

**CHABOT-LAS POSITAS
COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
REGULAR MEETING**

**MINUTES
November 15, 2011**

PLACE

Chabot-Las Positas Community College District, 5020 Franklin Drive, Pleasanton, California.

CALL TO ORDER

The regular meeting was called to order at 5:00 p.m. by Board President Mertes. Recording Secretary Beverly Bailey called the roll. All Trustees were present at the time of roll.

PUBLIC COMMENTS

There were no Public Comments offered at this time.

ADJOURN TO CLOSED SESSION

The Board immediately adjourned to a Closed Session, which ended at 6:55 p.m.

OPEN SESSION

The Board readjourned in Open Session at 7:00 p.m. Recording Secretary Beverly Bailey called the roll. All Trustees were present at the time of roll.

ATTENDANCE

Members Present:

- Trustee Arnulfo Cedillo (left at 8:00 p.m.)
- Trustee Isobel F. Dvorsky
- Trustee Donald L. "Dobie" Gelles
- Trustee Hal G. Gin
- Trustee Barbara F. Mertes
- Trustee Marshall Mitzman
- Trustee Carlo Vecchiarelli
- Student Trustee Takeo Hiraki
- Student Trustee Nkechi Okpara

Members Absent: None

Recording Secretary: Ms. Beverly Bailey

Managers Present: Dr. Joel L. Kinnamon, Chancellor
Dr. Celia Barberena, President, Chabot College
Dr. Kevin Walthers, President, Las Positas College
Mr. Ken Agustin
Mr. Jeff Baker
Ms. Rita Brown
Ms. Julia Dozier
Mr. Wyman Fong
Dr. MaryAnne Gularte
Mr. Doug Horner
Dr. Howard Irvin
Dr. Ted Kaye
Mr. Jeffrey Kingson
Mr. Bob Kratochvil
Mr. Lorenzo Legaspi
Ms. Marge Maloney
Ms. Jeannine Methe
Ms. Dyan Miller
Dr. Janice Noble
Ms. Tram Vo-Kumamoto
Ms. Laura Weaver
Ms. Barbara Yesnosky

Others Present: Ms. Jennifer Adams, Las Positas College
Ms. Aylen Campi, Associated Students, Chabot College
Ms. Karen Kit, District Services
Ms. Janet Lockhart, Las Positas Foundation Board
Dr. Charlotte Lofft, President, Chabot-Las Positas
Faculty Association
Mr. Patrick Lofft
Ms. Gracie Nelson
Ms. Tanya Ramirez, PG&E

Mr. Amir Salehzadeh, President, Associated Students, Las
Positas College
Ms. Andrea Schumer, PG&E
Mr. Stephen Small, Chabot College
Mr. Todd Steffan, President, Las Positas College Classified
Senate
Ms. Sarah Thompson, President, Las Positas College
Academic Senate
Ms. Rachel Ugale, District Services
Laura Wetmore, PG&E
Ms. Yvonne Wu-Craig, President, Chabot College
Classified Senate

PLEDGE TO FLAG

Trustee Cedillo led the pledge to the flag.

PUBLIC COMMENTS

Mr. Stephen Small reported that the Automotive Service Council-Chapter 16 will not be hosting the Technology Education Recognition Ceremony this year. He reported that perhaps the Chabot College Automotive Department will be hosting an event around the end of the Academic Year – the time the event has previously been held. He expressed appreciation to the Board and to Ms. Heidi Finberg of the Chabot College Foundation for their past efforts.

Board President Mertes thanked Mr. Small for all his work in the past, noting that the Board has very much enjoyed this event over the years.

Dr. Charlotte Lofft announced that on November 3, 2011 the Faculty ratified the Tentative Agreement with the District (115 yes, 11 no, and 2 abstained). She expressed the Faculty's desire to work reasonably with the District in this difficult budget climate. She also reported that they look forward to continuing negotiating the implementation of the remaining details of the Bargaining Agreement. She noted the many hours of hard work on both Negotiating Teams, and recognized team members. Faculty Negotiation Team: Chief Negotiator Mr. Tom deWit, Dave Fouquet, LaVaughn Hart and herself; District Negotiating Team: Chief Negotiator Dr. MaryAnne Gularte, Jeff Baker, Gene Groppetti, Don Milanese, Jan Noble, Dale Wagoner, and Dr. Joel Kinnamon. She also thanked the Faculty Association Membership.

