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## CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES ADUIT SUBCOMMITTEE MEETING

**MINUTES**  
**December 14, 2021**

### **PLACE**

Chabot-Las Positas Community College District, 7600 Dublin Blvd, Dublin Ca 94568. Due to the current pandemic and social distancing restrictions, this meeting was held through Teleconference, Zoom.

### **CALL TO ORDER**

Trustee Gin called the organizational meeting to order at 4:00 p.m., Recording Secretary Debra Nascimento called the roll.

### **ATTENDANCE**

Members Present:	Trustee Dr. Hal G. Gin Trustee Mr. Edralin "Ed" Maduli Trustee Dr. Luis Reynoso
Recording Secretary:	Ms. Debra Nascimento
Managers Present:	Mr. Ronald Gerhard, Chancellor Mr. Bruce Griffin Mr. Jonah Nicholas
Others Present:	Mr. Damon Clark, Crowe LLP Ms. Jennifer Richards, Crowe LLP

### **2.0 PUBLIC COMMENTS**

No Public Comments were made.

### **3.0 2020-2021 FINANCIAL AUDIT**

Chancellor Gerhard stated the Audit subcommittee is tasked with reviewing the district's 2020-2021 compliance and performance audits for our various bond measures.

VC Nicholas stated it takes the work of so many to get the culmination point. He thanked and recognized Ms. Ballif, Ms. Roque, Ms. Esteller and district business services staff. He also thanked the financial aid and admissions & records offices at both colleges.

VC Nicholas stated Crowe Horwarth, LLP performed the district audit and Ms. Jennifer Richards and Mr. Damon Clark will give the presentation this evening.

- a. 2020-2021 District Financial & Compliance Audit
- b. 2020-2021 Measure A Financial & Performance Audit
- c. 2020-2021 Measure B Financial & Performance Audit

Trustee Maduli asked if the balance includes the net position. Ms. Richards stated it is included; the remaining \$148 million dollars liability is included in long-term liabilities.

Trustee Maduli asked how our district compares to other districts regarding having a negative net position. Ms. Richards stated it is not unusual to have a relative negative net position. She stated the most significant areas that are affecting Chabot as well as many of other districts, is the significant unfunded portion of the CalPERS and CalSTRS.

Trustee Maduli asked if any funds from Measure A and B were spent on administrative salaries. Ms. Richards stated she is pleased to confirm, no funds were spent on administrative salaries.

Trustee Gin thanked VC Nicholas and his team for a clean audit. He also thanked Crowe for their presentation.

VC Nicholas stated the current fiscal year 2021-2022 should be the last year where the Measure B audit will be brought forward, we are anticipating on closing out this year.

### **ADJOURNMENT**

#### Motion No. 1

Trustee Gin made a motion, seconded by Trustee Maduli to adjourn the meeting at 4:41 p.m.

### **NEXT MEETING**

The next meeting of the Board is a Regular Meeting scheduled for January 18, 2022 at the District Office, Dublin.

Minutes prepared by:

Debra Nascimento

Debra Nascimento

Recording Secretary

A handwritten signature in black ink, appearing to be 'W. H. C.', written over a horizontal line.

Secretary, Board of Trustees

Chabot-Las Positas Community College District

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## CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES ORGANIZATIONAL MEETING

**MINUTES**  
**December 14, 2021**

### **PLACE**

Chabot-Las Positas Community College District, 7600 Dublin Blvd, Dublin Ca 94568. Due to the current pandemic and social distancing restrictions, this meeting was held through Teleconference, Zoom.

### **CALL TO ORDER**

Board President Randolph called the organizational meeting to order at 5:03 p.m., Recording Secretary Debra Nascimento called the roll.

### **ATTENDANCE**

Members Present: Trustee Dr. Hal G. Gin  
Trustee Linda Granger  
Trustee Maria Heredia  
Trustee Mr. Edralin "Ed" Maduli  
Trustee Ms. Genevieve Randolph  
Trustee Mr. Tim Sbranti

Absent: Trustee Dr. Luis Reynoso

Recording Secretary: Ms. Debra Nascimento

Managers Present: Mr. Ronald Gerhard, Chancellor  
Dr. Theresa Fleischer Rowland  
Mr. Wyman Fong  
Mr. Bruce Griffin  
Mr. Owen Letcher  
Mr. Jonah Nicholas

## **2.0 PLEDGE TO FLAG**

President Randolph led the pledge.

## **3.0 PUBLIC COMMENTS**

No Public Comments were made.

## **4.0 ELECTION OF PRESIDENT OF BOARD OF TRUSTEES FOR 2021-2022**

### Motion No. 1

Trustee Gin made a motion, seconded by Trustee Maduli, nominating Trustee Sbranti to the position of President of the Board of Trustees for 2021-2022.

Motion carried unanimously, 5-0. Trustee Reynoso absent.

Motion carried by the following roll call vote:

AYES: Gin, Granger, Heredia, Maduli, Randolph

NOES:

ABSENT: Reynoso

ABSTENTIONS:

## **5.0 ELECTION OF SECRETARY OF BOARD OF TRUSTEES FOR 2021-2022**

### Motion No. 2

Trustee Heredia made a motion, seconded by Trustee Gin, nominating Trustee Granger to the position of Secretary of the Board of Trustees for 2021-2022.

Motion carried unanimously, 5-0. Trustee Reynoso absent.

Motion carried by the following roll call vote:

AYES: Gin, Heredia, Maduli, Randolph, Sbranti

NOES:

ABSENT: Reynoso

ABSTENTIONS:

## **6.0 RECOGNITION OF 2020-2021 BOARD PRESIDENT**

Chancellor Gerhard recognized and thanked President Randolph for serving as President this past year. He acknowledged her leadership and patience during an interesting time at the District. He presented her with a plaque.

Trustee Randolph thanked everyone and stated it has been an honor and pleasure to get to work alongside her fellow trustees.

Trustee Gin stated he recalls the board interviewing Trustee Randolph and her reciting the Districts Mission Statement. He stated it has been a pleasure working with her and she will be missed.

Trustee Randolph thanked everyone again and stated she is humbled to work for a great District.

## **7.0 APPROVAL OF 2022 SCHEDULE OF BOARD OF TRUSTEES MEETINGS**

Trustee Sbranti stated two dates are problematic, January 25 and March 19. Trustee Granger stated she also has a conflict on January 25.

Chancellor Gerhard stated ordinarily at the Study Session on January 25 we would use as an opportunity to inform the board about the Governor's January Budget Proposal. He stated this year because of the timing in the release of the January Budget on the 10th and the regular board meeting on the 18<sup>th</sup> he feels there is sufficient time to prepare a presentation and analysis on potential impacts on what the governor is proposing. He stated this can be presented at the January 18 meeting and we can cancel the January 25 meeting.

Trustee Randolph stated that sounds like a good compromise.

Trustee Sbranti suggested March 26 or 27 for the Retreat. Trustee Gin stated he has a conflict March 26 but to move forward with scheduling the Retreat for the 26.

### Motion No. 3

Trustee Granger made a motion with the modification of cancelling the January 25 and rescheduling the March 19 date to March 26, seconded by Trustee Sbranti, to approve the 2022 Schedule of Board of Trustee Meetings.

Motion carried unanimously, 6-0. Trustee Reynoso absent.

Motion carried by the following roll call vote:

AYES: Gin, Granger, Heredia, Maduli, Randolph, Sbranti

NOES:

ABSENT: Reynoso

ABSTENTIONS:

## CALENDAR OF BOARD MEETINGS – 2022

*The Board shall meet regularly the third Tuesday of each month at 6:30 p.m.*

DATE	OPEN Session TIME	TOPIC	LOCATION
January 18	6:30 pm	Regular Meeting	District
February 15	6:30 pm	Regular Meeting	District
March 15	6:30 pm	Regular Meeting	District
March 26	9:00 am	BOARD RETREAT	TBD
April 19	6:30 pm	Regular Meeting	LPC
April 26	6:30 pm	Study-End-of-Year Recognitions	District
May 17	6:30 pm	Regular Meeting	Chabot
June 21	6:30 pm	Regular Meeting- Approval of Tentative Budget	District
July 19	6:30 pm	Regular Meeting	District
August 16	6:30 pm	Regular Meeting	District
August 20	9:00 am	BOARD RETREAT	TBD
September 13	6:30 pm	Regular Meeting	TBD
October 18	6:30 pm	Regular Meeting	Chabot
November 15	6:30 pm	Regular Meeting	LPC
December 13	4:30 pm	Audit Subcommittee/ Regular/Organizational Meeting (Election Even Years)	District

### 8.0 COMMITTEE APPOINTMENTS

Committee Appointment are as follows:

1. Chabot-Las Positas Colleges Foundation

Trustees Heredia and Sbranti will represent the Chabot- Las Positas Colleges Foundation.

2. Audit Subcommittee

Trustees Gin and Maduli will serve as representatives to the CLPCCD Audit Subcommittee.

