

GLOBAL EXCHANGE

Agreement for Global Exchange Customized Reality Tours And Chabot-Las Positas Community College District.

“Sustainability and Natural History in Cuba” Dec. 30, 2011-January 12, 2012

1. Sponsoring organization

Global Exchange (GX)

2017 Mission St. #303

San Francisco, CA 94110

Tel: 415-255-7296

Fax: 415-255-7498

Co-sponsoring organization

Chabot College

25555 Hesperian Blvd.

Hayward, CA 94545

Contact persons

Malia Everette

Reality Tours Director

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Cosponsoring contact

Rick Moniz

Organizer/Director

rmoniz@chabotcollege.edu

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Leslie Balog

Cuba Reality Tours Program Coordinator

Email: leslie@globalexchange.org

Tel: 415-255-7296 #242

2. Responsibilities of Global Exchange contact people:

Reality Tours Director: works to supervise planning and implementation of customized tour and works with co-sponsoring organization from trip inception to finalization of contract. The Director can work with the co-sponsoring organization to modify this agreement or the terms of the agreement.

Cuba Reality Tours Program Director: works with co-sponsoring organization to ensure participant applications are processed, informs and updates participants regarding the logistics until departure date and will ensure you receive invoices and receipts that you need as well as send out all our literature to either you or to each participant (please notify which way you prefer). The coordinator organizes the trip program in collaboration with our on-the-ground contacts and the contacts of the co-sponsoring organization where appropriate.

3. Suggested Program Highlights and Purpose of the tour

For the purposes of this contract the tour itinerary is summarized into proposed Program Highlights . After the contract is signed the Global Exchange Cuba Program Coordinator will work with the co-sponsoring organization to tailor the program to fit the particular interests and requirements of the group (as available) and thereafter provide you with a confirmed trip itinerary.

The following itinerary serves as a foundation for your journey and therefore is subject to change, depending on availability and/or program scheduling. Last minute additions and changes can be forwarded but not guaranteed. Please speak with our Cuba coordinator to evolve your program between the signing of this contract and your departure.

This program is meant to complement the purpose and educational objective of the we have a plan for a daily activity around core issues: education, medicine, faith, political-economy, environment, culture, agriculture/trade and women. each day would be a full day program around the above themes.

Cuban Research Schedule

This delegation will give participants access to information in a wide range of topics and themes of interest. The program organizes structured visits inside Cuba to give full access to Cuban Life. Participants will gather information through direct and participatory observation.

December 30- January 12, 2012

December 30 Santiago, the Cultural "Capitol" of the Caribbean
Arrival Santiago De Cuba and transfer to Casa Granda hotel
PM Orientation meeting
EVE Depending on Arrival time visit El Morro Castle, a historic fort from the colonial era, situated right above the entrance to Santiago Bay. Eve Free

December 31 Santiago
AM City tour of Santiago, Cuba's second city and the birthplace of the Cuban Revolution. San Juan Hill, Cemetery and Maceo Plaza: Independence Wars.
Lunch

PM Evening meet with the Casa Del Caribe to learn about Cuban national identity and culture.

Eve Welcome Dinner

(B,D)

January 1 Baracoa (Columbus lands here after San Salvador, 1492).
A morning departure to Baracoa staying at Encanto Habanera
Meeting with city historian Alejandro Hartmann. Evening Free

January 2 Baracoa
Visit Rio Toa and Cocoa Farm. Afternoon explore archaeological site]with visits
tba

January 3 Camaguey, Staying at Hotel Colon
AM **City Historical tour of Camaguey.**
One of the original Cuba's 7 villages-(Baracoa, Santiago, Trinidad and Havana
are all in this program) founded by the Spanish and is today Cuba's third-largest
city and an important industrial center. The walking tour allows the group to
interact with the local community.
Lunch
PM Visit to home of national poet Nicolas Guillen
Eve Facilitated Group Discussion Circle

January 4 Camaguey
AM continuation and completion of city tour with visits home of Carlos Finlay
who isolated the mosquito as source of malaria/yellow fever and Independence
leader Ignacio Agramonte.
PM dinner at hotel and evening program at Casa de la Trova

January 5 Cayo Coco
Travel day from Camaguey to Cayo Coco. Discussion of Marine Conservation
efforts in Cuba with guided tour of coastal enclaves. Lunch is at CATEC
pavilion. Hotel Melia check in and evening free

January 6 Cayo Coco
AM Naturalist program examining the impact of tourist economy upon the
environment and the nation. Remainder of the day free.