Ms. Gracie Nelson, Child Care Provider, expressed concern that the Chabot College Child Development Center has closed the evening laboratory due to budget cuts, making it difficult for her and others to continue to work and attend classes in the evening.

PRESENTATION: PG&E “SAVINGS BY DESIGN” AWARD FOR ENERGY EFFICIENCY MEASURES ACHIEVED BY THE EARLY CHILDHOOD DEVELOPMENT CENTER PROJECT, LAS POSITAS COLLEGE

Ms. Laura Wetmore, Ms. Andrea Schumer, and Ms. Tanya Ramirez of PG&E expressed appreciation to Mr. Jeff Kingston, Chancellor Kinnamon and the Board of Trustees. It was reported that \$16 million has been set aside for Community Colleges to promote energy efficiency. Ms. Schumer reported that the District has saved one (1) megawatt in total since 2010, generating approximately \$123,000 in incentive funding. The District was presented with an incentive check in the amount of \$24,237 for the design efforts for the Early Childhood Development Center Project at Las Positas College, one of many projects at the Colleges.

On behalf of the District, and expressing appreciation to PG&E, Mr. Kingston accepted the check, noting that PG&E helped the District determine the most effective ways of saving energy. He reported that the funds will be used to invest in future energy efficiency to offset energy costs.

CONSENT CALENDAR

Chancellor Kinnamon noted that the minutes of October 18, 2011 have been revised to reflect that Trustee Mitzman was excused from that meeting. He also reported that a revised Management Personnel (agenda item 3.4) has been submitted to correct the Title of Ms. Mariann Fisher.

Trustee Gelles requested that agenda items 4.5 (Approval to Travel Abroad – International Forensics Association World Tournament to Rome, Italy, Las Positas College) and 4.6 (Approval of 2013-14 Academic Calendar) be pulled from the consent calendar. Trustee Dvorsky requested that agenda item 3.4 (Management Personnel) be pulled from the consent calendar.

Motion No. 1

Trustee Mitzman made a motion, seconded by Trustee Gin, to approve the consent calendar with the exception of agenda items 3.4, 4.5, and 4.6.

Motion carried unanimously, 7-0.

The following items were approved on the consent calendar:

General Functions

- 1.9 Approval of Minutes of October 4, 2011 Study Meeting

1.10 Approval of Minutes of October 18, 2011 Regular Meeting

Personnel

3.2 Classified Personnel

Educational Services

- 4.1 Approval of 2012-13 Curriculum Changes, Chabot College
- 4.2 Approval of 2011-12 Curriculum Change, Las Positas College
- 4.3 Approval of Memorandum of Understanding - Support for the Community College Component of the University of California (UC) Science and Mathematics Initiative, CalTeach, Chabot College
- 4.4 Approval of Memorandum of Understanding – Affiliate Scholar Program Partnership with California State University, East Bay (CSUEB), Chabot College

Business Services

- 5.1 Approval of Commercial Warrant Registers
- 5.2 Approval of Payroll Warrant Registers
- 5.3 Approval of Software Agreement Renewal – Sungard Higher Education Banner Enterprise Software, District (Measure B Bond Funds)

Economic Development/Contract Education

- 7.1 Approval to Renew - County of Contra Costa, Interagency Agreement No. 18-252-1, District-Economic Development

TRUSTEE REPORTS AND/OR OFFICIAL COMMUNICATIONS

Student Trustee Okpara reported on the “first Annual” Chabot College Veterans’ Day event held November 8. She also reported that Chabot College Associated Students will once again be holding a toy, clothing and food drive. She also reported on two additional events/presentations held on campus: Diane Urban, the first woman Chief of Police of Hayward, who spoke on careers in the field; and a presentation by a Native American speaker who spoke on what Native Americans had to endure in the United States.

Student Trustee Hiraki reported that the Faculty have done a good job spreading the word about changes to the withdrawal policy and the repeatability limit policy. He also noted that the student body understands the policies and there is overall acceptance. He also reported that there are concerns regarding the Wait List and the way it was communicated to students. He reported that a lot of students are not using or know how to access their Zone Mail accounts, and the students are hoping for an alternative communication.