3. Alameda County School Boards Association

Trustee Heredia will represent the Alameda County School Boards Association.

### ADJOURNMENT

Motion No. 4

Trustee Gin made a motion, seconded by Trustee Heredia to adjourn the meeting at 5:17 p.m.

Motion carried unanimously, 6-0. Trustee Reynoso absent.

Motion carried by the following roll call vote:

AYES:	Gin, Granger, Heredia, Maduli, Randolph, Sbranti
NOES:	None
ABSENT:	Reynoso
ABSTENTIONS:	None

**NEXT MEETING**

The next meeting of the Board is a Regular Meeting scheduled for January 18, 2022 at the District Office, Dublin.

Minutes prepared by:



Debra Nascimento  
Recording Secretary



Secretary, Board of Trustees  
Chabot-Las Positas Community College District



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## CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES REGULAR MEETING

**MINUTES**  
**December 14, 2021**

### **PLACE**

Chabot-Las Positas Community College District, 7600 Dublin Blvd, Dublin Ca 94568. Due to the current pandemic and social distancing restrictions, this meeting was held through Teleconference, Zoom.

### **CALL TO ORDER**

Board President Sbranti called the regular meeting to order at 5:30 p.m., Recording Secretary Debra Nascimento called the roll.

### **PUBLIC COMMENTS**

There were no Public Comments offered at this time.

### **CLOSED SESSION**

#### Motion No. 1

Motion made by Trustee Maduli and seconded by Trustee Gin; the Board immediately adjourned to Closed Session at 5:30 p.m.

Motion carried unanimously, 7-0.

Motion carried by the following roll call vote:

AYES:	Gin, Granger, Heredia, Maduli, Randolph, Reynoso, Sbranti
NOES:	None
ABSENT:	None
ABSTENTIONS:	None

## **OPEN SESSION**

The Board re-adjourned in Open Session at 6:30 p.m. Recording Secretary Debra Nascimento called the roll.

## **ATTENDANCE**

Members Present:	Trustee Dr. Hal G. Gin Trustee Ms. Linda Granger Trustee Ms. Maria Heredia Trustee Mr. Edralin “Ed” Maduli Trustee Ms. Genevieve Randolph Trustee Dr. Luis Reynoso Trustee Mr. Tim Sbranti Student Trustee Ms. Sara Kim, Las Positas College
Recording Secretary:	Ms. Debra Nascimento
Managers Present:	Mr. Ronald Gerhard, Chancellor Dr. Susan Sperling, President, Chabot College Dr. Dyrell Foster, President, Las Positas College Dr. Theresa Fleischer Rowland Mr. Wyman Fong Mr. Bruce Griffin Mr. Jonah Nicholas
Others Present:	Ms. Sarah Thompson, President, Las Positas College Faculty Senate Mr. Miguel Colon, President, Chabot College Faculty Senate Ms. Heather Hernandez, President, Chabot College Classified Senate Ms. Elizabeth McWhorter, Vice President, Las Positas College Classified Senate Ms. Rachel Ugale, Chapter President, SEIU Mr. David Fouquet, President, Faculty Association Ms. Shelly Lapkoff, Lapkoff and Gobalet Demographic Research, Inc

## **REPORT OUT: ACTION TAKEN IN CLOSED SESSION**

No action was taken in Closed Session.

## **1.6 PLEDGE TO FLAG**

Trustee Gin led the pledge.

## 1.7 PUBLIC COMMENTS

There were no Public Comments offered at this time.

## 1.8 APPROVE CONSENT ITEMS (cc)

### Motion No. 2

Trustee Maduli made a motion, seconded by Trustee Gin, to approve the Consent Calendar except for agenda item 4.8, 5.3, 5.8, 6.5 and 6.6.

Motion carried unanimously, 7-0.

Motion carried by the following roll call vote:

AYES: Gin, Granger, Heredia, Maduli, Randolph, Reynoso, Sbranti

NOES:

ABSENT:

ABSTENTIONS:

The following items were approved on the Consent Calendar:

### **3.0 PERSONNEL**

- (cc) 3.1 Classified Personnel
- (cc) 3.2 Faculty Personnel
- (cc) 3.3 Management Personnel

### **4.0 EDUCATIONAL SERVICES**

- (cc) 4.1 Acceptance of Grant Award Agreement - Kaiser Permanente Northern California Community Benefit Programs, Chabot College
- (cc) 4.2 Approval of the Bay Area Community College Consortium (BACCC) Strong Workforce Program Regional Fund Agreement Between Cabrillo Community College District and Chabot- Las Positas Community College District, Las Positas College
- (cc) 4.3 Approval of Contract Renewal Amendment and Side Letter to Contract Alameda County Social Services Agency, Children and Family Services for the Community Action to Reach Out to Infants (CARI) Program, Chabot-Las Positas Community College District, Chabot College
- (cc) 4.4 Approval of Contract Renewal Amendment and Side Letter to Contract — Alameda County Social Services Agency, Children and Family Services for the Resource Family Approval (RFA) Program, Chabot-Las Positas Community College District, Chabot and Las Positas Colleges
- (cc) 4.5 Approval of Counselor Educator Agreement between San Jose State University and Chabot-Las Positas Community College District, Chabot College

- (cc) 4.6 Approval of Curriculum Changes, Chabot-Las Positas Community College District, Chabot College
- (cc) 4.7 Approval of Master Contract — Alameda County Social Services Agency, Children and Family Services for the Resource Family Approval (RFA) Program, Chabot- Las Positas Community College District, Chabot and Las Positas Colleges
- (cc) 4.9 Approval of Memorandum of Understanding (MOU) between Livermore Valley Joint Unified School District (LVJUSD) and Chabot-Las Positas Community College District, Las Positas College
- (cc) 4.10 Approval to Travel Abroad – International Forensics Association’s Tournament to Mexico City, Mexico, Las Positas College

## **5.0 BUSINESS SERVICES**

- (cc) 5.1 Approval of Commercial Warrant Registers
- (cc) 5.2 Approval of Budget Transfers from July 2021 - September 2021
- (cc) 5.4 Approval of the Agreement with Okta for Education Through a Purchase from the Foundation for California Community Colleges via CDW-G
- (cc) 5.5 Approval of Award of a Piggyback Contract for Audio-Visual refresh for, Performing Arts Building 4000 at Las Positas College using the State of California CMAS contracts 03-21-07-1019, 3-21-06-1059, 3-21-06-1105, 3-21-11-1027, 3-21-11-1028, 3-21-11-1025 to Cal Coast Telecom Company
- (cc) 5.6 Approval of Declaration of Surplus Property to be Sold at Public Auction Sale and Donation or Disposal of Any Items Not Sold
- (cc) 5.7 Approval of Donation of Astronomy and Astrophotography Equipment from Liliana Maski and the Estate of Rollen Maski to Chabot-Las Positas Community College District, Las Positas College

## **6.0 FACILITIES PLANNING AND DEVELOPMENT**

- (cc) 6.1 Acceptance of Submittal of the 2021/22 Space Inventory Report to the California Community College Chancellor’s Office
- (cc) 6.2 Approval of Modification to the Contract with Electronic Innovations, Inc., for Bid No. B20/21-02, District-Wide Emergency Call Station Project Rebid at Las Positas College
- (cc) 6.3 Approval of Modification to the Contract with JD General Construction, Inc. for Bid No. B20/21-09, Student Services Interior Improvements Project at Las Positas College
- (cc) 6.4 Approval of Modification to the Contract with Nema Construction for the Dental Hygiene Simulation Equipment Connections Project at Chabot College
- (cc) 6.7 Authorization to File Notice of Completion with Alameda County Clerk Recorder’s Office for the Student Services Interior Improvements Project at Las Positas College
- (cc) 6.8 Award of Lease/Leaseback Contract to Blach Construction Company of San Jose, CA, for pre-construction services for the Biological Science Complex Phase II Project at Chabot College

**7.0 ECONOMIC DEVELOPMENT/CONTRACT EDUCATION (No Items)**

**8.0 INFORMATION AND DISCUSSION ITEMS (No Action)**

- 8.1 Informational Personnel Report
- 8.2 First Reading of New, Reviewed, or Revised Administrative Procedures
  - AP 5050 Student Success and Support Program
  - AP 5052 Open Enrollment
  - AP 5510 Off-Campus Student Organizations
  - AP 5610 Voter Registration
- 8.3 First Reading of New, Reviewed, or Revised Board Policies
  - BP 5050 Student Success & Support Program
  - BP 5052 Open Enrollment
  - BP 5510 Off-Campus Student Organization

**9.1 OTHER ACTIONS**

- 9.3 Institutional Self-Evaluation Report- Chabot College
- 9.4 Institutional Self-Evaluation Report- Las Positas College

**10.0 REPORTS- SENIOR LEADERSHIP AND TRUSTEES**

- 10.1 Presidents of Chabot College and Las Positas College
- 10.2 Chancellor
- 10.3 Recognitions
- 10.4 Trustee Reports and/or Official Communications

**1.9 APPROVAL OF MINUTES OF NOVEMBER 16, 2021, REGULAR**

**1.10 PRESENTATION AND DISCUSSION:** Redistricting Plan with the 2021 Census-Lapkoff and Gobalet Demographic Research, Inc.

