.

Student Trustee Bogue reported that ASLPC is working on getting student representation on all Accreditation Standards Teams. She reported that last week the Student Senate allocated \$400 to start a reusable water bottle initiative with the goal of reducing plastic waste. The Senate is giving out reusable water bottles to the students and providing water refill stations located throughout the campus.

Student Trustee Pinto provided a written report to the Board. He reported that the International Night, hosted by the International Club, will happen on Thursday, April 3. He also reported that election packets are ready and the Senate is recruiting new senators for next semester. Further, he reported that applications for scholarships are now available for students.

Trustee Mr. Vecchiarelli congratulated the Chabot College Basketball Team and Las Positas College Swim Team. He noted an article in the March 7 edition of The Express on proposed Bylaw 1.7 which would allow junior college athletes an extra year of eligibility or

three years. He expressed the benefits but also questioned the consequences. He also noted that at the last Board Meeting he requested a short report on water usage. He expressed that he does not believe that many understand the severity of the water shortage. He reported that it is his hope that the District has a way of recycling water in order to water our lands. In response, Chancellor Jackson reported that the District will report on Sustainability and Measure B at the April 15 Study Meeting.

Trustee Mrs. Dvorsky reported on the Association of Community College Trustees (ACCT) training session this past weekend from Friday evening through Sunday afternoon. She reported that ACCT Facilitators conducted the workshop. She noted that the emphasis was on student success and its importance.

Trustee Dr. Mitzman expressed appreciation to Mr. Legaspi who will be working with him on reviewing the District's insurance policies to ensure the liability is adequate. In addition, at his request, Mr. Legaspi is looking into the Bookstore funds that were promised to the District. He also expressed appreciation to Dr. Sperling for the event calendar, noting the importance of getting this information to Board Members as early as possible for planning purposes. He looks forward to receiving the Las Positas College calendar.

NEXT MEETING

The next meeting of the Board of Trustees is a Regular Meeting scheduled for April 1, 2014.

ADJOURNMENT

Motion No. 7

Trustee Mrs. Dvorsky made a motion, seconded by Trustee Dr. Mitzman, to adjourn the Regular Meeting at 7:24 p.m.

Motion carried unanimously, 6-0.

Minutes prepared by:


Beverly Bailey
Recording Secretary


Secretary, Board of Trustees
Chabot-Las Positas Community College District