Trustee Gin reported that he attended the Las Positas College Veterans’ Program, which was an excellent event, along with Trustees Mertes and Vecchiarelli. He apologized that he

was unable to attend the Chabot College Veterans' Program. He noted that Lt. Col. Harold Hoskins, a previous and long-time colleague, never mentioned his involvement with the Tuskegee Airmen. He also reported that the Sister College Relationship between Wuxi City College of Vocational Technology and Chabot College is moving forward. He reported that approximately four representatives of Wuxi City College are waiting for Level 2 permission to come to Chabot College between December 5–8 for a signing ceremony. He hopes this relationship will increase International Students from China to attend Chabot College. He noted that there has been concern that International Students are taking seats away from local students, but argued that with the fees they pay, we can offer more classes for all students.

Trustee Gelles recognized and thanked the students for their articulate reports. He also expressed to Mr. Small that he will miss the Automotive Technology Recognition Night. He also complimented the work done in the Veterans' Programs at both Colleges, noting that he is proud of what we do, but we cannot do enough for Veterans. He especially recognized Mr. Steffan and Mr. Kratochvil. He further expressed to the individuals that spoke under Public Comments that the Board cannot act on or discuss items not listed on the agenda, but the Board "hears you." He complimented the Negotiating Teams for the Faculty Tentative Agreement. He also expressed that he would like to see Mr. Legaspi's initials on Board items that have a dollar significance.

Trustee Dvorsky reported that she attended the Chabot College Homecoming, noting that she was disappointed in the attendance. She expressed the importance of publicity inviting the community to College events. She also reported that she attended the CalPine Meeting and debate with students. Further, she reported that she attended the District Foundation Meeting, noting that the Foundation is solvent.

Trustee Mitzman reported that he attended the Chabot College Homecoming Game with Trustee Vecchiarelli, which Chabot College won. He also reported that he attended the National Trustees Conference, where the theme was more collaboration with K-12. He reported that the new Superintendent of Hayward Schools is looking forward to more collaboration with Chabot College. He further reported that he attended the Veterans' Programs at the local Senior Center and American Legion. He reported that the Hayward and Alameda County Schools Board will be serving Thanksgiving Meals to those in need at Centennial Hall. In addition, he will be at Salvation Army on Thanksgiving Day. He commended Mr. Small for his past efforts and offered his assistance to Mr. Small in the future.

Trustee Vecchiarelli thanked Mr. Kingston for all his work, noting the magnitude of the Las Positas College Childhood Development Center Project. He congratulated the Las Positas College Veterans' Program, Mr. Steffan and Mr. Kratochvil, for a great event, highlighted by the Tuskegee Airmen Lt. LeRoy Gillead and Lt. Col. Harold Hoskins. He

reported that he attended a recent basketball game at Las Positas College, and a soccer game between Las Positas College and Chabot College, which Chabot won.

Trustee Cedillo congratulated the Chabot College Football Team on their success. He also thanked Dr. Barberena for the tickets to attend the production of Othello at Chabot College. He thanked Las Positas College, and especially Mr. Steffan and Mr. Baker, for sharing their experiences with the Veterans' Program, noting that he is now in charge of Veterans Affairs at College of Marin. He also asked to be excused at 8:00 p.m.

LAS POSITAS COLLEGE FOUNDATION

Dr. Kaye submitted a written report to the Board. He introduced Ms. Janet Lockhart, newly elected Foundation Chair. He reported that the Foundation has two new Board Members, Mr. Tim Silva of Wells Fargo Bank, and Mr. Brian Gentry of Fremont Bank. He highlighted major investments: the second \$16,000 grant from Alameda County (through Supervisor Haggerty's Office) for mental health counseling at the Health Center; \$5,000 grant from Sandia National Labs (total of \$15,000) for the Textbook Challenge; and a grant application to Livermore Valley Winegrowers Foundation for scholarships for children in the Child Study Laboratory to increase socio-economic diversity. He further reported that the Foundation is moving forward with an Annual Campaign.