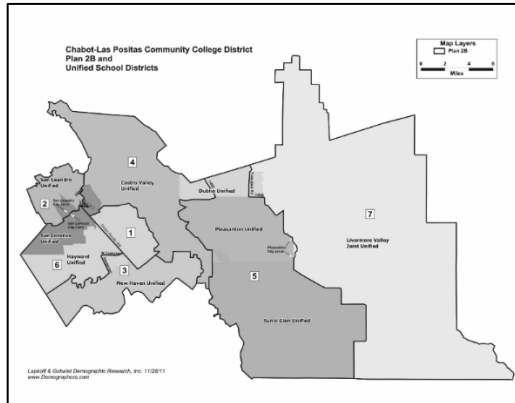
**AGENDA:**

- Short Review
- Plan 1-4

## CLPCCD'S CURRENTLY TRUSTEE AREA POPULATIONS ARE NOT BALANCED (21.9% TOTAL DEVIATION, SO THE TA BOUNDARIES NEED TO ADJUSTED)

CLPCCD Current Plan - Population Balance			
District	2020 Population	Deviation	% Deviation
1	100,697	-2,035	-2.0%
2	95,353	-7,379	-7.2%
3	95,860	-6,872	-6.7%
4	97,628	-5,104	-5.0%
5	114,726	11,994	11.7%
6	97,030	-5,702	-5.6%
7	117,831	15,099	14.7%
Total	719,125		
Most populous trustee area			117,831
Least populous trustee area			95,353
Difference			22,478
Ideal trustee area population			102,732
Plan's Percent Deviation			21.9%

Using official redistricting data (U.S. Census data, adjusted by SWDB)



## CLPCCD K-12 DISTRICTS

Goal is keep K-12 districts intact as much as possible

- Probably the most important communities of interest for a community college district
- Ease of identifying TA boundaries (by the public)
- Not using these boundaries mean that the ROV's implementation costs less

CLPCCD K-12 districts are very populous; usually only one district can be intact in a single trustee area.

When K-12 districts are divided, we strive to use their boundaries as much as possible, and/or use highly identifiable boundaries, such as interstates, city limits, railroads, or major streets.

## OVERVIEW OF PLANS

Plan 1 – presented at earlier board meeting; similar to current trustee areas though TA4 and TA5 changed substantially (some of Pleasanton Unified moved to TA4)

Plan 2 – same as Plan 1, but uses San Ramon Blvd, instead of I-680

Plan 3 – almost all of Dublin Unified is in TA5; uses a different configuration of the TA2-TA4 boundary

Plan 4 – same as Plan 3 in Dublin area, uses same configuration in TA2-TA4 boundary as in earlier plans

In all plans, incumbents are in separate trustee areas.

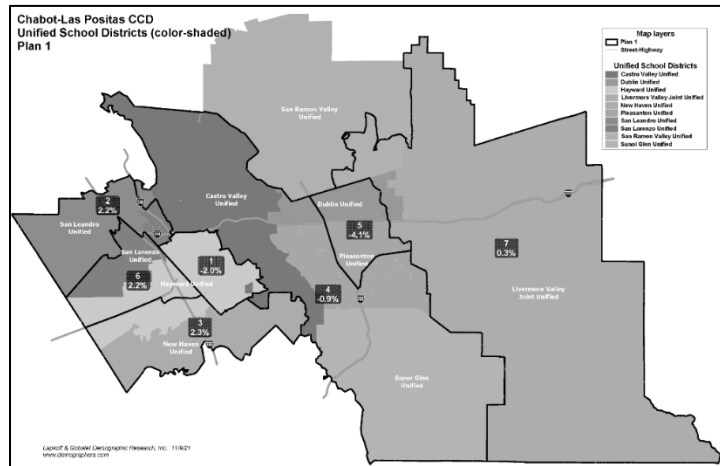
## PLAN 1

Trustee Area Boundaries

- Extensive use of school district boundaries to form the boundary between trustee areas

- When using school district boundaries was not possible, we used highly identifiable geographic features, like Interstate 680, Interstate 580, Railroad tracks, major roads
- Trustee Areas 1, 2, 3, 6, and 7 are similar to current plan
- I-680 is boundary between Trustee Areas 4 and 5

Plan deviation is 6.4%



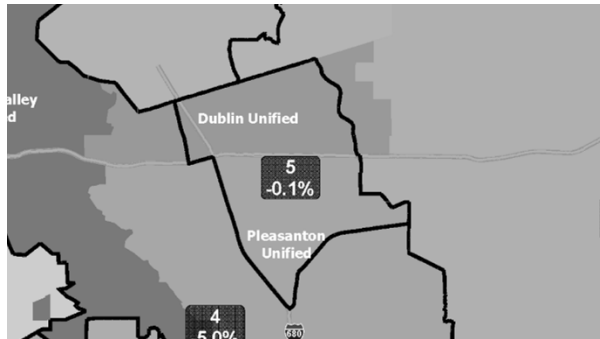
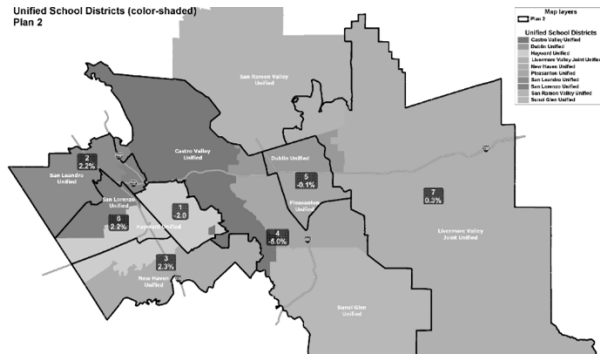
#### CLPCCD Plan 1

##### Ethnic Distribution of the Total Population Non-Hispanic

District	Total			Latino/ Hispanic	Non-Hispanic				Total
	Population	Deviation	% Deviation		White	Black	Asian	Other	
1	100,697	-2,035	-2.0%	38%	19%	12%	25%	5%	100%
2	104,988	2,256	2.2%	35%	18%	14%	30%	4%	100%
3	105,105	2,373	2.3%	26%	11%	5%	54%	4%	100%
4	101,796	-936	-0.9%	14%	41%	4%	36%	4%	100%
5	98,482	-4,250	-4.1%	11%	33%	3%	50%	3%	100%
6	105,014	2,282	2.2%	43%	15%	7%	31%	5%	100%
7	103,043	311	0.3%	19%	50%	2%	25%	4%	100%
Total	719,125			27%	26%	7%	36%	4%	100%
Most populous trustee area				2,373					
Least populous trustee area				(4,250)					
Difference				6,623					
Ideal trustee area population				102,732					
Plan's Percent Deviation				6.4%					

## PLAN 2- SAME AS PLAN 1, BUT SAN RAMON BLV IS THE BOUNDARY IN DUBLIN

- Plan deviation is 7.3%

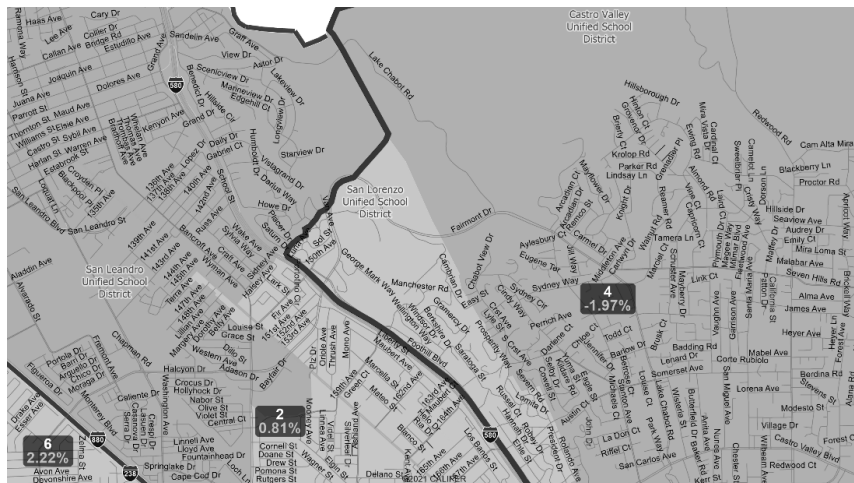
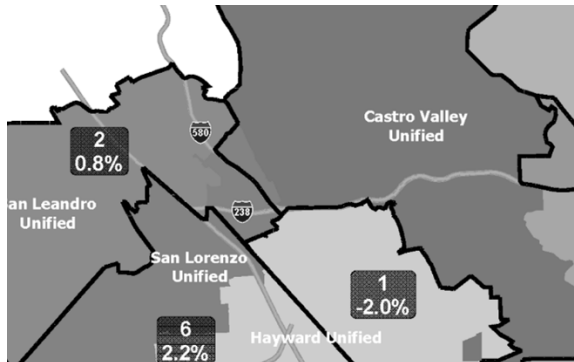


