



May 20, 2011

Ms. Celia Barberena
President
Chabot Community College District
25555 Hesperian Blvd.
Hayward, CA 94545

**SUBJ: AWARD NOTIFICATION - PY 2011-12 WIA Formula Grant Funds
Employment Plus II Youth Services**

Dear Ms. Barberena:

Congratulations! I am pleased to inform you that on May 12, 2011 the Alameda County Workforce Investment Board (ACWIB) approved the following:

1. Chabot-Las Positas Community College has been selected as the provider of WIA Employment Plus II Youth Services for the Tri-Cities Areas (Union City, Fremont and Newark) of Alameda County for the period of July 1, 2011 through June 30, 2012;
2. The allocation of Workforce Investment Act (WIA) Youth Formula Grant funds for services detailed in this notification (Attachment A).

The funding addresses the services and activities to be provided by the youth providers. This letter transmits information concerning the funding allocation and planned contracting steps.

SERVICES: High Risk Youth – Employment Plus II Program (EPP II)

FUNDING SOURCE: PY '11/12 WIA Title I –Youth Formula Grants –CFDA # 17.259

FUNDING AWARD: \$310,500

CONTRACT PERIOD: July 1, 2011 - June 30, 2012/ For Service Cycle July 1, 2011 – June 30, 2014

PROGRAM LIAISON: Rosario Flores, (510) 259-3827

This Funding Notification is not a contract and does not guarantee that a contract will be executed between your agency and the County of Alameda. Any contract written will be pursuant to the actions

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and conditions set by the Alameda County Workforce Investment Board (WIB) and in compliance with Alameda County Social Services Agency (SSA) contracting requirements including meeting the ACWIB Refunding Criteria for PY 2011-2012 by the deadlines established by the WIB.

Please be advised that the total amount of the contract and the payment of invoices by the County are conditioned upon receipt of adequate funds from the State of California. The County reserves the right to reduce the amount of consideration to be paid under this contract if it does not receive adequate funds from the State of California. Under such circumstances, a corresponding adjustment in services to be rendered by Contractor will be made by mutual agreement of the parties.

Please review the attachment to ensure that your agency is in agreement with the information provided. Your assigned Program Liaison will provide technical assistance in assuring that all terms and conditions of the award are met.

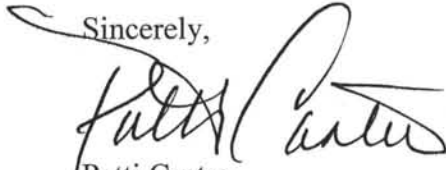
A contract package will be forwarded to your organization no later than **June 10, 2011**. No invoice payments can be made until the entire contracting process has been completed and both parties have signed all required documents. Review and approval of the contract package by County staff must occur before the Alameda County Board of Supervisors' designated representative schedules the contract for County signature. Please review exhibits A through G of the contract packet, as there have been some additions to these documents about which contractors should be aware.

In addition, the following issue must be addressed in the Contract prior to completion:

1. If your agency's "Identified Signatory" has changed, your agency must have a Board Resolution Authorizing the person to sign contracts on behalf of the agency. The resolution must be attached to the packet.
2. Insurance coverage must be current and must include endorsement of additional insured as specified in Exhibit C of the contract package.

The Alameda County Workforce Investment Board and the WIB Department staff look forward to working with your agency in our partnership to serve at-risk youth in your community.

Sincerely,


Patti Castro,
Interim WIB Director

PC: rf

Attachment

cc: Yulian Ligioso, Roberto Mendez ✓
D. Harkess, L. Slater, R. Flores

WIA HIGH-RISK / EPP II YOUTH SERVICES FUNDING PARAMETERS

Chabot-Las Positas Community College

| | |
|-----------------------|-----------|
| TOTAL CONTRACT AMOUNT | \$310,500 |
|-----------------------|-----------|

| GEOGRAPHIC AREA | NUMBER OF ENROLLMENTS | Foster Youth To Be Served (15% of Total Enrollments) | | |
|--------------------|-----------------------|---|------------------------|---------------------------|
| | | <i>Total Youth To Be Served</i> | <i>Connected Youth</i> | <i>Disconnected Youth</i> |
| Tri-Cities Area | | | | |
| Connected Youth | No less than 17 | | | |
| Disconnected Youth | No less than 27 | | | |
| | Total 44 | 7 | 2 | 5 |

| COMMON MEASURES PERFORMANCE | |
|------------------------------------|-----|
| • Entered Employment/Education | 65% |
| • Attainment Degree or Certificate | 45% |
| • Literacy and Numeracy Gains | 30% |

SPECIAL STIPULATIONS

- New Enrollments:** Youth Providers shall meet **70% of PY 11-12 Enrollments by December 2011** and **100% of their Enrollment Goals for PY11-12 by February 29, 2012**
- Foster Youth Service Goals:** 1) The number of foster youth to be served by the entire Local Workforce Investment Area will be 15% and the same for each PY11-12 youth service provider; 2) **100% of Foster Youth enrollments must be met by February 29, 2012;** 3) Contractors will develop a stronger relationship with Alameda County Foster Care Services to accept appropriate referrals for youth who may be eligible for WIA services; and 4) Contractors agree that applicants who do not meet enrollment requirements or who cannot be served for any other reason will be referred to other appropriate programs.
- Performance/Common Measure Goals:** Performance goals are subject to change pending final notification from the State. The State allows for annual Performance Goal negotiations with the Local Workforce Investment Areas. Until the negotiations are complete, the program providers are responsible to meet performance goals from the previous program year. An updated Performance Goal sheet will be issued. The program providers are then responsible for meeting the updated goals.
- One Stop System Connections:** Each EPP II Contractor is required to develop linkages to One Stop Career Centers in their geographical areas to ensure a seamless employment and training system for youth who become adults. Youth 18-21 years of age and older have a choice to receive services through a One Stop or through the EPP II providers. Contractor is encouraged to develop a Memorandum of Understanding with One Stops in their local area to meet the unique needs of their communities and employers.
- Leveraging of WIA Dollars:** It is recommended that contractors leverage WIA dollars by developing a more diverse stream of funding and/or increase fundraising activities.

File: P/WRS/Contracts/PY11-12/Chabot-Las Positas Award Ltr.