PRESIDENTS OF CHABOT AND LAS POSITAS COLLEGES FACULTY SENATES

Ms. Sarah Thompson, President, Las Positas College Academic Senate, submitted a written report to the Board. She reviewed the Statewide updates on the Student Success Task Force, and the Academic Senate of California Community Colleges proposal for repeatability reform. A Student Success Task Force Town Hall Meeting is scheduled for November 16 in Oakland, where she will present the impact to Las Positas College of the Student Success recommendations. She noted the FTEF impact of adopting some of the recommendations.

The Chabot College Academic Senate had no representation at the meeting.

PRESIDENTS OF CHABOT AND LAS POSITAS COLLEGES AND DISTRICT CLASSIFIED SENATES

Mr. Todd Steffan, President, Las Positas College Classified Senate, reported on a successful Veterans' Program event held on campus, thanking all those who helped and all those who attended. He thanked Dr. Walthers for presenting at the Classified Senate Meeting in October. In addition, he recognized Ms. Stacey Followill of IT for presenting on the Wait

List to the Classified Senate at the October meeting. He recognized Mr. Nate Moore for his work with the Chabot College Veterans' Program.

Ms. Yvonne Wu-Craig, President, Chabot College Classified Senate, thanked Mr. Steffan for attending the Chabot College Veterans' Day Celebration on November 8. She reported that on that day, the Classified Senate gathered to pay homage to all of the branches of our US Military, and also paid special recognition to MaryLou Cisneros who passed away in December 2010. MaryLou had worked at Chabot for forty years and in Veterans Affairs where she worked until her passing. She recognized Mr. Nate Moore and Ms. Karen Metcalf for organizing the Veterans Day Program. She reported that the Classified Staff Exchange Program Guidelines will be presented to the Chabot College Administrators later this month. She also reported that she spoke with Chancellor Kinnamon regarding extending the Classified Staff Exchange to District Staff. She reported that at the last Senate Meeting they discussed the Educational Master Plan, and comments will be submitted. She reported that the Classified Senate has concerns regarding some of the Student Success Task Force recommendations, noting that they will require extra staff.

The District Classified Senate had no representation at the meeting.

PRESIDENTS OF CHABOT AND LAS POSITAS COLLEGES ASSOCIATED STUDENTS

Mr. Amir Salehzadeh, President, Associated Students of Las Positas College, reported that he and five other ASLPC representatives recently attended the American Student Association of Community Colleges Conference in Nashville. He reported that they learned about legislation that affects community colleges, including PELL Grant restrictions. He reported that the Technology Subcommittee is tasked with the Senate's goal of setting up a separate web site for students to express concerns. He also reported that ASLPC is working with the Textbook Loaner Subcommittee to improve the program by Spring. In addition, Title 5 and International Students will get priority. He reported that their goal is 400 participants by next semester. He expressed appreciation to the Foundation and the Library.

Ms. Aylene Campi, Associated Students of Chabot College, reported on Homecoming and the Halloween events. She reported that ASCC representatives attended the Student Senate (SSCCC) Conference held in San Jose. She further reported that the Abled/Disabled Club will be holding a Thanksgiving dinner; and the International Club will be hosting a movie night and fundraiser.

PRESIDENTS OF CHABOT AND LAS POSITAS COLLEGES

Dr. Celia Barberena, President, Chabot College, submitted a written report to the Board. She reported that Chabot College looks forward to China's delegation and signing a Memorandum of Understanding. She expressed appreciation to Dr. Gin and Dr. Kinnamon for their efforts and leadership in this regard. She noted the number of retirements at Chabot College, noting that 30 Faculty and 10 Managers have been hired in the past four years during her tenure. She reported that on November 1 she had a dialogue with a group of these Faculty and Managers. In addition, on November 2 she met with Classified Senate. Meeting notes on both of these meetings are included in the November Hot Sheet. She also reported that the Automotive Division, under the leadership of Mr. Tom Clark, held an Advisory Committee Meeting with over 30 representatives from business, industry, and education, to provide faculty with currency in the field to assure Chabot College's curriculum prepares students for jobs in the Automotive field. Further, she noted that there will be a Retirement Reception for her on December 1 at 2:30 p.m. at Chabot College.