CLPCCD Plan 2									
Ethnic Distribution of the Total Population									
District	Total			Latino/ Hispanic	Non-Hispanic				Total
	Population	Deviation	% Deviation		White	Black	Asian	Other	
1	100,697	-2,035	-2.0%	38%	19%	12%	25%	5%	100%
2	104,988	2,256	2.2%	35%	18%	14%	30%	4%	100%
3	105,105	2,373	2.3%	26%	11%	5%	54%	4%	100%
4	97,629	-5,103	-5.0%	14%	42%	4%	36%	4%	100%
5	102,649	-83	-0.1%	11%	33%	3%	49%	3%	100%
6	105,014	2,282	2.2%	43%	15%	7%	31%	5%	100%
7	103,043	311	0.3%	19%	50%	2%	25%	4%	100%
Total	719,125			27%	26%	7%	36%	4%	100%
Most populous trustee area									
Least populous trustee area									
Difference									
Ideal trustee area population									
Plan's Percent Deviation									

## PLAN 3- ALMOST ALL OF DUBLIN IN TA5; DIFFERENT CONFIGURATION FOR TA 2/4 BOUNDARY

- Almost all of Dublin in TA5; TA4 includes a larger area of Pleasanton Unified than Plans 1 and 2
  - Pleasanton Unified is split along Hopyard Road – I-680 / Bernal / Stanley Blvd – uses precinct boundaries
- Different configuration of TA2 – TA4 boundary



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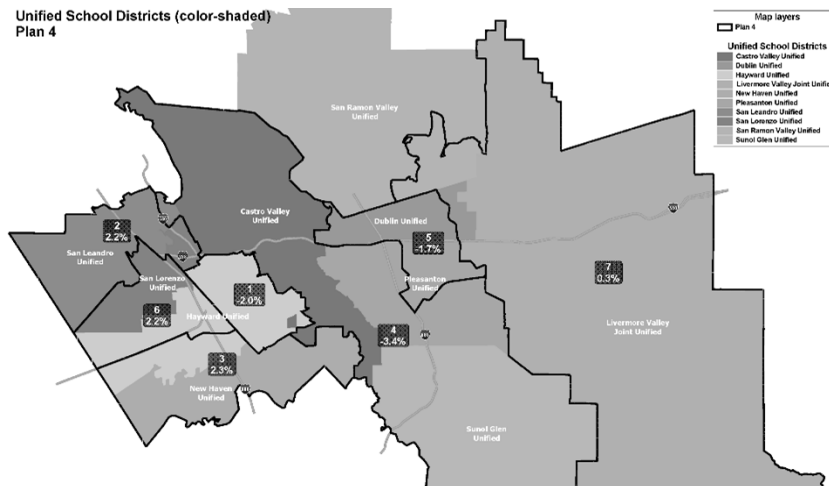
<b>CLPCCD Plan 3</b>									
<b>Ethnic Distribution of the Total Population</b>									
District	Total Population	Deviation	% Deviation	Latino/ Hispanic	Non-Hispanic				Total
					White	Black	Asian	Other	
1	100,697	-2,035	-2.0%	38%	19%	12%	25%	5%	100%
2	103,567	835	0.8%	34%	18%	14%	31%	4%	100%
3	105,105	2,373	2.3%	26%	11%	5%	54%	4%	100%
4	100,707	-2,025	-2.0%	15%	41%	5%	35%	4%	100%
5	100,992	-1,740	-1.7%	11%	32%	4%	50%	3%	100%
6	105,014	2,282	2.2%	43%	15%	7%	31%	5%	100%
7	103,043	311	0.3%	19%	50%	2%	25%	4%	100%
Total	719,125			27%	26%	7%	36%	4%	100%
Most populous trustee area			2,373						
Least populous trustee area			(2,035)						
Difference			4,408						
Ideal trustee area population			102,732						
Plan's Percent Deviation			4.3%						

## PLAN 4- SAME CONFIGURATION AS PLAN 3 IN DUBLIN AREA; DIFFERS IN TA2/TA4 BOUNDARY

Uses same TA2 / TA4 boundary as in Plans 1 and 2

- Sheffield Village/Bay-O-Vista (part of San Leandro Unified) in TA4
- San Lorenzo Unified in two, not three, trustee areas

Plan deviation is 5.7%



<b>CLPCCD Plan 4</b>									
<b>Ethnic Distribution of the Total Population</b>									
<b>District</b>	<b>Total</b>			<b>Latino/ Hispanic</b>	<b>Non-Hispanic</b>				<b>Total</b>
	<b>Population</b>	<b>Deviation</b>	<b>% Deviation</b>		<b>White</b>	<b>Black</b>	<b>Asian</b>	<b>Other</b>	
1	100,697	-2,035	-2.0%	38%	19%	12%	25%	5%	100%
2	104,988	2,256	2.2%	35%	18%	14%	30%	4%	100%
3	105,105	2,373	2.3%	26%	11%	5%	54%	4%	100%
4	99,286	-3,446	-3.4%	14%	42%	4%	36%	4%	100%
5	100,992	-1,740	-1.7%	11%	32%	4%	50%	3%	100%
6	105,014	2,282	2.2%	43%	15%	7%	31%	5%	100%
7	103,043	311	0.3%	19%	50%	2%	25%	4%	100%
Total	719,125			27%	26%	7%	36%	4%	100%
Most populous trustee area			2,373						
Least populous trustee area			(3,446)						
Difference			5,819						
Ideal trustee area population			102,732						
Plan's Percent Deviation			5.7%						

## SUMMARY

TA 4 / TA 5 boundary differs in Plans San Ramon Valley Blvd vs I-680

- Keeping more of Dublin Unified intact, larger area of Pleasanton to TA4

Plans differ in the TA2/TA4 boundary.

- TA4 needs about 5,000 additional population – beyond CVUSD and the area to the east.
  - Option 1: San Leandro Unified east of I-580 (Sheffield Village and Bay-O-Vista)
  - Option 2: San Lorenzo Unified east of I-580 (Fairmont Terrace)
- Either option splits a school district.
- Both are good options in that the areas east of I-580 may naturally align with TA4.

## Questions:

Trustee Heredia stated the best scenario would be to keep the districts together.

Trustee Granger thanked the demographer for taking another look at it to see what can be done in keeping the districts together. She stated she is leaning towards plan three that keeps all the districts together.

Trustee Gin stated even though they are elected by the district, they tend to act at large therefore it does not affect where the boarders are. He stated we need to be in-line with the government and have equal representation. He stated he is leaning between plans three and four.

Trustee Randolph stated she agrees with Trustee in and leaning towards plans three and four.

Trustee Maduli agreed with Trustees Gin and Randolph.

President Sbranti too agreed plans three and four are the best options. He thanked the demographer for taking a closer look; particularly the Tri-Valley area. He stated plan three has the smallest deviation. He asked Chancellor Gerhard if this will be brought back at the January 18<sup>th</sup> meeting for a vote. Chancellor Gerhard stated the board needs to vote this evening on option. He stated the approved plan needs to go to the County by the end of February. Ms. Lapkoff stated the final plans need to be sent to Contra Costa and Alameda County by the end of February. She stated she would like to work on the Pleasanton boundary and talk with the register of voters for clarification and come back at the January 18<sup>th</sup> meeting.

Chancellor Gerhard asked Ms. Lapkoff if we bring this back to the January 18<sup>th</sup> meeting will this cause any delays with the County. Ms. Lapkoff stated no, the Board can take a final vote at the February meeting.

President Sbranti stated hearing the Board's comments with moving towards plan three, we can bring that back for discussion at the January 18<sup>th</sup> meeting. He thanked Ms. Lapkoff for her presentation.

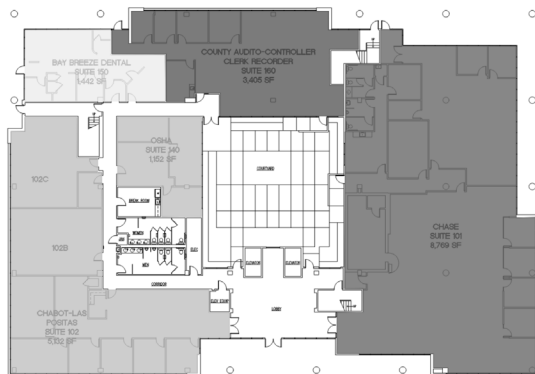
### **1.11 PRESENTATION: Facilities Masterplan; 7600 Dublin Blvd, Dublin**

Chancellor Gerhard stated this item was last on the board agenda pre-pandemic and has been brought back as the board was reviewing the Facilities Masterplan specific to the District Masterplan. He stated there was some desire to explore alternatives to what exists today of moving or the board room to the first floor. He stated tonight the board will see two options.

