

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

September 15, 2009

Agenda Item: 6.4

Subject: Approval of Award of Contract for Division of State Architect (DSA) Inspection Services Agreement with Mr. Michael P. Phillips, PE for the Physical Education Complex Phase III at Las Positas College

Background: In order to insure availability of a qualified Division of State Architect (DSA) Inspector of Record (IOR), the District issued a Request for Qualifications (RFQ) E-O8 on August 6, 2007. Respondents to RFQ E-O8 who were deemed qualified through the evaluation process were placed on an Inspector of Record (IOR) "On-Call list." On September 4, 2008, five (5) firms responded to a search for qualified and available IOR's for the upcoming projects at Las Positas College and participated in a second interview process which focused on project-specific skills.

Based upon an interview with Mr. Michael P. Phillips and the firm's demonstrated expertise on sports complex facilities, Mr. Phillips was selected as the most qualified firm to provide DSA Inspection Services for the Physical Education Complex Phase III at Las Positas College. Mr. Michael P. Phillips submitted a fee proposal of \$72,000, which is within the established budget for this service.

Recommended Action: That the Board of Trustees approve the Award of Contract for Division of State Architect (DSA) Inspection Services Agreement with Mr. Michael P. Phillips, PE of Walnut Creek, CA for the Physical Education Complex Phase III at Las Positas College in an amount not to exceed \$72,000. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the agreement and any future augmentations or amendments to the agreement on behalf of the District.

Funding: Measure B Bond Funds

Submitted: Jeffrey M. Kingston/Date

Approved: Joel L. Kinnamon/Date

_____ APPROVED

_____ DISAPPROVED

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