January 7 Cienfuegos
Travel day to Santa Clara, Che Memorial. Lunch. Late arrival Cienfuegos
Cienfuegos staying at Jagua and dinner at Palacio del Valle

January 8 City Tour and Historical overview of Cienfuegos, in the province of
the same name, located on the central southern part of the island. Tour the city's

most important architectural sites. Departure for remainder of the day excursion to the Escambray Mountains
 Explore the Escambray Mountain Range, Cuba's second highest mountain range - reaching 3,700 feet atop Pico San Juan. The mountains are home to small mountain villages and are a numerous birds, Caribbean pines, ancient tree-ferns, bamboo, and eucalyptus.
 Picnic Lunch
 PM Evening Free (B,L)

January 9 Excursion to Trinidad and Travel to Havana, Hotel Florida
 AM A colonial town in the southern central province of Sancti Spiritus, this city and the nearby Sugar Mill Valley (Valle de los Ingenios) were declared a World Heritage Site in 1988 for their architectural values and historic importance. Trinidad was for centuries a sugar production center, generating enormous wealth for its landowners. This economic prosperity led to the creation of stately mansions and incredible artistic development. The city features seven different museums that represent different aspects of the local history, natural sciences, and architecture, among other themes. Afternoon departure to Havana

January 10 Havana
 AM Visit the Scale Model with the architect and urban planner. City Tour: Participants will walk through Havana's oldest neighborhood to learn about its historic, architectural, and cultural significance. The area was declared a World Heritage Site in 1982 by UNESCO. Learn about the City Historian's massive efforts to restore Old Havana buildings, attract tourism and new investment, and improve social services for local residents. See buildings and homes in different stages of reconstruction, meet with neighborhood residents.
 Lunch Visit to the Botanical Gardens and time for lunch at El Bambu, a vegetarian restaurant
 3 PM Meeting with ACTAF Cuban Association of Crop and Forestry Professionals) and Visit to Ministry of Agriculture. followed by a Visit to Center of Organic Agriculture in Vibora Park, and conclude with site visit to Urban Garden
 Eve Free for cultural activities

B, L

January 11 AM Lunch 5:00pm 7:00 pm	Havana Visit to Community Development project. & Afternoon Free for individual research Re-entry Meeting Farewell dinner at El Ajibe	(B, D)
January 12 am	Check out and Leave for Jose Marti International Airport	(B)

4. Costs

The 12 day land cost for this delegation based on 3 and 4 star hotel is **\$2750** per person based on a minimum of **20 -25** paying participants.

The price per person for **16-19** paying participants is **\$2930**.
The price per person for 10-15 paying participants is \$3380.

The price EXCLUDES Airfare to Havana and the Cuban 30 day visitors visa.

At 20 paying participants you get one land package for free..

Single rooms are available for an additional \$40 a night or \$520

a) The price includes:

- All confirmations in the program (Requesting havanatur or san cristobal)
- Double room accommodations 3- 4star hotel HOTEL Florida & Casa Granda, Hotel Colon and Hotel Jagua.
- Transportation by private, air-conditioned motor coach as well as transfers for group as appropriate. OMNIBUS HAVANA-SANTIAGO
- English speaking, tour guide(s) to accompany the group throughout the touring period.

WE REQUEST RITA PIETRA as the guide (she used to work with Amistur)

- Preparatory reading materials.
- GX general annual membership (this is a \$35 tax deduction)
- Admission and fees to museums and program activities.
- Honoraria for speakers and Donations to community groups
- Luggage transfer (at owner's risk throughout). Baggage allowance is two checked baggage with linear dimensions totaling 55" (the sum of the three dimensions), providing all pieces do not exceed 44 pounds. 1 hand luggage piece is allowed and is the responsibility of the passenger throughout.
- Two meals a day (excluding arrival and departure days).

*b) The price does not include the following:***

- Expenses of a purely personal nature.
- Room service charges.
- Transportation of luggage in excess of weight allowance.
- Conveyance fees used for private purposes.
- Gratuities to the bellboys and waiters.
- Cuban airport taxes and Mexican Departure taxes
- US airport taxes
- Travel Insurance (We strongly advise that each participant arrange for their own travel insurance).
- Optional Cultural Activities in the evenings
- Gratuities for the guides and drivers (we suggest \$20-30 per person).
- Extra Beverages and one meal a day

c) The price herein contained may be subject to increase by reason of an external event or set of circumstances not reasonably foreseen when the contract was agreed and beyond the control of Global Exchange. Such circumstances may include unannounced airplane ticket price rises, which affect travel or availability of travel to the host country. Please note though that as soon as the contract is signed we will make flight reservations and confirm the prices.

Global Exchange cannot accept any responsibility for such increases that may occur but will endeavor using all reasonable efforts to mitigate any such increases as is possible.

**Each participant is responsible for these charges

5. Global Exchange's Responsibilities

Global Exchange agrees to arrange all the necessary logistics for the delegations including:

- organizing educational based travel services in accordance with Global Exchange's Travel Service Provider's license (TSP).
- processing of applications
- reservations of all flights included in the agreed program costs
- organization and confirmation of the itinerary
- arrangement for all accommodations
- preparatory materials
- provision of an experienced trip coordinator to travel with the group either from point of departure or from point of entry of destination country
- collection of payments and distribution of fees to relevant agencies, operators, etc.