#### **7600 DUBLIN BOULEVARD UPDATE**

- Report on use and income generation
- Facilities Master Plan
- Board Room and District Services
- Use and occupancy
  - 65,425 Gross Leasable Square Feet
    - 19,930 sf First Floor
    - 22,621 sf Second Floor
    - 22,874 sf Third Floor

#### **USE AND OCCUPANCY- FIRST FLOOR**



## USE AND OCCUPANCY-SECOND FLOOR

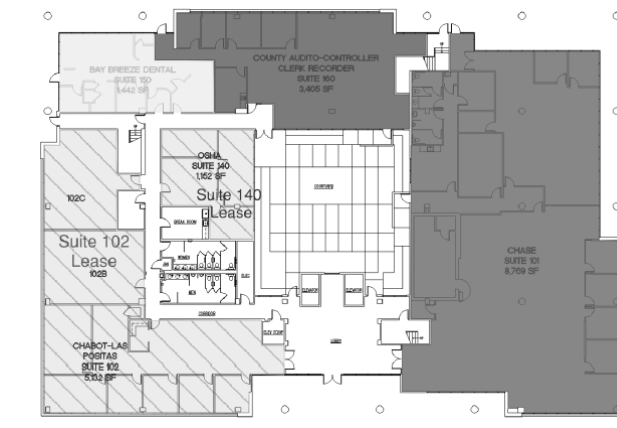
FMP Completed in 2018



#### OPTION A- LEASE FIRST FLOOR SPACE

- Increased lease revenue
- First Floor space with parking lot frontage is more desirable space for tenant looking for visibility or access
- Increased rental area offsets District expenses for overall building maintenance (increased tenant percentage of Common Area Maintenance)

#### OPTION A-LEASE FIRST FLOOR SPACE



#### OPTION A-LEASE FIRST FLOOR SPACE

Projected rental rates between \$2.45/sf and \$2.55/sf – estimated at \$2.50

- Suite 102
  - 5,132 Square Foot Office
  - Lease rate year one \$3.50/sf/month

- Lease escalation at 3% per year
- Tenant Improvement allowance \$20/sf = (\$102,640)
- 5,132 sf x \$2.50 = \$12,830 per month x 12 months = \$153,960 year one
- Five-year income minus improvement expense \$714,754
- Suite 140
  - 1,152 Square Foot Office
  - Lease rate year one \$2.50/sf/month
  - Lease escalation at 3% per year
  - Tenant Improvement allowance \$20/sf = (\$23,040)
  - 1,152 sf x \$2.50 = \$2,880 per month x 12 months = \$35,560 year one
  - Five-year income minus improvement expense \$165,755
- Total Increased revenue \$189,520 year one - \$880,509 over five years

### 1<sup>st</sup> FLOOR BOARD ROOM RELOCATION-OPTION B

- Greater public access to the Board of Trustee meetings for the public
- Improve Board Room Technology for electronic voting, video recording and other streaming options
- Provide public event space for community groups, non-profit organizations and others without access restrictions
- Additional space on the third floor for District Services and operations

### 1<sup>st</sup> FLOOR BOARD ROOM RELOCATION- OPTION B

First Floor Board Room Relocation-Option B

First Floor Concept

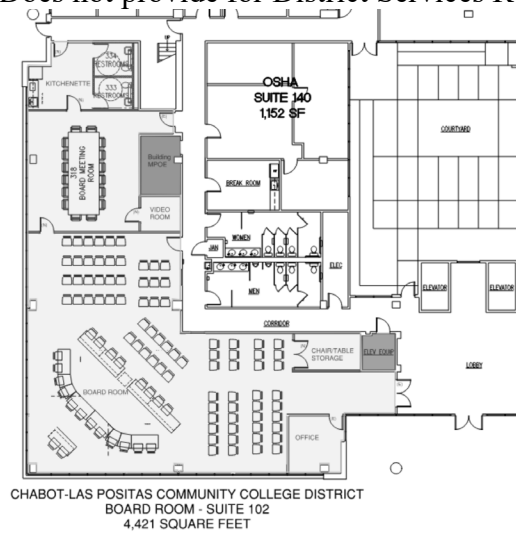
First Floor Board Room with seating for approx. 100

Green Room with support spaces

AV/Video Capabilities

Storage for event chairs and tables

Does not provide for District Services Reception or Mailroom



### 1<sup>st</sup> FLOOR BOARD ROOM RELOCATION-OPTION B

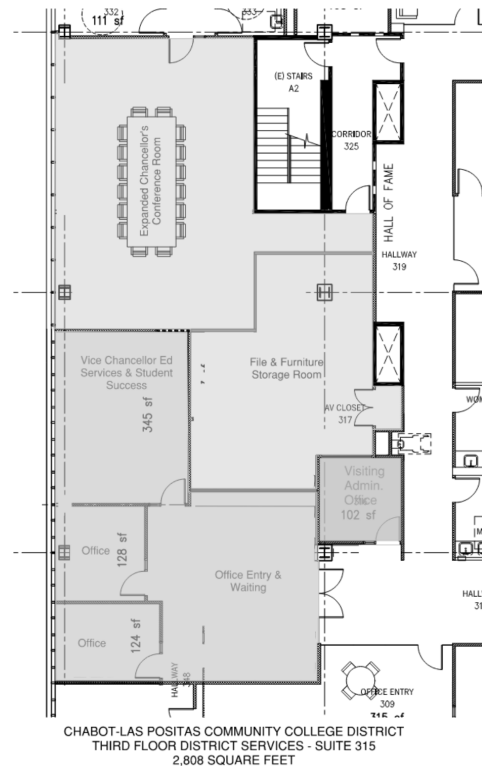
Third Floor Renovation

Office suite for Educational Services and Student Success

Visiting Administrators Office

Chancellor's Conference Room expanded

Storage Space



### 1<sup>st</sup> FLOOR BOARD ROOM RELOCATION- OPTION B

Conceptual Project Costs

First Floor Board Room Construction	\$548,015
First Floor Board Room Technology	\$331,575
Third Floor Renovation Costs	\$330,475
Soft Costs	\$363,020
Contingencies	\$157,310
<b>TOTAL PROJECT BUDGET</b>	<b>\$1,730,395</b>

### 1<sup>st</sup> FLOOR BOARD ROOM RELOCATION-OPTION B

Revenue Projection for Leased Suite 140

- 1,152 Square Foot Office
- Lease rate year one \$2.50/sf/month
- Lease escalation at 3% per year
- Tenant Improvement allowance \$20/sf = (\$23,040)
- 1,152 sf x \$2.50 = \$2,880 per month x 12 months = \$35,560 year one



Five-year income minus improvement expense \$165,755

	<b>Option A – Lease of 1<sup>st</sup> floor space at market rate</b>	<b>Option B – Board Room Relocation to 1<sup>st</sup> floor</b>
District Occupied Square Footage	22,874	27,295
Revenue Projection	\$189,520/year	\$35,560/year
Anticipated Expenses	Transferred to tenant rental costs	\$1,730,395
Benefits	Revenue to Unrestricted General Fund	Public Access to Board Meetings

### Questions:

Trustee Randolph asked if the rental rate is the “going rate” or are we bound to a rate since we are an educational facility. VC Letcher stated we are not bound to a number; we are traditionally slightly lower than other commercial properties in the area. He stated there also is not a lot of other commercial properties to compare to. He stated we are slightly lower than market rate, but we also do not have amenities that others have.

Trustee Gin stated we are so close to Bart and that is certainly a very positive attraction to this building so we can increase the rate.

Trustee Granger thanked VC Letcher for the presentation and stated with the rising escalating construction costs that are going on and supply chain issues we should prioritize our bond dollars. She stated we should put this project on the back burner and use those dollars for programs that will directly serve our students. She stated especially when she looks at the upside of not doing this, if we do the relocation, we are giving up \$100,000 potential revenue every year that can support programs. She suggested the board table relocating the board room and leasing that space.

Trustee Heredia stated our current situation now is convenient.

Trustee Reynoso stated it has always bothered him to have a public agency become a landlord. He stated the board meetings should be held at the college campuses. Chancellor Gerhard stated we have board meetings at the campuses once per semester and the others are at the district office. He stated the district office sits between the two colleges and is convenient. Trustee Reynoso stated we would have more space to lease if we held all the board meetings at the colleges.

Trustee Heredia stated the board rooms at the colleges would need to be remodeled if we were to have our meetings there more regularly.

Trustee Gin stated rotation of meeting locations have come up many times, but what has always come back to is the central location of this facility and resources. He stated there are several distractions when we have meetings at the campuses.