Dr. Kevin Walthers, President, Las Positas College, submitted a written report to the Board. He recognized those involved with the Veterans' Program. He reported that High School Night was a success, with 500 in attendance. He reported that the Science Department has received a new microscope, which was presented to the College from Lawrence Livermore National Laboratory and Lawrence Livermore National Security, LLC funded as part of a grant awarded to Biology instructor Nan Ho. He also expressed appreciation to the Foundation for its part in obtaining the microscope. Further, he recognized Ms. Jennifer Adams for the new design of the Las Positas College Connection.

CHANCELLOR'S REPORT

Dr. Joel Kinnamon, Chancellor, gave an update on the Chabot College Presidential Search, noting that forums will be held on November 28. He recognized the Negotiating Teams and expressed appreciation for their working together to resolve the issues and continue to serve students in this difficult time. He asked that individuals involved in the Faculty/District negotiating process stand and be recognized. He expressed that he looks forward to the Sister College Relationship and their visit and meeting with Dr. Barberena. He noted that he will rely on Dr. Gin for a positive visit. Further, he recognized those involved with the California Shake Out on October 20.

MANAGEMENT PERSONNEL

Motion No. 2

Trustee Dvorsky made a motion, seconded by Trustee Vecchiarelli, to table the Management Personnel to Closed Session at the December 6, 2011 Board Meeting.

Motion carried unanimously, 7-0.

APPROVAL TO TRAVEL ABROAD – INTERNATIONAL FORENSICS ASSOCIATION WORLD TOURNAMENT TO ROME, ITALY, LAS POSITAS COLLEGE

Motion No. 3

Trustee Gelles made a motion, seconded by Trustee Mertes, to approve the LPC Talk Hawks travel abroad for the International Forensics Association Tournament to Rome, Italy, during March 2012. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the appropriate documents pertaining to this event on behalf of the District.

Trustee Gelles questioned if students need to submit notarized releases, to which Mr. Legaspi reported that students are covered through our insurance and would not need a notarized release.

Motion carried unanimously, 7-0.

APPROVAL OF 2013-14 ACADEMIC CALENDAR

Motion No. 4

Trustee Gelles made a motion, seconded by Trustee Gin, to approve the 2013-14 Academic Calendar.

Trustee Gelles questioned the number of teaching hours per semester in the calendar and expressed that he would like more information from the Faculty and Student perspective.

Trustee Mitzman questioned the last day of Finals on Friday, May 30, 2014, which is also Commencement at one of the Colleges. In response, Dr. Gularte reported that the Academic Calendar Committee, consisting of six faculty and six District representatives, calculates and determines the Academic Calendar.

Motion No. 5

Trustee Dvorsky made a motion, seconded by Trustee Mitzman, to table the 2013-14 Academic Calendar to the December 6, 2011 Meeting.

Motion carried unanimously, 6-0, with Trustee Cedillo absent at the time of the vote.

INFORMATIONAL PERSONNEL REPORTS

The Board accepted the Informational Personnel Reports without further discussion.

ACCEPTANCE OF QUARTERLY FINANCIAL STATUS REPORT, CCFS-311Q FOR PERIOD ENDING SEPTEMBER 30, 2011

The Board accepted the Quarterly Financial Status Report, CCFS-311Q for the Period Ending September 30, 2011 without further discussion.

APPROVAL OF AGREEMENT BETWEEN CHABOT-LAS POSITAS FACULTY ASSOCIATION AND THE DISTRICT

Motion No. 6

Trustee Dvorsky made a motion, seconded by Trustee Gin, to approve the agreement between the Chabot-Las Positas Faculty Association and the District for the period January 1, 2012 through December 31, 2014. It is further recommended that the Board authorize the Chancellor to execute this agreement on behalf of the District.

Motion carried 6-0, with Trustee Cedillo absent at the time of the vote.

ADJOURNMENT

Motion No. 7

Trustee Gelles made a motion, seconded by Trustee Mitzman, to adjourn the Regular Meeting at 8:20 p.m.

Motion carried unanimously, 6-0, with Trustee Cedillo absent at the time of the vote.

NEXT MEETING

The next Meeting of the Board of Trustees is scheduled for December 6, 2011.

Minutes prepared by:

Beverly Bailey
Recording Secretary

Secretary, Board of Trustees
Chabot-Las Positas Community College District