

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

July 20, 2010

Agenda Item: 7.1

Subject: Approval of District-wide Cooperative Work Experience Education Local Program Plan, Chabot College, Las Positas College, District–Economic Development

Background: The Title 5 regulations which govern Cooperative Work Experience Education have recently been updated. If Districts wish to utilize any of the new provisions in Title 5, an updated Cooperative Work Experience Education Local Program Plan must be submitted to and approved by the Chancellor’s Office, California Community Colleges.

According to Title 5 §55251, the requirements of the Program Plan shall contain the following provisions: (1) A statement that the District has officially adopted the plan, subject to approval by the State Chancellor. (2) A specific description of the respective responsibilities of college, student, employer, and other cooperating agencies in the operation of the program. (3) A specific description for each type of Cooperative Work Experience Education program. (4) A description of how the district will: (A) Provide guidance services for students during enrollment in Cooperative Work Experience Education. (B) Assign a sufficient number of qualified, academic personnel as stipulated in the district plan to direct the program and to assure district services required in section 55255. (C) Assure that students’ on-the-job learning experiences are documented with written measurable learning objectives. (D) With the assistance of employers, evaluate students’ on-the-job learning experiences. (E) Describe basis for awarding grade and credit. (F) Provide adequate clerical and instructional services.

Chabot College’s and Las Positas College’s deans of business have collaborated with the Executive Director of Economic Development to create a district-wide plan, which has been endorsed by both colleges. By mandate, the local District Board must approve a multiple college plan, and the Chancellor’s Office will use the Program Plan “set” of record for compliance and audit purposes.

Recommended Action: That the Board of Trustees approves the proposed District-wide Cooperative Work Experience Education Local Program Plan, Chabot College, Las Positas College, District – Economic Development to be submitted to the Chancellor’s Office, California Community Colleges.

Submitted: Julia A. Dozier/Date

Approved: Joel L. Kinnamon/Date

_____ APPROVED

_____ DISAPPROVED

_____ TABLED