President Sbranti thanked Trustee Randolph for his suggestion. He stated he is glad we have one meeting each semester at each campus and it is a good balance. He stated he suggests to stay the course and look to rent out the space downstairs where we can generate revenue. He stated over time there may be opportunities with this asset.

President Sbranti thanked Chancellor Gerhard and VC Letcher for the presentation.

## **2.0 REPORTS, FACULTY, CLASSIFIED AND STUDENT SENATES**

### **2.1 PRESIDENTS OF CHABOT AND LAS POSITAS COLLEGES FACULTY SENATES**

**Las Positas College Academic Senate Vice President, Mr. Craig Kutil provided the following report:**

#### December Accomplishments:

- 1) Approved Resolution to Implement Teleconferencing Requirements during a Proclaimed State of Emergency (attachment)
- 2) Approved support for Chabot and LPC DE Committee coordination for a summer professional development program for faculty to train in Hy Flex
- 3) Certificate of Achievement in 21st Century Policing: modern policing certificate for currently employed full-time peace officers.
- 4) Robert Half Apprenticeship Program: created one certificate to support the new apprenticeship program.
- 5) Reddaway Heavy Trucking Apprenticeship Program: created two certificates to support the new apprenticeship program.
- 6) Boatworks 101 Apprenticeship Program: created two certificates to support the new apprenticeship program.

#### Advisory Committee Work:

- 1) Addressing Anti-Black Racism Advisory Committee: results of survey and recommendations for areas of the college to reduce “sludge” to be presented in January
- 2) Equal Employment Opportunity Advisory Committee: created a draft resolution on Equity Minded Hiring Principles and Practices.
- 3) Asian American and Pacific Islander Resolution Advisory Committee: created a draft resolution in Support of a Policy for Translation Services

**Chabot College Academic Senate President, Mr. Miguel Colon stated the following:**

No report was given.

## **2.2 PRESIDENTS OF CHABOT AND LAS POSITAS COLLEGES AND DISTRICT CLASSIFIED SENATES**

**Las Positas College Classified Senate President, Ms. Jean O’Neil-Opipari provided the following report:**

Las Positas College Classified Senate Report, December 14, 2021

Regarding the Institutional Self Evaluation Report, thank you to Dr. Whalen and Dr. Foster for a robust and inclusive process.

Thank you to the LPC Administration for the Holiday Breakfast last Friday. The food was delicious and the company even better. It was wonderful to see everyone in 3D!

LPC submitted the readiness assessment for Caring Campus on Friday, December 10. Thank you to Dr. Foster, Sheri Moore, David Rodriguez, Aubrie Ross and Carmen Ortiz for their input and review.

Thank you to Aubrie Ross and Carmen Ortiz for spearheading a new wellness initiative.

One of the Classified Senate’s goals this year is health and wellness. In that vein, a Classified Connections Get-Together will be held this Friday, December 17 at 2:00 p.m. via Zoom. This is an opportunity to be together, welcome new Classified Professionals and have some fun!

Since the LPC Market (free food distribution) was cancelled in December, the LPC Classified Senate day at the Market will be in January.

The LPC Classified Professional, professional development committee is hard at work on our Classified Professional Spring Flex day. We plan to pilot a new Classified Professional orientation during FLEX day. Going forward, this orientation will be offered once a semester to all new LPC Classified Professionals.

**Chabot College Classified Senate President, Ms. Heather Hernandez provided the following report:**

Ms. Hernandez acknowledged Ms. Nascimento for her outstanding work as Executive Assistant and Board Coordinator and thanked her for her support to the Classified Senate.

Senate Priorities AY 2021-2022

- Engage classified professionals in the decision-making process through thoughtful participation, and leadership, in college and district governance structures.
- Strengthen standards, policies, procedures, and practices that support student and classified success and equity.
- Enhance classified professional knowledge and roles in the areas of institutional planning, budget, and accreditation.

Recent Classified Senate Business/Activities

- The Chabot College Classified Senate would like to congratulate Eric Gentry on his appointment to RISE Program Manager. We look forward to working with Eric to stay informed on how Classified Professionals can best support the needs of our RISE students. Eric was kind enough to present on the outstanding work of the RISE Program during our November senate meeting.
- In support of our students and Student Senate President, Theresa Pedrosa, Classified Senate members were honored to help plan and attend the holiday lunch and pop-up food pantry handout on December 13. We were able to hand out 300 treat bags prepared by our Classified Senate Gives Back workgroup. Christine Herrera, Theresa Pedrosa, and VP Matt Kritscher should be recognized for their outstanding work on making this event a success for our students.
- I have submitted a readiness assessment on behalf of the Classified Senate to the Institute for Evidence-Based Change in hopes of being selected to participate in their Caring Campus initiative in spring 2022. Most often, Classified Professionals are the first point-of-contact that students have with the college, and this initial contact can make a huge impact on the success of the student going forward. Of most importance, the initiative aims to help reduce barriers for students in our service areas and make sure students feel connected and that they belong on our campus. It is understood that a student's sense of connectedness and belonging is critical to their persistence. The Caring Campus initiative would be a great opportunity to reengage our Classified Professionals with new skills and best practices supporting the important role they play in serving our students each day on campus.
- Members of the senate have been meeting to prepare for spring 2022 activities. The Classified Professional Development Block Grant workgroup is preparing a speaker series for spring, which will include student voices. Members also completed work on creating scoring criteria for our new award, the Classified Senate Rising Star Award, which will honor outstanding employees who have served under five years at the college. The group has also revised the scoring criteria for the Linda and Robert Carlson Classified Professional of the Year Award, which honors employees who have at least five years of experience with the college. Senate members are also preparing for the upcoming Classified Professional Prioritization process in which we will review and prioritize the most needed positions requested via Program & Area Review for the upcoming year. Forty-nine position requests were put forward from across the campus, demonstrating the continued need to hire more classified professional positions in our service areas to meet student needs.
- Conversations on a spring 2022 return to campus for classified employees has quickly become an area of focus for classified leadership. Although service areas and departments had planned for staggered work schedules and a hybrid workplace model while ensuring an increase of additional in-person service hours for many departments for spring 22, it seems that this planning has been interrupted by a mandate that all classified professionals return to on-site work starting January 3, 2022. This mandate is questionable for a few reasons, the first being that we are still working through a pandemic and providing a hybrid work model provides for greater safety in our workspaces. The second being that Classified Professionals are not being given any choices in the matter of how they will return, or options to work a hybrid schedule based on their job duties, as are our faculty colleagues.

The health of one employee group cannot be prioritized over another. Classified Leadership is appreciative of President Sperling for scheduling a listening session with all classified on December 15 as well as her willingness to attend our Classified Senate meeting on December 17 to hear the concerns of our members. Senate leadership is also appreciative of our faculty colleagues who stand in solidarity with us on this equity issue and have planned a special meeting for December 16 for further discussion.

### **2.3 PRESIDENT OF STUDENT SENATE OF CHABOT AND PRESIDENT OF ASSOCIATED STUDENTS OF LAS POSITAS COLLEGE**

**Chabot College Student Senate Vice President, Ms. Theresa Pedrosa reported on the following items:**

As of December 5, 2021, we now have the 60 Bus that goes from Chabot College to South Hayward Bart and back to Chabot. It took almost 4 years, but we finally did it. Now we are working on getting affordable bus fares for our students. We have a flyer going around campus and letting everyone know about the 60-bus going to South Hayward Bart and making sure we don't lose it again.

Every 3rd Thursday of the month is our Food Pantry. Yesterday we had our Holiday Luncheon. It was nice meeting our instructors in person instead of on Zoom. It was a great turnout for the Holiday Luncheon even with all that rain. We even had Santa come and take pictures with everyone. But the Classified Senate made sure the children had goodies bags which I deliver to them and said it was from Santa. Yesterday we also have at least 18 volunteers for our Food Pantry distribution in the rain

I am also working on getting a grant from the COUGH Committee which I am on the board member and putting together an Ambassador Program that will be run by student in making this campus smoke free.

The student senate is holding "de-stress week" programming this week, including tabling with free food and snacks in building 2300. We will also be providing yoga and meditation sessions and all information and flyers can be found on our website.

**Las Positas College Student Senate Vice President, Ms. Lara Wiedemeier provided the following report:**

Welcome Back Week!

First, in the partnership SEA committee, we are putting together a huge 2-week long, Welcome Back Week event! We are looking forward to seeing our students in person, walking around campus, and interacting with one another once again. In the first week, we will be opening it up with our Free Food for the People - The Market Food distribution. Making sure that our students are nourished and have the resources they need to thrive. Additionally, the next two days will consist of tabling the amazing resources, majors, and programs from our campuses. The next

week will be tabling by our amazing clubs, boosting awareness and membership for them. We are so excited for this event to take place, and feel free to stop by the campus one of the days and say high! The Student Government will have our own table, along with assisting with the event.