6. Co-sponsor's Responsibilities

- i) The cosponsor's group offers a travel studies course to travel to Cuba from the Chabot College. Office of Foreign Assets Control all participants fall under the General License categories as defined by the OFAC enrolled in college's course.
- ii) The cosponsor must provide each participant a license letter as per OFAC regulations: document stating student is enrolled for the course.
- iii) The cosponsor agrees to provide a copy of license for GX's records.
- iv) The cosponsor agrees to recruit the minimum of 6 participants for the entirety of the trip OR such numbers as is agreed between the parties after the date of this contract but no later than one month before the scheduled date of departure (see addendum for other price/passenger options).
- v) The cosponsor agrees, as part of any preparatory materials they send out to potential participants, to include general information about Global Exchange, for the purposes of informing all participants about Global Exchange's mission, programs and goals for the trip, the specific content of this literature to be decided between Global Exchange and co-sponsor. This is very important to us and it also lets your members know we are not a travel agency.
- vi) The cosponsoring group agrees to allow the Global Exchange representative/trip facilitator on the tour to make a short presentation in the Orientation meeting to the participants as a group on Global Exchange, its role in and collaborative goals for this tour program.
- vii) The cosponsor agrees to allow the Global Exchange representative to participate in the farewell meeting at the end of the tour and provide information to those interested participants who wish to follow-up with people, groups and organizations met during the tour.
- viii) The cosponsor agrees to allow the Global Exchange representative to hand-out to each participant, at the farewell meeting, Global Exchange trip evaluation forms for the purpose of gathering feedback from the group as to program content and trip leader performance. This can be a shared form and should be agreed upon by the Reality Tours and the cosponsor coordinators.

7. Payment

- Set-up Fee: A \$1000 **non-refundable** group set-up fee is due as soon as this contract is agreed upon by both parties. This fee will be put towards the final cost of trip or serve as the deposits of the first 5 participants.*
- Deposits and registration forms are due on 75 days before departure.
- Full payment: The entire balance and the travel affidavit, flight, health and liability forms are due on 45 days before departure.

At this time we will also send you out your final materials.

*This payment will be forfeited if the cosponsoring group fails to recruit the agreed upon number of participants and it is decided between the parties that the trip cannot proceed OR if the group decides to cancel the trip for any reason.

8. Licensing and US Travel Restriction to Cuba

Global Exchange is a licensed Travel Service Provider by the Office of Foreign Assets Control (OFAC) of the US Treasury Department. Global Exchange facilitates legal travel to Cuba for groups with their own specific license or for individuals who fall under the general license category of OFAC.

9. Cancellations

Global Exchange also reserves the right to cancel this tour in the event that our participants' and staffs' safety and security is in jeopardy. In the event that Global Exchange decides to cancel the tour for reasons beyond their control (which term will be defined as any acts of government, war, revolution or natural disaster in the destination country, which as agreed between the parties herein will prevent Global Exchange from organizing a tour consistent with Global Exchange's own tour program standards and the requirements of the co-sponsoring organization), at any time prior to the departure date, Global Exchange will refund to each participant all moneys not already paid out, but cannot accept responsibility for any losses incurred to any participants by this cancellation although Global Exchange will make every reasonable effort to assist the passengers in recouping their losses.

It should be noted that tour services for this tour are not provided by Global Exchange, but by carriers, hoteliers, and other suppliers, who are not agents, employees, or servants of Global Exchange. All travel vouchers and other travel documents for tour services issued are subject to the terms and conditions specified by such suppliers some of which exclude their liability to the laws of the countries in which the services are supplied, and to the international conventions between countries. Global Exchange and/or its agents, act only as agents for the tour participants in regard to travel by any means, and thus assume no liability for injury, damage, loss, accident, delay or irregularity which may be occasioned either by reason of default of any company or person engaged in conveying the passenger or in carrying out the arrangement of the tour.

In the case of airline tickets, Global Exchange accepts no responsibility whatsoever for delay, change or cancellation of flights by the airlines and any such losses or expenses incurred must be borne by the participants and each

participant must make a claim for any losses incurred directly to the airline or travel agent. In situations where substitutions can be made every reasonable effort will be made to ensure reasonable and satisfactory substitutions.

10. Penalties

Cancellations and/or amendments by tour participants must be received in writing and all cancellations will be effective on the date the written notification is received. Penalties in accordance with the following schedule:

<i>Tour Dates: December 30-January 12, 2012</i>	<i>Penalty</i>
After receipt of setup fee and before deposit due date	Full setup fee

After final payment is due on (75 days before departure)	100% of total tour cost (although considerations will be made on a case to case basis)
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10. Agreement

I have read the information contained in the above agreement and agree to the responsibilities and conditions contained herein.	
_____	_____
Malia Everette, Global Exchange	Date
_____	_____
CLPCCD _____	Date

March 14, 2011