

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

October 18, 2011

Agenda Item: 5.6

Subject: Approval of Award of Request For Proposal (RFP) No. F-11, Bookstore Services, Chabot College

Background: A bookstore subcommittee of the Chabot Budget Committee was formed comprised of students, faculty, classified staff, and management to evaluate the Chabot Bookstore outsourcing and alternative options for the management/operation of the Chabot Bookstore. The various alternatives were reviewed and discussed by the committee prior to the release on March 3, 2011 of the solicitation for the Request of Proposals (RFP) F-11, Bookstore Services, Chabot College with responses due April 5, 2011. A total of three (3) proposals were submitted to the District, reviewed and interviewed resulting in the short listing of two (2) firms. On September 1, 2011 the solicitation for the re-bid RFP F-11 was issued with responses due September 29, 2011.

Both firms responded and responses were evaluated by the bookstore committee. The recommended committee results determined that while both presented favorable proposals, Follett Corporation's proposal provided the greater advantage to the College in the coming years.

Follett Higher Education Group, Inc. currently operates the Las Positas College Bookstore. The new agreement will guarantee a higher level of annual commission and includes other compensation and planned improvements over and above current levels.

Recommended Action: That the Board of Trustees approves the Award of Request for Proposal (RFP) No. F-11, Bookstore Services, Chabot College, to Follett Higher Education Group, Inc. of Oak Brook, IL. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the negotiated agreement on behalf of the District.

Submitted: Lorenzo Legaspi/Date

Approved: Joel L. Kinnamon /Date

_____ APPROVED

_____ DISAPPROVED

_____ TABLED