#### Resource Week:

Tuesday, January 18th, 12-3 pm

Wednesday, January 19th from 1 - 4 pm and Thursday, January 20th from 1 pm - 4 pm

#### Club Fair:

January 25 and 26, 2022 from 1-4 p.m.

#### Newsletter December:

I am excited to announce a new version of our Student Government Newsletter for the month of December. Our newsletter nicknamed “Beak Bites” month we began working on the monthly edition of our Newsletter to students and staff. This newsletter is called Beak Bites! This month we included information on resources accessible for our students and some fun stuff like holiday recipes that have been submitted by staff.

#### Blood Drive:

We are planning a Blood Drive event in partnership with the Red Cross. It will take place on April 14th from 10 am - 4 pm; We are looking forward to serving our community.

#### Retreat:

We have been planning an overnight retreat for January during the break for our student government team. We hope this training will strengthen our team as we transition into in-person for the Spring Semester.

#### Changing bylaws and constitution:

I am personally excited to announce that LPCSG is looking into amending and updating our Constitution. It is outdated and there are several key changes that we want to see. One of the biggest changes is that we want to see gender-neutral language used throughout this document, reinforcing that any person, regardless of their identity, can run for an elected position. Several changes were proposed yesterday and were approved by our senate. These will now appear on the Ballot for the general student population to vote on.

#### The Nest & the Student Life Lounge-

We are moving forward with a huge project of redesigning the layout of our current Student life office to accommodate more couches, chairs, and furniture to make it a more student-centered area. We will be mounting a TV, re-decorating the room, and highlighting student art in his space. It will be a location where students can relax in between classes, student government will hold small gatherings, and where our office hours will be held. This room also exists as a welcome center on campus, so these upgrades will improve the overall appearance of the room, allowing us to improve student welcome on campus.

## **GOOD OF THE ORDER**

### **Ms. Rachel Ugale, Chapter President SEIU, reported on the following:**

She acknowledged the SEIU bargaining unit and stated it is because these amazing, classified professionals who she has mentioned many times throughout the course of this pandemic that is keeping this district moving forward for our students and our community. She stated as we finish out this fall semester, she did not anticipate receiving feedback that people were either not aware of what was happening in the spring or receiving conflicting information. She stated even though this was not her own experience, she wanted to validate the experiences and concerns of those who are feeling frustrated and confused. She stated this is disappointing given that we all have had to adjust the last 22 months. She stated they are working with management to get through these issues and leadership is having meaningful conversations with members of their bargaining unit. She acknowledged HR for processing countless employee vaccination records and exemption petitions and requests for accommodations. She stated she is appreciative of the efforts that support the health and safety of the district that SEIU continues to fight so hard to preserve. Lastly, she gave a big thank you to Ms. Nascimento for her service to the district and board; she has been awesome, and I wish her the best.

### **Mr. David Fouquet, President, Chabot-Las Positas Faculty Association, provided the following report:**

He wished Ms. Nascimento the best in her career.

He thanked HR for all their work and requests from faculty.

The District and FA are in continuing discussions regarding some follow-up provisions for Spring '22. As Spring enrollment continue sluggishly, it is becoming clear that the demand for face-to-face instruction isn't rebounding at the rate we'd planned for. Even if some of this sluggishness is due to students going through the process of complying with the vaccine mandate, it's clear that classes on campus will be smaller, on average, than we'd prefer. (Although that does promote better social distancing in the classroom.) In addition, we're recognizing that deans will have no choice but to consolidate or convert some face-to-face sections (typically those with low single-digit enrollments) to online/remote delivery, in order to accommodate a demand for online classes that remains high. Ultimately, the goal is to serve the students who seek to take classes with us in either format.

There is, perhaps, something greater than usual anticipation in the Governor's January Budget, which we expect shortly after the New Year. Some 'rumblings' have been heard that the Chancellor's Office in Sacramento may be up to some mischief, such as re-benching the Hold Harmless provision of the (so-called) Student Centered Funding Formula, or SCFF. This would be weird, at any rate. If they re-bench to current COVID-level enrollments statewide, it will reduce total funding, which would seem to require adjustments elsewhere, to maintain compliance with Prop 98. At any rate, if they have jokers in their hand, they're playing it close to the vest. Meanwhile, FACCC (the Faculty Association of California Community Colleges), to which the FA is a contract member, is working on other advocacy about the SCFF, involving

several specific proposed changes (*e.g.*, greater funding per Credit FTES) to make it function more equitably throughout the State. (Some very interesting ideas coming out of Sarah Thompson's committee.)

If a retooling of the Hold Harmless is in the works, it's worth ringing the bell that it needs to be set up in such a way that ameliorates the flaws of the Supplemental Allocation. A crucial point: Districts in high-cost regions also serve large numbers of students in poverty, who need extra programs and services as much as those in the Central Valley. Ultimately, the question boils down to whether we're going to have Equity for students who live in high-cost regions. It is that simple.

## **8.0 INFORMATION AND DISCUSSION ITEMS**

### **4.8 APPROVAL OF MEMORANDUM OF UNDERSTANDING (MOU)- EDEN AREA REGIONAL OCCUPATIONAL PROGRAM (EAROP) AND CHABOT- LAS POSTAS COMMUNITY COLLEGE DISTRICT, CHABOT COLLEGE**

Trustee Granger stated Eden Area Regional is her place of employment and needed to recuse herself from this agenda items.

#### Motion No. 3

Trustee Maduli made a motion, seconded by Trustee Gin to approve agenda item 4.8.

Motion carried unanimously, 6-1, with Trustee Granger recusing herself.

Motion carried by the following roll call vote:

AYES:	Gin, Heredia, Maduli, Randolph, Reynoso, Sbranti
NOES:	None
ABSENT:	None
ABSTENTIONS:	Granger

### **5.3 APPROVAL OF ADDENDUM 1 TO CONTRACT OF SERVICE – CHABOT- LAS POSTAS COMMUNITY COLLEE DISTRICT, LAS POSITAS COLLEGE AND CAREER AMERICA, LLC OCELOT-ADMISSIONS & RECORDS OFFICE AND COUSELING DEPARTMENT**

Trustee Sbranti stated it is exciting how technology supports student success. He asked Chancellor Gerhard to expand on how this is going to deploy on getting students back in the current environment. Chancellor Gerhard asked President Foster to provide more detail. President stated they have been searching for a platform where they do not have to use text messages, this platform allows them to reach out directly to the student to help facilitate the on-boarding process and push reminders and have direct contact. He stated Ocelet also has a chat feature and provides automated responses. President



Sbranti thanked President Sbranti and stated this is a great tool to have for on-boarding students. He stated we cannot be reliant on technology the human touch is still important.

Motion No. 4

President Sbranti made a motion, seconded by Trustee Gin to approve agenda item 5.3.

Motion carried unanimously, 7-0.

Motion carried by the following roll call vote:

AYES:	Gin, Granger, Heredia, Maduli, Randolph, Reynoso, Sbranti
NOES:	None
ABSENT:	None
ABSTENTIONS:	None

**5.8 RECEIVE AND FILE THE CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT ANNUAL FINANCIAL AND COMPLIANCE AUDIT FOR THE FISCAL YEAR 2020-2021**

Trustee Gin stated it is nice to receive a clean audit. He recommended that the Board approve the Audit report.

Motion No. 5

Trustee Gin made a motion, seconded by Trustee Maduli to approve agenda item 5.8.

Motion carried unanimously, 7-0.

Motion carried by the following roll call vote:

AYES:	Gin, Granger, Heredia, Maduli, Randolph, Reynso, Sbranti
NOES:	None
ABSENT:	None
ABSTENTIONS:	None

President Sbranti stated agenda items 6.5 and 6.6 are tabled.

**6.5 APPROVAL OF MODIFICATION TO THE CONTRACT WITH MOUNTAIN CASCADE, INC. FOR BID NO. B20/21, DOMESTIC WATER BOOSTER SYSTEM PROJECT AT LAS POSITAS COLLEGE**

**6.6 AUTHORIZATION TO FILE NOTICE OF COMPLETION WITH ALAMEDA COUNTY CLERK RECORDER'S OFFICE FOR DOMESTIC WATER BOOSTER SYSTEM PROJECT AT LAS POSTIAS COLLEGE**

### **9.1 ADOPTION OF RESOLUTION NO. 05-2022- TO IMPLEMENT TELECONFERENCE REQUIREMENTS DURING A PROCLAIMED STATE OF EMERGENCY**

Chancellor Gerhard stated this item comes before the Board in light of AB361. He stated public entity board are required to vote every 30 days to permit the Board to conduct teleconference meetings. He stated if the Board agrees the January meeting will be virtual. He stated no action is necessary if the Board agrees to go back to in-person meetings.

Trustee Heredia stated with the new requirements due to OMICORN she recommends the January Board meeting be virtual.

