

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

September 21, 2010

Agenda Item: 6.8

Subject: Approval of Award of Agreement for District-Wide Education Master Plan (DEMP)

Background: On July 8, 2010 the solicitation for the Request of Proposals (RFP) B-11 for the District-Wide Education Master Plan (DEMP) were issued with responses due July 27, 2010. A total of four (4) proposals were submitted to the District, reviewed, short listed and selected to be interviewed. Interviews were conducted on September 2, 2010 by a panel of seven (7) individuals representing the District, Chabot College and Las Positas College. The interview panel recommends to award gkkworks of Sacramento, CA as the top rated firm for this RFP.

The District-Wide Education Master Plan will include an examination of potential academic program development, potential for maximum growth at build-out for each of the colleges, long-range program development and massing plans to support program development, including expansion of existing programs, addition of new programs, and direction for the institution as a whole. The DEMP will provide the foundation for a new facilities master plan, to be written in tandem with the plan.

The Professional Services contract for these services has been prepared, reviewed, and approved by District Legal counsel.

Recommended Action: That the Board of Trustees approves the proposed Award of Agreement for District-Wide Education Master Plan to gkkworks of Sacramento, CA in an amount of \$100,000. It is further recommended that the Board authorizes the Vice Chancellor, Business Services, to execute the agreement and any future augmentations or amendments to the agreement on behalf of the District.

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Submitted: Jeffrey M. Kingston/Date

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Approved: Joel L. Kinnamon/Date

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