

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

December 6, 2011

Agenda Item: 4.2

Subject: Approval to Enter Into an Agreement with Collette Travel, Community Education, Las Positas College

Background: Community Education is always striving to meet the needs of the Community in terms of education and personal enrichment. Collette Travel has been in business since 1918, and offers its programs through Community Colleges statewide and nationally.

The Smithsonian Institution in Washington, DC also uses Collette Travel as a provider for group travel. Collette itineraries, while providing personal enrichment and the kind of learning that all travel exposure brings, are not guided by college instructors, necessarily, and are being offered through Community Education for personal enrichment for anyone in the Tri-Valley community.

The program will allow Community Education to generate at least 10% per traveler in revenue, with minimal output related mostly to advertising.

The proposed agreement will begin in December, 2011 through December, 2013 as long as both parties feel the program is successful.

Recommended Action: That the Board of Trustees approves to enter into an agreement with Collette Travel, Community Education, Las Positas College. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute this agreement on behalf of the District.

Approved: Joel L. Kinnamon/Date

_____APPROVED

_____DISAPPROVED

_____TABLED