Trustee Randolph asked if the Board votes to in-person meetings in January would the guidelines continue. Chancellor Gerhard stated yes. VC Letcher stated Alameda County will not be making a masking requirement until December 29, 2021 however, the State of California implemented a statewide masking requirement from December 15, 2021 through January 15, 2022. He stated fully vaccinated people are not required to social distance or self-quarantine after close contact. He stated should the Board vote to go back to in-person meetings we would remove the social distancing but enforce masking.

Trustee Granger asked if the Board could approve the Resolution tonight however as the January Board meeting date approaches, they can decide to have it in-person or virtual. Ms. Eileen O'Hare stated if the Board approves the Resolution this evening the Board is claiming there is still safety concerns. President Sbranti stated his preference is to go back to in-person meetings in January 2022. Trustee Maduli stated he agrees with President Sbranti.

#### Motion No. 6

Trustee Heredia made a motion, seconded by Trustee Reynoso to approve agenda item 9.1.

Motion carried unanimously, 3-4.

Motion carried by the following roll call vote:

AYES:	Heredia, Granger, Reynoso
NOES:	Gin, Maduli, Randolph, Sbranti
ABSENT:	None
ABSTENTIONS:	None

### **9.2 FIRST READING OF NEW, REVIEWED, OR REVISED ADMINISTRATIVE PROCEDURES**

- AP 5050 Student Success and Support Program
- AP 5052 Open Enrollment
- AP 5510 Off-Campus Student Organizations
- AP 5610 Voter Registration

Motion No. 7

Trustee Maduli made a motion, seconded by Trustee Gin to approve agenda item 9.2.

Motion carried unanimously, 7-0.

Motion carried by the following roll call vote:

AYES:	Heredia, Gin, Granger, Maduli, Randolph, Reynoso, Sbranti
NOES:	None
ABSENT:	None
ABSTENTIONS:	None

**9.3 INSTITUTIONAL SELF-EVALUATION REPORT- CHABOT COLLEGE**

Trustee Gin stated both reports were excellent.

Motion No. 8

Trustee Granger made a motion, seconded by Trustee Gin to approve agenda item 9.3.

Motion carried unanimously, 7-0.

Motion carried by the following roll call vote:

AYES:	Heredia, Gin, Granger, Maduli, Reynoso, Sbranti
NOES:	None
ABSENT:	None
ABSTENTIONS:	None

**9.4 INSTITUTIONAL SELF-EVALUATION REPORT- LOS POSITAS COLLEGE**

Motion No. 9

Trustee Maduli made a motion, seconded by Trustee Gin to approve agenda item 9.4.

Motion carried unanimously, 7-0.

Motion carried by the following roll call vote:

AYES:	Heredia, Gin, Granger, Maduli, Reynoso, Sbranti
NOES:	None
ABSENT:	None
ABSTENTIONS:	None

## **10.1 PRESIDENTS OF CHABOT AND LAS POSITAS COLLEGES**

### **Dr. Dyrell Foster, President, Las Positas College reported on the following items:**

President Foster thanked the Board for their support and everyone that contributed to the wonderful work of their college ISERs. He stated his written report reflects the wonderful work of the college and students, including annual holiday breakfast. He thanked Ms. Moore and Ms. Cazarez in the President's office that continues to put together a wonderful Board report that serves as a newsletter to their campus community and community leaders. He welcomed Mr. Joel Gagnot to the LPC Counseling team as Dean of Student Services. He thanked the members of the COVID-19 advisory work group. He thanked Mr. Druley for keeping their website updated during these fluid times. He stated they are looking forward to safely welcoming staff and students back to campus.

### **Dr. Susan Sperling, President, Chabot College and reported on the following items:**

President Sperling thanked the Board for their kind words and vote of confidence. She thanked her intrepid team who works so hard on this document. She thanked Student President Ms. Pedrosa with getting Bus Line 60 restored. She thanked her colleagues for their commitment in equity and their belief in power in education.

VP Kritscher stated they have sent out over one hundred thousand direct mailers with the headline "welcome back to on-campus classes" that highlights welcome back week activities. He stated a team of outreach professionals recently called over three thousand students that applied but have yet to register; a phase two of spring students is in the works. He commended the efforts of this team and leveraging the peer line support line. He thanked CTO Griffin and his team for their efforts with implementing CRM recruit. He stated at the upcoming town hall meeting they will be rolling out student support programs that will help couple the retention, several in partnership with LPC. He thanked the Board, President Sperling, Chancellor Gerhard and Human Resources for helping them get new programs and services going on top of the STEM grant and ANTI PC Grant.

## **10.2 CHANCELLOR REPORT**

Chancellor Gerhard echoed President Foster for supporting and approving the appointments of Ms. Melinda Trammel, Director of Employee and Labor Relations and Ms. Dionicia Ramos, Director of Public Relations, Marketing, and Government Relations. He stated eight thousand students have uploaded their proof of vaccination; spring will be the first semester students will be back on campus. He stated the Governor will release his Budget Proposal on January 10, 2022. He stated the State Chancellor understands more of our operations are online therefore they have committed to having a new stream of directed funding towards IT. He stated we will also see a healthy COLA; in light of the inflationary pressures during the month of October inflation was an excess of 6%, it is not unreasonable if we see a COLA of 4% on an annualized base. He stated we have seen our costs of serving students increase and state funding not keeping up with, this is a positive light. Lastly, he stated the state is designed to re bench the hold harmless funding and we have not been given any specificity in terms of what that may look like for simulations.

### **10.3 RECOGNITIONS**

Chancellor Gerhard recognized Ms. Nascimento who has been with the District since 2017, during this time serving as the Executive Assistant to the Chancellor and Coordinator of Board operations. He stated during her tenure she reported to five different chancellors including himself and supported the Board with distinction during that time. He stated she has numerous strengths and accomplishments and what he most appreciated is her over and above commitment to supporting the Board, often at her own personal expense. He stated Ms. Nascimento supported the Board through numerous appointment processes that led to appointment of Board members, supporting three Board member retirements, and supporting families during the passing three long standing Board members. He stated in addition to serving, Ms. Nascimento was an active member and Board officer for a national higher education executive assistant's community. He thanked Ms. Nascimento for her service to the district and community and you will be missed.

### **10.4 TRUSTEE REPORT AND/OR OFFICIAL COMMUNICATIONS**

Trustee Reynoso wished everyone a Merry Christmas and Happy New Year.

Trustee Gin stated, earlier this evening at the Organizational meeting, the Board elected Trustee Sbranti as the President and look forward to his leadership. He thanked Trustee Randolph for her years of service on the Board and she will be missed. He thanked Ms. Nascimento for her years of service, and she will be missed. He wished everyone a Merry Christmas.

Trustee Randolph stated she was excited to hear the South Hayward Bus Route is back at Chabot College and thanked the students and staff for not giving up. She congratulated President Sbranti and stated she admires his insight and feedback. She thanked Ms. Nascimento by stating she is one of the kindness caring person she has every worked with and she will miss her. She stated tonight is bittersweet for her, tonight will be her last meeting as she had to move out of Union City. She stated she has been honored to serve on the Board and work with her colleagues. She thanked the District and college staff as well as students for the opportunity to serve on this Board. She wished everyone a healthy holiday.

Trustee Granger stated it has been a pleasure working with Ms. Nascimento; she was the person with all the process questions, she will miss her and wished her the best. She stated Trustee Randolph became a guiding light and sounding Board during her campaign and time on the Board. She wished everyone a Happy Holiday.

Trustee Heredia echoed everyone's sentiments and congratulated President Sbranti and Trustee Granger. She acknowledged and thanked Ms. Nascimento for all her help and support. She stated she is going to miss Trustee Randolph.

Trustee Maduli acknowledged Ms. Nascimento by stating she is a great Executive Assistant and supported him during two terms as president. He thanked Trustee Randolph for her dedication to the Board and stated she will be missed.

President Sbranti thanked his colleagues for their confidence, and he looks forward to the coming year. He thanked Trustee Randolph for her service, knowledge and demeanor and everything she has given; we are a better Board because of your service. He thanked Ms. Nascimento, we are a better college district because of your dedication and service. He stated she has been a bed rock and steady and helped the Board through so many obstacles. He wished the students good luck on their finals as well as the staff for their continued dedication and everyone a Merry Christmas.

## ADJOURNMENT

### Motion No. 10

Trustee Gin made a motion, seconded by Trustee Maduli to adjourn the meeting at 9:34 p.m.

Motion carried unanimously, 7-0.

Motion carried by the following roll call vote:

AYES:	Gin, Granger, Heredia, Maduli, Randolph, Rcynoso, Sbranti
NOES:	None
ABSENT:	None
ABSTENTIONS:	None

## NEXT MEETING

The next meeting of the Board is a Regular Meeting scheduled for January 18, 2022 at the District Office, Dublin.

Minutes prepared by:



Debra Nascimento

Recording Secretary

  
Secretary, Board of Trustees

Chabot-Las Positas Community College District